

**AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
DECEMBER 4, 2023, 6:30 P.M.**

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS

PRESENTATION:

1. Anderson, Tuckey, Bernhardt & Doran, P.C. – 2022/2023 Financial Audit

COMMUNICATION:

1. Downtown Development Authority Meeting Minutes – November 8, 2023 (unapproved)
2. Parks & Recreation Committee Meeting Minutes – November 21, 2023 (unapproved)
3. Planning Commission Meeting Minutes – November 28, 2023 (unapproved)

CONSENT AGENDA:

1. Regular Council Meeting Minutes – November 20, 2023
2. Invoices

REGULAR AGENDA:

1. FY 2022-2023 Financial Audit Approval
2. Rezoning Request – Living Waters Church RA-1 to OS-1
3. Write-Off of Accounts Receivable
4. Investment Changes – CD ending in 2448
5. Investment Changes – CD ending in 2457

ITEMS PENDING/POSTPONED: None

MAYOR’S REPORT – Written report submitted.

MANAGER’S REPORT – Written report submitted.

CLERK’S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENTS

ADJOURN
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MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
NOVEMBER 8, 2023- NOON

CALL TO ORDER:

Acting Chairman, Randy Whittaker, called the meeting to Order at 12:10pm on November 8, 2023, in the City of Caro, Council Chambers, and welcomed new DDA Board member Susan Holder.

Present: Acting Chairman Randy Whittaker, Thomas Bardwell, Charlotte Kish, Susan Holder, Sonya Otremba, Robert Wolak, Evan Osentoski, DDA Director Lauren Amellal.

Bardwell was dismissed at 1:00pm.

Absent: Ross Downing, Dick Ransford.

Others Present: Mayor Karen Snider, City Manager Scott Czasak, City Clerk Rita Papp, City Treasurer Michele Perry.

PUBLIC COMMENT: None

APPROVAL OF AGENDA:

Motion by Kish to approve agenda with addition of Amazon decorations quote to packet, seconded by Wolak. Motion carried.

APPROVAL OF MINUTES:

Motion by Wolak to approve the October 6, 2023, subcommittee meeting minutes as presented and the October 11, 2023, regular meeting minutes as amended, seconded by Osentoski. Motion carried.

FINANCIAL REPORT:

DDA Executive Director Amellal and City Treasurer Perry commented on the report.

Motion by Bardwell, seconded by Osentoski to receive and file the financial report as presented. Motion carried.

BUSINESS ITEMS:

1. DDA Logo

Motion by Otremba to authorize the use of the LIVE LOCAL logo with the Michigan background for now and to seek design assistance from the TISD students, seconded by Holder. Motion carried.

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
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2. Winter Decorations

Motion by Osentoski to purchase downtown decorations from Lasting Impressions in the amount of \$6,673.80, seconded by Otremba. Motion carried.

Motion by Osentoski to purchase a holiday banner from Larson Graphics not to exceed the \$660.00, seconded by Kish. Motion carried.

3. Business Directory Application

Discussion was had. No action was taken.

4. Election of Officers

Motion by Whittaker to nominate Lauren Amellal for Secretary, seconded by Osentoski.

Motion by Holder to close nominations and elect Amellal as Secretary, seconded by Osentoski.

Motion carried.

Motion by Osentoski to nominate Ross Downing for Treasurer, seconded by Wolak.

Motion by Osentoski to close nominations and elect Downing as Treasurer, seconded by Holder.

Motion carried.

Motion by Osentoski to nominate himself for Vice Chair.

Motion by Kish to close nominations and elect Osentoski as Vice Chair, seconded by Holder.

Motion carried.

Motion by Holder to nominate Whittaker for Chair, seconded by Kish.

Motion by Kish to close nominations and elect Whittaker as Chair, seconded by Osentoski.

Motion carried.

OTHER BUSINESS:

1. **Wayfinding Signs:** no update

EXECUTIVE DIRECTOR REPORT:

1. Written Report Submitted. DDA Executive Director Amellal gave a verbal review of highlights including update on the collaborative Small Business Saturday program.

LIASON REPORT: None

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
NOVEMBER 8, 2023- NOON

PUBLIC COMMENT:

Mayor Snider commented on the line item budgets, the DDA Purchasing Policy, and the election of officers process.

Clerk Papp commented on the DDA Purchasing Policy.

ADJOURN:

Motion by Holder to Adjourn the meeting at 1:21pm, seconded by Osentoski. Motion carried.

Respectfully Submitted

DDA Executive Director

Lauren Amellal

Parks and Recreation Committee November 21 Meeting Minutes

Present: Sean Smith, Sue Ellen Greenlee, Jill White, Tanya Batschke and Jeff Hartel

Absent: Colleen Russell, Rocco Borg and Robert Scheil

Also Present: Scott Czasak, Karen Snider and Lauren Amellal

I. **Call meeting to Order** - 5:35 pm

II. **Pledge of Allegiance**

III. **Approval of Agenda**

A. Add VI, b MSU Extension Update

B. Motion to accept - Jeff 2nd - Sue Ellen Vote: 4 - 0 to approve

IV. **Public Comment** - None

V. **Approval of October Minutes**

A. Motion to accept - Sean 2nd - Sue Ellen Vote: 4 - 0 to approve

VI. **City Council Liaison Report** - Jill White

A. City Manager Scott Czasak was given a favorable performance review and was given a 1 year extension to his current contract.

City is busy repairing wells, sewers and other street projects.

City Manager's Report - New lights have been added to the City of Caro's parking lot and a financial budget report was handed out and discussed briefly.

B. **MSU Extension Update** - Reanna Wilkerson, 4 H Program Coordinator

1. Introduced Carly Craguer, District 10 Director
2. Presented info on MSU Extension public event titled

Public Listening Session

Held on December 13 from 4:30 - 7:00 pm

SVSU Research & Extension Center (3775 S. Reese Road, Frankenmuth, MI)

3. Handed out Programming Input and Responsibilities Clarification Memo.
4. ReAnna is looking for volunteers to teach skills to the area youth via "Spin Classes such as sewing, maple syrup processing, bee keeping, etc.
5. Lauren discussed having "Spin Classes" that align to our current programs and resources available such as GaGa Ball, bowling, volleyball, Disc Golf, etc.

VII. **Committee Reports**

- A. Volleyball - Bids for this project will be going out in December.

VIII. **New Business**

- A. Meeting time for Parks and Recreation Committee will continue to be the 3rd Tuesday of the Month beginning at 5:30 pm.
- B. Downtown Music In The Park Application - Lauren presented a sample application for performers to fill out before performing next summer. Basic information is being requested by the event coordinator's for record keeping purposes.

IX. **Old Business**

- A. Fall Clean Up - The Parks and Recreation Committee won the "Golden Rake" Award for best participation. There was a poor overall turnout for this event. More participation is needed in order to properly clean up Bieth Park and the fairground area. Jeff has agreed to be the organizer for this event next fall.
- B. Biannual 5-Year Plan/Calendar Review - Committee members are asked to bring ideas and potential dates for 2024 Parks and Rec events.

X. **Additional Public Comment** - None

- XI. **Adjournment** - Motion by Sue Ellen and 2nd by Tanya to adjourn at 7:00 pm.
Vote: 4 - 0 to adjourn

November minutes submitted by Jeff Hartel on November 26 at 4:30 pm

City of Caro Planning Commission

Regular meeting held November 28, 2023 called to order at 7:00 p.m. by Chairman Carpenter.

Present: Mike Carpenter, Bob Eschenbacher, Chad Fields, Art Rollend, Herb Sheardy and Denise Steffen.

Absent: Mike Laethem

Others in Attendance: Scott Czasak-City Manager, Karen Snider-City Mayor, James Ark-Living Waters Chapel, Gary Booms-Booms Construction, Mike Miller-Tuscola County, Andrew and Brittany Hiser-Spark Cannabis

Eschenbacher/Sheardy moved to approve the minutes of August 8, 2023 as written. Motion carried.

Andrew Hiser requested the Planning Commission consider reevaluating the Marihuana Ordinances Measuring Standards currently being used and suggested several alternatives including “As the crow flies” and Door to Door.

Eschenbacher/Rollend moved to open the Public Hearing for the Rezoning request from RA-1 to OS-1 by Living Waters Chapel at 7:08 p.m. Motion carried.

Dale Perz- Appletree Lane had several questions regarding the rezoning request and proposed new sign: Where will the sign be located? What is the reason for rezoning the property? How much of the church property is involved in the rezoning request? James Ark of Living Waters Chapel explained the new sign will be placed close to where the existing sign is, but mechanical constraints prohibit using the exact location. Scott Czasak added the sign would be within the proper set backs as per City Ordinances. Mike Carpenter said the rezoning request was because the proposed sign is too large for the existing RA-1 zoning and rezoning to OS-1 would not only allow for the new sign, but also be a more appropriate zoning for that section of Hooper St based on neighboring parcels. It would also give the Church more latitude for future development or the possible sale of the property. The property is one parcel, so all of the property is involved in the rezoning request.

Eschenbacher/Rollend moved to close the Public Hearing at 7:25 p.m. Motion carried.

Eschenbacher/Rollend moved to favorably recommend rezoning from RA-1 to OS-1 to City Council. Roll call: unanimous. Motion carried.

Mike Carpenter introduced Chad Fields as the newest member of the Planning Commission.

The Peoples State Bank building renovations Site Plan was discussed. It was noted the Planning Commission is only concerned with the exterior aspects of the Site Plan.

Eschenbacher/Steffen moved to recommend approval of the Site Plan contingent upon moving the rear sidewalk while maintaining the five foot width and six inch thick concrete per City specifications and that any damage to the pavement and sidewalks be repaired to DPW specifications with final review and approval by the City Zoning Administrator and the Planning Commission Chairman. Roll call: unanimous. Motion carried.

The Marihuana Ordinances Measuring Standard was discussed.

Eschenbacher/Rollend moved to postpone any motions until the next meeting. Motion carried.

Eschenbacher/Fields moved to adopt the 2024 Planning Commission Meeting Schedule as presented. Motion carried.

No public comment

Steffen/Rollend moved to adjourn at 8:33 p.m.

Respectfully submitted by Denise Steffen, Secretary

REGULAR MEETING OF THE CARO CITY COUNCIL

November 20, 2023, 6:30 P.M.

Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on November 20, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy and Jill White

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Brian Newcomb – Police Chief, Tom Reese – DPW Superintendent, David Dienes II – WWTP Superintendent and other guests

AGENDA APPROVAL

23-M-227

Motion by Kish, seconded by Campbell to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS:

ReAnne Wilkerson, MSU Extension – Introduced herself and discussed future programs.

PRESENTATION:

1. Tri Star Trust – Jane Hagen

COMMUNICATIONS:

1. Downtown Development Authority Regular Meeting Minutes – November 8, 2023

CONSENT AGENDA:

1. Regular Council Meeting Minutes – November 20, 2023
2. Invoices
3. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth
 - D. DPW Superintendent – Tom Reese
 - E. WWTP Superintendent – David Dienes II
 - F. Municipal Parking Violations Bureau Report – Rita Papp

23-M-228

Motion by White, seconded by Campbell to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Tri Star Trust Investment Statement Agreement

23-M-229

Motion by Kish, seconded by Campbell to continue our investment policy to include 60% stocks and 40% bonds.

Motion carried.

2. Write Off of Accounts Receivable # 1

23-M-230

Motion by Iseler, seconded by Kish to approve the City Treasurer to write-off the delinquent accounts receivable balance in the total of \$250.00 due to the debtors being homeless.

Motion carried.

3. Write Off of Accounts Receivable # 2

23-M-231

Motion by Iseler, seconded by White to approve the City Treasurer to write-off the delinquent accounts receivable balance in the total of \$500.00 due to debtor not being able to be located.

Motion carried.

4. Investment Changes # 1

23-M-232

Motion by Iseler, seconded by Eschenbacher to approve the City Treasurer to invest the \$500,000.00 in Frankenmuth Credit Union Plus Savings earning 4% and \$520,000.00 in Independent Bank in a 26 weeks CDARS account.

Motion carried.

5. Investment Changes # 2

23-M-232

Motion by Eschenbacher, seconded by Kish to approve the City Treasurer to reinvest the CDARS ending in 1261 in Independent Bank in CDARS for 13 weeks at the rate at the time the current CDARS matures.

Motion carried.

6. Proposed Food Truck Ordinance

23-M-233

Motion by Eschenbacher, seconded by White to postpone until the January 16, 2024 meeting.

Motion carried.

7. Schedule Committee of the Whole for Financial Audit
Committee of the Whole for the Financial Audit is scheduled for December 4, 2023 at 6:00 p.m.
8. Schedule Committee of the Whole for Projects
Committee of the Whole for Projects is scheduled for December 7, 2023 at 5:30 p.m.
9. City of Caro Newsletter (Caro Times)

23-M-234

Motion by Kish, seconded by Campbell to add two Caro Times newsletters back into circulation and authorize the City Treasurer to adjust the budget line item appropriately to reflect four newsletters in this Fiscal Year.

Motion carried.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – Meeting is this week.
2. Chamber of Commerce (Manager) – Discussed Gingerbread Festival, Appointed New Treasurer, Small Business Saturday, Coffee with the Chamber, and Hills & Dales Ribbon Cutting.
3. Downtown Development Authority (Kish) –Elected new officers, approved decorations & banner, and approved a temporary logo.
4. Fair Board (Iseler) – Discussed the Fair Board Annual Report.
5. Parks & Recreation (White) – New Programmer ReAnna Wilkerson gave a presentation & Fall Clean Up has been completed.
6. Planning Commission (Eschenbacher) – No meeting.
7. Tuscola County Board of Commissioners (Iseler) – Purchased a new truck & hired new employees at Mosquito Abatement, New officer hired for road patrol, and Tuscola County Parks & Recreation received \$60,000.00 in funds from EDC for Vanderbilt Park.
8. Zoning Board of Appeals (Mayor Snider) – No meeting.
9. Indianfields Township (Manager) – Authorized asphalt at the parks, Financial audit was presented, purchased new copier, and authorized Tuscola County to collect property taxes.
10. Almer Township (Campbell) – Did not attend meeting.

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

CLOSED SESSION: Discuss City Manager Evaluation – MCL 15.268 Sec. 8(a)

23-M-235

Motion by Iseler, seconded by Kish to enter closed session for the purpose of discussing personnel evaluations of the City Manager pursuant to MCL 15.268 Sec. 8(a).

Motion carried.

Entered closed session at 7:23 p.m.

Reconvened from closed session 7:29 p.m.

23-M-236

Motion by Kish, seconded by Eschenbacher to accept and approve the annual performance evaluation of the City Manager as a satisfactory rating and the City Manager shall receive an increase in pay of \$2,500.00 annually effective the first pay period following said evaluation.

Roll call vote: Campbell - yes, Eschenbacher - yes, Iseler - yes, Kish - yes, Oedy - yes, White - yes, Mayor Snider – yes.

Motion carried.

ADDITIONAL PUBLIC COMMENT: None

23-M-237

Motion by Kish, seconded by Campbell to adjourn the meeting at 7:50 p.m.

Motion carried.



Rita Papp
City Clerk

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
AFLAC					
12/23	12/04/2023	77438	101-000-231-003	AFLAC INSURANCE WITHHOLDING	769.10
Total AFLAC:					769.10
Total 77438:					769.10
AIR ADVANTAGE LLC					
12/23	12/04/2023	77439	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	45.72
12/23	12/04/2023	77439	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	45.72
12/23	12/04/2023	77439	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	45.72
12/23	12/04/2023	77439	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	213.32
12/23	12/04/2023	77439	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	213.32
12/23	12/04/2023	77439	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	45.72
12/23	12/04/2023	77439	248-728-801-000	DDA CONTRACTED SERVICES	123.73
12/23	12/04/2023	77439	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	213.31
12/23	12/04/2023	77439	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	45.72
12/23	12/04/2023	77439	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	45.72
12/23	12/04/2023	77439	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	45.72
Total AIR ADVANTAGE LLC:					1,083.72
Total 77439:					1,083.72
AMAZON CAPITAL SERVICES					
12/23	12/04/2023	77440	101-301-740-000	OFFICE SUPPLIES	46.54
12/23	12/04/2023	77440	590-540-725-000	UNIFORMS	405.45
12/23	12/04/2023	77440	101-253-740-000	OFFICE SUPPLIES	11.95
Total AMAZON CAPITAL SERVICES:					463.94
Total 77440:					463.94
AT&T MOBILITY					
12/23	12/04/2023	77441	101-371-853-000	TELEPHONE	7.69
12/23	12/04/2023	77441	216-336-853-000	TELEPHONE	30.79
12/23	12/04/2023	77441	101-301-853-000	TELEPHONE & PAGERS	145.90
12/23	12/04/2023	77441	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	90.33
12/23	12/04/2023	77441	101-441-853-000	TELEPHONE	6.88
12/23	12/04/2023	77441	202-483-853-000	TELEPHONE	6.88
12/23	12/04/2023	77441	203-483-853-000	TELEPHONE	6.88
12/23	12/04/2023	77441	590-540-853-000	TELEPHONE	6.88
12/23	12/04/2023	77441	591-540-853-000	TELEPHONE	6.87
Total AT&T MOBILITY:					309.10
Total 77441:					309.10

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
BELL - WASIK, INC.					
12/23	12/04/2023	77442	101-301-930-001	VEHICLE MAINTENACE EXPENSE	471.22
Total BELL - WASIK, INC.:					471.22
Total 77442:					471.22
CARO RENTAL					
12/23	12/04/2023	77443	248-733-956-001	FARMERS MARKET - OTHER EXPENS	42.45
Total CARO RENTAL:					42.45
Total 77443:					42.45
CHURCH, URBAN & ASSOCIATES LLC					
12/23	12/04/2023	77444	101-253-801-000	CONTRACTED SERVICES	28.94
Total CHURCH, URBAN & ASSOCIATES LLC:					28.94
Total 77444:					28.94
CJZ LLC					
12/23	12/04/2023	77445	216-336-930-000	REPAIRS - EQUIPMENT	508.50
Total CJZ LLC:					508.50
Total 77445:					508.50
COMPANION LIFE INSURANCE CO.					
12/23	12/04/2023	77446	101-172-717-000	LIFE INSURANCE	61.66
12/23	12/04/2023	77446	101-262-717-000	LIFE INSURANCE	3.99
12/23	12/04/2023	77446	101-253-717-000	LIFE INSURANCE	17.56
12/23	12/04/2023	77446	101-260-717-000	LIFE INSURANCE	15.76
12/23	12/04/2023	77446	101-265-717-000	LIFE INSURANCE	6.30
12/23	12/04/2023	77446	101-301-717-000	LIFE INSURANCE	159.60
12/23	12/04/2023	77446	591-540-719-000	SHORT/LONG TERM DISABILITY	51.13
12/23	12/04/2023	77446	596-560-719-000	SHORT/LONG TERM DISABILITY	30.34
12/23	12/04/2023	77446	596-521-719-000	SHORT/LONG TERM DISABILITY	3.79
12/23	12/04/2023	77446	661-575-719-000	SHORT/LONG TERM DISABILITY	20.29
12/23	12/04/2023	77446	590-560-719-000	SHORT/LONG TERM DISABILITY	148.36
12/23	12/04/2023	77446	590-536-719-000	SHORT/LONG TERM DISABILITY	1.89
12/23	12/04/2023	77446	590-540-719-000	SHORT/LONG TERM DISABILITY	169.73
12/23	12/04/2023	77446	590-545-719-000	SHORT/LONG TERM DISABILITY	11.36
12/23	12/04/2023	77446	591-560-719-000	SHORT/LONG TERM DISABILITY	72.09
12/23	12/04/2023	77446	591-536-719-000	SHORT/LONG TERM DISABILITY	1.89
12/23	12/04/2023	77446	203-483-719-000	SHORT/LONG TERM DISABILITY	28.08
12/23	12/04/2023	77446	204-442-719-000	SHORT/LONG TERM DISABILITY	5.68
12/23	12/04/2023	77446	204-483-719-000	SHORT/LONG TERM DISABILITY	10.91
12/23	12/04/2023	77446	248-441-719-000	SHORT/LONG TERM DISABILITY	16.30
12/23	12/04/2023	77446	248-728-719-000	SHORT/LONG TERM DISABILITY	67.88
12/23	12/04/2023	77446	216-336-719-000	SHORT/LONG TERM DISABILITY	70.98
12/23	12/04/2023	77446	101-702-719-000	SHORT/LONG TERM DISABILITY	12.73

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
12/23	12/04/2023	77446	101-441-719-000	SHORT/LONG TERM DISABILITY	80.03
12/23	12/04/2023	77446	101-751-719-000	SHORT/LONG TERM DISABILITY	3.79
12/23	12/04/2023	77446	202-483-719-000	SHORT/LONG TERM DISABILITY	28.08
12/23	12/04/2023	77446	202-463-719-000	SHORT/LONG TERM DISABILITY	9.47
12/23	12/04/2023	77446	203-463-719-000	SHORT/LONG TERM DISABILITY	11.36
12/23	12/04/2023	77446	101-262-719-000	SHORT/LONG TERM DISABILITY	13.71
12/23	12/04/2023	77446	101-253-719-000	SHORT/LONG TERM DISABILITY	53.86
12/23	12/04/2023	77446	101-260-719-000	SHORT/LONG TERM DISABILITY	55.40
12/23	12/04/2023	77446	101-265-719-000	SHORT/LONG TERM DISABILITY	22.72
12/23	12/04/2023	77446	101-301-719-000	SHORT/LONG TERM DISABILITY	520.45
12/23	12/04/2023	77446	101-371-719-000	SHORT/LONG TERM DISABILITY	18.39
12/23	12/04/2023	77446	591-536-717-000	LIFE INSURANCE	.53
12/23	12/04/2023	77446	591-540-717-000	LIFE INSURANCE	14.18
12/23	12/04/2023	77446	596-560-717-000	LIFE INSURANCE	9.38
12/23	12/04/2023	77446	596-521-717-000	LIFE INSURANCE	1.05
12/23	12/04/2023	77446	661-575-717-000	LIFE INSURANCE	5.34
12/23	12/04/2023	77446	101-172-719-000	SHORT/LONG TERM DISABILITY	47.64
12/23	12/04/2023	77446	216-336-717-000	LIFE INSURANCE	18.75
12/23	12/04/2023	77446	590-560-717-000	LIFE INSURANCE	40.30
12/23	12/04/2023	77446	590-536-717-000	LIFE INSURANCE	.53
12/23	12/04/2023	77446	590-540-717-000	LIFE INSURANCE	61.43
12/23	12/04/2023	77446	590-545-717-000	LIFE INSURANCE	3.15
12/23	12/04/2023	77446	591-560-717-000	LIFE INSURANCE	21.35
12/23	12/04/2023	77446	203-463-717-000	LIFE INSURANCE	3.15
12/23	12/04/2023	77446	203-483-717-000	LIFE INSURANCE	7.08
12/23	12/04/2023	77446	204-442-717-000	LIFE INSURANCE	1.58
12/23	12/04/2023	77446	204-483-717-000	LIFE INSURANCE	2.69
12/23	12/04/2023	77446	248-441-717-000	LIFE INSURANCE	5.01
12/23	12/04/2023	77446	248-728-717-000	LIFE INSURANCE	20.75
12/23	12/04/2023	77446	101-371-717-000	LIFE INSURANCE	4.99
12/23	12/04/2023	77446	101-702-717-000	LIFE INSURANCE	2.99
12/23	12/04/2023	77446	101-441-717-000	LIFE INSURANCE	21.22
12/23	12/04/2023	77446	101-751-717-000	LIFE INSURANCE	1.05
12/23	12/04/2023	77446	202-483-717-000	LIFE INSURANCE	7.08
12/23	12/04/2023	77446	202-463-717-000	LIFE INSURANCE	2.63
Total COMPANION LIFE INSURANCE CO.:					2,109.41
Total 77446:					2,109.41
CSI EMERGENCY APPARATUS, LLC					
12/23	12/04/2023	77447	216-336-970-000	CAPITAL OUTLAY	6,613.46
Total CSI EMERGENCY APPARATUS, LLC:					6,613.46
Total 77447:					6,613.46
DALE RIECK MASONRY, LLC					
12/23	12/04/2023	77448	591-540-801-000	CONTRACTED SERVICES	4,800.00
12/23	12/04/2023	77448	591-540-801-000	CONTRACTED SERVICES	4,900.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total DALE RIECK MASONRY, LLC:					9,700.00
Total 77448:					9,700.00
EMTERRA ENVIRONMENTAL USA CORP					
12/23	12/04/2023	77449	596-521-801-000	CONTRACTED SERVICES	4,019.96
Total EMTERRA ENVIRONMENTAL USA CORP:					4,019.96
Total 77449:					4,019.96
FIRST BANKCARD					
12/23	12/04/2023	77450	101-172-960-000	EDUCATION AND TRAINING	18.36
12/23	12/04/2023	77450	590-540-960-000	EDUCATION AND TRAINING	365.00
12/23	12/04/2023	77450	590-540-960-000	EDUCATION AND TRAINING	344.00
12/23	12/04/2023	77450	590-540-725-000	UNIFORMS	205.26
12/23	12/04/2023	77450	590-540-725-000	UNIFORMS	290.52
12/23	12/04/2023	77450	591-540-776-000	O&M SUPPLIES	99.99
12/23	12/04/2023	77450	216-336-740-000	OPERATING SUPPLIES	43.35
12/23	12/04/2023	77450	216-336-960-000	EDUCATION & TRAINING	132.21
12/23	12/04/2023	77450	216-336-740-000	OPERATING SUPPLIES	58.30
12/23	12/04/2023	77450	101-265-776-000	O&M SUPPLIES	33.50
12/23	12/04/2023	77450	591-540-760-000	POSTAGE	10.48
12/23	12/04/2023	77450	101-262-960-000	EDUCATION	29.22
12/23	12/04/2023	77450	101-260-960-000	EDUCATION AND TRAINING	75.00
12/23	12/04/2023	77450	101-260-960-000	EDUCATION AND TRAINING	75.00
12/23	12/04/2023	77450	216-336-740-000	OPERATING SUPPLIES	29.15
Total FIRST BANKCARD:					1,772.62
Total 77450:					1,772.62
HILLS & DALES GENERAL HOSPITAL					
12/23	12/04/2023	77451	101-441-801-000	CONTRACTED SERVICES	98.00
12/23	12/04/2023	77451	101-441-801-000	CONTRACTED SERVICES	76.00
Total HILLS & DALES GENERAL HOSPITAL:					174.00
Total 77451:					174.00
HIRSCHMAN OIL SUPPLY INC					
12/23	12/04/2023	77452	661-575-860-000	GAS/OIL	1,089.84
Total HIRSCHMAN OIL SUPPLY INC:					1,089.84
Total 77452:					1,089.84
HONEYWELL INC					
12/23	12/04/2023	77453	101-265-801-000	CONTRACTED SERVICES	1,103.81

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total HONEYWELL INC:					1,103.81
Total 77453:					1,103.81
HUBBELL, ROTH & CLARK, INC					
12/23	12/04/2023	77454	590-540-970-002	CAPITAL OUTLAY - SRF	13,347.24
Total HUBBELL, ROTH & CLARK, INC:					13,347.24
Total 77454:					13,347.24
KENDALL ELECTRIC INC					
12/23	12/04/2023	77455	590-540-776-000	OM&R SUPPLIES NORMAL	2,043.98
Total KENDALL ELECTRIC INC:					2,043.98
Total 77455:					2,043.98
KRISTAL'S HELPING HAND LLC					
12/23	12/04/2023	77456	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
12/23	12/04/2023	77456	216-336-801-002	CONTRACTED SERV - JANITORIAL	54.14
12/23	12/04/2023	77456	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
12/23	12/04/2023	77456	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
12/23	12/04/2023	77456	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
12/23	12/04/2023	77456	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
12/23	12/04/2023	77456	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					710.00
Total 77456:					710.00
LAWSON PRODUCTS, INC.					
12/23	12/04/2023	77457	661-575-776-000	MAINTENANCE SUPPLIES	16.50
Total LAWSON PRODUCTS, INC.:					16.50
Total 77457:					16.50
MICHIGAN ASSOCIATION OF MAYORS					
12/23	12/04/2023	77458	101-101-960-000	EDUCATION AND TRAINING	110.00
Total MICHIGAN ASSOCIATION OF MAYORS:					110.00
Total 77458:					110.00
MICHIGAN MUNICIPAL RISK MGMT AUTH					
12/23	12/04/2023	77459	101-172-965-000	LIABILITY INSURANCE	63,044.50
12/23	12/04/2023	77459	101-172-965-000	LIABILITY INSURANCE	12,500.00
Total MICHIGAN MUNICIPAL RISK MGMT AUTH:					75,544.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total 77459:					75,544.50
MICHIGAN PIPE & VALVE-SAGINAW					
12/23	12/04/2023	77460	591-540-776-000	O&M SUPPLIES	1,319.00
Total MICHIGAN PIPE & VALVE-SAGINAW:					1,319.00
Total 77460:					1,319.00
MOORE MOTOR SALES					
12/23	12/04/2023	77461	216-336-930-000	REPAIRS - EQUIPMENT	78.70
12/23	12/04/2023	77461	661-575-930-000	CONTRACTED REPAIRS	550.55
12/23	12/04/2023	77461	101-301-860-000	GAS/OIL/TIRES	937.50
Total MOORE MOTOR SALES:					1,566.75
Total 77461:					1,566.75
MUNICIPAL EMERGENCY SERVICES					
12/23	12/04/2023	77462	216-336-740-000	OPERATING SUPPLIES	309.57
12/23	12/04/2023	77462	216-336-740-000	OPERATING SUPPLIES	98.31
Total MUNICIPAL EMERGENCY SERVICES:					407.88
Total 77462:					407.88
PREMIER SAFETY					
12/23	12/04/2023	77463	216-336-930-000	REPAIRS - EQUIPMENT	1,395.69
Total PREMIER SAFETY:					1,395.69
Total 77463:					1,395.69
ROBERT RUSHLO					
12/23	12/04/2023	77464	216-336-960-000	EDUCATION & TRAINING	201.90
Total ROBERT RUSHLO:					201.90
Total 77464:					201.90
RS TECHNICAL SERVICES, INC					
12/23	12/04/2023	77465	591-540-776-000	O&M SUPPLIES	2,420.00
Total RS TECHNICAL SERVICES, INC:					2,420.00
Total 77465:					2,420.00
SHERWIN INDUSTRIES INC					
12/23	12/04/2023	77466	101-265-776-000	O&M SUPPLIES	162.58
Total SHERWIN INDUSTRIES INC:					162.58

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total 77466:					162.58
SHRED EXPERTS					
12/23	12/04/2023	77467	101-260-801-000	CONTRACTED SERVICES	65.00
Total SHRED EXPERTS:					65.00
Total 77467:					65.00
TAYLOR PHOTOGRAPHY					
12/23	12/04/2023	77468	101-101-801-000	CONTRACTED SERVICES	96.00
Total TAYLOR PHOTOGRAPHY:					96.00
Total 77468:					96.00
TEAM FINANCIAL GROUP					
12/23	12/04/2023	77469	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	24.91
12/23	12/04/2023	77469	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	24.91
12/23	12/04/2023	77469	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	24.91
12/23	12/04/2023	77469	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	24.91
12/23	12/04/2023	77469	101-371-750-001	SOFTWARE MAINTENANCE AGREEM	24.92
12/23	12/04/2023	77469	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	24.92
12/23	12/04/2023	77469	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	24.92
12/23	12/04/2023	77469	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	24.92
12/23	12/04/2023	77469	248-728-776-000	DDA OPERATING SUPPLIES	12.46
12/23	12/04/2023	77469	248-733-956-001	FARMERS MARKET - OTHER EXPENS	12.46
12/23	12/04/2023	77469	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	24.92
12/23	12/04/2023	77469	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	24.92
12/23	12/04/2023	77469	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	24.92
Total TEAM FINANCIAL GROUP:					299.00
Total 77469:					299.00
TRACE ANALYTICAL LABORATORIES, INC					
12/23	12/04/2023	77470	591-540-777-001	WATER TESTING	42.00
12/23	12/04/2023	77470	591-540-777-001	WATER TESTING	42.00
12/23	12/04/2023	77470	591-540-777-001	WATER TESTING	42.00
Total TRACE ANALYTICAL LABORATORIES, INC:					126.00
Total 77470:					126.00
TUSCOLA COUNTY					
12/23	12/04/2023	77471	101-257-801-000	CONTRACTED SERVICES	2,433.17
Total TUSCOLA COUNTY:					2,433.17
Total 77471:					2,433.17

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
TUSCOLA COUNTY					
12/23	12/04/2023	77472	202-451-801-000	CONTRACTED SERVICES - CONST.	360.00
Total TUSCOLA COUNTY:					360.00
Total 77472:					360.00
TUSCOLA COUNTY ROAD COMMISSION					
12/23	12/04/2023	77473	661-575-930-000	CONTRACTED REPAIRS	322.67
12/23	12/04/2023	77473	661-575-930-000	CONTRACTED REPAIRS	362.67
Total TUSCOLA COUNTY ROAD COMMISSION:					685.34
Total 77473:					685.34
U.S. POSTMASTER					
12/23	12/04/2023	77474	591-540-760-000	POSTAGE	103.33
12/23	12/04/2023	77474	590-540-760-000	POSTAGE	103.33
12/23	12/04/2023	77474	596-521-760-000	POSTAGE	103.34
Total U.S. POSTMASTER:					310.00
Total 77474:					310.00
UIS SCADA					
12/23	12/04/2023	77475	591-540-801-000	CONTRACTED SERVICES	16,616.00
12/23	12/04/2023	77475	590-540-776-000	OM&R SUPPLIES NORMAL	1,215.00
12/23	12/04/2023	77475	591-540-801-000	CONTRACTED SERVICES	10,496.25
Total UIS SCADA:					28,327.25
Total 77475:					28,327.25
USA BLUEBOOK					
12/23	12/04/2023	77476	591-540-776-000	O&M SUPPLIES	112.13
12/23	12/04/2023	77476	590-540-776-000	OM&R SUPPLIES NORMAL	113.99
12/23	12/04/2023	77476	590-540-725-000	UNIFORMS	1,345.08
12/23	12/04/2023	77476	590-540-725-000	UNIFORMS	156.33
Total USA BLUEBOOK:					1,727.53
Total 77476:					1,727.53
WITMER PUBLIC SAFETY GROUP					
12/23	12/04/2023	77477	216-336-740-000	OPERATING SUPPLIES	41.86
12/23	12/04/2023	77477	216-336-740-000	OPERATING SUPPLIES	248.70
12/23	12/04/2023	77477	216-336-740-000	OPERATING SUPPLIES	235.50
Total WITMER PUBLIC SAFETY GROUP:					526.06
Total 77477:					526.06

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
PITNEY BOWES BANK INC PURCHASE POWER					
12/23	12/04/2023	800048	101-253-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	101-172-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	101-260-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	101-262-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	101-301-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	101-371-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	216-336-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	590-540-760-000	POSTAGE	125.00
12/23	12/04/2023	800048	591-540-760-000	POSTAGE	125.00
12/23	12/04/2023	800048	596-560-760-000	POSTAGE	75.00
12/23	12/04/2023	800048	661-575-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	101-441-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	101-751-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	101-702-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	202-483-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	203-483-760-000	POSTAGE	12.50
12/23	12/04/2023	800048	204-483-760-000	POSTAGE	12.50
Total PITNEY BOWES BANK INC PURCHASE POWER:					500.00
Total 800048:					500.00
CONSUMERS ENERGY					
11/23	11/27/2023	800049	591-540-921-000	GAS (UTILITY)	583.65
11/23	11/27/2023	800049	591-540-921-000	GAS (UTILITY)	18.57
11/23	11/27/2023	800049	101-265-921-000	GAS	132.13
11/23	11/27/2023	800049	590-540-921-000	GAS (Consumers Energy)	2,548.88
11/23	11/27/2023	800049	101-265-921-000	GAS	847.14
11/23	11/27/2023	800049	591-540-921-000	GAS (UTILITY)	16.00
11/23	11/27/2023	800049	591-540-921-000	GAS (UTILITY)	21.53
11/23	11/27/2023	800049	101-265-921-000	GAS	38.85
11/23	11/27/2023	800049	248-728-921-000	GAS	16.00
Total CONSUMERS ENERGY:					4,222.75
Total 800049:					4,222.75
DTE ENERGY					
11/23	11/27/2023	800050	590-540-920-000	ELECTRIC	8,193.06
11/23	11/27/2023	800050	101-441-926-000	STREET LIGHTS - ELECTRIC	4,842.92
11/23	11/27/2023	800050	101-441-926-000	STREET LIGHTS - ELECTRIC	176.53
11/23	11/27/2023	800050	101-441-926-000	STREET LIGHTS - ELECTRIC	164.06
11/23	11/27/2023	800050	590-545-920-000	ELECTRIC - LIFT STATIONS	212.60
11/23	11/27/2023	800050	591-540-920-000	ELECTRIC - WELLHOUSES	546.35
11/23	11/27/2023	800050	590-545-920-000	ELECTRIC - LIFT STATIONS	78.31
11/23	11/27/2023	800050	590-545-920-000	ELECTRIC - LIFT STATIONS	56.38
11/23	11/27/2023	800050	590-545-920-000	ELECTRIC - LIFT STATIONS	136.39
11/23	11/27/2023	800050	590-545-920-000	ELECTRIC - LIFT STATIONS	36.70
11/23	11/27/2023	800050	101-265-920-000	ELECTRIC	1,077.80
11/23	11/27/2023	800050	101-703-920-000	ELECTRIC	14.87
11/23	11/27/2023	800050	101-441-926-000	STREET LIGHTS - ELECTRIC	16.36

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/27/2023	800050	101-265-920-000	ELECTRIC	616.79
11/23	11/27/2023	800050	590-545-920-000	ELECTRIC - LIFT STATIONS	244.28
11/23	11/27/2023	800050	101-751-920-000	ELECTRIC	14.87
11/23	11/27/2023	800050	101-751-920-000	ELECTRIC	15.27
11/23	11/27/2023	800050	591-540-920-000	ELECTRIC - WELLHOUSES	701.75
11/23	11/27/2023	800050	101-441-926-000	STREET LIGHTS - ELECTRIC	15.99
11/23	11/27/2023	800050	101-754-920-000	ELECTRIC	33.20
11/23	11/27/2023	800050	204-444-920-000	ELECTRIC - PARKING LOTS	38.70
11/23	11/27/2023	800050	590-545-920-000	ELECTRIC - LIFT STATIONS	107.70
11/23	11/27/2023	800050	590-545-920-000	ELECTRIC - LIFT STATIONS	59.09
11/23	11/27/2023	800050	591-540-920-000	ELECTRIC - WELLHOUSES	1,061.52
11/23	11/27/2023	800050	590-545-920-000	ELECTRIC - LIFT STATIONS	172.51
11/23	11/27/2023	800050	590-545-920-000	ELECTRIC - LIFT STATIONS	42.36
11/23	11/27/2023	800050	101-751-920-000	ELECTRIC	125.34
11/23	11/27/2023	800050	204-444-920-000	ELECTRIC - PARKING LOTS	77.85
11/23	11/27/2023	800050	101-751-920-000	ELECTRIC	50.32
11/23	11/27/2023	800050	101-441-926-000	STREET LIGHTS - ELECTRIC	161.53
11/23	11/27/2023	800050	591-540-920-000	ELECTRIC - WELLHOUSES	7,220.12
11/23	11/27/2023	800050	204-444-920-000	ELECTRIC - PARKING LOTS	91.58
11/23	11/27/2023	800050	248-728-920-000	ELECTRIC	222.47
11/23	11/27/2023	800050	101-265-920-000	ELECTRIC	59.55
11/23	11/27/2023	800050	101-753-920-000	ELECTRIC	466.19
11/23	11/27/2023	800050	101-703-920-000	ELECTRIC	27.58
11/23	11/27/2023	800050	248-728-920-000	ELECTRIC	94.45
Total DTE ENERGY:					27,273.34
Total 800050:					27,273.34
Grand Totals:					196,457.53

Report Criteria:

Report type: GL detail
Check.Type = {<>} "Adjustment"

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

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MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
BOB ESCHENBACHER
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 29, 2023
RE: Agenda Item – Living Waters Chapel Rezoning Request

Members of the Caro City Council,

On Tuesday, November 28, 2023, the City of Caro Planning Commission held a Public Hearing to consider the request of Living Waters Chapel to rezone their property located at 650 S Hooper St (parcel number 050-004-400-2202-01) from RA-1 (One-Family Low Density Residential District) to OS-1 (Office Service District). The purpose behind this action is Living Waters Chapel came to request a permit for a new sign, however, the RA-1 district only allows signs up to 18 square feet, and they wish to replace their 38 square foot sign with a newer 40 square foot sign with an LED board in nearly the same location. Given the options available to proceed with this project they chose to request this rezoning.

During the Public Hearing a number of questions were asked, however, there was no opposition from nearby residents. While the requested reason for the rezoning is for a new sign, this would allow different types of development on this land in the future if so chosen by the landowners. By a unanimous vote the Planning Commission recommended to the Council to allow the rezoning.

Your options for motions are:

1. Motion to accept the request to rezone parcel 050-004-400-2202-01 from RA-1 to OS-1 and update all zoning maps accordingly.
2. Motion to deny the rezoning request.
3. Refer the matter back to the Planning Commission.
4. Postpone for further discussion.
5. Take no action.

CITY OF CARO

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MEMORANDUM

TO: City Council
FROM: Michele Perry, City Treasurer
DATE: November 29, 2023
RE: Write-off of accounts receivable

Information

Council asked the City Treasurer to start taking all delinquent accounts receivables to small claims.

One of the delinquent accounts receivables is for a vehicle fire for a non city resident where an attempt to serve the paperwork was unsuccessful. The attempt to serve was by certified mail from the 71-B District Court and the mail came back as "*Return to Sender Not Deliverable As Addressed Unable to Forward*". Due to the inability to locate the person I am requesting the delinquent accounts receivable balance of \$250.00 be written off.

Action:

Option 1: Approve the City Treasurer to write-off the delinquent accounts receivable balance in the total of \$250.00 due to the debtor not being able to be located.

Option 2: Deny the City Treasurer to take any action on the delinquent accounts receivable noted above.

CITY OF CARO

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CLERK
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JILL WHITE
PAM ISELER

TO: City Council
City Manager – Scott Czasak
FROM: Michele Perry, Treasurer
SUBJECT: Investment Changes
DATE: November 29, 2023

The City of Caro has the following investments maturing as noted below:

Financial Institute	Current Term	Interest Rate	Current Balance	Maturity Date	Plan of Action at Renewal Date
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Independent Bank	12 months	4.30%	230,641.50	12/9/2023	Reinvest in Certificate of Deposit for 120 days at a rate over approximately 4.8% at Independent Bank
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After reviewing the rates for various investments from Independent Bank and North Star Bank my recommendation based on the current rates would be to reinvest the above certificate of deposit in Independent Bank for 120 days at the time.

Action:

Option 1:

Approve City Treasurer to reinvest the certificate of deposit ending in 2448 in Independent Bank in a certificate of deposit for 120 days at a rate of approximately 4.8%.

Option 2: Choose a different investment tool.

Option 3: Deny action of the above certificate of deposit.

CITY OF CARO

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TO: City Council
City Manager – Scott Czasak
FROM: Michele Perry, Treasurer
SUBJECT: Investment Changes
DATE: November 29, 2023

The City of Caro has the following investments maturing as noted below:

Financial Institute	Current Term	Interest Rate	Current Balance	Maturity Date	Plan of Action at Renewal Date
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Independent Bank	12 months	4.30%	230,555.47	12/9/2023	Reinvest in Certificate of Deposit for 120 days at a rate over approximately 4.8% at Independent Bank
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After reviewing the rates for various investments from Independent Bank and North Star Bank my recommendation based on the current rates would be to reinvest the above certificate of deposit in Independent Bank for 120 days at the time.

Action:

Option 1:

Approve City Treasurer to reinvest the certificate of deposit ending in 2457 in Independent Bank in a certificate of deposit for 120 days at a rate of approximately 4.8%.

Option 2: Choose a different investment tool.

Option 3: Deny action of the above certificate of deposit.



Week of November 27, 2023

Certificates of Deposit	Rate
7 – 31 Days	4.65%
32 – 89 Days	4.75%
90 – 119 Days	4.80%
120 – 149 Days	4.80%
150 – 179 Days	4.80%
180 – 269 Days	4.80%
270 – 359 Days	4.80%
360 Days	4.75%
18 Months	4.58%
24 Months	4.40%

Penalty for early withdrawal

CDARS	Rate
4 Weeks (28 Days)	4.40%
13 Weeks (91 Days)	4.55%
26 Weeks (182 Days)	4.55%
52 Weeks (364 Days)	4.45%
2 Years (728 Days)	4.10%
3 Years (1092 Days)	3.95%
5 Years (1820 Days)	3.60%

CDARS orders must be placed by 12:00pm on Mondays for Thursday settlement

Penalty for early withdrawal

Business Flex Checking	Rate
\$0-\$99,999.99	0.40%
\$100,000-\$249,999.99	1.15%
\$250,000-\$499,999.99	1.85%
\$500,000-\$999,999.99	2.45%
\$1,000,000-\$2,499,999.99	3.05%
\$2,500,000+	3.70%

Insured Cash Sweep (ICS)	Rate
ICS (0-\$499,999.99)	0.95%
ICS (\$500,000-\$999,999.99)	1.75%
ICS (\$1,000,000-\$2,499,999.99)	2.70%
ICS (\$2,500,000+)	3.75%

Money Market Savings	Rate
\$0-\$99,999.99	0.45%
\$100,000-\$249,999.99	1.30%
\$250,000-\$499,999.99	1.90%
\$500,000-\$999,999.99	2.40%
\$1,000,000-\$2,499,999.99	2.85%
\$2,500,000+	3.55%

FDIC Coverage for Government Entities:
\$250,000 Checking
\$250,000 Savings/CD
\$500,000 total available
CDARS and ICS fully FDIC Insured

CD interest is non-compounding and paid at maturity.

Government Banking

West Michigan
 Jeff Case, ACPFIM
 616.902.7493
 jcase@ibcp.com

East Michigan
 Ben Stone, CTP, ACPFIM
 248.743.7329
 bstone@ibcp.com

TreasuryONE Support | 800.530.3719 | tm_client_support@ibcp.com

Weekly Rates

Julie L. Smith <nbmarketing@northstarbank.ccsend.com>

on behalf of

Julie L. Smith <julie.smith+northstarathome.com@ccsend.com>

Tue 11/28/2023 3:40 PM

To: Michele Perry <mperry@carocity.net>

November 28, 2023

WHO YOU BANK WITH MATTERS

With greater attention on the banking industry in recent weeks, we are reaching out to bring awareness of two proven deposit service offerings at Northstar Bank - ICS and CDARS from the IntraFi network. These services are designed for those looking to expand protection beyond the standard FDIC insurance coverage. Most importantly, both programs provide peace of mind on deposit safety while earning a competitive interest rate and providing access through a single bank relationship. Plus, funds placed in CDARS and ICS stay local to support and build a stronger community.

If you would like more information on how we can help you manage multiple accounts with additional FDIC insurance coverage, please contact us.

PUBLIC FUNDS WEEKLY RATES

CD TERMS & RATES

30 Days 3.80%
60 Days 3.95%
90 Days 4.10%
120 Days 4.25%
150 Days 4.40%
180 Days 4.55%
210 Days 4.45%
270 Days 4.35%
365 Days 4.25%
18 Month 4.10%
2 Year 3.95%
3 year 3.80%

ICS RATE

2.65%

WIRE INSTRUCTIONS

Northstar Bank
1960 Fred Moore Hwy.
St. Clair, MI 48079
Routing # 072414064
FBO: Account name
Account #

CDARS TERMS & RATES

4 Weeks 3.65%
13 Weeks 3.95%
26 Weeks 4.40%
52 Weeks 4.10%

BOBBIE J. FISHER

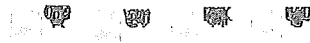
Public Funds Officer
810.329.7102

bobbie.fisher@northstarathome.com

JULIE L. SMITH

Public Funds Account Specialist
810.329.7104

julie.smith@northstarathome.com



Rates are effective 11/28/2023. Early withdrawal penalties apply.

Northstar Bank | 833 S. Van Dyke Rd., Bad Axe, MI 48413

[Unsubscribe mperry@carocity.net](mailto:mperry@carocity.net)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by julie.smith@northstarathome.com

CITY OF CARO

CITY MANAGER
SCOTT R CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

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CITY COUNCIL
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BOB ESCHENBACHER
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

TO: City Council
FROM: Karen Snider - Mayor
SUBJECT: Mayor's Report
DATE: December 4, 2023

The City Manager, Deputy Clerk and I prepared the Council agenda on November 30th for the December 4th council meeting.

I attended Rotary on November 20, 2023. The program was presented by Jodi Fetting, Tuscola County Clerk and Vicki Leland, League of Women Voters from the Flint area. Updates were provided regarding the early voting sites for Tuscola County for the February 27, 2024, election and the municipal agreements. It was interesting and educational to hear the updates regarding the changes coming to voting in 2024 due to the passing of Proposal 22-2 last year including the nine days of early voting.

Parks and Recreation was held on November 21st, and I had the opportunity to attend. City of Caro/MSU 4H Program Coordinator, ReAnna Wilkerson was present and gave a presentation on her ideas regarding her new position.

Attended Caro Area District Library ribbon cutting ceremony that officially opened the new teen room on November 15th. It was amazing to witness the number of teens that came to use the room as soon as the ceremony ended.

I attended Rotary on November 27th, and the speaker was Lauren Amellal, Caro DDA Executive Director. Her talk was Small Business Saturday and how it was a week-long event (November 25 – December 2). The Chamber of Commerce partnered with the Caro Downtown Development Authority and encouraged shoppers to spend their dollars locally. She also provided information about other upcoming events including the Downtown Beautification Sponsorship. The City of Caro Downtown Development Authority purchased new winter decorations for the downtown area. Susan Rickwalt-Holder handed out the Caro Chamber of Commerce Gingerbread Village schedule of events which begins on Thursday, November 30th and ends on Saturday, December 2nd. She also provided flyers announcing all the events taking place.

The Planning Commission meeting was held on November 28th. Several items were addressed and lots of discussion took place on most items.

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CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
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Participated in the Caro Rotary Christmas for Kids Shopping event at the Caro Walmart on November 29th. It was so much fun shopping for children that you never met. Rotarians were given a paper with the age, girl or boy, sizes and likes and dislikes. You hit the cart running.

The Economic Development Corporation (EDC) meeting was held on November 29th, but I was unable to attend inasmuch as it was held the same time as the shopping event.

Mayor Karen Snider

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 29, 2023
RE: City Manager's Report

Members of the Caro City Council,

Thanksgiving has come and gone here in the City of Caro and we officially kick off the beginning of the holiday season with a chill in the air and a light dusting of snow on the ground. As we look forward to the Gingerbread Festival and the arrival of Santa to the streets of Caro, I am happy to report as we wrap up my first year in this position that we all have gotten a lot of things done.

I would like to publicly thank Council for their vote of confidence in me last week with my successful first year evaluation, as I said the night my contract was announced I am thankful for the opportunity to serve this community and look forward to breaking the cycle of short-term Managers. I think we are all off to a good start after a year and I look forward to continuing to grow and improve as your City Manager as I enter year 2 of my time here in Caro.

With the shortened work week due to Thanksgiving I did not have as much on my calendar as I do during a normal two week cycle but I can report in addition to my Rotary attendance, meetings with staff, citizens and business owners here in Caro, Treasurer Perry and I met with our Auditor to go over the report you will be receiving at the meeting and am very pleased to get such a great report on how our City's fiscal health is. As we enter into another budget season once the calendar turns to 2024 it is good to know we are starting from a good financial position. Additionally, I was present and engaged at both Parks and Recreation and Planning Commission meetings.

I hope to see everyone on Friday at 6pm to welcome the beginning of the holiday season when Santa arrives at Gingerbread Village, and enjoy the great time of year here in Caro!

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TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk’s Report
DATE: December 4, 2023

- Continue to follow up on the upcoming changes to the election process due to the passing the Proposal 22-2, Promote the Vote.
- Continuing to attend Rotary Meetings to network with community members.
- Continuing to attend monthly LEAD Tuscola meetings as secretary of the Steering Committee.
- House Bill 4702, Increase Precinct Size to 4,999 voters has been approved and signed by the Governor. Therefore, the required information has been sent to the State of Michigan to re-arrange the City precinct lines to encompass the city limits as precinct 1. This will be permanent going forward for all elections. This will be a cost savings to the City of Caro in the election budget.
- The clerk’s office has been continuously working on document retention and developing a plan to digitize documents. Our goal is to scan documents and organize the attic. Scanning has started.
- I spoke at the Tuscola County Medical Care Facility Resident Board regarding the election process on November 20, 2023, at 1:30 pm.
- Open enrollment for Full Time Employees MESSA Health Insurance is November 1 – 30, 2023.
- An agreement has been signed for the City of Caro to host the 9 days of early voting for the Central East Region, Tuscola County for Almer Charter Township, Indianfields Township, Wells Township and City of Caro. As the host clerk, I will be the coordinator responsible for organizing and monitoring the administrative requirements, including staffing of early voting for the participating municipalities here at the City of Caro polling location. In 2024, we will have a total of 31 election days. 27 early voting days and 4 actual election days. Clerks’ office will have a busy election year in 2024 to include extra hours of work including weekends.
- Met with Jodi Fetting, County Clerk to finalize the re-arranging of precincts, November 22, 2023.
- Attended Election Commission Meeting, November 27, 2023.
- Attended Michigan Association of Municipal Clerks Master’s Academy, November 28 – 30, 2023.