AGENDA REGULAR MEETING OF THE CARO CITY COUNCIL November 20, 2023, 6:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS/VISITORS

PRESENTATION:

1. Tri Star Trust – Jane Hagen

COMMUNICATION:

1. Downtown Development Authority Regular Meeting Minutes – November 8, 2023

CONSENT AGENDA:

- 1. Regular Council Meeting Minutes November 6, 2023
- 2. Invoices
- 3. Department Reports
 - A. Police Report Chief Brian Newcomb
 - B. Fire Report Chief Randall Heckroth
 - C. Code Enforcement Report Randall Heckroth
 - D. DPW Superintendent Tom Reese
 - E. WWTP Superintendent David Dienes II
 - F. Municipal Parking Violations Bureau Report Rita Papp

REGULAR AGENDA:

- 1. Action regarding Tri Star Trust Investment Statement Agreement
- 2. Write Off of Accounts Receivable #1
- 3. Write Off of Accounts Receivable #2
- 4. Investment Changes #1
- 5. Investment Changes #2
- 6. Proposed Food Truck Ordinance
- 7. Schedule Committee of the Whole for Financial Audit
- 8. Schedule Committee of the Whole for Projects
- 9. City of Caro Newsletter (Caro Times)

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

- 1. Economic Development Corporation (Mayor Snider)
- 2. Chamber of Commerce (Manager)
- 3. Downtown Development Authority (Kish)
- 4. Fair Board (Iseler)
- 5. Parks & Recreation (White)
- 6. Planning Commission (Eschenbacher)
- 7. Tuscola County Board of Commissioners (Iseler)
- 8. Zoning Board of Appeals (Mayor Snider)
- 9. Indianfields Township (Manager)
- 10. Almer Township (Campbell)

MAYOR'S REPORT – Written report submitted.

AANAGER REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

CLOSED SESSION: Discuss City Manager Evaluation – MCL 15.268 Sec 8(a)

ADDITIONAL PUBLIC COMMENTS

ADJOURN

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING

NOVEMBER 8, 2023- NOON

CALL TO ORDER:

Acting Chairman, Randy Whittaker, called the meeting to Order at 12:10pm on November 8, 2023, in the

City of Caro, Council Chambers, and welcomed new DDA Board member Susan Holder.

Present: Acting Chairman Randy Whittaker, Thomas Bardwell, Charlotte Kish, Susan Holder, Sonya

Otremba, Robert Wolak, Evan Osentoski, DDA Director Lauren Amellal.

Bardwell was dismissed at 1:00pm.

Absent: Ross Downing, Dick Ransford.

Others Present: Mayor Karen Snider, City Manager Scott Czasak, City Clerk Rita Papp, City Treasurer

Michele Perry.

PUBLIC COMMENT: None

APPROVAL OF AGENDA:

Motion by Kish to approve agenda with addition of Amazon decorations quote to packet, seconded by

Wolak. Motion carried.

APPROVAL OF MINUTES:

Motion by Wolak to approve the October 6, 2023, subcommittee meeting minutes as presented and the

October 11, 2023, regular meeting minutes as amended, seconded by Osentoski. Motion carried.

FINANCIAL REPORT:

DDA Executive Director Amellal and City Treasurer Perry commented on the report.

Motion by Bardwell, seconded by Osentoski to receive and file the financial report as presented. Motion

carried.

BUSINESS ITEMS:

1. DDA Logo

Motion by Otremba to authorize the use of the LIVE LOCAL logo with the Michigan background for now and to seek design assistance from the TISD students, seconded by Holder. Motion

carried.

3

MINUTES

CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY

REGULAR MEETING

NOVEMBER 8, 2023- NOON

2. Winter Decorations

Motion by Osentoski to purchase downtown decorations from Lasting Impressions in the

amount of \$6,673.80, seconded by Otremba. Motion carried.

Motion by Osentoski to purchase a holiday banner from Larson Graphics not to exceed the

\$660.00, seconded by Kish. Motion carried.

3. Business Directory Application

Discussion was had. No action was taken.

4. Election of Officers

Motion by Whittaker to nominate Lauren Amellal for Secretary, seconded by Osentoski.

Motion by Holder to close nominations and elect Amellal as Secretary, seconded by Osentoski.

Motion carried.

Motion by Osentoski to nominate Ross Downing for Treasurer, seconded by Wolak.

Motion by Osentoski to close nominations and elect Downing as Treasurer, seconded by Holder.

Motion carried.

Motion by Osentoski to nominate himself for Vice Chair.

Motion by Kish to close nominations and elect Osentoski as Vice Chair, seconded by Holder.

Motion carried.

Motion by Holder to nominate Whittaker for Chair, seconded by Kish.

Motion by Kish to close nominations and elect Whittaker as Chair, seconded by Osentoski.

Motion carried.

OTHER BUSINESS:

1. Wayfinding Signs: no update

EXECUTIVE DIRECTOR REPORT:

1. Written Report Submitted. DDA Executive Director Amellal gave a verbal review of highlights

including update on the collaborative Small Business Saturday program.

LIASON REPORT: None

MINUTES CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING NOVEMBER 8, 2023- NOON

PUBLIC COMMENT:

Mayor Snider commented on the line item budgets, the DDA Purchasing Policy, and the election of officers process.

Clerk Papp commented on the DDA Purchasing Policy.

ADJOURN:

Motion by Holder to Adjourn the meeting at 1:21pm, seconded by Osentoski. Motion carried.

Respectfully Submitted

DDA Executive Director

Lauren Amellal

REGULAR MEETING OF THE CARO CITY COUNCIL November 6, 2023, 6:30 P.M. Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on November 6, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Michele Perry – City Treasurer, and other guests.

AGENDA APPROVAL

23-M-213

Motion by Kish, seconded by Eschenbacher to approve the agenda as presented. Motion Carried.

PUBLIC COMMENT/VISITORS: None

PRESENTATION:

- 1. Hubbell, Roth, & Clark Presentation Sally Duffy
- 2. Columbia Street Rehabilitation Project Mike Carpenter, Rowe Engineering
 - Mike Carpenter presented the Columbia Street Rehabilitation Project and answered questions from the public and Council Members.

COMMUNICATIONS:

- 1. Planning Commission Meeting Minutes Unapproved, August 8, 2023
- 2. Parks & Recreation Committee Meeting Minutes Unapproved, October 17, 2023
- 3. Thank You Delores Tait (Mother of Councilor Charlotte Kish)
- 4. Thank You Letter Frankenmuth Bible Church

CONSENT AGENDA:

- 1. Regular Council Meeting Minutes October 16, 2023
- 2. Invoices

23-M-214

Motion by Eschenbacher, seconded by Iseler to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA:

1. Gingerbread Festival Road Closures

23-M-215

Motion by Eschenbacher, seconded by Kish to approve & authorize the requested road closures for the Gingerbread Festival as presented.

Motion carried.

2. Banner Request - Gingerbread Festival

23-M-216

Motion by White, seconded by Campbell to approve the Banner Request from Gingerbread Festival, November 20, 2023 – December 2, 2023, pending payment of \$150.00. Motion carried.

3. Re-Appointments – City of Caro Boards & Committees

23-M-217

Motion by Kish, seconded by Campbell to approve & authorize the Re-Appointments as presented.

Parks & Recreation Committee:

Sue Ellen Greenlee – 3-year term to expire November 2026. Tanya Batschke – 3-year term to expire November 2026.

Planning Commission:

Mike Laethem – 3-year term to expire November 2026. Art Rolland – 3-year term to expire November 2026.

Zoning Board of Appeals:

Brian Wilson – 3-year term to expire November 2026.

Downtown Development Authority

Thomas Bardwell - 4-year term to expire November 2027.

Motion carried.

4. Bunker Gear – Fire Department

23-M-218

Motion by Eschenbacher, seconded by Iseler to approve the purchase of 4 Sets of Fire Fighter Bunker Gear from The Municipal Emergency Services at a cost not to exceed \$12,400.00. Motion carried.

5. DPW Roof Bids

23-M-219

Motion by Iseler, seconded by White to approve and accept the bid from Marlette Roofing to repair and replace the roof at the DPW Facility per the bid documents in the amount of \$189,200.00, authorize the lity Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate this project at bid cost. Motion carried.

6. City Hall Roof Bids

3-M-220

Motion by Iseler, seconded by White to approve and accept the bid from Marlette Roofing to repair and replace the roof at City Hall per the bid documents in an amount of \$28,960.00, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate this project at the bid cost. Motion carried.

7. Well # 9 Bids

23-M-221

Motion by Iseler, seconded by Eschenbacher to approve and accept the bid from Cribley Drilling Co. Inc., to drill the test well at the Well # 9 site for a total bid amount of \$256,363.61, authorize the City Manager to sign all necessary documents to execute the bid and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate Phase 1 of the project at the bid cost. Motion carried.

8. Planning Commission Appointments

23-M-222

Motion by Kish, seconded by Eschenbacher to approve the appointment of Chad Fields to the Planning Commission for a partial 1-year term to expire November 2024.

Motion carried.

9. Downtown Development Authority Appointment

23-M-223

Motion by Kish, seconded by Campbell to approve the appointment of Susan Holder to the Downtown Development Authority for a 4-year term to expire November 2027.

Motion carried.

10. Write Off of Accounts Receivable

23-M-224

Motion by Kish, seconded by Campbell to approve the City Treasurer to write off the outstanding accounts receivable balances in the total of \$750.00 due to the debtors being deceased. Motion carried.

11. Huntington Bank transfer to Independent Bank CDARS

23-M-225

Motion by Eschenbacher, seconded by Oedy to approve the City Treasurer to transfer \$1.03 million from Huntington Bank to Independent Bank CDARS account at an estimated rate of 4.6% for 26 weeks. Motion carried.

ITEMS PENDING/TABLED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

IANAGER'S COMMENTS – Written report submitted.

The next Planning Commission Meeting will be November 28, 2023, to discuss a re-zoning request.

CLERK'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT:

Councilor Pam Iseler – Inquired on the change of account numbers on reports.

Councilor Bob Eschenbacher – Commented on the completion of the demolition of the old police department.

Councilor Charlotte Kish – Distributed City Manager Evaluation forms to the Council Members. Turn into the City Clerk by November 17, 2023. Also reiterated the Code of Ethics Ordinance, Section 2.2 & 2.9. Asked the Council to review these sections.

City Manager Scott Czasak – Announced the Open House for Hills and Dales Clinic on November 10, 2023, at 11:30 am.

23-M-226

Motion by Eschenbacher, seconded by Kish to adjourn the meeting at 8:15 p.m.

Motion carried.

ita Papp

City Clerk

CITY OF CARO	Register - Council Meeting Dates: 11/7/2023 - 11/20/2023	Nov 17, 202	Page: 3 09:32AM	
Report Criteria: Report type: GL detail Check.Type = {<>} "Adjustment"				
GL Check Check Period Issue Date Number	Invoice GL Account	Invoice GL Account Title	Amount	
NDEPENDENT BANK EAST MICH 11/23 11/09/2023 46369	IGAN 001-000-001-058	INVESTMENTS - IB - ICS	11,865.14	
Total INDEPENDENT BANK E	EAST MICHIGAN:		11,865.14	
Total 46369:			11,865.14	
NDEPENDENT BANK EAST MICH 11/23 11/09/2023 74696	IGAN 001-000-001-058	INVESTMENTS - IB - ICS	1,018,134.86	
Total INDEPENDENT BANK E	EAST MICHIGAN:		1,018,134.86	
Total 74696:			1,018,134.86	
71-B DISTRICT COURT 11/23 11/14/2023 77309	101-253-801-000	CONTRACTED SERVICES	90.00-	V
Total 71-B DISTRICT COURT	<u>;</u>		90.00-	
Total 77309:			90.00-	
71-B DISTRICT COURT 11/23 11/09/2023 77389	101-253-801-000	CONTRACTED SERVICES	48.00	
Total 71-B DISTRICT COURT	1		48.00	
Total 77389:			48.00	
71-B DISTRICT COURT 11/23 11/14/2023 77390	101-253-801-000	CONTRACTED SERVICES	60.00	
Total 71-B DISTRICT COURT	7:		60.00	
Total 77390:			60.00	
	661-575-776-000 661-575-776-000	MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES	91.20 225.10	
Total ADVANCE AUTO PART	⁻S:		316.30	
Total 77391:			316.30	
	101-301-740-000 101-301-740-000	OFFICE SUPPLIES OFFICE SUPPLIES	67.19 14.98	

UNIFORMS

OFFICE SUPPLIES

77392 590-540-725-000

77392 101-301-740-000

11/20/2023

11/20/2023

11/23

11/23

106.51

51.98

CITY OF CARO		Check F Check Issue	Page: 2 Nov 17, 2023 09:32AM		
GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23 11/23	11/20/2023 11/20/2023	77392	101-253-740-000 101-253-740-000	OFFICE SUPPLIES OFFICE SUPPLIES	189.98 167.92
11/23 11/23	11/20/2023 11/20/2023		101-265-776-000 216-336-740-000	O&M SUPPLIES OPERATING SUPPLIES	19.49 163.94
Т	otal AMAZON (CAPITAL SE	RVICES:		781.99
Т	otal 77392:				781.99
BRIGH"	TSPEED				
11/23	11/20/2023		590-540-853-000	TELEPHONE	71.59
11/23	11/20/2023	77393	591-540-853-000	TELEPHONE	71.59
Т	otal BRIGHTSI	PEED:			143.18
Т	otal 77393:				143.18
BULLE 11/23	T AUTO & TRU 11/20/2023		CE CENTER, LLC 101-301-801-000	CONTRACTED SERVICES	161.00
Т	otal BULLET A	UTO & TRU	CK SERVICE CENTER	R, LLC:	161.00
Ţ	otal 77394:				161.00
CARTE 11/23	R LUMBER 11/20/2023	77395	101-265-776-000	O&M SUPPLIES	3.90
٦	otal CARTER	LUMBER:			3.90
٦	otal 77395:				3.90
CHART	ER COMMUN				
11/23	11/20/2023	77396	101-751-750-000	TECHNOLOGY	104.98
٦	Total CHARTER	R COMMUNI	CATIONS:		104.98
٦	Total 77396:				104.98
	CH, URBAN &				00.01
11/23			101-253-801-000	CONTRACTED SERVICES	28.94
11/23			101-253-801-000	CONTRACTED SERVICES	31.88
11/23			101-253-801-000	CONTRACTED SERVICES	13.92
11/23			101-253-801-000	CONTRACTED SERVICES	28.94 14.90
11/23			101-253-801-000	CONTRACTED SERVICES	
11/23 11/23			101-253-801-000 101-253-801-000	CONTRACTED SERVICES CONTRACTED SERVICES	74.22 51.48
			ASSOCIATES LLC:		244.28
	гоtal 77397:	,			244.28
	10tal 11391.				A-T-T.A-U

			Register - Council Meeting Dates: 11/7/2023 - 11/20/2023	Page: Nov 17, 2023 09:32Al	
GL Check Period Issue Dat	Check e Number	Invoice GL Account	Invoice GL Account Title	Amount	
COLLING CHURCI 11/23 11/20/202		ARENE 101-301-967-000	WALMART GRANT/DONATIONS	1,200.00	
Total COLLIN	NG CHURCH OI	F THE NAZARENE:		1,200.00	
Total 77398:				1,200.00	
DALE RIECK MAS 11/23 11/20/202		204-442-801-000	CONTRACTED SERVICES	250.00	
Total DALE I	RIECK MASONF	RY, LLC:		250.00	
Total 77399:				250.00	
DAVID PETERS 11/23 11/20/202	23 77400	101-301-740-000	OFFICE SUPPLIES	26.82	
Total DAVID	PETERS:			26.82	
Total 77400:				26.82	
11/23 11/20/20 11/23 11/20/20 11/23 11/20/20 11/23 11/20/20 11/23 11/20/20 11/23 11/20/20	23 77401 23 77401 23 77401 23 77401 23 77401	202-463-776-001 204-444-776-001 204-444-776-001 202-463-776-001	MAINTENANCE SUPPLIES - SALT WINTER MAINT - SALT WINTER MAINT - SALT WINTER MAINT - SALT WINTER MAINT - SALT MAINTENANCE SUPPLIES - SALT	4,003.61 2,981.41 1,533.29 4,057.57 3,021.59 1,553.96	
Total DETR	OIT SALT CO.:			17,151.43	
Total 77401	:			17,151.43	
DJ's PORTABLE 11/23 11/20/20 11/23 11/20/20	23 77402	LS, LLC 101-751-801-000 101-265-801-000	CONTRACTED SERVICES CONTRACTED SERVICES	640.00 95.00	
Total DJ's P	ORTABLE TOIL	ET RENTALS, LLC:		735.00	
Total 77402	:			735.00	
DRIESENGA & AS 11/23 11/20/20		C 3 202-451-801-001	CONTRACTED SERV - ENGINEERING	2,750.00	
Total DRIES	SENGA & ASSO	CIATES INC:		2,750.00	
Total 77403	:			2,750.00	
EMTERRA ENVIR 11/23 11/20/20 11/23 11/20/20 11/23 11/20/20	7740 <i>4</i> 23 7740 <i>4</i>	SA CORP \$ 596-521-801-000 \$ 596-521-801-000 \$ 596-521-801-000	CONTRACTED SERVICES CONTRACTED SERVICES CONTRACTED SERVICES	16,964.77 1,401.60 20,895.30	

CITY OF CARO				Register - Council Meeting Dates: 11/7/2023 - 11/20/2023	Page: 4 Nov 17, 2023 09:32AN
GL Period Is	Check ssue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23 1	1/20/2023	77404	596-521-801-000	CONTRACTED SERVICES	16,919.55
Tota	I EMTERRA	ENVIRONM	IENTAL USA CORP:		56,181.22
Tota	il 77404:				56,181.22
11/23 1	SWIFT, COL 1/20/2023 1/20/2023		TH, PC 101-253-801-000 101-172-801-000	CONTRACTED SERVICES CONTRACTED SERVICES	150.00 200.00
Tota	al FOSTER,	SWIFT, COL	LINS & SMITH, PC:		350.00
Tota	al 77405:				350.00
	AN OIL SUF 11/20/2023		661-575-860-000	GAS/OIL	1,008.10
Tota	al HIRSCHM	AN OIL SUP	PLY INC:		1,008.10
Tota	al 77406:				1,008.10
	AY FIRE PR 11/20/2023	OTECTION 77407	INC 216-336-740-000	OPERATING SUPPLIES	85.00
Tota	al HOLLOW	AY FIRE PRO	OTECTION INC:		85.00
Tota	al 77407:				85.00
HONEYW 11/23	ELL INC 11/20/2023	77408	101-265-801-000	CONTRACTED SERVICES	4,990.00
Tota	al HONEYW	ELL INC:			4,990.00
Tota	al 77408:				4,990.00
11/23	., ROTH & 0 11/20/2023 11/20/2023		590-540-970-000 590-540-970-002	CAPITAL OUTLAY CAPITAL OUTLAY - SRF	1,294.60 4,473.50
Tota	al HUBBELL	., ROTH & C	LARK, INC:		5,768.10
Tota	al 77409:				5,768.10
	TREE SER\ 11/20/2023		203-463-776-000	O&M SUPPLIES	165.00
Tota	al KAPPEN	TREE SERV	TICE:		165.00
Tota	al 77410:				165.00
	RTIN ELECT 11/20/2023		591-540-801-000	CONTRACTED SERVICES	250.50

		Register - Council Meeting Dates: 11/7/2023 - 11/20/2023	Page: Nov 17, 2023 09:32A		
GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Т	otal KEN MAR	TIN ELECTR	IC, INC:		250.50
Т	otal 77411:				250.50
KRISTA	AL'S HELPING	HANDLIC			
11/23	11/20/2023	77412	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
11/23	11/20/2023	77412	216-336-801-002	CONTRACTED SERV - JANITORIAL	54.14
11/23	11/20/2023	77412	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
11/23	11/20/2023	77412	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/23	11/20/2023	77412	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/23	11/20/2023	77412	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/23	11/20/2023	77412	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Т	otal KRISTAL'	S HELPING I	HAND LLC:		710.00
Т	otal 77412:				710.00
KURITA	A AMERICA IN	IC.			
11/23			591-540-801-000	CONTRACTED SERVICES	108,740.00
Т	Total KURITA A	MERICA INC). :		108,740.00
) T	Fotal 77413:				108,740.00
LAWS0 11/23	ON PRODUCT: 11/20/2023		661-575-776-000	MAINTENANCE SUPPLIES	52.97
	Fotal LAWSON			WARTER WELL COLL FILE	52.97
		FRODUCTO	, INO		52.97
l	Гotal 77414:				52.91
	ER ELECTRIC			CONTRACTED SERVICES CONST	4 700 70
11/23 11/23		77415 77415	202-451-801-000 590-545-776-000	CONTRACTED SERVICES - CONST. OM&R SUPPLIES	4,732.70 312.86
-	Total MEDLER	ELECTRIC (COMPANY:		5,045.56
	Total 77415:				5,045.56
MESSA	Α.				
11/23		77416	202-463-716-000	HOSPITALIZATION INSURANCE	346.82
11/23		77416	202-483-716-000	HOSPITALIZATION INSURANCE	344.74
11/23	11/20/2023		101-172-716-000	HOSPITALIZATION INSURANCE	391.27
11/23			101-262-716-000	HOSPITALIZATION INSURANCE	64.49
11/23			101-253-716-000	HOSPITALIZATION INSURANCE	871.94
11/23			101-260-716-000	HOSPITALIZATION INSURANCE	296.66
11/23			101-265-716-000	HOSPITALIZATION INSURANCE	832.36
11/23			101-301-716-000	HOSPITALIZATION INSURANCE	8,192.18 69.36
11/23			591-536-716-000	HOSPITALIZATION INSURANCE HOSPITALIZATION INSURANCE	1,872.81
11/23			5 591-540-716-000 5 596-560-716-000	HOSPITALIZATION INSURANCE HOSPITALIZATION INSURANCE	522.48
11/23	3 11/20/2023	//410	090-000-710-000	HOSEITALIZATION INSURANCE	ULL.40

CITY OF CARO		Check F Check Issue	Page: 6 Nov 17, 2023 09:32AM		
GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/20/2023	77416	596-521-716-000	HOSPITALIZATION INSURANCE	138.73
11/23	11/20/2023	77416	661-575-716-000	HOSPITALIZATION INSURANCE	393.18
11/23	11/20/2023	77416	101-000-231-006	HEALTH INSURANCE WITHHOLDING	6,873.23
11/23	11/20/2023	77416	216-336-716-000	HOSPITALIZATION INSURANCE	12.90
11/23	11/20/2023	77416	590-560-716-000	HOSPITALIZATION INSURANCE	2,906.63
11/23	11/20/2023	77416	590-536-716-000	HOSPITALIZATION INSURANCE	69.36
11/23	11/20/2023	77416	590-540-716-000	HOSPITALIZATION INSURANCE	4,286.57
11/23	11/20/2023	77416	590-545-716-000	HOSPITALIZATION INSURANCE	485.54
11/23	11/20/2023	77416	591-560-716-000	HOSPITALIZATION INSURANCE	1,168.84
11/23	11/20/2023	77416	203-463-716-000	HOSPITALIZATION INSURANCE	416.18
11/23	11/20/2023	77416	203-483-716-000	HOSPITALIZATION INSURANCE	344.74
11/23	11/20/2023	77416	204-442-716-000	HOSPITALIZATION INSURANCE	208.09
11/23	11/20/2023	77416	204-483-716-000	HOSPITALIZATION INSURANCE	193.13
11/23	11/20/2023	77416	248-441-716-000	HOSPITALIZATION INSURANCE	69.36
11/23	11/20/2023		248-728-716-000	HOSPITALIZATION INSURANCE	12.90
11/23	11/20/2023	77416	101-371-716-000	HOSPITALIZATION INSURANCE	71.95
11/23	11/20/2023	77416	101-702-716-000	HOSPITALIZATION INSURANCE	96.74
11/23	11/20/2023	77416	101-441-716-000	HOSPITALIZATION INSURANCE	2,674.26
11/23	11/20/2023	77416	101-751-716-000	HOSPITALIZATION INSURANCE	138.73
Т	otal MESSA:				34,366.17
Т	otal 77416:				34,366.17
MICHIG	SAN PIPE & VA	LVE-SAGIN	IAW		
11/23	11/20/2023	77417	591-540-776-000	O&M SUPPLIES	190.00
Т	otal MICHIGAN	I PIPE & VA	LVE-SAGINAW:		190.00
Т	otal 77417:				190.00
MID-WI	EST INSTRUMI	ENT			
11/23	11/20/2023	77418	591-540-776-000	O&M SUPPLIES	576.26
Т	otal MID-WES	T INSTRUM	ENT:		576.26
Т	Total 77418:				576.26
	ORKERS' CO				
11/23			101-371-721-000	WORKER'S COMP INSURANCE	47.14
11/23			101-701-721-000	WORKER'S COMP INSURANCE	12.88
11/23			101-702-721-000	WORKER'S COMP INSURANCE	35.32
11/23			101-441-721-000	WORKER'S COMP INSURANCE	379.50
11/23			101-441-721-000	WORKER'S COMP INSURANCE	.27
11/23			101-253-721-000	WORKER'S COMP INSURANCE	3.76
11/23			101-260-721-000	WORKER'S COMP INSURANCE	143.44
11/23			101-265-721-000	WORKER'S COMP INSURANCE	113.87
11/23			101-301-721-000	WORKER'S COMP INSURANCE	1,567.16
11/23			101-301-721-000	WORKER'S COMP INSURANCE	8.95
11/23			101-301-721-000	WORKER'S COMP INSURANCE	63.34
11/23			101-101-721-000	WORKER'S COMP INSURANCE	43.45
11/23	11/20/2023	77419	101-172-721-000	WORKER'S COMP INSURANCE	129.13

	Check Issue Dates: 11///2023 - 11/20/2023				
GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/20/2023	77419	101-172-721-000	WORKER'S COMP INSURANCE	.27
11/23	11/20/2023	77419	101-262-721-000	WORKER'S COMP INSURANCE	71.75
11/23	11/20/2023	77419	101-247-721-000	WORKER'S COMP INSURANCE	4.03
11/23	11/20/2023	77419	101-253-721-000	WORKER'S COMP INSURANCE	138.08
11/23	11/20/2023	77419	596-560-721-000	WORKER'S COMP INSURANCE	78.40
11/23	11/20/2023	77419	596-560-721-000	WORKER'S COMP INSURANCE	1.07
11/23	11/20/2023	77419	596-521-721-000	WORKER'S COMP INSURANCE	18.98
11/23	11/20/2023	77419	661-575-721-000	WORKER'S COMP INSURANCE	18.98
11/23	11/20/2023	77419	661-575-721-000	WORKER'S COMP INSURANCE	43.61
11/23	11/20/2023	77419	590-545-721-000	WORKER'S COMP INSURANCE	9.49
11/23	11/20/2023	77419	590-545-721-000	WORKER'S COMP INSURANCE	40.92
11/23	11/20/2023	77419	591-560-721-000	WORKER'S COMP INSURANCE	188.19
11/23	11/20/2023	77419	591-560-721-000	WORKER'S COMP INSURANCE	2.15
11/23	11/20/2023	77419	591-536-721-000	WORKER'S COMP INSURANCE	9.49
11/23	11/20/2023	77419	591-540-721-000	WORKER'S COMP INSURANCE	256.21
11/23	11/20/2023	77419	590-560-721-000	WORKER'S COMP INSURANCE	2.15
11/23	11/20/2023	77419	590-536-721-000	WORKER'S COMP INSURANCE	9.49
11/23	11/20/2023	77419	590-540-721-000	WORKER'S COMP INSURANCE	733.64
11/23	11/20/2023	77419	590-540-721-000	WORKER'S COMP INSURANCE	18.98
11/23	11/20/2023	77419	590-545-721-000	WORKER'S COMP INSURANCE	18.98
11/23	11/20/2023	77419	590-545-721-000	WORKER'S COMP INSURANCE	37.96
11/23	11/20/2023	77419	248-728-721-000	WORKER'S COMP INSURANCE	174.12
11/23	11/20/2023	77419	216-336-721-000	WORKER'S COMP INSURANCE	161.28
11/23	11/20/2023	77419	216-336-721-000	WORKER'S COMP INSURANCE	20.76
11/23	11/20/2023	77419	216-336-721-000	WORKER'S COMP INSURANCE	1.07
11/23	11/20/2023	77419	216-336-721-000	WORKER'S COMP INSURANCE	280.33
11/23	11/20/2023	77419	590-560-721-000	WORKER'S COMP INSURANCE	188.19
11/23	11/20/2023	77419	203-463-721-000	WORKER'S COMP INSURANCE	56.94
11/23	11/20/2023	77419	203-483-721-000	WORKER'S COMP INSURANCE	75.16
11/23	11/20/2023	77419	204-442-721-000	WORKER'S COMP INSURANCE	28.47
11/23	11/20/2023	77419		WORKER'S COMP INSURANCE	29.01
11/23	11/20/2023	77419		WORKER'S COMP INSURANCE	9.49
11/23	11/20/2023	77419		WORKER'S COMP INSURANCE	23.39
11/23	11/20/2023		101-441-721-000	WORKER'S COMP INSURANCE	46.77
11/23	11/20/2023		101-751-721-000	WORKER'S COMP INSURANCE	18.98
11/23	11/20/2023	77419	101-753-721-000	WORKER'S COMP INSURANCE	4.68
11/23	11/20/2023		101-754-721-000	WORKER'S COMP INSURANCE	1.17
11/23	11/20/2023		202-463-721-000	WORKER'S COMP INSURANCE	47.45
11/23	11/20/2023		202-483-721-000	WORKER'S COMP INSURANCE	75.16
11/23	11/20/2023		101-301-721-000	WORKER'S COMP INSURANCE	33.55
	otal MML WOF	RKERS' CON	1P FUND:		5,527.00
	otal 77419:				5,527.00
					•
MODEI 11/23	RN MARKETIN 11/20/2023	I G 77420	101-301-744-001	EMERGENCY/EQUIPMENT SUPPLIES	301.38
11/23	11/20/2023		101-301-744-001	INVESTIGATIVE SUPPLIES	1,262.87
7	otal MODERN	MARKETING	ā:		1,564.25

				Register - Council Meeting Dates: 11/7/2023 - 11/20/2023	Page: Nov 17, 2023 09:32Al
GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Т	otal 77420:				1,564.25
MOORI	E MOTOR SAL	ES			
11/23	11/20/2023	77421	101-301-860-000	GAS/OIL/TIRES	65.69
Т	otal MOORE M	10TOR SALE	ES:		65.69
Т	otal 77421:				65.69
NORTH	IERN PUMP &	WELL			
11/23	11/20/2023		591-540-801-000	CONTRACTED SERVICES	20,377.00
11/23	11/20/2023		591-540-801-000	CONTRACTED SERVICES	1,500.00
11/23	11/20/2023	77422	591-540-801-000	CONTRACTED SERVICES	60,314.00
٦	otal NORTHER	RN PUMP & \	WELL:		82,191.00
٦	Total 77422:				82,191.00
RAND	/ & SARA HUF	FMAN			
11/23	11/20/2023	77423	591-000-255-000	WATER RENTER DEPOSITS	79.72
7	Fotal RANDY &	SARA HUFF	FMAN:		79.72
) 1	Гotal 77423:				79.72
ROWE	PROFESSION	IAL SVS COI	MP.		
11/23			591-540-801-000	CONTRACTED SERVICES	877.50
11/23			101-265-970-002	CAPITAL OUTLAY MUNICIPAL BLDG	742.50
11/23	11/20/2023	77424	202-451-801-001	CONTRACTED SERV - ENGINEERING	2,700.00
-	Total ROWE PI	ROFESSION	AL SVS COMP.:		4,320.00
-	Total 77424:				4,320.00
STATE	OF MICHIGA	N - DHHS			
11/23	11/20/2023	77425	590-540-920-000	ELECTRIC	201.32
•	Total STATE O	F MICHIGAN	I - DHHS:		201.32
-	Total 77425:				201.32
THE S	AFETY COMP	ANY LLC			
11/23	11/20/2023	77426	661-575-776-000	MAINTENANCE SUPPLIES	76.92
	Total THE SAF	ETY COMPA	NY LLC:		76.92
	Total 77426:				76.92
TRAC	E ANALYTICAI	L LABORAT	ORIES, INC		
11/23	11/20/2023	77427	591-540-777-001	WATER TESTING	215.50
11/23	11/20/2023	77427	591-540-777-001	WATER TESTING	1,193.25

CITY OF CARO			Check Register - Council Meeting Check Issue Dates: 11/7/2023 - 11/20/2023		
GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Т	otal TRACE AN	NALYTICAL I	_ABORATORIES, INC:		1,408.75
Т	otal 77427:				1,408.75
TUSCO	LA COUNTY A	DVERTISE	2		
11/23	11/20/2023		101-260-900-000	PRINTING & PUBLICATION	25.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	416.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	1,496.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	416.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23	11/20/2023	77428	101-172-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	101-260-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	101-253-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	101-265-776-000	O&M SUPPLIES	29.58
11/23	11/20/2023	77428	101-301-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	101-371-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428		OFFICE SUPPLIES	29.57
11/23	11/20/2023	77428		OFFICE SUPPLIES	29.57
11/23	11/20/2023	77428	101-441-776-000	O&M SUPPLIES	29.58
11/23	11/20/2023	77428		OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428		OFFICE SUPPLIES	29.58 29.58
11/23 11/23	11/20/2023	77428 77428		SUPPLIES/MATERIALS OPERATING SUPPLIES	29.58
11/23	11/20/2023 11/20/2023	77428		DDA OPERATING SUPPLIES	29.58
11/23	11/20/2023	77428		PRINTING & PUBLICATION	25.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23		77428	101-260-900-000	PRINTING & PUBLICATION	416.00
11/23	11/20/2023	77428		PRINTING & PUBLICATION	195.00
11/23			101-260-900-000	PRINTING & PUBLICATION	182.00
	Total TUSCOLA	A COUNTY A	DVERTISER:		4,560.10
-	Total 77428:				4,560.10
			R-SUBSCRIPTIONS	OWN OF IDDITION	ro 00
11/23	11/20/2023	77429	101-703-776-000	O&M SUPPLIES	52.00
-	Total TUSCOL/	A COUNTY A	DVERTISER-SUBSCR	RIPTIONS:	52.00
-	Total 77429:				52.00
TUSC 11/23	DLA COUNTY 1 11/20/2023		R 101-000-432-003	LIEU OF TAX DISTRIB-SUGARTREE	205.00
	Total TUSCOL/	A COUNTY T	REASURER:		205.00
) ·	Total 77430:				205.00
	10lai 11430.				

CITY OF CARO			Register - Council Meeting Dates: 11/7/2023 - 11/20/2023	Page: Nov 17, 2023 09:32A	
GL eriod l	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
	DA 11/20/2023 11/20/2023	77431 77431	591-540-801-000 590-540-801-000	CONTRACTED SERVICES CONTRACTED SERVICES	1,662.00 4,975.00
Tota	al UIS SCAD	A:			6,637.00
Tota	al 77431:				6,637.00
INIFIRST	r corpora ⁻	TION			-
	11/20/2023		101-265-776-000	O&M SUPPLIES	18.45
	11/20/2023	77432	216-336-740-000	OPERATING SUPPLIES	25.75
11/23	11/20/2023	77432	590-540-776-000	OM&R SUPPLIES NORMAL	21.64
11/23	11/20/2023	77432	101-265-776-000	O&M SUPPLIES	21.00
11/23	11/20/2023	77432	101-265-776-000	O&M SUPPLIES	23.00
Tot	tal UNIFIRST	CORPORAT	ΓΙΟΝ:		109.84
Tot	tal 77432:				109.84
ISA BLU	JEBOOK				
11/23	11/20/2023	77433	590-540-776-001	LAB SUPPLIES	2,363.10
11/23	11/20/2023	77433	590-540-776-001	LAB SUPPLIES	728.41
Tot	tal USA BLUE	BOOK:			3,091.51
Tot	tal 77433:				3,091.51
	RT - 1798 11/20/2023	77434	101-301-967-000	WALMART GRANT/DONATIONS	3,000.00
Tot	tal WALMAR ⁻	Г - 1798:			3,000.00
Tot	tal 77434:				3,000.00
VATER S	SOLUTIONS	UNLIMITED			
	11/20/2023 11/20/2023		591-540-776-000 590-540-776-004	O&M SUPPLIES CHEMICAL SUPPLIES FOR PLANT	4,134.50 1,150.00
	tal WATER S			OTENIOTE GOTT ELECTRICATE INT	5,284.50
		020110140	0,111111111111111111111111111111111111		5,284.50
	tal 77435:				J,204.UU
VIDL-FN 11/23	1 11/20/2023	77436	248-728-900-000	ADVERTISING	500.00
Tot	tal WIDL-FM:				500.00
To	tal 77436:				500.00
	A ENVIRON 11/20/2023		RASTRUCTURE INC 591-540-801-000	CONTRACTED SERVICES	1,743.50

CITY OF CARO		Check F Check Issue	Page: 11 Nov 17, 2023 09:32AM			
GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount	
Т	otal WSP USA	ENVIRONM	ENT & INFRASTRUCT	TURE INC:	1,743.50	
Т	otal 77437:				1,743.50	
WEX B	ANK					
11/23	11/20/2023	800046	661-575-860-000	GAS/OIL	456.24	
11/23	11/20/2023	800046	216-336-860-000	GAS & OIL	42.04	
11/23	11/20/2023	800046	101-371-860-000	GAS	10.51	
11/23	11/20/2023	800046	101-301-860-000	GAS/OIL/TIRES	825.58	
11/23	11/20/2023	800046	590-540-860-000	GAS/OIL/DIESEL	58.29	
Т	otal WEX BAN	IK:			1,392.66	
Т	otal 800046:				1,392.66	
G	Grand Totals:				1,394,376.52	

Report Criteria:

Report type: GL detail Check.Type = {<>} "Adjustment"

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street Caro MI 48723 Phone 989-673-2226 Fax 989-673-7310 Website www.carocity.net MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

To:

Caro City Council, Caro City Manager

From:

Brian Newcomb, Chief of Police

Regarding:

Month end report, October 2023

Date:

November 1, 2023

POLICE REPORTS

Police Complaints received for October 2023- 406 complaints

Comparison-

September 2023-<u>416</u> complaints. August 2023 – 409 complaints July 2023- 442 complaints

Jctober 2022-164 complaints

MILEAGE

October 2023- 4269 miles

GASOLINE

October 2023-355.75 gallons

NOTEABLE CASES RESPONSE

Caro Police responded to the following on 10/30/23 at 8:10 P.M.

There was a double stabbing between two combatants. An argument and confrontation occurred at approximately 8 P.M. last night. The incident is under continuing investigation as both involved parties sustained critical injuries. One participant was taken to Covenant Hospital in Saginaw and the other participant taken to Hurley in Flint. It is unknown what their status is at this point. The Caro Police Department is processing evidence in an attempt to determine all of the facts surrounding the case. As of this time, no determination has been made as to which of the mutual combatants was the aggressor. The combatants are two adult males from Caro. One is age 36 and the other is age 34. There is no danger to the public. The incident butinues to be investigated.

911 OPEN LINE/HANGUP	3
ABANDONED VEHICLE	2
ALARM	14
ANIMAL AT LARGE	6
ASSAULT	9
ASSIST DHHS	3
ASSIST FIRE	1
ASSIST MDOC ASSIST MSP	2
ASSIST OTHER PD	1
ASSIST THUMB NARCOTICS	1
ASSIST TUSH IN CARO	3
ATTEMPT TO LOCATE PERSON	1
B&E	4
BACKGROUND INVESTIGATION LE	
CHILD NEGLECT/ABUSE	
CITIZEN ASSIST	
CIVIL	2
CONDITIONAL BOND VIOLATION	
CRIMINAL SEXUAL CONDUCT	1
DISORDERLY	8
DISTURBING THE PEACE	2
DOG BITE	
DOG LOCKED IN VEHICLE	
DWLS	2
EMBEZZLEMENT	
FALSE PERSONATION	
FELONIOUS ASSAULT	1
FIGHT IN PROGRESS	
FIREWORKS VIOLATION	
FLEE POLICE	
FOUND PROPERTY	2
FRAUD	1
GENERAL	8
GUNSHOT WOUND	
HARASSMENT	7
HIT AND RUN PDA	2
HOMELESS	1
HOMICIDE ATTEMPT	1
INJURY CRASH	3
INTOXICATED PERSON	
INVESTIGATION FOLLOWUP KEYS LOCKED IN VEHICLE	
KIDNAPPING	
LARCENY	2
LARCENY BY CONVERSION	
LARCENY FROM VEHICLE	
LARCENY IN A BUILDING	
LIQUOR INSPECTION	15
LITTERING	
LOITERING	
LOST PROPERTY	
MDOP	3
MED FIRST RESPONSE CALL	26
MENTAL HEALTH CALL	7
MIP-ALCOHOL	
MIP-VAPE	
MISSING JUVENILE	2
MISSING PERSON	2
MISUSE OF 911 LINE	
MOTORIST ASSIST	

Assist MSP at c	hambers an	d Wells for	injury cras	h		
Assist MSP at 4	522 w. caro	rd. for arre	est attempt	on resistin	g subject	15.00
Assist TUSH at	1115 gun clu	ıb on assaı	ult in progre	ess	4 1	
Assist TUSH wi	th traffic sto	p arrest at	Dutcher an	d Colwood		
Assist TUSH at					3 - 5 -	1775
	TALL DE SEC					1941414-1911
		1,827,888,7			4,111	11 11 11 11 11 11 11 11 11 11 11 11 11
3.15.	54,7566					
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MUTUAL AID	5
NARCOTICS	3
NATURAL DEATH	1
NO INSURANCE-VEHICLE	4
NO REGISTRATION MISDEMEANOR	
NOISE COMPLAINT	
OPEN DOOR	3
OVERDOSE-DRUGS	
OWI	2
PARKING VIOLATIONS	
PAROLE VIOLATION	
PDA	17
PPO VIOLATION	
PROBATION VIOLATION	
PROWLER	2
PUBLIC RELATIONS	6
RECKLESS DRIVING	1
REGISTRATION VIOLATION	4
RESIST OFFICER	2
RETAIL FRAUD	
ROAD RAGE	
RUNAWAY	2
SINKHOLE IN ROADWAY	
STALKING	
SUICIDE	1
SUICIDAL PERSON-THREATS OF	3
SUSPICIOUS PERSON	6
SUSPICIOUS SITUATION	8
THREATS	2
THREATS TO ATTY GENERAL	
THREATS TO COURTHOUSE	
THREATS TO SCHOOL	1
TRAFFIC CONTROL	6
TRAFFIC STOPS/CITATIONS	143
TRESPASS	2
UDAA	
VERBAL DOMESTIC	4
VIN INSPECTION	1
WARRANT ARREST - FELONY	4
WARRANT ARREST - MISDEMEANOR	4
WEAPONS OFFENSE	1
WELFARE CHECK	12
WITNESS INTIMIDATION	

TOTAL COMPLAINTS FOR Sept 2023

VEHICLE MAINTENANCÉ RECORD FOR CAR 1

	YEAR	2015	MAKE	FORD	MODEL	SUV	LICENSE	023X391	VIN NO. 1	1FM5K8AR5FGB83483	FGB83483	the commence of the control of the c
IOTAL MAINTENANCE COSTS	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Enter Starting Vehicle Mileage	80,934	81,982	82,531	83,239	84,073	84,429	85,273	86,102	88,022	88,219	The second management of the second management of the second seco	Vo. of the particular interest measurement of the particular interest of th
Enter Vehicle Mileage at End of Month	81,982	82,531	83,239	84,073	84,429	85,273	86,102	88,022	88,219	88,522	es may many septem a consideration of the september of th	
Monthly Mileage Totals	1,048	549	708	834	356	844	829	1,920	197	303	0	0
Total Mileage for Year	And the state of t	The state of the s	Appropriate the second of the	The Charles of Contract of the	There is the result of the commentation of the					A THE PARTY OF THE		
	pennyddia y yr y y pennany y warning y prochamae anadau aban nawni	Continues of the Contin	ang and defined defined on commence of com	de albu du desperat de la companya d	ACCULATION OF THE PROPERTY OF					AND THE PARTY OF T	Extended by elements on one or entrance of constructions	* Annual and a sufficient of conserving and a provide or the
TYPE OF SERVICE	er menne enemen enemen elemente de la ferra della ferra de la ferra de la ferra de la ferra della ferra de la ferra della ferr	er ongo e mener der was ressoner e medication, och met e	AV sums address sammer is promote total authority protect for	AN AND THE RESIDENCE AND ADDRESS OF THE SECOND STREET, AND ADDRESS OF THE	VEHICI	E MAINT	VEHICLE MAINTENANCE COSTS	OSTS				
Oil & Filter Change				The second secon	And the second s	COMMANDA AND AND AND AND AND AND AND AND AND	\$92.65					
Air Filter Change	Apply manufactures and a second secon		Commence of the commence of th							parties of the second of the s		
Fuel Filter Change	And the second separation of the second seco								to the statement of the	and the second s		
Transmission Fluid & Filter	A TOTAL CONTRACTOR OF THE PROPERTY OF THE PROP											
Engine Coolant												
Cooling System Flush									manufa commissionem militaris		We always a root of the terminal at a section for	The second secon
Tire Repair or Replacement	to the state of th						Control to the control of the contro					
Tire Rotation or Balance	The state of the s								1 2 2			
Hose Replacement					Agency or service of community and in State Office Agency and the service of the	ado disea, e more consequence que debigantito bio.	тут түүнү ойран адамын тап алтанын тактын такты	ment of the standard contract of the standard (the standar	CASE TO A SECTION OF THE SECTION OF	describes and the state of the	tropper (mid-ropper Lady)en, prod (egy) righen tratacione anne	
Brake Repair						;			to the control of the			11 m or a common way of
Engine Tune-Up									1			
Front End Alignment												A Company of the second second second
Power Steering / Brake Fluid									1	manage of a mount occurs of	amente a completación de la comp	At it states from the to the
A/C or Heater Repair	the state of the s											and the state of t
Replace Belts											The second secon	The second secon
Electrical Repairs												
Battery Replacement							· · · · · · · · · · · · · · · · · · ·		10 x 2 x 10 x 2 x 2 x 2 x 2 x 2 x 2 x 2 x 2 x 2 x			
Battery Cables / Terminals											Prince in the contract of the	a contract or man or Monthly (p. 1)
Headlights or Light Bulbs							The second control of		The second of comments of control of the second of the sec		A COMPANY A COMMON COMPANY OF A COMMON COMPANY	part of the same of the same of
Windshield Wiper Blades												
Wash & Wax	7 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -				on the rest may make the second				and the shade and define a place of the party depotes to the same		Company of the Company of the Company	The first I remains all more and the second
Wiscellaneous Service		\$3,117.02	\$60.00	The state of the s	As a man 1 of 1907 of 1907 of As April 1 of 1908 And Advisor to the Assault of 1907 of	The Other Matter Committee of the Other Matter Committee of the Committee	per Torresponde over the content of the American	nema en de some mesanne mesanes replaces en en en en en en	de la descripció de la composition della composi	er en som i i i i i er es sommi er eg (*) (entre Car (* eq.)************************************	(g) e sali peles (mi mi mi) si se escionarción incis ción dan el concision esta algraphic (co	To a segment declarate of the CVA and the address of the thirty of a thirty of a finite of the State of the S
TOTAL MONTHLY MAINTENANCE COSTS	\$0.00	\$3,117.02	\$60.00	\$0.00	\$0.00	\$0.00	\$95.65	\$0.00	\$0.00	\$0.00	\$0.00	
	TIRE	SIZE		and the factors of the first of the designation of the factor of the fac	Miles - communication and communication of the World	And the state of t	And the second s	And the control of th	of the efficiency between deadle and reference desired company () in 1 pp. 10	The Australia Control of the Control	TOTAL	\$3,272.67
	245	55R18	M&S									
_	240	201100	225									

VEHICLE MAINTENANCÉ RECORD FOR CAR 2

A construction of the state of		·ATATY	2024	SAKR	CHEV	MODE	1500	LICENSE	and the second management of the second seco	VIN NO.	erreinementementenden erreinen gerochten erreinen gerochten erreinen erreinen erreinen erreinen erreinen errein	The light property and the contract of the con	· · · · · · · · · · · · · · · · · · ·
TOTAL	TOTAL MAINTENANCE COSTS	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
	Enter Starting Vehicle Mileage	maranda a sa maranda da maranda d	Management of the control of the con	Andrew Andrew Company and Andrew Andr				A CONTRACTOR OF THE PROPERTY O	water many has begin now a distinct property of the con-	And the second second control of the second	Appropriate to the state of the	A Company of the Comp	, also part on the section of the confirmation and the second of
Ent	Enter Vehicle Mileage at End of Month	ANA MANA (A PANA ANA ANA ANA ANA ANA ANA ANA ANA A	gen de general de la companya de la	And the second s					ways open of lighters and special an address a mineral sea	The state of the s	ed 1941 annual programment management of Contract		TO A STREET, A PROCESSION AS A STREET ASSAULT AND A STREET ASSAULT ASS
The second secon	Monthly Mileage Totals	O	0	0	0	0	0	0	0	0	0	0	O
P P	Total Mileage for Year 0			Lensity of a Children of the control	and the state of t	And the second of the second o		A to the terminal control control description of the second control descri	PLE INVESTMENT AND REPORT OF THE PARTY OF TH	ate should be a state of the st	ANNOUS TO LET LET AND MILITARY AND	restra terresió e materiales sensión de del Prima de la Colombia de 1990.	A complete of the designation and second seconds and the second
Mai	Maintenance Cost Per Mile #DIV/0!			The state of the s	The and its analysis of the delication of a set of popular transported in	A CHARACTER AND	m_C 10 color of the color decision in a color to the color of the colo	the second of th	The state of the s	te military and beauty productions in 1970 on 1981, the resembles recovered	And the Comment of th	care a consider a collection of the december of care a collection of the december of the collection of the december of the collection of t	Commission and commission of the Polymon and Commission of the Com
Actification of the second second limited	TYPE OF SERVICE					VEHICL	E MAINT	VEHICLE MAINTENANCE COSTS	OSTS	parameters of the second of the West Second	egyphony (Sandyman i trong and and may get that agent to glasses		
THE REAL PROPERTY AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF THE P	Oil & Filter Change	A CANADA	Mark of district productions of the second control of the second c						A CONTRACTOR OF THE PARTY OF TH		Z		
CONTRACTOR SPECIAL PROPERTY OF THE PROPERTY OF	Air Filter Change	The state of the s									SHOP	a per pener color peneral and a market of a second	
· * p pr - distinguis de seguinados	Fuel Filter Change			The second secon					- Topics of the state of the st		INSTALL		
SECTION OF THE PROPERTY OF THE PARTY.	Transmission Fluid & Filter						!	:			EQUIP		the second secon
	Engine Coolant								· ·				a gen de la company
ATTRIBUTE TO ANALYST THE TOTAL OF THE T	Cooling System Flush							A THE COMMENT OF STREET			A second second second	mathylate in a title transfelt from the special security	E o de la constitución de debuto en esperante
e de l'écomo magnitude de confin	Tire Repair or Replacement	The second secon					:						
editor of the product of the color of the co	Tire Rotation or Balance			the case of the ca									
The ampropriate of the sale	Hose Replacement						programme i traditale i kladitale di Historiani di Konondia.	enter i majora materiali di di dischi di perio i que milhe perdistropopoli	To the complete processing in the processing of the community of the commu	Administration of the Control of the	tembro schaele er en c'el c'el c'el c'el c'el c'el c'el c'el	Anderdelejen engelegen megelegengen yet yet (***********************************	2000-000-100-100-100-000-000-000-000-000
A A Management of the Annual Control of the	Brake Repair	рудор у Мурту учундуну за дактик каталанын жананын жүүкүнү										Carlo	and the second s
THE REPORT TO A COLUMN TAKES AND THE PARTY OF THE PARTY O	Engine Tune-Up								:			a year	
Control of the State	Front End Alignment								THE CONTRACTOR OF PROPERTY.				The second secon
the same of the sa	Power Steering / Brake Fluid	and the second s										en garg, gail ann a pantacante e mis-	the state of the s
AN Expenses Immediates and the	A/C or Heater Repair	And the second s									:		
regarded), a filtra from a contra	Replace Belts							1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					
AND THE PROPERTY OF THE PROPER	Electrical Repairs			· · · · · · · · · · · · · · · · · · ·								process of process of a data dependent	
A southern and the second seco	Battery Replacement											Afficially and property of the second of	
And the state of t	Battery Cables / Terminals						3	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				Acc 11 10 10 10 10 10 10 10 10 10 10 10 10	
description of formula degraphing	Headlights or Light Bulbs							The second secon				ma propried to the state of the	
we construct the second state with at $\psi = - \phi \phi \phi$	Windshield Wiper Blades												1
2	Wash & Wax					to took the commonweal contract to			The state of the state of the second second		71.6 °() \$100 miles \$100 mile	e de partie e engles en engles en engles e engles en engles e engles en engles e	And the second section of the sectio
25	Miscellaneous Service			Man de la companya de	to any consistent constitution of the state from the state of the stat	g mag gan 1900 ta Malana da Pana i makanini ta ma a manama manan	el a artere su estrere su estre esta esta en el dele		An improve an initial property of the conference	Andrew Mary of the State of St	man (x ²) (1) i y y y y man ni y man (x) a salado del Os ados del Calendo	land blocke [†] about /p.id.chi (VR) (BLOH) (A ROMAN ANTHROUGH (VR) VR	en experimental est el constante de décembra de la constante d
TOTA	TOTAL MONTHLY MAINTENANCE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
We'll old columns of many the		Name (1277) - This is consistent that the control of the control o	and the state of t	makes and manual has an expectation or processor the devices of the device of the devi	Market 1980 register of materials and the transfer from the	III., Early Copies Ann. Introduced advantages and My of Torre.	management of the Co. The co.	The state of the s				TOTAL	\$0.00

VEHICLE MAINTENANCÉ RECORD FOR CAR 3

And a second section of the se		YEAR	2017	ZAKE	FORD	MODEL	NOS	LICENSE	CONTRACT CON	VIN NO. 1	FM5K8AR	1FM5K8AR3HGC07315	2
TOTAL	TOTAL MAINTENANCE COSTS	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Of Alleger of the desired and the second of	Enter Starting Vehicle Mileage	52,817	54,534	55,655	56,510	57,724	58,959	61,279	63,079	63,525	63,628	en processor expensables, of the lighter transcribers described	continue or
Ente	Enter Vehicle Mileage at End of Month	54,534	55,655	56,510	57,724	58,959	61,279	63,079	63,525	63,628	65,330	es properties (i.e. in terminal description orders in the Learning	company of the middle of the company
A SOUTH A SANDA AND AND A SANDA WAS REED BY LAND OF 1 1999	Monthly Mileage Totals	1,717	1,121	855	1,214	1,235	2,320	1,800	446	103	1,702		
Tot	Total Mileage for Year 12,513			and and the second of the seco	According to the control of the cont		Managharan ayay as yayas maganan na mana manan mandana aban	erbonner jamakar-pou arbaffonde (S. S. gjóldgóffi Vélek Plendes	and the terminal section with the second section of the section of	di passenti di cilità sacrejascon un uni vistore di caldidere de		el plants i capa e sprincipo constituiro de la constituiro della c) and annual constitution of the constitution (and annual of the
Main	Maintenance Cost Per Mile \$0.35			and the second s	Ambres de la constitución de de de de la constitución de la constituci	ACCOUNTS OF THE PARTY AND ADDRESS OF THE PARTY	Table 19 - Anna American (Albert 1980) To 1 (1980) The Anna American (Albert 1980) The Anna Americ	And the second s	estado alor marromanese, mesor il trascolo contra		AN ARABI HARABA ALA AN		
Management of the control of the con	TYPE OF SERVICE					VEHICL	VEHICLE MAINTENANCE COSTS	NANCE CC	STS	SAL (SALE) — magnetisma proprie manus y many del critici mil d	AMERICAN CONTRACTOR OF THE PROPERTY OF THE PRO	Character characteristics of the profession of the contraction of the	THE PARTY AND ADMINISTRATION OF THE PARTY OF
- 1900 - 100 miles 100 miles	Oil & Filter Change	manasis and site and security of the control of the	the state of the s	adequated has empressed as on the contract of	The state of the s			0.000	ACCOUNT OF STREET OF STREE	\$80.55	AND COMMENT AND CO	manadara, (1968). In Adaption control of Adaption (Adaption)	
CANA DEPOSIT OF THE PROPERTY O	Air Filter Change	Model and a supplemental and a s	And the state of t	The state of the s			AND CONTRACTOR OF THE PARTY OF	Alder of Galder's programmy on the mean announcement of the Control	community of the commun	2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 -		Completed and Association Control of Control	Value management "materiales comunacioni (inche (sonie) especiales
and the state of t	Fuel Filter Change	And the state of t	2				WILLIAM CHEM AND DA AND A AND A CHEM A CHEM AND A CHEM	Stillength Communication or many continuing and the Stille	Balded Laboration to Laboration to Laboration common of 100000	A PROPERTY AND A CONTRACT AND A CONT		expenses of the particular behavior of the majoration of the control of the contr	The boson and all the second that the second the second that the second the second that the se
PRINCIPAL DESIGNATION OF THE PRINCIPAL DESIGN	Transmission Fluid & Filter	electrical (Matrix Caller and amount amount reprint reprint and and described	No. of the contract of the con					ean and _ marken (Ash Arth SAN Mary Market Massacrape) Ash (A	Application of the control of the co	annudus valendados este motoros prometros (Villa deportan	machania sociali del proper di della proper di	AND MANAGEMENT AND	The state of the s
William community of the little plants of	Engine Coolant	AND THE PROPERTY OF THE PROPER	more manufactured from N. Verify (Annual Institute Insti		XXX		A A A A A A A A A A A A A A A A A A A	Expeggs wood on the stand to constitution of the stands	access of the common common control of the control	Company Continues (Continues Continues Continu		ooseaa oo ah (A) Panaa (Baasana are to aa aa aa aa	
	Cooling System Flush	Courte our proventioners vertically a metal of till existence	ALLEN ON THE PROPERTY OF THE P					mandal Volubilis i misperii semprid mesaminin returni e i	entellos "creaccos disciplindo portir cyletipas e accomunications.	An applicable in contract common or was added as a compact and it figures (ANOV Principles).	endogas (189) projekt utmore, mer etm sunsu kommune) i pilje ajdrije rema w wrenocomi navac cinati saci kina-
	Tire Repair or Replacement					a grande Accident, lateral medical management and accident and accident and accident	Addition to the control of the contr	Andreas Constructive (Virtual Constructive C	Apple of the contract of the c			talendo, companio desa desacrolada (conservi de la proposición de la conservición de la c	A the same and AAAAA (I (Milliage)), year great a copper or property copy of the first of the fi
a man Array of the same of the court of the same of th	Tire Rotation or Balance												
- control of district of the control	Hose Replacement				-	The second second second							and the second s
the the state of t	Brake Repair				\$1,088.10			to the first framework a material		The second secon		Standy is progressive or process to the access to the design of the second standard second se	All control day formers and management of control of the party of the
A THE RESIDENCE OF THE PARTY OF	Engine Tune-Up	The second secon	\$368.79										A DESCRIPTION OF PARTY AND ADDRESS.
emission of implementation of contradiction of the	Front End Alignment							1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		The second secon		A POST COMMENT OF THE CONTRACTOR OF THE CONTRACT	2 de april de mandre de la constante de la con
the about an one of an interest terms of the	Power Steering / Brake Fluid				5			a comment in the comment of the comm		The second secon		company of the best to be designed as the second	
OF THE STREET OF THE STREET OF THE STREET OF	A/C or Heater Repair												
All the second of the second second	Replace Belts					3		\$470.96					
politica ne ministrata de la circa de la c	Electrical Repairs											The second secon	The second secon
	Battery Replacement	The state of the s							-				The second secon
discuss of Adriana Prints in	Battery Cables / Terminals				Company of the Compan					at 1 to 1 to 2 to 1 to 1 to 1 to 1 to 1 t		the control management of the	to the second of the transfer against
a William udderfoll - Salada on Variante	Headlights or Light Bulbs									The same spaces products are supply on an a		and the control of th	Albert on matter the section of the section of the
A 1 h materia describer de la referencia de consecuente de consecu	Windshield Wiper Blades				!								
2	Wash & Wax										***************************************	CALL DE LES ANDRES DE COMPANION DE L'ANTRE L'A	The state of the s
26	Miscellaneous Service					100000000000000000000000000000000000000	entered in a second projection of a CARLAND Company of the Art (Albander One).	g profes pro oble, months abboth abor in money in V. India (A)V.	\$581.05	\$1,828.00	erali - menili disententente ser ser sistematici mengali maja made	Account to conference with the contract of the	And a fill is the state of the
TOTAL	TOTAL MONTHLY MAINTENANCE COSTS	\$0.00	\$368.79	\$0.00	\$1,088.10	\$0.00	\$0.00	\$470.96	\$581.05	\$1,908.55	\$0.00	\$0.00	\$0.00
Tire Si	Tire Size=245/55R18	differential and another of Abendustians (1966) in 1969 ingenior	NAMES OF THE OWNER OF THE PARTY OF THE OWNER O	(A) Company and the second of	adopologija indeadade entekka pistora senijilaja indeada senijilaja	Albandaria materia de la capación de	AND THE PROPERTY AND ADDRESS A	and the second s	The state of the s	the commence of the plant of th	Consideration of the second sec	TOTAL	\$4,417.45

Tire Size=245/55R18
MILLARS TIRES BAY CITY

VEHICLE MAINTENANCF RECORD FOR CAR 464

STOCO LONGIALITIES INTEGRAL	YEAR	2019	MAKE	DODGE	MODEL DURANGO	: 1		023X394		1C4RDJFG1KC708488	4	ALC: ALC: ALC: ALC: ALC: ALC: ALC: ALC:
I O I AL MAIN I ENANCE COSTS	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23 Dec-23	33
Enter Starting Vehicle Mileage	15,147	15,855	16,659	17,470	18,262	18,929	19,399	19,443	21,101	23,913	Andreas y a personal regio. Plantata ha aban'ara ha aban'ara na salam banganan manganan manganan manganan mang A	
Enter Vehicle Mileage at End of Month	15,855	16,659	17,470	18,262	18,929	19,399	19,443	21,101	23,913	25,193	And the second s	2
Monthly Mileage Totals	708	804	811	792	299	470	44	1,658	2,812	1,280		0
Total Mileage for Year 10,046	да урта, шифинализмення перед дереждення дереждення дереждення дереждення дереждення дереждення дереждення дер В при дереждення дереждення дереждення дереждення дереждення дереждення дереждення дереждення дереждення дереж			Manager (Manager and Anna Color Colo	SECTION 175 CONTENTS VAN THE SECTION ASSESSMENT ASSESSM	ANDREADE A CITAL CITATION AND REPRESENTATION OF THE PROPERTY O	enganera producció fixo delle partir Valgent, es partir Unidesce	ge en met het film den sid e bosses plit i se door (18 i 18 f) til de Volumenseen	which the "straight and the state of the straight of the strai	the field several has a some day when the several property of the several prop		·
Maintenance Cost Per Mile \$0.01	A A A A A A A A A A A A A A A A A A A	Of the Adult (Apply) is the material parameters are sent of the first and of	en gregoria sen delegen aggio, el legi, hang partenen sen de engagero de table	despectation on the control was control about the PVP C 1 to Property Company	Charles and an extension of the Control of the Cont	The second secon	er (general)s meder (film) (general) er met ett somethere	THE STREET STREET, AND THE STREET, STR	experimented produced in patients del différent en flagette troit per fin	Control of the second	raan aar i adirasiona Tripich valmen eiromoonen erkomaan erideooys heli qelindeleksa inspelitsed siddoonen en	Companion in
TYPE OF SERVICE					VEHICLE	MAINTENANCE		COSTS	ra per la acceptato de la regió de commencia e de poese de Min			
Oil & Filter Change	\$65.96	A 1 Configuration and a management and a management of the configuration	A TO A COLUMN TO THE PROPERTY OF THE PROPERTY									
Air Filter Change	A TOTAL STATE OF THE STATE OF T											
Fuel Filter Change					1							
Transmission Fluid & Filter						The second section of the sect				And the state of t		i
Engine Coolant					and the second of the second o							
Cooling System Flush							990				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Tire Repair or Replacement									TO 1 THE CONTRACTOR OF THE PERSON OF THE PER	and transferred and the second of the second		
Tire Rotation or Balance					The state of the s				general manus departural april and a 1 mil mil man	Managade and the second control of the second con-	an many many assures. And is a sure dynamic on the sure of the St.	
Hose Replacement			:		1						The special control of the second sec	
Brake Repair												
Engine Tune-Up												
Front End Alignment							The state of the s					-
Power Steering / Brake Fluid						The state of the s				2. a.		:
A/C or Heater Repair							41				manufacture of the second seco	
Replace Belts	The state of the s											1
Electrical Repairs					100000000000000000000000000000000000000			:				
Battery Replacement												
Battery Cables / Terminals					The second secon			1			50 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	
Headlights or Light Bulbs									A STATE OF THE CONTRACTOR OF T			
Windshield Wiper Blades											es source (George Colombia (Common Amino Colombia) Common Colombia (Colombia)	1
Wash & Wax									THE COMPANY OF THE CO			-
Tie Rods/Allignment									and the second contract of the second			
Muffler						and the second s			to the first and the second second second		or the statement of the department of the statement of th	1 1 1
Tow/Wrecker Service			the second above to the second						tak a dana a		the second of th	
Miscellaneous Service				The second secon	many plant transmission would were an distance of the Co. After Modelle	A REAL PROPERTY AND A STATE OF THE STATE OF	the second secon	The second space of the second second	and another desired desired desired between the second	engenige per ³ lage (_{esp}) (_e) is ex c. 1 bets. He some entertion	The second section of the second seco	
TOTAL MONTHLY MAINTENANCE COSTS	\$65.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 \$0.	\$0.00

VEHICLE MAINTENANCF RECORD FOR CAR 465

Action and the control of the contro	YEAR	2022	MAKE	CHEWY	MODEL	1500	LICENSE	and the second of the second o	VIN NO 30	3GCPDKEKLNG65581	-
IOTAL MAINTENANCE COSTS	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23 Dec-23
Enter Starting Vehicle Mileage	450	200	200	850	1,941	3,368	4,611	5,263	6,363	7,476	de explorações militares maisma militar messa (1964). Vima de das Marios de Califoldo (1900 de 1800)
Enter Vehicle Mileage at End of Month	200	200	850	1,941	3,368	4,611	5,263	6,363	7,476	8,450	Section of the section of the second section of the section of the second section of the section
Monthly Mileage Totals	20	0	350	1,091	1,427	1,243	652	1,100	1,113	974	0
Total Mileage for Year 8,000			L-DEC, c)- EDC) was another than a control country of the state.	ada basaban (diplocadinación de primer no vivo en ancientación de	ajasem kaliferen kaliferaks (1904) der geograpiska demokratika den despektive	вые положения чествення в положения	derio, et a comen e en	Ann al (n phank) (Ministration and commence and contactions	garanteen ann abh carles an part 1907 to annount monor commensus	e o () per mine e person mandresse à annir à deux reconnectification manique	Valuations, in Mala-Cycle (d), and Apriparation between anomalism and the Company of the Company of the Company
Maintenance Cost Per Mile \$0.00		 International part of model (April 1988) and model (April 1988) 		e manufacture de que en	en elektron (M. Miller old). Lamination on sometiment of the old of the contract of the contra	A 1996 STEWN STREET STATE STAT	BEAUTIMES AND STORMS AND STORY COMPANY	en mentre per une magnitude de la mesta de la constitución de la personancia de la constitución de la personancia de la constitución de la constin	appende sometide des destantes es comp. (* con j.) heby (* * \$464.470).	gappen ganggagig phanésa dilagi vi sanosanta dinagi ng	des authörsteller ein auföldende läthermet nermenne nemmenne för å er melekklere kömt och vormon
TYPE OF SERVICE					VEHICLE	E MAINTE	MAINTENANCE COSTS	STS	SERVO AP MAIN TO CAROLAN ESTRUMANT ESTRUCTURA PROFESSIONES CONSERVO	maarii ja 19. – Jamas la Vers see veed daalaa ja doodiila ja jää kaa	двергеродо, стать деней выдел в выделя выделя в середения подней выполняем выполняем выделя выделя выделя выдел
Oil & Filter Change	Total Co. (Co.) (C	to construent statement assures as a confident (ATT-agent) as 1770	A PARTIE CONTRACTOR CO		CONTRACTOR TO THE STATE OF THE		\$0.00		and the second s		
Air Filter Change	To compare the compared to the										
Fuel Filter Change									and the committee of the property of the second party of the secon	1	
Transmission Fluid & Filter	And the second s									A second	The state of the s
Engine Coolant											
Cooling System Flush											The second secon
Tire Repair or Replacement		:					A STATE OF THE STA			The second secon	Committee of the commit
Tire Rotation or Balance						Andrea or Ton 10	and the second s	Control of the contro	to the second se	4124 - 112	The second secon
Hose Replacement											
Brake Repair											
Engine Tune-Up										1	Access to the second of the se
Front End Alignment						mage of the second	No. 11 de la Companio				
Power Steering / Brake Fluid	And the second s										
A/C or Heater Repair							A CONT. OF THE CASE OF THE CAS	White and a minimum of the con-	To be a second of the second o		The state of the s
Replace Belts	The state of the s										
Electrical Repairs											
Battery Replacement					The second secon						The second state of the se
Battery Cables / Terminals		!									
Headlights or Light Bulbs											
Windshield Wiper Blades				, J		spane Pers					
Wash & Wax											
Tie Rods/Allignment			The state of the s		The second secon		the state of the s		The second secon		\$1. 14.40 milyamilari Androni milyamin milyamin milyamin milyamin milyamin milyamin milyamin milyamin milyamin
Muffler 2			The state of the s					i i	and the second control person place to place to make the second place to the		m o de deservación en el mesmonología de la defendación del defendación de la defend
Tow/Wrecker Service									And the country of the control of th		The second secon
Miscellaneous Service	NST.	INSTALLATION	The second secon	AND THE	a seem of the seem	gen - make more some - 100 to the desire to an	to the state of th	And the state of t	e een oor oorstellerings het streep het tekenseteelt oorstelle	A COMMUNES OF A ARMANDA PRODUCTION OF SHARE AND PROCESSORY OF	e des elementes este estado estado estado estado estado estado estado de la composiçõe de l
TOTAL MONTHLY MAINTENANCE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	<i>)</i>	Fire runs October 1, 2023 thru October 31, 2023	Fire runs October 1, 2023 thru City of Caro Fire Department October 31, 2023	144			page 1		
Run #	Date	Responsible entity	Adress of call	Description	Water usage	Fiscal Billing #	Dedicated hours		
348	10/1/2023	services not needed	Chambers & Wells Rd.	2 vehicle crash	0	nc	1.00	page	Н
349	10/1/2023		420 Court St.	Medical assist	0	nc	1.00		
350	10/1/2023	Jason Clark	323 Maple Knoll Ln.	illegal fire	0	nc	0.50		
351	10/1/2023		2520 Chambers Rd.	Medical assist	0	nc	0.50		
352	10/2/2023		1544 VanGeisen Rd.	Medical assist	0	MB	1.00	- CARRET	
353	10/2/2023	Right Way	W. Caro & Fenner Rd.	vehicle fire	0	nc	1.00	ALABAM TO THE STATE OF THE STAT	
354	10/2/2023		3497 Cat Lake Rd.	Medical assist	0	nc	1.00		
355	10/2/2023	Elkland FD	4144 Doerr Rd.	commerical fire	0	nc	4.00		
356	10/3/2023	Elmwood FD	4065 Hobart RD.	house fire	3500	nc	4.00		
357	10/3/2023		3402 W. Sanilac Rd.	Medical assist	0	nc	1.00	Location in	
358	10/4/2023		1078 Warren Dr.	Medical assist	0	MB	1.00		
359	10/4/2023		1466 Gun Club Rd.	Medical assist	0	MB	1.00		and the second
360	10/4/2023	ADMINISTRAÇÃO DE LA CASA DEL CASA DE LA CASA DEL CASA DE LA CASA D	3428 Ball Rd.	Medical assist	0	nc	1.00	A. M. C.	
361	10/5/2023	- DODAY	1279 Cambridge Ln.	Medical assist	0	MB	1.00		
362	10/6/2023	Cable Co.	429 Montague Ave.	wire issues	0	ນ	0.50		
363	10/6/2023	Moose Lodge	1366 E. Caro Rd.	structure fire	0	2	1.50		
364	10/6/2023	canceled	M-24 & M-81	2 vehicle crash	0	nc	0.50		
365	10/7/2023	DTE	1354 Mertz Rd.	wire issues	0	nc	1.00		
366	10/7/2023	Alexis Skinner	2268 Dixon Rd.	smoke alarm,false	0	nc	0.50		ALCOHOLOGY CO.
367	10/7/2023	- 1. In the second of the seco	667 Apple Tree Ln.	Medical assist	0	nc	1.00		
368	10/8/2023	ORANIE - LANGUAGE - LA	148 3rd. St.	Medical assist	0	MB	1.00		
369	10/8/2023	The state of the s	1293 Romaun Rd.	Medical assist	0	MB	1.00	rad/dor	
370	10/8/2023	The state of the s	373 N. State St.	Medical assist	0	nc	0.50		
371	10/8/2023	The state of the s	1491 Cedar Knoll DR.	Medical assist	0	MB	1.00		
372	10/8/2023	A A A A A A A A A A A A A A A A A A A	1343 E. Caro Rd.	Medical assist	0	MB	1.00		
373	10/9/2023	Participation of the state of t	155 3rd. St.	Medical assist	0	nc	1.00		
374	10/10/2023	Mayville FD	6053 Fourth St.	stove fire	0	nc	0.50		
375	10/10/2023	Advantage of the second	224 Pearl St.	Medical assist	0	MB	1.00		
76	10/11/2023	ALCOHOL:	W. Caro Rd.	Medical assist	0	nc	1.00		
26	10/11/2023		1800 W. Caro Rd.	Medical assist	0	nc	1.00		
378	10/11/2023	TI Auto	630 Columbia St.	False alarm	0	10	0.50		
379	10/12/2023	The state of the s	164 Millwood St.	Medical assist	0	nc	1.00		

1544 VanGeisen Rd
2235 Chambers Rd
1058 A
1301 Sugar Tree Blvd.
E. Caro & Deckerville Rd
M46 & Cat Lake Rd
301 N. Hooper St.
Cleaver &
2145 W. Evergreen Dr
1123 Mertz Rd.
3150 Colwood Rd
2145 W. Evergreen DR
218 W. Burnside St
1230 Cleaver Rd
261 N. State St.
1556 W. Gilford Rd
1230 W. Sanilac RD
167 E. Congress St.
805 W. Lincoln St.
160 E. Darbee Rd.
1544 Vangeisen Rd
801 S. State St.
1573 VanGeisen Rd
2528 S. Sheridan Rd
301 N. Hooper St.
3660 Dale Rd.
403 Madison St.
2167 Kimber Ln.
2843 Washburn Rd
188 Park DR.
451 N. State St.
3195 E. Dutcher Rd
301 N. Hooper St.
301 N. Hooper St.
2662 E.
1418 Arthur Dr.

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3	nc	MB	MB	-																							
0	0	0	0			416.33		526.06	29.63	10.95	29.15	25.96	82.99	1250.28	1260	20.99	252		320	249.98	21	1 7	10	۲ ر	2 9	4	4
2 veicle crash	single vehicle crash	Medical assist	Medical assist		2023	Moore Motors		The Fire Store	McDonalds, Caro	Speedway	Caro McDonalds	Speedway	Auto Value	NEW PIG	Auto Value	Auto Value	MacQueen Emergency		Pizza Hut	Amazon	Care of the Care	City Of Card	Illuidillicius	Mells.	Vicini	Ellington	Rendered
Deckerville & Cleaver Rd.	M-24 & Gun Club Rd.	629 Romain Rd.	628 Gibbs St.		for October	7 pin trailer plug & 2 tow mirrors	Annual pump testing	FF Badges and Uniform pins	House fire Gagetown	Cass City fire	FF food, Tech Center event	Bottled water	Floor degreaser	5 Haz Mat booms for oil absorption on water & 1 sm. Spill kit	1 pallet of 70 bags of Absorbent	Ball hitch	6 pins for Rescue 42 jacks	R. Rushlow ISO class	FF food for County Assn. meeting	2 packs of Ink							
	cancled			Fire runs October 1, 2023 thru October 31, 2023	Purchase orders	37338	37337	37334	37329	37330	37342	37339	37340	37345	37346	37333	37343	37332	37341	37350	C	07	46	4/	A A A A A A A A A A A A A A A A A A A		
10/50/2023	10/30/2023	10/31/2023	10/31/2023			10/11/2023	10/21/2023	10/20/2023	10/3/2023	10/3/2023	10/19/2023	10/8/2023	10/7/2023	10/23/2023	10/27/2023	10/12/2023	10/23/2023	10/1/2023	10/12/2023	10/27/2023		rire cans	Medical calls	lotal runs			1111
417	418	419	420		The state of the s																and the second of the second o			CONTRACTOR OF THE PROPERTY OF	3	1	



CITY OF CARO CODE ENFORCEMENT

November 2023 Council Code report

October 2023 monthly review

115 E. Congress St.	tires	1st. notice
138 Butler St.	Blight vehicle	4th. Offence \$500.00 ticket
1094 S. Colling Rd.	Blight structure	1st. offence \$100.00 ticket
166 W. Congress St.	Blight vehicle	1st. notice
364 Norman St.	Blight vehicle	1st. notice
317 Green St.	2 Blight vehicles	1st. notice
406 N. Hooper St.	Dumpster in front yard	1 st. notice
	Garbage violation	1st. notice
217 W. Washington St. 662 Gibbs St.	Unpermitted canopy	1 st . notice
		1st. notice
810 W. Lincoln St.	Unpermitted pool	1°°, Houce
810 W. Lincoln St.	Blight mow	3
<u> </u>		
	11	Page 1 of 2
		32

32

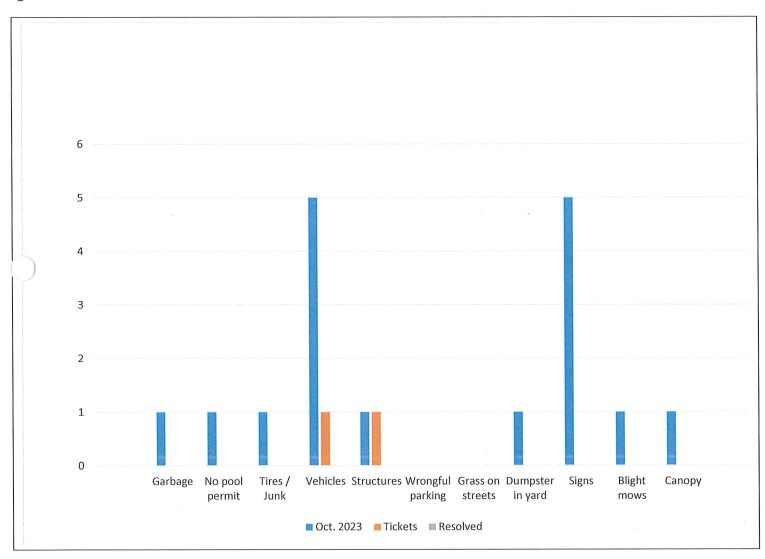


CITY OF CARO CODE ENFORCEMENT

September 2023 Council Code report

October 2023 monthly review

Page 2 of 2



Monthly total tickets issued, \$600.00

Monthly total blights cases dealt with, 11

Monthly cases resolved, 0

Top -Violations for October 2023 #1 Signs #2 Blight vehicles #3 blight structures

CITY MANAGER
SCOTT R CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street Caro MI 48723 Phone 989-673-2226 Fax 989-673-7310 Website www.carocity.net MAYOR
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PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

MEMORANDUM

To: Scott Czasak & City Council

From: Tom Reese Superintendent of Public Works

Date: November 20th, 2023
Re: October Monthly report

ACTIVITY

- Daily well checks.
- We have done 122 MISS DIG tickets.
- We have completed 31 work orders. This is a breakdown of what was done:
 - 13 final reads
 - 1 meter issues
 - 2 meter install
 - 2 plugged storm drains
 - 2 sewers jetted.
 - 1 potholes/cracks/
 - 1 trees/stumps/leaves/branches
 - 5 water turn off/on
 - 4 billing issues
- I have seasonal workers doing trash 3 days a week now. Also weeding and fall cleanup.
- We have done our monthly water testing.
- We pumped down the arsenic pit.
- We repaired a storm drainpipe on Montague Ave
- Well #8 is completed and back in service.
- Arsenic tank media is done waiting for flushing and sampling.
- The guys have been sucking leaves every day.
- The guys have been sweeping when time allows.
- We have removed 4 dead deer from the streets.
- We raised the storm structure on Washington.
- The parking lot has been completed at the D.P.W building.
- We worked with the company to abandon the water line beneath the old police station.
- We have winterized most of the fairgrounds.
- Evean and Tyler have been getting snow equipment ready for winter.
- I have been working on getting a scope of work together for the back wall at city hall.
- I worked with the heating and cooling guys to get the heat working correctly.
- I worked with the electrician on the lights in the new parking lot at city hall.
- Scott Mike and I had a meeting with the State hospital for water related stuff.

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- I had 2 guys come in to help assist while Frankenmuth Bibel Church was here. I volunteered my time and helped also.
- Evean took all the scrap back while cleaning around the yard at the shop.
- Mike has been installing MiU's for the auto read system.

UP COMING PROJECTS

D.P.W roofing
City hall roofing.
City hall back wall
Fire hall garage doors and entry door.

ATTACHMENTS

CITY MANAGER
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TO:

Scott Czasak, City Manager and Caro City Council

FROM: SUBJECT:

David Dienes, W.W.T.P. November 2023 Report

DATE:

November 15, 2023

FOR THE AGENDA OF: November 20, 2023

- Our Permit required monthly Discharge Monitoring Report for October 2023 was sent electronically via MiEnviro to the EGLE.
- Set up and ran the city's drinking water samples for October 2023.
- The clarifiers were hosed down and/or power washed weekly.
- The chlorine contact chamber was hosed down, power washed, and/or flushed weekly.
- Ran portable pumps for 10 minutes this month.
- The plant generator and lift station generators were exercised this month.
- Relinquished 5 raw water samples to SVSU for COVID-19 testing.
- Superintendent Dienes and Operator K. Fields met with engineers from HRC to go over the Basis of Design report for the plant upgrade.
- Operators K. Fields, A. Fields, and J. Helton rebuilt the sewage and vacuum pumps at lift station #8.
- Biotech began hauling biosolids from the secondary digestor.
- Ordered new Hi-Vis safety gear for the WWTP operators.
- The new controls, sensors, and probes have been installed on the oxidation ditch.

•

Memorandum

To:

City Council

From: Rita Papp, Clerk

Date: November 13, 2023

Re:

Municipal Parking Violations Report, October 2023

No Parking 2 a.m. – 5 a.m.	Municipal Parking Violations Written	0
	Warnings	0
	2 nd Offense	0
	3 rd , 4 th & 5 th Offense	0
	6 th & 7 th Offense	0
2 Hour Downtown Parking	Municipal Parking Violations Written	0
	Warnings	0
	2 nd Offense	0
	3 rd Offense	0
	4 th Offense	0
Other Ordinance	Municipal Parking Violations Written	0
	Warnings	0
	2 nd Offense	0
	3 rd Offense	0
	4 th Offense	0
	5 th Offense	0

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JILL WHITE

MEMORANDUM

TO:

City Council

FROM:

Michele Perry, City Treasurer

DATE:

November 14, 2023

RE:

Write-off of accounts receivable #

Information

Council asked the City Treasurer to start taking all delinquent accounts receivables to small claims.

One of the delinquent accounts receivable is a fire fee written to a homeless person for an illegal fire on September 11, 2022. Due to the person being homeless we do not have an address and I am requesting the council to approve the write off of the \$250.00 delinquent account.

Action:

Option 1: Approve the City Treasurer to write-off the delinquent accounts receivable balance in the total of \$250.00 due to the debtors being homeless.

Option 2: Deny the City Treasurer to take any action on the delinquent accounts receivable noted above.

CITY MANAGER
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CHARLOTTE KISH
JILL WHITE

MEMORANDUM

TO:

City Council

FROM:

Michele Perry, City Treasurer

DATE:

November 15, 2023

RE:

Write-off of accounts receivable

X Y

Information

Council asked the City Treasurer to start taking all delinquent accounts receivables to small claims.

One of the delinquent accounts receivables is for a fire at a Dixon Road address where an attempt to serve the paperwork was unsuccessful. The house is empty and has been gutted and no one is living at the property. A postage check was completed by the processor and the results are the person moved but didn't leave a forwarding address. Due to the inability to locate the person I am requesting the delinquent accounts sceivable balance of \$500.00 be written off.

Action:

Option 1: Approve the City Treasurer to write-off the delinquent accounts receivable balance in the total of \$500.00 due to the debtor not being able to be located.

Option 2: Deny the City Treasurer to take any action on the delinquent accounts receivable noted above.

MANAGER
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CLERK
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TREASURER
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TO:

City Council

City Manager - Scott Czasak

FROM:

Michele Perry, Treasurer Investment Changes

SUBJECT: DATE:

November 13, 2023

The City of Caro has the following investments maturing as noted below:

	Current	Interest	Current	Maturity Plan of Action at Renewa
Financial Institute	Term	Rate	Balance	Date Date
				Invest \$500,000 in Frankenmuth
				Credit Union in the Plus Savings
				earing 4% and invest \$520,000 in
LPL Financial (TeamOne Credit				Independent Bank in a 26 weeks
Union)	6 months	5.15%	1,019,623.42	11/30/2023 CDARS.

After reviewing the rates for various investments from Frankenmuth Credit Union, Independent Bank and North Star Bank my recommendation based on the current rates would be to split the total balance on 11/30/23 as follows: \$500,000 into Frankenmuth Credit Union in the Plus Savings earning 4% and the \$520,000 in Independent Bank in a 26 week CDARS at the rate at that time.

Action:

Option 1: Approve City Treasurer to invest the \$500,000 in Frankenmuth Credit Union Plus Savings earning 4% and \$520,000in Independent Bank in a 26 weeks CDARS account.

Option 2: Choose a different investment tool.

Option 3: Deny action of the above CDARS.

MANAGER SCOTT R. CZASAK CLERK RITA PAPP TREASURER MICHELE PERRY ATTORNEY LAURA GENOVICH

317 South State Street Caro MI 48723 Phone 989-673-2226 Fax 989-673-7310 Website www.carocity.net MAYOR
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JILL WHITE
PAM ISELER

TO:

City Council

City Manager – Scott Czasak

FROM:

Michele Perry, Treasurer

SUBJECT:

Investment Changes 🔉 🕹

DATE:

November 13, 2023

The City of Caro has the following investments maturing as noted below:

Financial Institut			Current Balance	Maturity Plan of Action at Renewal Date Date
Independent Bank	13 Weeks	4.40%	501,632.69	Reinvest in Independent Bank in 11/30/2023 CDARS for 13 weeks

After reviewing the rates for various investments from Frankenmuth Credit Union, Independent Bank and North Star Bank my recommendation based on the current rates would be to reinvest the above CDARS in Independent Bank for 13 weeks at the time.

Action:

Option 1:

Approve City Treasurer to reinvest the CDARS ending in 1261 in Independent Bank in CDARS for 13 weeks at the rate at the time the current CDARS matures.

Option 2: Choose a different investment tool.

Option 3: Deny action of the above CDARS.

Certificates of Deposit

EFFECTIVE 11/1/2023

••••					11/1/2023
CD's		\$500 - \$99,999	\$100,000 - \$149,999	\$150,000 - \$249,999	\$250,000 & Up
	APY	1.30%	1.35%	1.40%	1.45%
3 Month	Div Rate	1.29%	1.34%	1.39%	1.44%
	APY	1.35%	1.40%	1.45%	1.50%
6 Month	Div Rate	1.34%	1.39%	1,44%	1.49%
0.00	APY	1.50%	1.55%	1.60%	1.65%
9 Month	Div Rate	1.49%	1.54%	1.59%	1.64%
40.14	APY	1.60%	1.65%	1.70%	1.75%
12 Month	Div Rate	1.59%	1,64%	1.69%	1.74%
40.84	APY	1.65%	1.70%	1.75%	1.81%
18 Month	Div Rate	1.64%	1.69%	1.74%	1.79%
24 14 16	APY	1.70%	1.75%	1.81%	1.85%
24 Month	Div Rate	1.69%	1.74%	1.79%	1.83%
20 14	APY	1.80%	1.85%	1.90%	1.95%
30 Month	Div Rate	1.78%	1.83%	1.88%	1.93%
2C 84-14-14	APY	1.85%	1.90%	1.95%	2.00%
36 Month	Div Rate	1.83%	1.88%	1.93%	1.98%
48 Month	APY	1.90%	1.95%	2.00%	2.05%
46 MONTH	Div Rate	1.88%	1.93%	1,98%	2.03%
60 Month	APY	2.05%	2.10%	2.15%	2.20%
ou wonth	Div Rate	2.03%	2.08%	2.13%	2.18%
BUMP CD's		\$500 - \$99,999	\$100,000 - \$149,000	\$150,000 - \$249,999	\$250,000 & Up

./2023	
00 & Up	Frankenmuth
45%	Credit Union



BUMP CD's		\$500 - \$99,999	\$100,000 - \$149,000	\$150,000 - \$249,999	\$250,000 & Up
36 Month	,	1.85%	1.90%	1.95%	2.00%
Bump	Div Rate	1.83%	1.88%	1.93%	1.98%
60 Month	APY	2.05%	2.10%	2.15%	2.20%
Bump	Div Rate	2.03%	2.08%	2.13%	2.18%

CD SPECIAL	LS	\$500 - \$99,999	\$100,000 - \$149,000	\$150,000 - \$249,999	\$250,000 & Up	
	ΔΡΥ	3.43%	3.48%	3.53%	3.58%	
13 Month	Div Rate	3.38%	3,43%	3.47%	3.52%	
19 Mon	APY	4.50%	4.75%	4.75%	5.00%	New
Bump	Div Rate	4.41%	4.65%	4.65%	4.89%	Mon
	APY	4.00%	4.25%	4.61%	5.00%	
21 Month	Div Rate	3.93%	4.17%	4.51%	4.89%	

New To FCU Money Only

APY= Annual Percentage Yield. Contact Frankenmuth Credit Union for additional information about fees and account terms. APY assumes interest is compounded. For CD's: minimum investment of \$500 required. CD's less than \$1,450, add 1/4% up front to rate if VIP Gold or Platinum status members. Substantial penalty for early withdrawals. Rates may change at any time. VIP=Value in Participation: VIP Gold or Platinum members get 1/4% monthly interest bonus on CD's & certain loans that have taken out since Sept. 2003. Birthday cards do not qualify to take advantage of CD specials, which include odd termed CD offers under the CD SPECIALS title. For 19 mon, 36 mon & 60 Mon Bump: It can be done once anytime during the life of the CD to FCU's current rates. Will auto renew as a non-bump CD. New to FCU \$ is considered money brought to FCU in the last 30 days. For 19 month CD Bump Special, if FCU is not offering a 19 mon at time mbr requests bump, they have the option to bump to current 24 month offering

** Do Not Reproduce **

Frankenmuth Credit Union

Effective 11/01/2023

Busine	ss Wealth Builder	FIC Federally Insure		
can be in overdraft table	APY	Div Rate		Div Rate
\$1,000 - \$99,999	0.20%	0.20%	Business FICA	1.00%
\$100,000 - \$149,999	0.18%-0.20% APY	0.15%	Municipality , Chamber, &	2.96% (new to FCU \$
\$150,000 - \$249,999	0.15% - 0.18% APY	0.10%	Non-Profit FICA	only)
\$250,000 & Up	0.05% - 0.15% APY	0.05%	Municipality, Non-Profit &	Chamber FICA 077-078

	Business Savings & Bus. Savings Clubs		
Dividends Start At	\$2		
	APY	Div Rate	
Beginning Tier	0.10%	0.10%	
\$10,000 - \$24,999	0.10%	0.10%	
\$25,000 - \$99,999	0.10%	0.10%	
\$100,000 & Up	0.10%	0.10%	

Bus, Star PLUS			
	APY	Div Rate	Min. Bal.
2 Star	0.03%	0.03%	\$250 min.
3 Star	0.05%	0.05%	\$500 min.
4 Star	0.10%	0.10%	\$1,000 min.
5 Star	0.30%	0.30%	\$20,000 min

MEGA Mone	v Market Ac	ct. (015, 01	.6)
	alance to Earn	APY	Div Rate
\$10,00	0 - \$24,999	1.44%	1.43%
\$25,00	1.54%	1.53%	
\$50,00	1.64%	1.63%	
\$100,000	2,50%	2.47%	
\$500,000	2.80%	2.76%	
\$1,00	3.00%	2.96%	
Health Savings C	hecking (div	app SA)	
Minimum Balance to Earn	APY	Div Rate	

0.15%

0.30%

0.30%

0.30%

0.15%

0.30%

0.30%

0.30%

\$0.01 - \$999

\$1,000 - \$2,499

\$2,500 - \$9,999

\$10,000 & Up

Frankenmuth Credit Union Business Department (P) 989-497-1600, ext. 1775



APY= Annual Percentage Yield. Contact Frankenmuth Credit Union for additional information about fees and account terms. APY assumes interest is compounded. Mega MMIA require \$10,000 minimum investment to open. Rates may change at any time. "*" denotes rate changed from prior rate sheet.



Week of November 13, 2023

Certificates of Deposit	<u>Rate</u>
7 – 31 Days	4.70%
32 - 89 Days	4.90%
90 - 119 Days	4.95%
120 149 Days	4.95%
150 - 179 Days	4,95%
180 - 269 Days	4,95%
270 - 359 Days	4.98%
360 Days	5.05%
18 Months	4,87%
24 Months	4.69%

Penalty for early withdrawal

CDARS	Rate
4 Weeks (28 Days)	4.45%
13 Weeks (91 Days)	4.55%
26 Weeks (182 Days)	4.55%
52 Weeks (364 Days)	4,65%
2 Years (728 Days)	4.24%
3 Years (1092 Days)	4.10%
5 Years (1820 Days)	3.75%

CDARS orders must be placed by 12:00pm on Mondays for Thursday settlement

Penalty for early withdrawal

 Business Flex Checking	<u>Rate</u>
\$0-\$99,999.99	0.40%
\$100,000-\$249,999.99	1.15%
\$250,000-\$499,999.99	1.85%
\$500,000-\$999,999.99	2.45%
\$1,000,000-\$2,499,999.99	3.05%
\$2,500,000+	3.70%

Insured Cash Sweep (ICS)	<u>Rate</u>
ICS (0-\$499,999.99)	0.95%
ICS (\$500,000-\$999,999.99)	1.75%
ICS (\$1,000,000-\$2,499,999.99)	2.70%
ICS (\$2,500,000+)	3.75%

Rate
0.45%
1.30%
1.90%
2.40%
2.85%
3.55%

FDIC Coverage for Government Entities:

\$250,000 Checking \$250,000 Savings/CD \$500,000 total available CDARS and ICS fully FDIC Insured

CD interest is non-compounding and paid at maturity.

Government Banking

West Michigan Jeff Case, ACPFIM 616.902.7493 jcase@ibcp.com East Michigan
Ben Stone, CTP, ACPFIM
248.743.7329
bstone@ibcp.com

TreasuryONE Support | 800.530.3719 | tm_client_support@ibcp.com

Weekly Rates

Julie L. Smith <nbmarketing@northstarbank.ccsend.com> on behalf of
Julie L. Smith <julie.smith+northstarathome.com@ccsend.com>
Mon 11/13/2023 8:31 AM
To:Michele Perry <mperry@carocity.net>

November 13, 2023

WHO YOU BANK WITH MATTERS

With greater attention on the banking industry in recent weeks, we are reaching out to bring awareness of two proven deposit service offerings at Northstar Bank - ICS and CDARS from the IntraFi network. These services are designed for those looking to expand protection beyond the standard FDIC insurance coverage. Most importantly, both programs provide peace of mind on deposit safety while earning a competitive interest rate and providing access through a single bank relationship. Plus, funds placed in CDARS and ICS stay local to support and build a stronger community.

If you would like more information on how we can help you manage multiple accounts with additional FDIC insurance coverage, please contact us.

PUBLIC FUNDS WEEKLY RATES

CD TERMS & RATES

30 Days 3.80% 60 Days 3.95%

90 Days 4.10%

120 Days 4.25%

150 Days 4.40%

180 Days 4.55%

210 Days 4.45%

270 Days 4.35%

365 Days 4.25%

18 Month 4.10%

2 Year 3.95%

3 year 3.80%

ICS RATE

2,65%

WIRE INSTRUCTIONS

Northstar Bank

1960 Fred Moore Hwy.

St. Clair, MI 48079

Routing # 072414064

FBO: Account name

Account #

CDARS TERMS & RATES

4 Weeks 3.65%

13 Weeks 3.95%

26 Weeks 4.40%

52 Weeks 4.10%

Learn More

Please contact us for our competitive rates.

We look forward to working with you!

BOBBIE J. FISHER

Public Funds Officer 810,329,7102

bobbie.fisher@northstarathome.com

JULIE L. SMITH

Public Funds Account Specialist 810.329.7104

julie.smith@northstarathome.com

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street Caro MI 48723 Phone 989-673-2226 Fax 989-673-7310 Website www.carocity.net MAYOR
KAREN SNIDER
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BOB ESCHENBACHER
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

MEMORANDUM

TO: Caro City Council

FROM: City Manager Scott R. Czasak DATE: Wednesday, November 15, 2023 RE: Agenda Item – Food Truck Ordinance

Members of the Caro City Council,

As you might know, the previous City Council developed a Food Truck Ordinance, which was given final approval by the Policy Committee on July 5, 2022, to be acted upon at the July 18, 2022, City Council meeting. However, this proposed ordinance was not brought to Council at that time and during the interim period has continued to sit inactive. During my tenure, bringing up this ordinance has been a frequent question, and I stated I would do so at the end of Food Truck season as to not impose rules in the middle of the active season.

This ordinance would set rules of operation for food trucks including hours of operation, insurance requirements, health and safety requirements, and an application fee. The application would be able to be approved by the City Manager or Chief of Police and allows the Zoning Administrator to have oversight of any post-approval violations.

This ordinance was drafted in consultation with our current City Attorney who approved the language as finalized by the Policy Committee. In my review, I do have one suggested amendment to the language in Section 5, paragraph 3, my suggestion is to change the last sentence to "All payments must be made by cash, check or electronic fund transfer." This would allow payments of application fees by credit card either in person or online.

Your options for motions are:

- 1. Motion to accept the proposed Food Truck Ordinance for First Reading and Set a Public Hearing for December 18, 2023.
- 2. Motion to accept the proposed Food Truck Ordinance for First Reading and Set a Public Hearing for another date.
- 3. Refer the proposed Food Truck Ordinance to the Policy Committee for further review
- 4. Postpone for further discussion.
- 5. Take no action.

ORDINANCE NO.

AN ORDINANCE TO REGULATE THE OPERATION OF TRANSITORY FOOD SERVICE UNITS AND THE ISSUANCE OF PERMITS, LICENSES, OR APPROVALS FOR TRANSITORY FOOD SERVICE UNITS

THE CITY OF CARO ORDAINS:

Section 1. Purpose

The purpose of this Ordinance is to establish a policy to regulate and manage Transitory Food Service Units in the City of Caro (the "City"); to permit and regulate Transitory Food Service Units in the City; to reduce vehicular and pedestrian traffic congestion; to encourage new business; and to protect the health, safety, and welfare of the City's business district and the City's people.

Section 2. <u>Definition</u>

Transitory Food Service Unit means a motorized vehicle, including pulled mobile trailer, a temporary food service station, cart, smoker, grill, freezing or cutting unit, or similar apparatuses that engages in the storage, preparation, service, sale, or distribution of ready-to-eat or immediately consumable food items to the public directly from the unit.

Section 3. Permit Requirements

Except as otherwise authorized under this Ordinance, no Transitory Food Service Unit may engage in the preparation, service, sale, or distribution of food in the City on public or private property without first obtaining a permit from the City in the manner prescribed in this ordinance. The application fee will be set from time to time by resolution of the City Council. All fees must be paid to the City Treasurer at the time the application is submitted. All permits issued pursuant to this Ordinance must be available on site for inspection upon request by the City Zoning Administrator or law enforcement officer. Permits must be conspicuously displayed on the premises or any cart, stand, booth, motorized vehicle, mobile trailer, or similar apparatus used in the business at all times. No person may carry or display any expired, suspended, or revoked permit, or any license or permit for which a duplicate has been issued.

Section 4. Permit Exceptions

A Transitory Food Service Unit may engage in the preparation, service, sale, or distribution of food in the City on public or private property without a permit required under Section 3 of this Ordinance if:

- 1. Operating at a single location for less than 2 hours;
- 2. The operator is a USA veteran licensed to sell goods under Mich. Public Act 359 of 1921;

- 3. The operator is exempt from the permitting requirements of this Ordinance under state or federal law; or
- 4. The operator is operating under the invitation of a special event permit holder, or a special event held by the City of Caro, or one of its agencies.

The City reserves the right to request documentation in support of any exemption.

Section 5. Applications

- 1. A person requesting a Transitory Food Service Unit permit must submit a written application no more than 6 months in advance, and no less than 14 days prior to the proposed operation date.
- 2. Applications are to be on forms provided by the City and must state under oath such facts as may be required for, or applicable to, the granting of the permit. The City reserves the right to request additional information or documentation regarding the application to ensure proper compliance with this Ordinance and the safety of the general public.
- 3. The applicant must pay a fee of in an amount set by City Council from time to time by resolution. Fees must be made payable to "The City of Caro". All payments must be made by cash and check.
- 4. The application fee is nonrefundable and does not guarantee approval by the City.
- 5. Permits are valid for 14 consecutive days. Each additional period of 14 days or less requires an additional application submitted in the same manner as an original application.
- 6. A Transitory Food Service Unit that is engaged in the business of selling prepared food that is cooked or heated with a device or appliance using any gas or liquid may not receive a permit until and unless the motor vehicle, conveyance, cart, stand, booth or other similar structure or fixture, device or appliance is reviewed or inspected by appropriate City departments.

7. Application Process

- A. Applications must be submitted to: City of Caro, 317 South State Steet, Caro MI 48723 in accordance with the requirements this Ordinance for approval by either the City Manager or the Chief of Police.
- B. The City reserves the right to deny the application for incompleteness. No permit may be granted to any person owing any personal property taxes, money judgments, or any other indebtedness to the city, except for real property taxes and special assessments, or to any person using any personal property in the operation of a business upon which personal property taxes are delinquent.

C. If, within 2 weeks from application submission, the applicant is unable to furnish any required or requested initial or supplemental documentation and/or delinquent payments, the application will be considered abandoned.

Section 6. Regulations

All the following regulations must be followed at all times by any Transitory Food Service Unit operating in the City:

- 1. Transitory Food Service Units may operate in zoning districts B-1 and B-2, and in designated public parks, and lots, or on private property. Those applying for a permit to operate on public property may only operate in designated spaces as outlined on the Transitory Food Service Unit Map.
- 2. No Transitory Food Service Unit may operate within the vicinity of a hospital entrance or within 100 ft of the main entrance of a brick-and-mortar food service establishment.
- 3. Transitory Food Service Units may operate within the hours of 7:00 am and 10:00 pm on Mondays through Fridays and 7:00 am and 12:00 am on Fridays and Saturdays.
- 4. No Transitory Food Service Units may be left overnight, or unattended on public property, unless specified in a special events permit.
- 5. No Transitory Food Service Unit may block, obstruct, restrict, or otherwise interfere with the movement of vehicular traffic, or designated public parking.
- 6. No Transitory Food Service Unit may block, obstruct, restrict, or otherwise interfere with the flow of pedestrian foot traffic, movement or access to public walkways, trails or public amenities.
- 7. No furnishings are allowed on curbs, sidewalks, trails, in roads, pedestrian or vehicular right of ways. This includes, but is not limited to, lights, signs, banners, chairs, tables, or external waste receptacles.
- 8. The City of Caro reserves the right to permit furnishings on any public lawn, lot, park, or space. All furnishings must be included on a site plan and submitted with application and must be in good quality condition. Furnishings are subject to approval by the Chief of Police.
- 9. No liquid, solid, or food waste, or debris will be permitted to emit from the Transitory Food Service Unit. The permittee must keep the premises whereon said Transitory Food Service Unit is located free from their own rubbish, waste products, cans, bottles and debris including napkins, straws, paper cups and plates and other waste material.
- 10. No vapors, steam or exhaust will be permitted to emit from the Transitory Food Service Unit.

- 11. Use of generators may be prohibited if its use, location, or condition is anticipated to create a nuisance to neighbors or pedestrians.
- 12. The Transitory Food Service Unit must comply with all local, state, and federal laws set forth by the Michigan Food Code, Michigan Health Department, USDA, Michigan Department of Agriculture, Michigan Secretary of State, Michigan Liquor Control Code, Internal Revenue Service, or any other agency or entity with lawful jurisdiction over the Transitory Food Service Unit, its operation, and product sales.
- 13. Transitory Food Service Unit must comply with all regulations herein, and subsequent recommendations by the City of Caro. The Transitory Food Service Unit must furnish all documents as outlined, and any other proofs, or documents requested by Chief of Police.

Section 7. Indemnification

A Transitory Food Service Unit permit holder, and private property owner, agrees to hold harmless and indemnify the City of Caro, its employees, or agents in all matters arising from the permitted application, and/or the operation of the Transitory Food Service Unit.

Section 8. Insurance

A Transitory Food Service Unit permit holder, operating on public property, must have no less than \$1,000,000.00 business liability insurance naming the City of Caro as an additional insured for approved dates of operation. Proof of business insurance must be submitted with permit application. Proof of insurance is due prior to the Transitory Food Service Unit permitted operation dates.

Section 9. Impoundment

Any equipment associated with a Transitory Food Service Unit that is not in compliance with this Ordinance and is left on public property may be impounded at the owner's sole expense.

Section 10. Non-exclusivity:

No provision in this chapter limits or intends to limit in any way the Transitory Food Service Unit, or its operator the right to offer or sell its products to the general public, other business entities, municipalities, or agencies before, during or after the operation permitted herein. The permit does not limit the City of Caro from freely engaging other persons, organizations, or businesses to provide the same or similar products or services at any time. Approval for a permit does not constitute approval or agreement to approve future applications.

Section 11. Revocation, Suspension, or Refusal; Appeal

Once a permit has been issued, the Zoning Administrator may, at any time, revoke or suspend a license for failure to comply with the provisions of this Ordinance or any rules or regulations promulgated by the City included, but not limited to one or more of the following reasons:

- 1. Failure to pay all required fees;
- 2. Fraud, misrepresentation or false statement contained in the application for a permit;
- 3. Fraud, misrepresentation or false statement made in the operation of a business;
- 4. Any violation amounting to a felony, or misdemeanor involving moral turpitude;
- 5. Conducting a business in an unlawful manner or in such manner as to constitute a breach of the peace or to constitute a nuisance per se to the health, safety or welfare of the public;
- 6. Failure to comply with an authorized requirement of any city official as it relates to the operation or business pertaining to the permit;
- 7. The failure of any applicant or permittee (including all employees, agents and representatives of the applicant or permittee) to meet and satisfy any provision of this Code or any other duly established rule or regulation of the city applicable to the business for which the permit has been requested or granted;
- 8. Failure to obtain any other required license or permit for the business from any federal, state or local agency or authority and lack of any evidence that such state license or permit has been obtained and proof that all fees pertaining thereto have been paid;
- 9. Failure to provide any information reasonably requested by the Zoning Administrator related to the application;
- 10. Failing to comply with this Ordinance.

The City must provide a permittee with reasonable notice and an opportunity to be heard before revoking or suspending a permit.

If a permit application is denied or a permit is revoked or suspended, the aggrieved party may appeal to the City Council in writing within ten days. If no appeal is timely filed, then the denial, revocation, or suspension is final.

Section 12. Other Permits

A permit obtained does not relieve any Transitory Food Service Unit of its responsibility for obtaining any other permit or license or authorization required by any other ordinance, statute, law or administrative rule promulgated by any entity with jurisdiction over the location or conduct considered within this Ordinance.

Section 13. Validity and Severability

Should any portion of this Ordinance be found invalid for any reason, such holding will not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 14. Repealer Clause

Any ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 15. <u>Violation</u>

A violation of this ordinance is a municipal civil infraction and, in addition, the City of Caro is entitled to enforce this ordinance by seeking injunctive relief or any other remedy allowed by law.

Section 16. Effective Date

This ordinance is effective 30 days after publication.

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CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street Caro MI 48723 Phone 989-673-2226 Fax 989-673-7310 Website www.carocity.net MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

TO:

City Council

FROM:

Karen Snider - Mayor

SUBJECT:

Mayor's Report

DATE:

November 20, 2023

The City Manager, Clerk and I prepared the Council agenda on November 16 for the November 20 council meeting.

I attended the annual Fall clean-up held on November 4, 2023. This event was presented by the City of Caro Parks and Recreation Advisory Committee and volunteers at Bieth Park. Although the turnout was 10 people, all workers did a fabulous job and worked extremely hard. Thanks to the DPW workers who picked up the leaves and all who participated.

Attended DDA November 8. Witnessed the swearing in of the newly appointed DDA member Susan Rickwalt-Holder.

The Chamber of Commerce decided to bring back the "Caro Chamber of Commerce Business After Hours" event. I attended on November 8 at the Brentwood and it was hosted by the Exchange Club of Caro.

Attended Hills & Dales Rapid Care Center Ribbon cutting and 1st dollar presentation on November 10. Enjoyed the tour though the new building.

I had the greatest privilege of helping honor the Veterans and the First Responders at Heritage Hill Assisted Living on November 10. I was asked to give a speech and present the Veterans with Certificates of Appreciation while Cole Osentoski put pins on them and presented them with a gift. The Wall of Honor was revealed, and the entire afternoon was truly full of smiles and tears. The staff was so helpful, and the families and visitors made this day so special for all the Veterans. ALL veterans were thanked for their service.

November 10, I had the privilege of attending the American Legion event. It hosted the Kountry Klass band and was attended by not only residents of Caro but other communities. Great night of collaboration and great food.

I attended Rotary on November 13 and the speaker was Karen Southgate talking about current programs at the Department of Health and Human Services. They are working on their annual Christmas for kids' program and are looking for sponsors. The amount to sponsor a child is \$125. The amount will provide a child with new clothes and a toy for hristmas. Checks can be made out to the Caro Rotary Club.

No Planning Commission meeting on November 14. Rescheduled to November 28.

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street Caro MI 48723 Phone 989-673-2226 Fax 989-673-7310 Website www.carocity.net MAYOR
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JILL WHITE

The City Clerk and I were among the 8 members representing the Caro Rotary Club Foundation Gala for Rotary District 6310. It was held on November 3 at Frankenmuth Zehnder's. This event was in the evening and paid for by the Caro Rotary Club. The Rotary International Trustee and Past Vice President Dean Rohrs was keynote speaker and discussed her life experiences in South Africa as a Rotarian. Global Scholar Omomoemi Emmanuella Agbegha from Nigeria, presently attending Central Michigan University, plans to use her talents to expand healthcare in areas in Nigeria. Very educational evening.

The Economic Development Corporation (EDC) meeting was cancelled on November 15 and rescheduled for November 29 at Brentwood. They will have a full Board of Directors meeting of the EDC. They will be discussing financial reports, evaluating executive director options and possible land and grant requests.

Mayor Karen Snider

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
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JILL WHITE

MEMORANDUM

TO: Caro City Council

FROM: City Manager Scott R. Czasak DATE: Wednesday, November 15, 2023

RE: City Manager's Report

Members of the Caro City Council,

The tell-tale signs of fall have descended upon Caro and as we enter into the holiday season we are gearing up for Gingerbread Festival and the celebrations which come along with the season.

I am proud to state on November 2, 2023, I received my completion from the Michigan Downtown Association to be a certified Professional Downtown Manager. This is a program I started before I arrived in Caro, but I was compelled to complete the program as I try to finish things I start. I hope to take lessons I learned in this program but apply them not just to the Downtown area but to the overall direction of the City.

In addition to my usual meetings including with residents, businesses, and Rotary attendance, I was happy to attend the Caro Chamber of Commerce Business After Hours in conjunction with the Caro Exchange Club meeting. Additionally, I attended the ribbon cutting for the opening of the Hills and Dales Rapid Care Clinic. This project was actually one of the first issues I had to work on when I arrived in Caro, and to see the project complete and open for business gives me a great sense of pride in seeing something from the Planning Commission to grand opening.

Looking forward, DPW Superintendent Reese and I are actively developing the specifications for the repairs to the brick work on the back of City Hall along with steel bracing for the whole wall, this is a budgeted item and one of the last big projects which still need to be bid and scheduled for this fiscal year. Also, I will be placing the sand volleyball courts out to bid soon and hope to have it on the Council's agenda in the new year.

Importantly, as the Council has requested, I have final numbers in terms of the costs to repair the water treatment facility. As you know, I was authorized to spend up to \$250,000 to complete the repair when the bid to replace the media was accepted, importantly, the painting was not part of this \$250,000 as that was approved separately by Council. Below is the breakdown of the costs.

Vendor	Cost	Description
UIS Scada	\$16,616.00	Flow Meters
Timothy Joe Loney	\$13,200.00	Repair Tank
	\$300.00	Bolts
	\$7,215.00	Repair and Replace bolts in Tank
Kurita America Inc.	\$334.04	Actuator for plant
	\$73,160.00	Media for plant
	\$3,192.37	Gaskets and field service time
	\$108,740.00	Labor
	\$000.757.44	
Total	\$222,757.41	
Cost v. Allowance	-\$27,242.59	

Lastly, I hope everyone has a great Thanksgiving this week, please note City Hall will be closed on Thursday and Friday in observance of the holiday. Enjoy the turkey!

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
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JILL WHITE

TO:

City Council/City Manager

FROM:

Rita Papp – City Clerk

SUBJECT:

Clerk's Report

DATE:

November 20, 2023

- Continue to follow up on the upcoming changes to the election process due to the passing the Proposal 22-2, Promote the Vote.
- Continuing to attend Rotary Meetings to network with community members.
- Continuing to attend monthly LEAD Tuscola meetings as secretary of the Steering Committee.
- House Bill 4702, Increase Precinct Size to 5,000 voters has been approved and signed by the Governor. Therefore, once this goes into effect, the City of Caro will be reduced to one precinct. It may be in effect for the Presidential Primary in February 2024. More information to come.
- The clerk's office has been continuously working on document retention and developing a plan to digitize documents. Our goal is to scan documents and organize the attic. Scanning has started.
- I was invited to speak at the Tuscola County Medical Care Facility Resident Board regarding the election process on November 20, 2023 at 1:30 pm.
- Open enrollment for Full Time Employees MESSA Health Insurance will be November 1 30, 2023.
- An agreement has been signed for the City of Caro to host the 9 days of early voting for the Central East Region, Tuscola County for Almer Charter Township, Indianfields Township, Wells Township and City of Caro. As the host clerk, I will be the coordinator responsible for organizing and monitoring the administrative requirements, including staffing of early voting for the participating municipalities here at the City of Caro polling location. In 2024, we will have a total of 31 election days. 27 early voting days and 4 actual election days. Clerks' office will have a busy election year in 2024 to include extra hours of work including weekends. More information forthcoming.
- Attended Rotary Gala event at Zehnder's in Frankenmuth, November 3, 2023.
- Attended DDA Meeting, November 8, 2023 & Swore in Susan Rickwalt Holder as the new DDA Member.
- Attended Chamber After Hours, November 8, 2023.
- Planning Commission was cancelled on November 14, 2023.
- Attended Department Head Meeting, November 15, 2023.
- Met with MMRMA to finalize our renewal risk management insurance for 2024, November 14, 2023.

MANAGER SCOTT R. CZASAK CLERK RITA PAPP TREASURER MICHELE PERRY LAURA GENOVICH

317 South State Street Caro MI 48723 Phone 989-673-2226 Fax 989-673-7310 Website www.carocity.net MAYOR KAREN SNIDER CITY COUNCIL BOB ESCHENBACHER PAM ISELER JILL WHITE **EMILY CAMPBELL** CHARLOTTE KISH **DOREEN OEDY**

TO:

City Council

City Manager – Scott Czasak

FROM:

Michele Perry, Treasurer

SUBJECT:

Treasurer's Report

DATE:

November 14, 2023

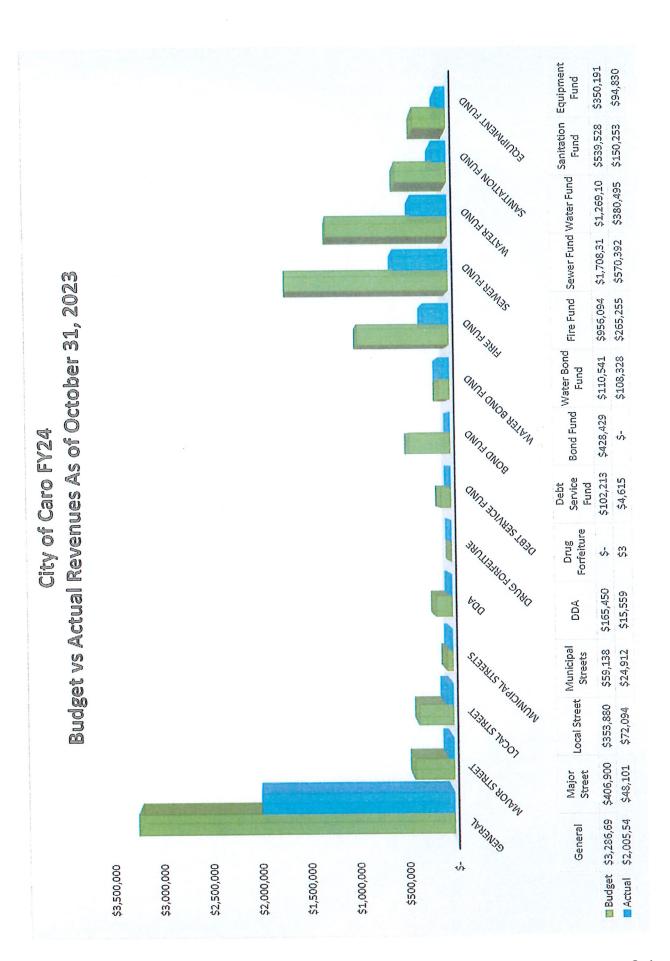
- Attended the City Council meetings in October 2023
- Completed the chart of accounts update in Civic.
- Prepared monthly reports for council meetings.
- Prepared DDA financial statements for the November meeting and attended the meeting.
- Prepared Parks & Recreation financial statements for the October meeting.
- Working with the auditors to wrap up the audit which will be presented at the December 4, 2023,
- Blight collected from October 10 to November 14 \$100.
- Jennifer, Terry and I collectively wrote a MMRMA grant for the splash pad fence. We were approved to receive \$7,989.52 from MMRMA.
- 94.92% of summer taxes collected as of today, November 14, 2023.
- Sent the County Treasurer the updated to prepare the winter taxes which will be mailed out by KCI by December 1, 2023.
- Still working with Invoice Cloud (Payment Service Network) to get new updated credit card terminal.
- Still working with Invoice Cloud (Payment Service Network) to start accepting Venmo and Paypal
- Started collecting information to be able to prepare a report for council to reflect the cost to the city for festival held in the City.
- Started the process to take delinquent blight bills to small claims.
- Small Claims report as of November 14, 2023:
 - o Total submitted to small claims: \$7,994.00
 - o Cost to the City: \$940.64
 - o Collected before going to court: \$424.00
 - o Dismissed due to death: \$293.92
 - o Zoom court dates start on November 28, 2023
- The Treasurer's Office has been busy over the last month with the following items:
 - Collecting utility payments
 - o Mailing out utility bills
 - o Mailing out 10-day notices
 - Mailing out city bill payments
 - Collecting sidewalk special assessments
 - Collecting summer taxes
 - Approve direct deposit payments for payroll after clerk and deputy clerk prepare it
 - Billing medical and fire runs

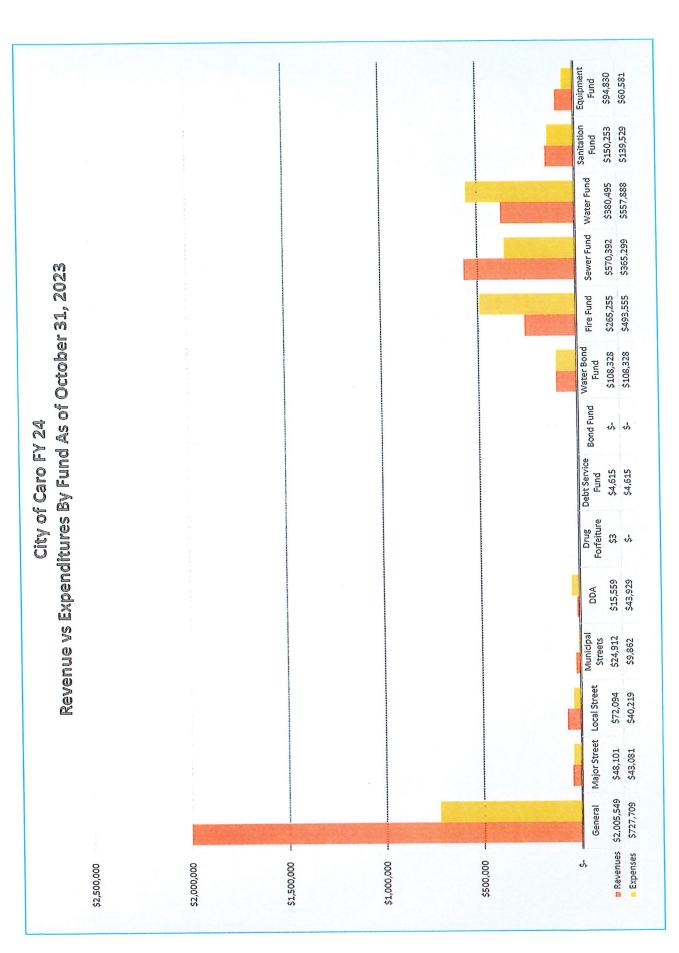
MANAGER SCOTT R. CZASAK CLERK RITA PAPP TREASURER MICHELE PERRY ATTORNEY LAURA GENOVICH

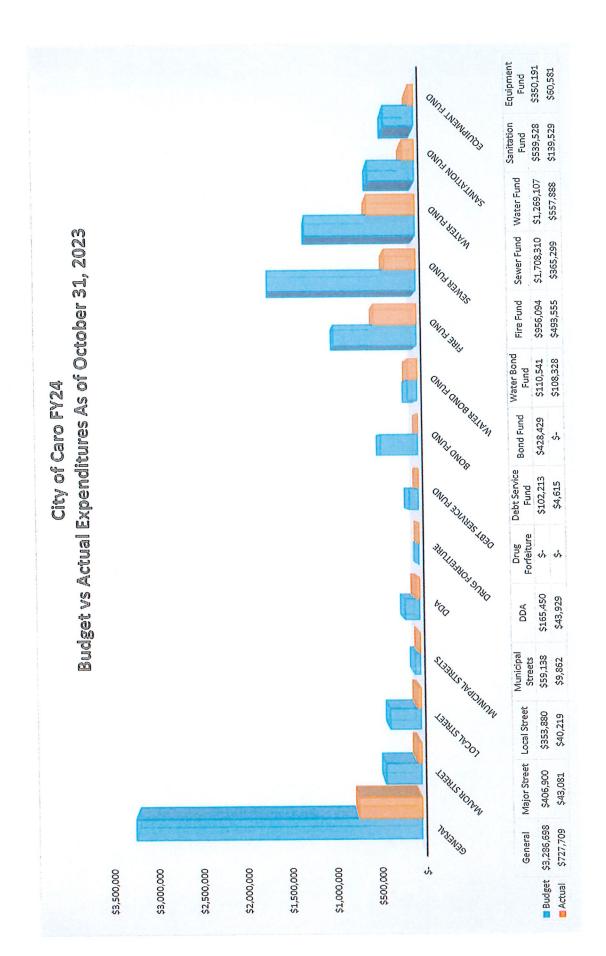
317 South State Street Caro MI 48723 Phone 989-673-2226 Fax 989-673-7310 Website www.carocity.net MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
PAM ISELER
JILL WHITE
EMILY CAMPBELL
CHARLOTTE KISH
DOREEN OEDY

- O Tracking firemen and first responders pay for submission at the end of the quarter.
- o Reconciling all bank accounts
- o Reconciling all investment accounts
- o Recording interest income on all accounts
- o Recording all bank charges
- o Completing journal entries for various reasons
- o Reviewing accounts payable for correct accounts and allocations
- Distributing tax collections to Tuscola County Treasurer
- o Reviewing investments and making recommendations to council
- Preparing documents for small claims
- O Working with departments heads when necessary
- o Answering the phone and assisting residents with any necessary items
- o Monitoring the budget
- o Many other office duties as they come up.
- Assisted in covering the front desk during staff lunches and vacations.

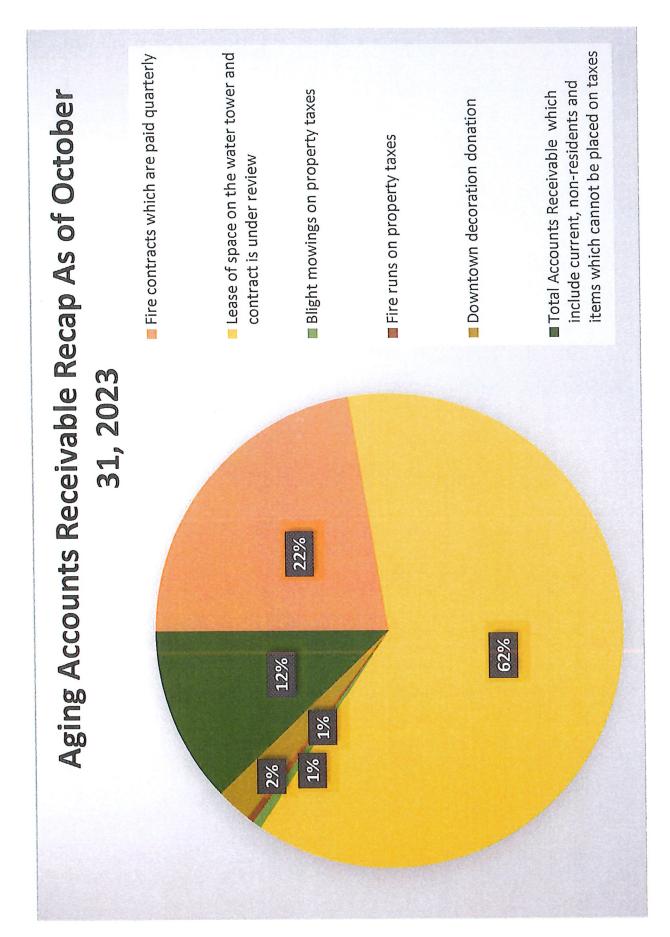
		-	-	:	1		City of Caro	Caro					
							Financial Summary	ummary					
			-			As of	As of the Month of October 2023	of October 20	123				
and analysis of the production in the second		1 (4) (4) (4) (4)	1				Percentage				Percentage		Projected
manufacture of the second seco	-	Onaudited	2	Totopoor 1		עדא	of Rudget	FY24 Budgeted	ed	YTD	of Budget	Fiscal YTD	Fund Balance
	Fund	Fund Balance F124 budgeted	717	t pagagaga	0	2011	Raceived	Fxnenditures	_	Expenditures	Used	Income/(Loss)	6/30/24
	Number	//1/23	K	Kevenues	Ď	Velines	Noceing and a second	The second secon	÷		Comp. The company of		
						2,1	7070	202 201 6 2	o o	907 707	22%	1,277,840	4,777,054
General	101	3,499,214	5	3,286,698		2,005,549	0770		+		110%	5,020	1.796.301
Major Street	202	1,791,281	S	406,900	ب	48,101	12%	\$ 406,900		45,001	0/11	7,000	201 100
Local Stroot	203	269,226	ş	353,880	5	72,094	20%	\$ 353,880	80 \$	40,219	11%	31,8/J	201,100
Lucai Street	25.5	51 036			. v	24.912	42%	\$ 59,138	38 \$	9,862	17%	15,050	980,09
Municipal Streets	107	745 150	٠ ا			15.559	%6	\$ 165,450	50 \$	43,929	27%	(28,370)	186,789
DUA -	047	636	٠ ر		. V	3	%0	\$	1	•	%0	m	366
Drug Forreiture	505	COC	3 4	102 212	, ~	4 615	5%	\$ 102,213	13 \$	4,615	2%		L
Debt Service Fund	302	6	مار		} •	CTO'L	%0	\$ 428,429	29 \$		%0	1	•
Bond Fund	390	1	٠,		٠,	100 000	7000	\$ 110 541	41 \$	108.328	%86	1	•
Water Bond Fund	389	•	v.	-	<u>۲</u>	108,320	90%	C 055 091			52%	(228,301)	180,576
Fire Fund	216	408,877	v.		Λ +	252,252	0,07	4 708 210	1 0	365 299	21%	205,094	8,155,884
Sewer Fund	290	7,950,791	S	\dashv	Λ.	5/0,392	33%	T, 100,	7 7	000/100	7/7/	(177 393)	7.053,546
Water Fund	591	7,230,939	የ	1,269,107	S	380,495	30%	Y01,892,107	-		2/11	70701	135 760
Sanitation Fund	596	125.036	\$	539,528	᠊ᡐ	150,253	78%	\$ 539,528	28 \$	H	%97	10,724	200,000
Equipment Fund	661	858,623	· .		\$	94,830	27%	\$ 350,191	91 \$	60,581	17%	34,249	837,013
					. (7000	7 000	 1	ט קפע קפק	%20	1.145.790	23,546,336
Total		22,400,545		9,736,479	(T) :	3,740,385	38%	7,700,470	n .	しして,十つし,2			







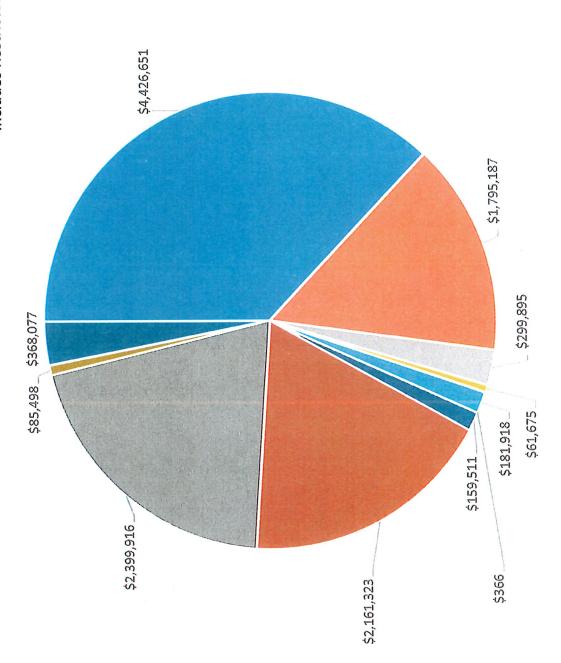
City of Caro	
Aging Accounts Receivable Recap	
As of October 31, 2023	
Fire contracts which are paid quarterly	46,240.85
Lease of space on the water tower and contract is under review	128,368.93
Blight mowings on property taxes	1,345.00
Fire runs on property taxes	1,000.00
Downtown decoration donation	5,000.00
Total Accounts Receivable which include current, non-residents and	
items which cannot be placed on taxes	24,746.82
Total Accounts Receivable Balance as of 8/31/23	206,701.60
Total taken to small claims	7,994.00



City of Caro		
Cash Summary By Fund		
For the Month of October 31,	2023	W
Account Name		Amount
General Fund Cash	\$	4,426,651
Major Street Fund Cash	\$	1,795,187
Local Street Fund Cash	\$	299,895
Municipal Street Fund Cash	\$	61,675
DDA Fund Cash	\$	181,918
Drug Forfeiture Fund Cash	\$	366
Fire Fund Cash	\$	159,511
Sewer Fund Cash	\$	2,161,323
Water Fund Cash	\$	2,399,916
Sanitation Fund Cash	\$	85,498
Equipment Fund Cash	\$	368,077
Total Cash (Restricted & Unrestricted))	11,940,016

City of Caro Cash Balance By Fund As of October 31, 2023





- General Fund Cash
- Major Street Fund Cash
- Local Street Fund Cash
- Municipal Street Fund Cash
- DDA Fund Cash
- Drug Forfeiture Fund Cash
- Fire Fund Cash
- Water Fund Cash Sewer Fund Cash
- Sanitation Fund Cash
- Equipment Fund Cash

City of Caro					
List of Investments					
For Fiscal Year 2023-2024					
As of October 31, 2023	×				
To: City Council					
From: Michele Perry, City Treasurer	easurer				
		Interest/			
Financial Institute	Term	Dividend	Balance as of 09/30/23	Maturity Date	Total
Huntington					
1009 Business Checking			12,865.14		
:			, co		Approved to move \$1.03 Million at November 6th meeting to
1038 Municipal Now Checking 2			CT./CZ,CZ,L		
7279 Certificate of Deposit	180 days	3.90%	105,652.63	2/9/2024	
					1,153,774.90
Frankenmuth Credit Union					
Opening Telimod		0.02%	5.01		
Business Savings		0.10%	00:00		
Plus Savings		4.00%	1,518,474.69		
FICA Business		1.00%	170,799.63		
Business All-In (Fire Ins W/H)		%66.0	15,064.83		
Mega Money Market		1.43%	11,894.06	. T	
Five Star Checking		0.30%	3,137,209.10		
		%00.0	0.00		

301 Certificate of Deposit					
משלים וחומנים מו מבאממים	7 Month	5.13%	253,246.55	2/19/2024	
302 Certificate of Denosit	7 Month	5.13%	253,246.55	2/19/2024	
304 Certificate of Denosit	12 Months	1.69%	236,620.97	Approved to 10/28/2024 on 11/3/23	Approved to move to Independent Bank into CDARS completed on 11/3/23
304 Celtificate of Deposit	2 m	1 74%	275,710,94	Approved to 10/28/2024 on 11/3/23	Approved to move to Independent Bank into CDARS completed on 11/3/23
308 Certificate of Deposit	דל וווסוורווז	0/1			5,872,272.33
Independent Bank					
		7000	1 026 259 03		
Insured Cash Savings Account		7.70%	1,000.00		
Dusilless Cileching					
2448 Certificate of Deposit	12 months	4.30%	230,641.50	12/9/2023	
2457 Certificate of Deposit	12 months	4.30%	230,555.47	12/9/2023	
CDARS 1261	13 Weeks	4.40%	501,632.69	11/30/2023	
CDARS 3922	26 Weeks	4.50%	235,517.80	12/21/2023	
CDARS 4867	13 Weeks	4.65%	237,595.19	1/4/2024	
					2,473,200.68
Northstar Bank					
			7		
Municipal checking		3 25%	790.816.33	1/18/2024	
CDARS		2/2/2			290,835.00
Team One Credit Union					
			C		
Business Savings			8.40		
Investment Account					
Cash & Cash Equivalents			58,866.27		
U S Treasury Bills		5.15%	1,019,623.42	11/30/2023	

Real Bank USA Las Vegas NV CD	4.40%	250,000.00	1/10/2024	
Goldman Sachs Bank USA new York				
NY CD	2.00%	250,000.00	5/14/2024	
Morgan Stanley Bank NA Salt Lake				
City UT CD	5.10%	250,000.00	5/16/2024	
				1,828,498.09
State Savings Bank				
Insured Cash Savings Account	2.80%	184,660.31		
Business Checking	2.80%	250,594.56		
				435,254.87
				12,053,835.87
I otal Investments				