



**City of Caro**  
**989-673-2226**

## **PAVILION RENTAL AGREEMENT**

**Pavilions are rented May 1<sup>st</sup> through October 31<sup>st</sup>. Rentals requests must be made in person at City Hall, and full payment is required at the time of reservation. Pavilion rentals will obey Pavilion Rental Agreement.**

### **Resident / Non-Residential Fee:**

The permit holder's residency dictates whether the resident or non-resident fee applies. Residents are persons with a valid ID stating residency in the City of Caro, Michigan. Non-residents are persons residing in any municipality other than the City of Caro. The Permit holder is responsible for being at the event and holds all the responsibility for adhering to policies.

<b>Pavilion Rentals</b>	<b>Resident 1-4 hours</b>	<b>Non-Resident 1-4 hours</b>	<b>Resident 4-8 hours</b>	<b>Non-Resident 4-8 hours</b>
<b>Chippewa Landing</b>	<b>\$50</b>	<b>\$60</b>	<b>\$100</b>	<b>\$115</b>
<b>Bieth Park</b>	<b>\$50</b>	<b>\$60</b>	<b>\$100</b>	<b>\$115</b>
<b>Atwood Park</b>	<b>\$35</b>	<b>\$55</b>	<b>\$75</b>	<b>\$100</b>
<b>Botanical Gardens</b>	<b>\$35</b>	<b>\$55</b>	<b>\$75</b>	<b>\$100</b>

### **Reservation Dates:**

Reservation for permits can be made on the first business day in April. Reservations are made during business hours; we will receive them in order that people enter the building. No reservations are permitted before April 1st. No holds are allowed in advance of a reservation for any date. Reservation dates are first come first serve.

### **Refunds:**

Original documents must be presented to complete any refund. Refunds and transfers can be made up to two weeks before the scheduled rental date. If cancellation is made within two weeks before the scheduled rental date, no refund is available. For all refunds a 10% Administrative Fee will be deducted. Refunds will be issued by check and could take up to three (3) weeks to process. Service fees for credit/debit payments is non-refundable.

**No refunds or credits will be made for cancellations due to inclement weather.**

### **Alcohol:**

There is to be **NO** alcoholic beverages at any City of Caro Parks.

### **Helpful Information:**

- Park all cars/vans/service vehicles only in designated parking areas. The fields may be soft or wet due to the weather, please take all necessary precautions to protect the lawns from damage during your event or rental.
- Dogs are allowed on a leash in the parks. Remember to pick up after your pet.
- For your safety, no space heaters, propane, or kerosene heaters are allowed in or around the pavilion.
- Electricity is available, but not guaranteed.



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**Pavilion Use Etiquette:**

- All picnic tables must remain in the pavilions. If you have moved the picnic tables around inside, they must be returned to their original places.
- The use of staplers, tacks, nails and/or glue is **prohibited** on the pavilion or on the tables; please only use allowable adhesive products for decorating, such as non-residue producing tapes (painter's tape).
- **Please remove ALL garbage, recycling, decorations, leftover foods, etc.**

**Additional Charges:**

- Any physical damage to the pavilion after your group use will be subject to additional fees/charges for any such damage.
- If additional cleaning or garbage removal is required after your rental of the pavilion, you will be subject to a minimum cleaning charge of \$50.00.
- The City of Caro reserves the right to require a deposit or security bond for future reservations based on your current use and treatment of the pavilion.

## PAVILION RENTAL APPLICATION

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address, City, State Zip: \_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

\_\_\_\_\_ City of Caro Resident

\_\_\_\_\_ Non-Resident

Pavilion Requested: \_\_\_\_\_

Requested Rental Date: \_\_\_\_\_

\_\_\_\_\_ 1-4 hour

\_\_\_\_\_ 4-8 Hour



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**Liability:**

By signing below, I (the rental applicant) agree to all of the following:

- I assume the risk of using the pavilion and participating in activities at the park. I will inform people attending my activity/event of the rules set forth in this Pavilion Rental Agreement. If any people attending my activity/event during the rental period damage park property, I will pay the reasonable cost of repairing that property.
- On behalf of myself and my heirs/assigns, I forever release the City of Caro and its employees, officials, agents, and contractors from all claims or liability for any damage or injuries sustained by me or people attending my activity/event at the park during the rental period.
- I agree to indemnify and hold harmless the City and its employees, officials, agents, and contractors from all claims, demands, lawsuits, and costs (including attorney fees) caused by or arising out of my rental of the pavilion or the use of the park by people attending my activity/event at the park during the rental period.

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Signature \_\_\_\_\_

Date \_\_\_\_\_

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City of Caro Representative \_\_\_\_\_

Date \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

Dates checked for availability \_\_\_\_\_

Dates entered onto calendar \_\_\_\_\_

Pavilion Number: \_\_\_\_\_

Payment Received: \_\_\_\_\_

Receipt Number: \_\_\_\_\_