

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
November 20, 2023, 6:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS/VISITORS

PRESENTATION:

1. Tri Star Trust – Jane Hagen

COMMUNICATION:

1. Downtown Development Authority Regular Meeting Minutes – November 8, 2023

CONSENT AGENDA:

1. Regular Council Meeting Minutes – November 6, 2023
2. Invoices
3. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth
 - D. DPW Superintendent – Tom Reese
 - E. WWTP Superintendent – David Dienes II
 - F. Municipal Parking Violations Bureau Report – Rita Papp

REGULAR AGENDA:

1. Action regarding Tri Star Trust Investment Statement Agreement
2. Write Off of Accounts Receivable #1
3. Write Off of Accounts Receivable #2
4. Investment Changes #1
5. Investment Changes #2
6. Proposed Food Truck Ordinance
7. Schedule Committee of the Whole for Financial Audit
8. Schedule Committee of the Whole for Projects
9. City of Caro Newsletter (Caro Times)

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board (Iseler)
5. Parks & Recreation (White)
6. Planning Commission (Eschenbacher)
7. Tuscola County Board of Commissioners (Iseler)
8. Zoning Board of Appeals (Mayor Snider)
9. Indianfields Township (Manager)
10. Almer Township (Campbell)

MAYOR'S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

CLOSED SESSION: Discuss City Manager Evaluation – MCL 15.268 Sec 8(a)

ADDITIONAL PUBLIC COMMENTS

ADJOURN

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
NOVEMBER 8, 2023- NOON

CALL TO ORDER:

Acting Chairman, Randy Whittaker, called the meeting to Order at 12:10pm on November 8, 2023, in the City of Caro, Council Chambers, and welcomed new DDA Board member Susan Holder.

Present: Acting Chairman Randy Whittaker, Thomas Bardwell, Charlotte Kish, Susan Holder, Sonya Otremba, Robert Wolak, Evan Osentoski, DDA Director Lauren Amellal.

Bardwell was dismissed at 1:00pm.

Absent: Ross Downing, Dick Ransford.

Others Present: Mayor Karen Snider, City Manager Scott Czasak, City Clerk Rita Papp, City Treasurer Michele Perry.

PUBLIC COMMENT: None

APPROVAL OF AGENDA:

Motion by Kish to approve agenda with addition of Amazon decorations quote to packet, seconded by Wolak. Motion carried.

APPROVAL OF MINUTES:

Motion by Wolak to approve the October 6, 2023, subcommittee meeting minutes as presented and the October 11, 2023, regular meeting minutes as amended, seconded by Osentoski. Motion carried.

FINANCIAL REPORT:

DDA Executive Director Amellal and City Treasurer Perry commented on the report.

Motion by Bardwell, seconded by Osentoski to receive and file the financial report as presented. Motion carried.

BUSINESS ITEMS:

1. DDA Logo

Motion by Otremba to authorize the use of the LIVE LOCAL logo with the Michigan background for now and to seek design assistance from the TISD students, seconded by Holder. Motion carried.

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
NOVEMBER 8, 2023- NOON

2. Winter Decorations

Motion by Osentoski to purchase downtown decorations from Lasting Impressions in the amount of \$6,673.80, seconded by Otremba. Motion carried.

Motion by Osentoski to purchase a holiday banner from Larson Graphics not to exceed the \$660.00, seconded by Kish. Motion carried.

3. Business Directory Application

Discussion was had. No action was taken.

4. Election of Officers

Motion by Whittaker to nominate Lauren Amellal for Secretary, seconded by Osentoski.
Motion by Holder to close nominations and elect Amellal as Secretary, seconded by Osentoski.
Motion carried.

Motion by Osentoski to nominate Ross Downing for Treasurer, seconded by Wolak.
Motion by Osentoski to close nominations and elect Downing as Treasurer, seconded by Holder.
Motion carried.

Motion by Osentoski to nominate himself for Vice Chair.
Motion by Kish to close nominations and elect Osentoski as Vice Chair, seconded by Holder.
Motion carried.

Motion by Holder to nominate Whittaker for Chair, seconded by Kish.
Motion by Kish to close nominations and elect Whittaker as Chair, seconded by Osentoski.
Motion carried.

OTHER BUSINESS:

1. **Wayfinding Signs:** no update

EXECUTIVE DIRECTOR REPORT:

1. Written Report Submitted. DDA Executive Director Amellal gave a verbal review of highlights including update on the collaborative Small Business Saturday program.

LIASON REPORT: None

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
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NOVEMBER 8, 2023- NOON

PUBLIC COMMENT:

Mayor Snider commented on the line item budgets, the DDA Purchasing Policy, and the election of officers process.

Clerk Papp commented on the DDA Purchasing Policy.

ADJOURN:

Motion by Holder to Adjourn the meeting at 1:21pm, seconded by Osentoski. Motion carried.

Respectfully Submitted

DDA Executive Director

Lauren Amellal

REGULAR MEETING OF THE CARO CITY COUNCIL
November 6, 2023, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on November 6, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Michele Perry – City Treasurer, and other guests.

AGENDA APPROVAL

23-M-213

Motion by Kish, seconded by Eschenbacher to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS: None

PRESENTATION:

1. Hubbell, Roth, & Clark Presentation – Sally Duffy
2. Columbia Street Rehabilitation Project – Mike Carpenter, Rowe Engineering
 - Mike Carpenter presented the Columbia Street Rehabilitation Project and answered questions from the public and Council Members.

COMMUNICATIONS:

1. Planning Commission Meeting Minutes – Unapproved, August 8, 2023
2. Parks & Recreation Committee Meeting Minutes – Unapproved, October 17, 2023
3. Thank You – Delores Tait (Mother of Councilor Charlotte Kish)
4. Thank You Letter - Frankenmuth Bible Church

CONSENT AGENDA:

1. Regular Council Meeting Minutes – October 16, 2023
2. Invoices

23-M-214

Motion by Eschenbacher, seconded by Iseler to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA:

1. Gingerbread Festival Road Closures

23-M-215

Motion by Eschenbacher, seconded by Kish to approve & authorize the requested road closures for the Gingerbread Festival as presented.

Motion carried.

2. Banner Request – Gingerbread Festival

23-M-216

Motion by White, seconded by Campbell to approve the Banner Request from Gingerbread Festival, November 20, 2023 – December 2, 2023, pending payment of \$150.00.

Motion carried.

3. Re-Appointments – City of Caro Boards & Committees

23-M-217

Motion by Kish, seconded by Campbell to approve & authorize the Re-Appointments as presented.

Parks & Recreation Committee:

Sue Ellen Greenlee – 3-year term to expire November 2026.

Tanya Batschke – 3-year term to expire November 2026.

Planning Commission:

Mike Laethem – 3-year term to expire November 2026.

Art Rolland – 3-year term to expire November 2026.

Zoning Board of Appeals:

Brian Wilson – 3-year term to expire November 2026.

Downtown Development Authority

Thomas Bardwell - 4-year term to expire November 2027.

Motion carried.

4. Bunker Gear – Fire Department

23-M-218

Motion by Eschenbacher, seconded by Iseler to approve the purchase of 4 Sets of Fire Fighter Bunker Gear from The Municipal Emergency Services at a cost not to exceed \$12,400.00.

Motion carried.

5. DPW Roof Bids

23-M-219

Motion by Iseler, seconded by White to approve and accept the bid from Marlette Roofing to repair and replace the roof at the DPW Facility per the bid documents in the amount of \$189,200.00, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate this project at bid cost.

Motion carried.

6. City Hall Roof Bids

3-M-220

Motion by Iseler, seconded by White to approve and accept the bid from Marlette Roofing to repair and replace the roof at City Hall per the bid documents in an amount of \$28,960.00, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate this project at the bid cost.

Motion carried.

7. Well # 9 Bids

23-M-221

Motion by Iseler, seconded by Eschenbacher to approve and accept the bid from Cribley Drilling Co. Inc., to drill the test well at the Well # 9 site for a total bid amount of \$256,363.61, authorize the City Manager to sign all necessary documents to execute the bid and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate Phase 1 of the project at the bid cost.

Motion carried.

8. Planning Commission Appointments

23-M-222

Motion by Kish, seconded by Eschenbacher to approve the appointment of Chad Fields to the Planning Commission for a partial 1-year term to expire November 2024.

Motion carried.

9. Downtown Development Authority Appointment

23-M-223

Motion by Kish, seconded by Campbell to approve the appointment of Susan Holder to the Downtown Development Authority for a 4-year term to expire November 2027.

Motion carried.

10. Write Off of Accounts Receivable

23-M-224

Motion by Kish, seconded by Campbell to approve the City Treasurer to write off the outstanding accounts receivable balances in the total of \$750.00 due to the debtors being deceased.

Motion carried.

11. Huntington Bank transfer to Independent Bank CDARS

23-M-225

Motion by Eschenbacher, seconded by Oedy to approve the City Treasurer to transfer \$1.03 million from Huntington Bank to Independent Bank CDARS account at an estimated rate of 4.6% for 26 weeks.

Motion carried.

ITEMS PENDING/TABLED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted.

The next Planning Commission Meeting will be November 28, 2023, to discuss a re-zoning request.

CLERK'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT:

Councilor Pam Iseler – Inquired on the change of account numbers on reports.

Councilor Bob Eschenbacher – Commented on the completion of the demolition of the old police department.

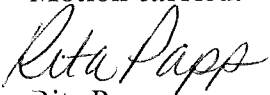
Councilor Charlotte Kish – Distributed City Manager Evaluation forms to the Council Members. Turn into the City Clerk by November 17, 2023. Also reiterated the Code of Ethics Ordinance, Section 2.2 & 2.9. Asked the Council to review these sections.

City Manager Scott Czasak – Announced the Open House for Hills and Dales Clinic on November 10, 2023, at 11:30 am.

23-M-226

Motion by Eschenbacher, seconded by Kish to adjourn the meeting at 8:15 p.m.

Motion carried.



Rita Papp
City Clerk

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
INDEPENDENT BANK EAST MICHIGAN					
11/23	11/09/2023	46369	001-000-001-058	INVESTMENTS - IB - ICS	11,865.14
Total INDEPENDENT BANK EAST MICHIGAN:					11,865.14
Total 46369:					11,865.14
INDEPENDENT BANK EAST MICHIGAN					
11/23	11/09/2023	74696	001-000-001-058	INVESTMENTS - IB - ICS	1,018,134.86
Total INDEPENDENT BANK EAST MICHIGAN:					1,018,134.86
Total 74696:					1,018,134.86
71-B DISTRICT COURT					
11/23	11/14/2023	77309	101-253-801-000	CONTRACTED SERVICES	90.00- V
Total 71-B DISTRICT COURT:					90.00-
Total 77309:					90.00-
71-B DISTRICT COURT					
11/23	11/09/2023	77389	101-253-801-000	CONTRACTED SERVICES	48.00
Total 71-B DISTRICT COURT:					48.00
Total 77389:					48.00
71-B DISTRICT COURT					
11/23	11/14/2023	77390	101-253-801-000	CONTRACTED SERVICES	60.00
Total 71-B DISTRICT COURT:					60.00
Total 77390:					60.00
ADVANCE AUTO PARTS					
11/23	11/20/2023	77391	661-575-776-000	MAINTENANCE SUPPLIES	91.20
11/23	11/20/2023	77391	661-575-776-000	MAINTENANCE SUPPLIES	225.10
Total ADVANCE AUTO PARTS:					316.30
Total 77391:					316.30
AMAZON CAPITAL SERVICES					
11/23	11/20/2023	77392	101-301-740-000	OFFICE SUPPLIES	67.19
11/23	11/20/2023	77392	101-301-740-000	OFFICE SUPPLIES	14.98
11/23	11/20/2023	77392	590-540-725-000	UNIFORMS	106.51
11/23	11/20/2023	77392	101-301-740-000	OFFICE SUPPLIES	51.98

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/20/2023	77392	101-253-740-000	OFFICE SUPPLIES	189.98
11/23	11/20/2023	77392	101-253-740-000	OFFICE SUPPLIES	167.92
11/23	11/20/2023	77392	101-265-776-000	O&M SUPPLIES	19.49
11/23	11/20/2023	77392	216-336-740-000	OPERATING SUPPLIES	163.94
Total AMAZON CAPITAL SERVICES:					781.99
Total 77392:					781.99
BRIGHTSPEED					
11/23	11/20/2023	77393	590-540-853-000	TELEPHONE	71.59
11/23	11/20/2023	77393	591-540-853-000	TELEPHONE	71.59
Total BRIGHTSPEED:					143.18
Total 77393:					143.18
BULLET AUTO & TRUCK SERVICE CENTER, LLC					
11/23	11/20/2023	77394	101-301-801-000	CONTRACTED SERVICES	161.00
Total BULLET AUTO & TRUCK SERVICE CENTER, LLC:					161.00
Total 77394:					161.00
CARTER LUMBER					
11/23	11/20/2023	77395	101-265-776-000	O&M SUPPLIES	3.90
Total CARTER LUMBER:					3.90
Total 77395:					3.90
CHARTER COMMUNICATIONS					
11/23	11/20/2023	77396	101-751-750-000	TECHNOLOGY	104.98
Total CHARTER COMMUNICATIONS:					104.98
Total 77396:					104.98
CHURCH, URBAN & ASSOCIATES LLC					
11/23	11/20/2023	77397	101-253-801-000	CONTRACTED SERVICES	28.94
11/23	11/20/2023	77397	101-253-801-000	CONTRACTED SERVICES	31.88
11/23	11/20/2023	77397	101-253-801-000	CONTRACTED SERVICES	13.92
11/23	11/20/2023	77397	101-253-801-000	CONTRACTED SERVICES	28.94
11/23	11/20/2023	77397	101-253-801-000	CONTRACTED SERVICES	14.90
11/23	11/20/2023	77397	101-253-801-000	CONTRACTED SERVICES	74.22
11/23	11/20/2023	77397	101-253-801-000	CONTRACTED SERVICES	51.48
Total CHURCH, URBAN & ASSOCIATES LLC:					244.28
Total 77397:					244.28

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
COLLING CHURCH OF THE NAZARENE					
11/23	11/20/2023	77398	101-301-967-000	WALMART GRANT/DONATIONS	1,200.00
Total COLLING CHURCH OF THE NAZARENE:					1,200.00
Total 77398:					1,200.00
DALE RIECK MASONRY, LLC					
11/23	11/20/2023	77399	204-442-801-000	CONTRACTED SERVICES	250.00
Total DALE RIECK MASONRY, LLC:					250.00
Total 77399:					250.00
DAVID PETERS					
11/23	11/20/2023	77400	101-301-740-000	OFFICE SUPPLIES	26.82
Total DAVID PETERS:					26.82
Total 77400:					26.82
DETROIT SALT CO.					
11/23	11/20/2023	77401	203-463-776-001	MAINTENANCE SUPPLIES - SALT	4,003.61
11/23	11/20/2023	77401	202-463-776-001	WINTER MAINT - SALT	2,981.41
11/23	11/20/2023	77401	204-444-776-001	WINTER MAINT - SALT	1,533.29
11/23	11/20/2023	77401	204-444-776-001	WINTER MAINT - SALT	4,057.57
11/23	11/20/2023	77401	202-463-776-001	WINTER MAINT - SALT	3,021.59
11/23	11/20/2023	77401	203-463-776-001	MAINTENANCE SUPPLIES - SALT	1,553.96
Total DETROIT SALT CO.:					17,151.43
Total 77401:					17,151.43
DJ's PORTABLE TOILET RENTALS, LLC					
11/23	11/20/2023	77402	101-751-801-000	CONTRACTED SERVICES	640.00
11/23	11/20/2023	77402	101-265-801-000	CONTRACTED SERVICES	95.00
Total DJ's PORTABLE TOILET RENTALS, LLC:					735.00
Total 77402:					735.00
DRIESENKA & ASSOCIATES INC					
11/23	11/20/2023	77403	202-451-801-001	CONTRACTED SERV - ENGINEERING	2,750.00
Total DRIESENKA & ASSOCIATES INC:					2,750.00
Total 77403:					2,750.00
EMTERRA ENVIRONMENTAL USA CORP					
11/23	11/20/2023	77404	596-521-801-000	CONTRACTED SERVICES	16,964.77
11/23	11/20/2023	77404	596-521-801-000	CONTRACTED SERVICES	1,401.60
11/23	11/20/2023	77404	596-521-801-000	CONTRACTED SERVICES	20,895.30

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/20/2023	77404	596-521-801-000	CONTRACTED SERVICES	16,919.55
Total EMTERRA ENVIRONMENTAL USA CORP:					56,181.22
Total 77404:					56,181.22
FOSTER, SWIFT, COLLINS & SMITH, PC					
11/23	11/20/2023	77405	101-253-801-000	CONTRACTED SERVICES	150.00
11/23	11/20/2023	77405	101-172-801-000	CONTRACTED SERVICES	200.00
Total FOSTER, SWIFT, COLLINS & SMITH, PC:					350.00
Total 77405:					350.00
HIRSCHMAN OIL SUPPLY INC					
11/23	11/20/2023	77406	661-575-860-000	GAS/OIL	1,008.10
Total HIRSCHMAN OIL SUPPLY INC:					1,008.10
Total 77406:					1,008.10
HOLLOWAY FIRE PROTECTION INC					
11/23	11/20/2023	77407	216-336-740-000	OPERATING SUPPLIES	85.00
Total HOLLOWAY FIRE PROTECTION INC:					85.00
Total 77407:					85.00
HONEYWELL INC					
11/23	11/20/2023	77408	101-265-801-000	CONTRACTED SERVICES	4,990.00
Total HONEYWELL INC:					4,990.00
Total 77408:					4,990.00
HUBBELL, ROTH & CLARK, INC					
11/23	11/20/2023	77409	590-540-970-000	CAPITAL OUTLAY	1,294.60
11/23	11/20/2023	77409	590-540-970-002	CAPITAL OUTLAY - SRF	4,473.50
Total HUBBELL, ROTH & CLARK, INC:					5,768.10
Total 77409:					5,768.10
KAPPEN TREE SERVICE					
11/23	11/20/2023	77410	203-463-776-000	O&M SUPPLIES	165.00
Total KAPPEN TREE SERVICE:					165.00
Total 77410:					165.00
KEN MARTIN ELECTRIC, INC					
11/23	11/20/2023	77411	591-540-801-000	CONTRACTED SERVICES	250.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total KEN MARTIN ELECTRIC, INC:					250.50
Total 77411:					250.50
KRISTAL'S HELPING HAND LLC					
11/23	11/20/2023	77412	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
11/23	11/20/2023	77412	216-336-801-002	CONTRACTED SERV - JANITORIAL	54.14
11/23	11/20/2023	77412	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
11/23	11/20/2023	77412	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/23	11/20/2023	77412	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/23	11/20/2023	77412	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/23	11/20/2023	77412	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					710.00
Total 77412:					710.00
KURITA AMERICA INC					
11/23	11/20/2023	77413	591-540-801-000	CONTRACTED SERVICES	108,740.00
Total KURITA AMERICA INC:					108,740.00
Total 77413:					108,740.00
LAWSON PRODUCTS, INC.					
11/23	11/20/2023	77414	661-575-776-000	MAINTENANCE SUPPLIES	52.97
Total LAWSON PRODUCTS, INC.:					52.97
Total 77414:					52.97
MEDLER ELECTRIC COMPANY					
11/23	11/20/2023	77415	202-451-801-000	CONTRACTED SERVICES - CONST.	4,732.70
11/23	11/20/2023	77415	590-545-776-000	OM&R SUPPLIES	312.86
Total MEDLER ELECTRIC COMPANY:					5,045.56
Total 77415:					5,045.56
MESSA					
11/23	11/20/2023	77416	202-463-716-000	HOSPITALIZATION INSURANCE	346.82
11/23	11/20/2023	77416	202-483-716-000	HOSPITALIZATION INSURANCE	344.74
11/23	11/20/2023	77416	101-172-716-000	HOSPITALIZATION INSURANCE	391.27
11/23	11/20/2023	77416	101-262-716-000	HOSPITALIZATION INSURANCE	64.49
11/23	11/20/2023	77416	101-253-716-000	HOSPITALIZATION INSURANCE	871.94
11/23	11/20/2023	77416	101-260-716-000	HOSPITALIZATION INSURANCE	296.66
11/23	11/20/2023	77416	101-265-716-000	HOSPITALIZATION INSURANCE	832.36
11/23	11/20/2023	77416	101-301-716-000	HOSPITALIZATION INSURANCE	8,192.18
11/23	11/20/2023	77416	591-536-716-000	HOSPITALIZATION INSURANCE	69.36
11/23	11/20/2023	77416	591-540-716-000	HOSPITALIZATION INSURANCE	1,872.81
11/23	11/20/2023	77416	596-560-716-000	HOSPITALIZATION INSURANCE	522.48

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/20/2023	77416	596-521-716-000	HOSPITALIZATION INSURANCE	138.73
11/23	11/20/2023	77416	661-575-716-000	HOSPITALIZATION INSURANCE	393.18
11/23	11/20/2023	77416	101-000-231-006	HEALTH INSURANCE WITHHOLDING	6,873.23
11/23	11/20/2023	77416	216-336-716-000	HOSPITALIZATION INSURANCE	12.90
11/23	11/20/2023	77416	590-560-716-000	HOSPITALIZATION INSURANCE	2,906.63
11/23	11/20/2023	77416	590-536-716-000	HOSPITALIZATION INSURANCE	69.36
11/23	11/20/2023	77416	590-540-716-000	HOSPITALIZATION INSURANCE	4,286.57
11/23	11/20/2023	77416	590-545-716-000	HOSPITALIZATION INSURANCE	485.54
11/23	11/20/2023	77416	591-560-716-000	HOSPITALIZATION INSURANCE	1,168.84
11/23	11/20/2023	77416	203-463-716-000	HOSPITALIZATION INSURANCE	416.18
11/23	11/20/2023	77416	203-483-716-000	HOSPITALIZATION INSURANCE	344.74
11/23	11/20/2023	77416	204-442-716-000	HOSPITALIZATION INSURANCE	208.09
11/23	11/20/2023	77416	204-483-716-000	HOSPITALIZATION INSURANCE	193.13
11/23	11/20/2023	77416	248-441-716-000	HOSPITALIZATION INSURANCE	69.36
11/23	11/20/2023	77416	248-728-716-000	HOSPITALIZATION INSURANCE	12.90
11/23	11/20/2023	77416	101-371-716-000	HOSPITALIZATION INSURANCE	71.95
11/23	11/20/2023	77416	101-702-716-000	HOSPITALIZATION INSURANCE	96.74
11/23	11/20/2023	77416	101-441-716-000	HOSPITALIZATION INSURANCE	2,674.26
11/23	11/20/2023	77416	101-751-716-000	HOSPITALIZATION INSURANCE	138.73
Total MESSA:					34,366.17
Total 77416:					34,366.17
MICHIGAN PIPE & VALVE-SAGINAW					
11/23	11/20/2023	77417	591-540-776-000	O&M SUPPLIES	190.00
Total MICHIGAN PIPE & VALVE-SAGINAW:					190.00
Total 77417:					190.00
MID-WEST INSTRUMENT					
11/23	11/20/2023	77418	591-540-776-000	O&M SUPPLIES	576.26
Total MID-WEST INSTRUMENT:					576.26
Total 77418:					576.26
MML WORKERS' COMP FUND					
11/23	11/20/2023	77419	101-371-721-000	WORKER'S COMP INSURANCE	47.14
11/23	11/20/2023	77419	101-701-721-000	WORKER'S COMP INSURANCE	12.88
11/23	11/20/2023	77419	101-702-721-000	WORKER'S COMP INSURANCE	35.32
11/23	11/20/2023	77419	101-441-721-000	WORKER'S COMP INSURANCE	379.50
11/23	11/20/2023	77419	101-441-721-000	WORKER'S COMP INSURANCE	.27
11/23	11/20/2023	77419	101-253-721-000	WORKER'S COMP INSURANCE	3.76
11/23	11/20/2023	77419	101-260-721-000	WORKER'S COMP INSURANCE	143.44
11/23	11/20/2023	77419	101-265-721-000	WORKER'S COMP INSURANCE	113.87
11/23	11/20/2023	77419	101-301-721-000	WORKER'S COMP INSURANCE	1,567.16
11/23	11/20/2023	77419	101-301-721-000	WORKER'S COMP INSURANCE	8.95
11/23	11/20/2023	77419	101-301-721-000	WORKER'S COMP INSURANCE	63.34
11/23	11/20/2023	77419	101-101-721-000	WORKER'S COMP INSURANCE	43.45
11/23	11/20/2023	77419	101-172-721-000	WORKER'S COMP INSURANCE	129.13

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/20/2023	77419	101-172-721-000	WORKER'S COMP INSURANCE	.27
11/23	11/20/2023	77419	101-262-721-000	WORKER'S COMP INSURANCE	71.75
11/23	11/20/2023	77419	101-247-721-000	WORKER'S COMP INSURANCE	4.03
11/23	11/20/2023	77419	101-253-721-000	WORKER'S COMP INSURANCE	138.08
11/23	11/20/2023	77419	596-560-721-000	WORKER'S COMP INSURANCE	78.40
11/23	11/20/2023	77419	596-560-721-000	WORKER'S COMP INSURANCE	1.07
11/23	11/20/2023	77419	596-521-721-000	WORKER'S COMP INSURANCE	18.98
11/23	11/20/2023	77419	661-575-721-000	WORKER'S COMP INSURANCE	18.98
11/23	11/20/2023	77419	661-575-721-000	WORKER'S COMP INSURANCE	43.61
11/23	11/20/2023	77419	590-545-721-000	WORKER'S COMP INSURANCE	9.49
11/23	11/20/2023	77419	590-545-721-000	WORKER'S COMP INSURANCE	40.92
11/23	11/20/2023	77419	591-560-721-000	WORKER'S COMP INSURANCE	188.19
11/23	11/20/2023	77419	591-560-721-000	WORKER'S COMP INSURANCE	2.15
11/23	11/20/2023	77419	591-536-721-000	WORKER'S COMP INSURANCE	9.49
11/23	11/20/2023	77419	591-540-721-000	WORKER'S COMP INSURANCE	256.21
11/23	11/20/2023	77419	590-560-721-000	WORKER'S COMP INSURANCE	2.15
11/23	11/20/2023	77419	590-536-721-000	WORKER'S COMP INSURANCE	9.49
11/23	11/20/2023	77419	590-540-721-000	WORKER'S COMP INSURANCE	733.64
11/23	11/20/2023	77419	590-540-721-000	WORKER'S COMP INSURANCE	18.98
11/23	11/20/2023	77419	590-545-721-000	WORKER'S COMP INSURANCE	18.98
11/23	11/20/2023	77419	590-545-721-000	WORKER'S COMP INSURANCE	37.96
11/23	11/20/2023	77419	248-728-721-000	WORKER'S COMP INSURANCE	174.12
11/23	11/20/2023	77419	216-336-721-000	WORKER'S COMP INSURANCE	161.28
11/23	11/20/2023	77419	216-336-721-000	WORKER'S COMP INSURANCE	20.76
11/23	11/20/2023	77419	216-336-721-000	WORKER'S COMP INSURANCE	1.07
11/23	11/20/2023	77419	216-336-721-000	WORKER'S COMP INSURANCE	280.33
11/23	11/20/2023	77419	590-560-721-000	WORKER'S COMP INSURANCE	188.19
11/23	11/20/2023	77419	203-463-721-000	WORKER'S COMP INSURANCE	56.94
11/23	11/20/2023	77419	203-483-721-000	WORKER'S COMP INSURANCE	75.16
11/23	11/20/2023	77419	204-442-721-000	WORKER'S COMP INSURANCE	28.47
11/23	11/20/2023	77419	204-483-721-000	WORKER'S COMP INSURANCE	29.01
11/23	11/20/2023	77419	248-441-721-000	WORKER'S COMP INSURANCE	9.49
11/23	11/20/2023	77419	248-728-721-000	WORKER'S COMP INSURANCE	23.39
11/23	11/20/2023	77419	101-441-721-000	WORKER'S COMP INSURANCE	46.77
11/23	11/20/2023	77419	101-751-721-000	WORKER'S COMP INSURANCE	18.98
11/23	11/20/2023	77419	101-753-721-000	WORKER'S COMP INSURANCE	4.68
11/23	11/20/2023	77419	101-754-721-000	WORKER'S COMP INSURANCE	1.17
11/23	11/20/2023	77419	202-463-721-000	WORKER'S COMP INSURANCE	47.45
11/23	11/20/2023	77419	202-483-721-000	WORKER'S COMP INSURANCE	75.16
11/23	11/20/2023	77419	101-301-721-000	WORKER'S COMP INSURANCE	33.55
Total MML WORKERS' COMP FUND:					5,527.00
Total 77419:					5,527.00
MODERN MARKETING					
11/23	11/20/2023	77420	101-301-744-001	EMERGENCY/EQUIPMENT SUPPLIES	301.38
11/23	11/20/2023	77420	101-301-744-000	INVESTIGATIVE SUPPLIES	1,262.87
Total MODERN MARKETING:					1,564.25

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total 77420:					1,564.25
MOORE MOTOR SALES					
11/23	11/20/2023	77421	101-301-860-000	GAS/OIL/TIRES	65.69
Total MOORE MOTOR SALES:					65.69
Total 77421:					65.69
NORTHERN PUMP & WELL					
11/23	11/20/2023	77422	591-540-801-000	CONTRACTED SERVICES	20,377.00
11/23	11/20/2023	77422	591-540-801-000	CONTRACTED SERVICES	1,500.00
11/23	11/20/2023	77422	591-540-801-000	CONTRACTED SERVICES	60,314.00
Total NORTHERN PUMP & WELL:					82,191.00
Total 77422:					82,191.00
RANDY & SARA HUFFMAN					
11/23	11/20/2023	77423	591-000-255-000	WATER RENTER DEPOSITS	79.72
Total RANDY & SARA HUFFMAN:					79.72
Total 77423:					79.72
ROWE PROFESSIONAL SVS COMP.					
11/23	11/20/2023	77424	591-540-801-000	CONTRACTED SERVICES	877.50
11/23	11/20/2023	77424	101-265-970-002	CAPITAL OUTLAY MUNICIPAL BLDG	742.50
11/23	11/20/2023	77424	202-451-801-001	CONTRACTED SERV - ENGINEERING	2,700.00
Total ROWE PROFESSIONAL SVS COMP.:					4,320.00
Total 77424:					4,320.00
STATE OF MICHIGAN - DHHS					
11/23	11/20/2023	77425	590-540-920-000	ELECTRIC	201.32
Total STATE OF MICHIGAN - DHHS:					201.32
Total 77425:					201.32
THE SAFETY COMPANY LLC					
11/23	11/20/2023	77426	661-575-776-000	MAINTENANCE SUPPLIES	76.92
Total THE SAFETY COMPANY LLC:					76.92
Total 77426:					76.92
TRACE ANALYTICAL LABORATORIES, INC					
11/23	11/20/2023	77427	591-540-777-001	WATER TESTING	215.50
11/23	11/20/2023	77427	591-540-777-001	WATER TESTING	1,193.25

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total TRACE ANALYTICAL LABORATORIES, INC:					1,408.75
Total 77427:					1,408.75
TUSCOLA COUNTY ADVERTISER					
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	25.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	416.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	1,496.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	416.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23	11/20/2023	77428	101-172-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	101-260-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	101-253-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	101-265-776-000	O&M SUPPLIES	29.58
11/23	11/20/2023	77428	101-301-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	101-371-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	590-540-740-000	OFFICE SUPPLIES	29.57
11/23	11/20/2023	77428	591-540-740-000	OFFICE SUPPLIES	29.57
11/23	11/20/2023	77428	101-441-776-000	O&M SUPPLIES	29.58
11/23	11/20/2023	77428	202-483-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	203-483-740-000	OFFICE SUPPLIES	29.58
11/23	11/20/2023	77428	204-444-776-000	SUPPLIES/MATERIALS	29.58
11/23	11/20/2023	77428	216-336-740-000	OPERATING SUPPLIES	29.58
11/23	11/20/2023	77428	248-728-776-000	DDA OPERATING SUPPLIES	29.58
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	25.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	416.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	195.00
11/23	11/20/2023	77428	101-260-900-000	PRINTING & PUBLICATION	182.00
Total TUSCOLA COUNTY ADVERTISER:					4,560.10
Total 77428:					4,560.10
TUSCOLA COUNTY ADVERTISER-SUBSCRIPTIONS					
11/23	11/20/2023	77429	101-703-776-000	O&M SUPPLIES	52.00
Total TUSCOLA COUNTY ADVERTISER-SUBSCRIPTIONS:					52.00
Total 77429:					52.00
TUSCOLA COUNTY TREASURER					
11/23	11/20/2023	77430	101-000-432-003	LIEU OF TAX DISTRIB-SUGARTREE	205.00
Total TUSCOLA COUNTY TREASURER:					205.00
Total 77430:					205.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
UIS SCADA					
11/23	11/20/2023	77431	591-540-801-000	CONTRACTED SERVICES	1,662.00
11/23	11/20/2023	77431	590-540-801-000	CONTRACTED SERVICES	4,975.00
Total UIS SCADA:					6,637.00
Total 77431:					6,637.00
UNIFIRST CORPORATION					
11/23	11/20/2023	77432	101-265-776-000	O&M SUPPLIES	18.45
11/23	11/20/2023	77432	216-336-740-000	OPERATING SUPPLIES	25.75
11/23	11/20/2023	77432	590-540-776-000	OM&R SUPPLIES NORMAL	21.64
11/23	11/20/2023	77432	101-265-776-000	O&M SUPPLIES	21.00
11/23	11/20/2023	77432	101-265-776-000	O&M SUPPLIES	23.00
Total UNIFIRST CORPORATION:					109.84
Total 77432:					109.84
USA BLUEBOOK					
11/23	11/20/2023	77433	590-540-776-001	LAB SUPPLIES	2,363.10
11/23	11/20/2023	77433	590-540-776-001	LAB SUPPLIES	728.41
Total USA BLUEBOOK:					3,091.51
Total 77433:					3,091.51
WALMART - 1798					
11/23	11/20/2023	77434	101-301-967-000	WALMART GRANT/DONATIONS	3,000.00
Total WALMART - 1798:					3,000.00
Total 77434:					3,000.00
WATER SOLUTIONS UNLIMITED					
11/23	11/20/2023	77435	591-540-776-000	O&M SUPPLIES	4,134.50
11/23	11/20/2023	77435	590-540-776-004	CHEMICAL SUPPLIES FOR PLANT	1,150.00
Total WATER SOLUTIONS UNLIMITED:					5,284.50
Total 77435:					5,284.50
WIDL-FM					
11/23	11/20/2023	77436	248-728-900-000	ADVERTISING	500.00
Total WIDL-FM:					500.00
Total 77436:					500.00
YSP USA ENVIRONMENT & INFRASTRUCTURE INC					
11/23	11/20/2023	77437	591-540-801-000	CONTRACTED SERVICES	1,743.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total WSP USA ENVIRONMENT & INFRASTRUCTURE INC:					1,743.50
Total 77437:					1,743.50
WEX BANK					
11/23	11/20/2023	800046	661-575-860-000	GAS/OIL	456.24
11/23	11/20/2023	800046	216-336-860-000	GAS & OIL	42.04
11/23	11/20/2023	800046	101-371-860-000	GAS	10.51
11/23	11/20/2023	800046	101-301-860-000	GAS/OIL/TIRES	825.58
11/23	11/20/2023	800046	590-540-860-000	GAS/OIL/DIESEL	58.29
Total WEX BANK:					1,392.66
Total 800046:					1,392.66
Grand Totals:					1,394,376.52

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

To: Caro City Council, Caro City Manager
From: Brian Newcomb, Chief of Police
Regarding: Month end report, October 2023
Date: November 1, 2023

POLICE REPORTS

Police Complaints received for October 2023- 406 complaints

Comparison-

September 2023- 416 complaints.

August 2023 – 409 complaints

July 2023- 442 complaints

October 2022-164 complaints

MILEAGE

October 2023- 4269 miles

GASOLINE

October 2023-355.75 gallons

NOTEABLE CASES RESPONSE

Caro Police responded to the following on 10/30/23 at 8:10 P.M.

There was a double stabbing between two combatants. An argument and confrontation occurred at approximately 8 P.M. last night. The incident is under continuing investigation as both involved parties sustained critical injuries. One participant was taken to Covenant Hospital in Saginaw and the other participant taken to Hurley in Flint. It is unknown what their status is at this point. The Caro Police Department is processing evidence in an attempt to determine all of the facts surrounding the case. As of this time, no determination has been made as to which of the mutual combatants was the aggressor. The combatants are two adult males from Caro. One is age 36 and the other is age 34. There is no danger to the public. The incident continues to be investigated .

911 OPEN LINE/HANGUP	3
ABANDONED VEHICLE	2
ALARM	14
ANIMAL AT LARGE	6
ASSAULT	9
ASSIST DHHS	2
ASSIST FIRE	3
ASSIST MDOC	1
ASSIST MSP	2
ASSIST OTHER PD	1
ASSIST THUMB NARCOTICS	1
ASSIST TUSH IN CARO	3
ATTEMPT TO LOCATE PERSON	1
B&E	4
BACKGROUND INVESTIGATION LE	
CHILD NEGLECT/ABUSE	
CITIZEN ASSIST	
CIVIL	2
CONDITIONAL BOND VIOLATION	
CRIMINAL SEXUAL CONDUCT	1
DISORDERLY	8
DISTURBING THE PEACE	2
DOG BITE	
DOG LOCKED IN VEHICLE	
DWLS	2
EMBEZZLEMENT	
FALSE PERSONATION	
FELONIOUS ASSAULT	1
FIGHT IN PROGRESS	
FIREWORKS VIOLATION	
FLEE POLICE	
FOUND PROPERTY	2
FRAUD	1
GENERAL	8
GUNSHOT WOUND	
HARASSMENT	7
HIT AND RUN PDA	2
HOMELESS	1
HOMICIDE ATTEMPT	1
INJURY CRASH	3
INTOXICATED PERSON	
INVESTIGATION FOLLOWUP	
KEYS LOCKED IN VEHICLE	
KIDNAPPING	
LARCENY	2
LARCENY BY CONVERSION	
LARCENY FROM VEHICLE	1
LARCENY IN A BUILDING	
LIQUOR INSPECTION	15
LITTERING	
LOITERING	
LOST PROPERTY	2
MDOP	3
MED FIRST RESPONSE CALL	26
MENTAL HEALTH CALL	7
MIP-ALCOHOL	
MIP-VAPE	1
MISSING JUVENILE	2
MISSING PERSON	2
MISUSE OF 911 LINE	
MOTORIST ASSIST	2

Assist MSP at chambers and Wells for injury crash
Assist MSP at 4522 w. caro rd. for arrest attempt on resisting subject
Assist TUSH at 1115 gun club on assault in progress
Assist TUSH with traffic stop arrest at Dutcher and Colwood
Assist TUSH at 1115 gun club on assault in progress

MUTUAL AID	5
NARCOTICS	3
NATURAL DEATH	1
NO INSURANCE-VEHICLE	4
NO REGISTRATION MISDEMEANOR	
NOISE COMPLAINT	
OPEN DOOR	3
OVERDOSE-DRUGS	
OWI	2
PARKING VIOLATIONS	
PAROLE VIOLATION	
PDA	17
PPO VIOLATION	
PROBATION VIOLATION	
PROWLER	2
PUBLIC RELATIONS	6
RECKLESS DRIVING	1
REGISTRATION VIOLATION	4
RESIST OFFICER	2
RETAIL FRAUD	
ROAD RAGE	
RUNAWAY	2
SINKHOLE IN ROADWAY	
STALKING	
SUICIDE	1
SUICIDAL PERSON-THREATS OF	3
SUSPICIOUS PERSON	6
SUSPICIOUS SITUATION	8
THREATS	2
THREATS TO ATTY GENERAL	
THREATS TO COURTHOUSE	
THREATS TO SCHOOL	1
TRAFFIC CONTROL	6
TRAFFIC STOPS/CITATIONS	143
TRESPASS	2
UDAA	
VERBAL DOMESTIC	4
VIN INSPECTION	1
WARRANT ARREST - FELONY	4
WARRANT ARREST - MISDEMEANOR	4
WEAPONS OFFENSE	1
WELFARE CHECK	12
WITNESS INTIMIDATION	

TOTAL COMPLAINTS FOR Sept 2023

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VEHICLE MAINTENANCE RECORD FOR CAR 1

TOTAL MAINTENANCE COSTS	YEAR:	2015		MAKE	FORD	MODEL	SUV	LICENSE	VIN NO. 1FM5K8AR5FGB83483					
	Jan-23	Feb-23	Mar-23						Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23
Enter Starting Vehicle Mileage	80,934	81,982	82,531	83,239	84,073	84,429	85,273	86,102	86,102	88,022	88,219	88,219	88,522	
Enter Vehicle Mileage at End of Month	81,982	82,531	83,239	84,073	84,429	85,273	86,102	86,102	88,022	88,219	88,219	88,522		
Monthly Mileage Totals	1,048	549	708	834	356	844	829	1,920	197	303	0	0	0	
Total Mileage for Year	7,588													
Maintenance Cost Per Mile	\$0.43													
VEHICLE MAINTENANCE COSTS														
TYPE OF SERVICE														
Oil & Filter Change	\$95.65													
Air Filter Change														
Fuel Filter Change														
Transmission Fluid & Filter														
Engine Coolant														
Cooling System Flush														
Tire Repair or Replacement														
Tire Rotation or Balance														
Hose Replacement														
Brake Repair														
Engine Tune-Up														
Front End Alignment														
Power Steering / Brake Fluid														
A/C or Heater Repair														
Replace Belts														
Electrical Repairs														
Battery Replacement														
Battery Cables / Terminals														
Headlights or Light Bulbs														
Windshield Wiper Blades														
Wash & Wax														
Miscellaneous Service	\$3,117.02 \$60.00													
TOTAL MONTHLY MAINTENANCE COSTS	\$0.00	\$3,117.02	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

TIRE	SIZE
245	55R18 M&S

TOTAL \$3,272.67

VEHICLE MAINTENANCE RECORD FOR CAR 2

TOTAL MAINTENANCE COSTS	YEAR:		2024		MAKE:		CHEV		MODEL:		1500		LICENSE		VIN NO.										
	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	
Enter Starting Vehicle Mileage																									
Enter Vehicle Mileage at End of Month																									
Monthly Mileage Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Mileage for Year	0																								
Maintenance Cost Per Mile	#DIV/0!																								
VEHICLE MAINTENANCE COSTS																									
Oil & Filter Change																									
Air Filter Change																									
Fuel Filter Change																									
Transmission Fluid & Filter																									
Engine Coolant																									
Cooling System Flush																									
Tire Repair or Replacement																									
Tire Rotation or Balance																									
Hose Replacement																									
Brake Repair																									
Engine Tune-Up																									
Front End Alignment																									
Power Steering / Brake Fluid																									
A/C or Heater Repair																									
Replace Belts																									
Electrical Repairs																									
Battery Replacement																									
Battery Cables / Terminals																									
Headlights or Light Bulbs																									
Windshield Wiper Blades																									
Wash & Wax																									
Miscellaneous Service																									
25 TOTAL MONTHLY MAINTENANCE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
																								TOTAL	\$0.00

VEHICLE MAINTENANCE RECORD FOR CAR 3

TOTAL MAINTENANCE COSTS		YEAR:	2017	MAKE:	FORD	MODEL:	SUV	LICENSE:	VIN NO:	1FM5K8AR3HGC07315			
		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Enter Starting Vehicle Mileage		52,817	54,534	55,655	56,510	57,724	58,959	61,279	63,079	63,525	63,628		
Enter Vehicle Mileage at End of Month		54,534	55,655	56,510	57,724	58,959	61,279	63,079	63,525	63,628	65,330		
Monthly Mileage Totals		1,717	1,121	855	1,214	1,235	2,320	1,800	446	103	1,702	0	0
Total Mileage for Year	12,513												
Maintenance Cost Per Mile	\$0.35												
VEHICLE MAINTENANCE COSTS													
Oil & Filter Change											\$80.55		
Air Filter Change													
Fuel Filter Change													
Transmission Fluid & Filter													
Engine Coolant					xxx								
Cooling System Flush													
Tire Repair or Replacement													
Tire Rotation or Balance													
Hose Replacement													
Brake Repair					\$1,088.10								
Engine Tune-Up			\$368.79										
Front End Alignment													
Power Steering / Brake Fluid													
A/C or Heater Repair													
Replace Belts											\$470.96		
Electrical Repairs													
Battery Replacement													
Battery Cables / Terminals													
Headlights or Light Bulbs													
Windshield Wiper Blades													
Wash & Wax													
Miscellaneous Service											\$581.05	\$1,828.00	
26													
TOTAL MONTHLY MAINTENANCE COSTS		\$0.00	\$368.79	\$0.00	\$1,088.10	\$0.00	\$0.00	\$470.96	\$581.05	\$1,908.55	\$0.00	\$0.00	\$0.00
											TOTAL	\$4,417.45	

Tire Size=245/55R18
MILLARS TIRES BAY CITY

VEHICLE MAINTENANCE RECORD FOR CAR 464

TOTAL MAINTENANCE COSTS	YEAR:		MODEL DURANGO LICENSE 023X394 VIN NO 1C4RDJFG1KC708488											
	2019	2020	MAKE	DODGE	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23		
Enter Starting Vehicle Mileage	15,147	15,855	16,659	17,470	18,262	18,929	19,399	19,443	21,101	23,913				
Enter Vehicle Mileage at End of Month	15,855	16,659	17,470	18,262	18,929	19,399	19,443	21,101	23,913	25,193				
Monthly Mileage Totals	708	804	811	792	667	470	44	1,658	2,812	1,280	0	0		
Total Mileage for Year	10,046													
Maintenance Cost Per Mile	\$0.01													
VEHICLE MAINTENANCE COSTS														
TYPE OF SERVICE														
Oil & Filter Change	\$65.96													
Air Filter Change														
Fuel Filter Change														
Transmission Fluid & Filter														
Engine Coolant														
Cooling System Flush														
Tire Repair or Replacement														
Tire Rotation or Balance														
Hose Replacement														
Brake Repair														
Engine Tune-Up														
Front End Alignment														
Power Steering / Brake Fluid														
A/C or Heater Repair														
Replace Belts														
Electrical Repairs														
Battery Replacement														
Battery Cables / Terminals														
Headlights or Light Bulbs														
Windshield Wiper Blades														
Wash & Wax														
Tie Rods/Alignment														
Muffler														
Tow/Wrecker Service														
Miscellaneous Service														
TOTAL MONTHLY MAINTENANCE COSTS	\$65.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

VEHICLE MAINTENANCE RECORD FOR CAR 465

TOTAL MAINTENANCE COSTS	YEAR	2022		MAKE	CHEVY	MODEL	1500 LICENSE		VIN NO	3GCPDKKLNKG655811						
		Jan-23	Feb-23				Mar-23	Apr-23		May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23
Enter Starting Vehicle Mileage	450	500	500	500	850	1,941	3,368	4,611	5,263	6,363	7,476	7,476				
Enter Vehicle Mileage at End of Month	500	500	850	850	1,941	3,368	4,611	5,263	6,363	7,476	8,450	8,450				
Monthly Mileage Totals	50	0	350	350	1,091	1,427	1,243	652	1,100	1,113	974	0	0	0	0	0
Total Mileage for Year	8,000															
Maintenance Cost Per Mile	\$0.00															

VEHICLE MAINTENANCE COSTS

Oil & Filter Change	\$0.00																
Air Filter Change																	
Fuel Filter Change																	
Transmission Fluid & Filter																	
Engine Coolant																	
Cooling System Flush																	
Tire Repair or Replacement																	
Tire Rotation or Balance																	
Hose Replacement																	
Brake Repair																	
Engine Tune-Up																	
Front End Alignment																	
Power Steering / Brake Fluid																	
A/C or Heater Repair																	
Replace Belts																	
Electrical Repairs																	
Battery Replacement																	
Battery Cables / Terminals																	
Headlights or Light Bulbs																	
Windshield Wiper Blades																	
Wash & Wax																	
Tie Rods/Alignment																	
Muffler																	
Tow/Wrecker Service																	
Miscellaneous Service																	
INSTALLATION																	
TOTAL MONTHLY MAINTENANCE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

		Fire runs October 1, 2023 thru October 31, 2023		City of Caro Fire Department		page 1	
Run #	Date	Responsible entity	Address of call	Description	Water usage	Fiscal Billing #	Dedicated hours
348	10/1/2023	services not needed	Chambers & Wells Rd.	2 vehicle crash	0	nc	1.00
349	10/1/2023		420 Court St.	Medical assist	0	nc	1.00
350	10/1/2023	Jason Clark	323 Maple Knoll Ln.	illegal fire	0	nc	0.50
351	10/1/2023		2520 Chambers Rd.	Medical assist	0	nc	0.50
352	10/2/2023		1544 VanGeisen Rd.	Medical assist	0	MB	1.00
353	10/2/2023	Right Way	W. Caro & Fenner Rd.	vehicle fire	0	nc	1.00
354	10/2/2023		3497 Cat Lake Rd.	Medical assist	0	nc	1.00
355	10/2/2023	Elkland FD	4144 Doerr Rd.	commerical fire	0	nc	4.00
356	10/3/2023	Elmwood FD	4065 Hobart RD.	house fire	3500	nc	4.00
357	10/3/2023		3402 W. Sanilac Rd.	Medical assist	0	nc	1.00
358	10/4/2023		1078 Warren Dr.	Medical assist	0	MB	1.00
359	10/4/2023		1466 Gun Club Rd.	Medical assist	0	MB	1.00
360	10/4/2023		3428 Ball Rd.	Medical assist	0	nc	1.00
361	10/5/2023		1279 Cambridge Ln.	Medical assist	0	MB	1.00
362	10/6/2023	Cable Co.	429 Montague Ave.	wire issues	0	nc	0.50
363	10/6/2023	Moose Lodge	1366 E. Caro Rd.	structure fire	0	2	1.50
364	10/6/2023	canceled	M-24 & M-81	2 vehicle crash	0	nc	0.50
365	10/7/2023	DTE	1354 Mertz Rd.	wire issues	0	nc	1.00
366	10/7/2023	Alexis Skinner	2268 Dixon Rd.	smoke alarm,false	0	nc	0.50
367	10/7/2023		667 Apple Tree Ln.	Medical assist	0	nc	1.00
368	10/8/2023		148 3rd. St.	Medical assist	0	MB	1.00
369	10/8/2023		1293 Romaun Rd.	Medical assist	0	MB	1.00
370	10/8/2023		373 N. State St.	Medical assist	0	nc	0.50
371	10/8/2023		1491 Cedar Knoll DR.	Medical assist	0	MB	1.00
372	10/8/2023		1343 E. Caro Rd.	Medical assist	0	MB	1.00
373	10/9/2023		155 3rd. St.	Medical assist	0	nc	1.00
374	10/10/2023	Mayville FD	6053 Fourth St.	stove fire	0	nc	0.50
375	10/10/2023		224 Pearl St.	Medical assist	0	MB	1.00
376	10/11/2023		W. Caro Rd.	Medical assist	0	nc	1.00
377	10/11/2023		1800 W. Caro Rd.	Medical assist	0	nc	1.00
378	10/11/2023	TI Auto	630 Columbia St.	False alarm	0	10	0.50
379	10/12/2023		164 Millwood St.	Medical assist	0	nc	1.00

	10/12/2023	309 Norman St.	Medical assist	0	MB	1.00	page
380	10/12/2023	309 Norman St.	Medical assist	0	MB	1.00	2
381	10/12/2023	1544 VanGeisen Rd.	Medical assist	0	nc	1.00	
382	10/12/2023	2235 Chambers Rd.	Medical assist	0	MB	2.50	
383	10/13/2023	1058 Agar St.	Medical assist	0	MB	1.00	
384	10/13/2023	1301 Sugar Tree Blvd.	Medical assist	0	nc	0.50	
385	10/13/2023	E. Caro & Deckerville Rd.	Medical assist	0	nc	0.50	
386	10/13/2023	M46 & Cat Lake Rd.	traffic control	0	7	1.00	
387	10/13/2023	301 N. Hooper St.	Medical assist	0	nc	0.50	
388	10/13/2023	Cleaver & N. State St.	Medical assist	0	nc	1.00	
389	10/14/2023	2145 W. Evergreen Dr.	Medical assist	0	nc	0.50	
390	10/14/2023	1123 Mertz Rd.	power line on fire	0	8	1.50	
391	10/14/2023	3150 Colwood Rd.	Medical assist	0	nc	0.50	
392	10/14/2023	2145 W. Evergreen DR.	Medical assist	0	MB	0.50	
393	10/16/2023	218 W. Burnside St.	Medical assist	0	MB	1.00	
394	10/17/2023	1230 Cleaver Rd.	gas leak	0	11	1.00	
395	10/17/2023	261 N. State St.	Medical assist	0	MB	0.50	
396	10/17/2023	1556 W. Gilford Rd.	Medical assist	0	nc	1.00	
397	10/18/2023	1230 W. Sanilac RD.	tank fire	0	nc	1.00	
398	10/18/2023	167 E. Congress St.	Medical assist	0	nc	1.00	
399	10/20/2023	805 W. Lincoln St.	veh. Crash / gas leak	0	12	1.00	
400	10/20/2023	160 E. Darbee Rd.	smoke alarm	0	nc	1.00	
401	10/20/2023	1544 Vangeisen Rd.	Medical assist	0	MB	1.00	
402	10/22/2023	801 S. State St.	cooking fire	0	13	1.00	
403	10/22/2023	1573 VanGeisen Rd.	illegal fire	0	nc	1.00	
404	10/22/2023	2528 S. Sheridan Rd.	Medical assist	0	MB	1.00	
405	10/23/2023	301 N. Hooper St.	Medical assist	0	nc	1.00	
406	10/23/2023	3660 Dale Rd.	House fire	0	nc	3.00	
407	10/23/2023	403 Madison St.	lift assist	0	nc	0.50	
408	10/25/2023	2167 Kimber Ln.	Medical assist	0	nc	1.00	
409	10/25/2023	2843 Washburn Rd.	smoke alarm	0	nc	0.50	
410	10/25/2023	188 Park DR.	fire investigation	0	nc	0.50	
411	10/26/2023	451 N. State St.	Guide wire struck	0	nc	0.50	
412	10/26/2023	3195 E. Dutcher Rd.	Medical assist	0	MB	1.00	
313	10/27/2023	301 N. Hooper St.	Medical assist	0	nc	1.00	
314	10/28/2023	301 N. Hooper St.	Medical assist	0	nc	1.00	
415	10/29/2023	2662 E. Caro Rd.	Medical assist	0	nc	1.00	
416	10/29/2023	1418 Arthur Dr.	Medical assist	0	MB	1.00	

417	10/30/2023	Deckerville & Cleaver Rd.	2 vehicle crash	0	3	1.00	page	3
418	10/30/2023	M-24 & Gun Club Rd.	single vehicle crash	0	nc	0.50		
419	10/31/2023	629 Romain Rd.	Medical assist	0	MB	1.00		
420	10/31/2023	628 Gibbs St.	Medical assist	0	MB	1.00		
		Fire runs October 1, 2023 thru October 31, 2023						
		Purchase orders for October 2023						
	10/11/2023	7 pin trailer plug & 2 tow mirrors	Moore Motors	416.33				
	10/21/2023	Annual pump testing						
	10/20/2023	FF Badges and Uniform pins	The Fire Store	526.06				
	10/3/2023	House fire Gagetown	McDonalds, Caro	29.63				
	10/3/2023	Cass City fire	Speedway	10.95				
	10/19/2023	FF food, Tech Center event	Caro McDonalds	29.15				
	10/8/2023	Bottled water	Speedway	25.96				
	10/7/2023	Floor degreaser	Auto Value	82.99				
	10/23/2023	5 Haz Mat booms for oil absorption on water & 1 sm. Spill kit	NEW PIG	1250.28				
	10/27/2023	1 pallet of 70 bags of Absorbent	Auto Value	1260				
	10/12/2023	Ball hitch	Auto Value	20.99				
	10/23/2023	6 pins for Rescue 42 jacks	MacQueen Emergency	252				
	10/1/2023	R. Rushlow ISO class						
	10/12/2023	FF food for County Assn. meeting	Pizza Hut	320				
	10/27/2023	2 packs of Ink	Amazon	249.98				
		Fire calls						
			City of Caro	31				
		Medical calls	Indianfields	17				
		Total runs	Almer	10				
			Wells	2				
			Juniata	6				
			Ellington	4				
			Rendered	4				

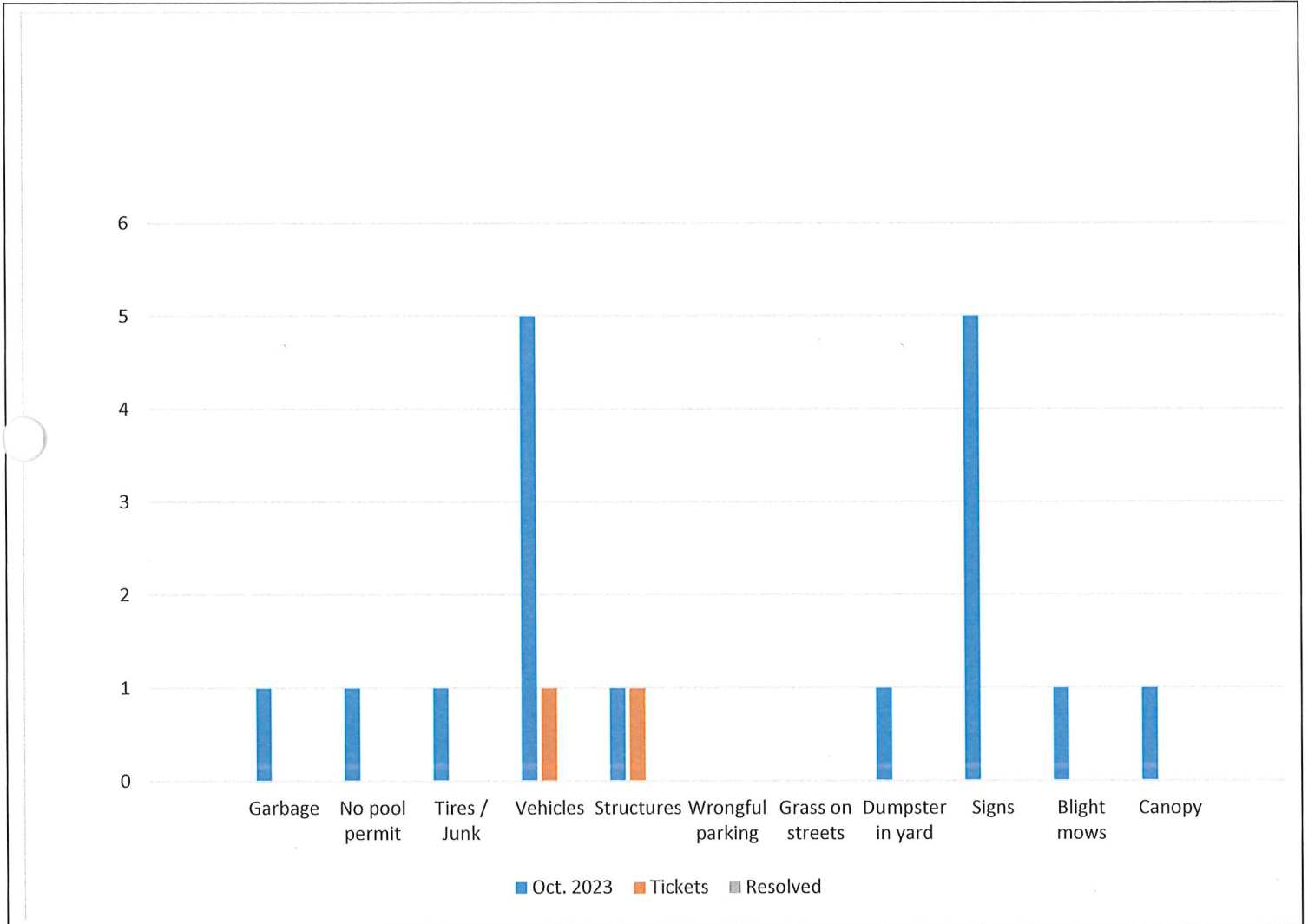


CITY OF CARO CODE ENFORCEMENT

September 2023 Council Code report

October 2023 monthly review

Page 2 of 2



Monthly total tickets issued, \$600.00

Monthly total blights cases dealt with , 11

Monthly cases resolved, 0

Top -Violations for October 2023 #1 Signs #2 Blight vehicles #3 blight structures

CITY OF CARO

CITY MANAGER
SCOTT R CZASAK
CITY CLERK
RITA PAPP
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MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

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DOREEN OEDY
JILL WHITE

MEMORANDUM

To: Scott Czasak & City Council
From: Tom Reese Superintendent of Public Works
Date: November 20th, 2023
Re: October Monthly report

ACTIVITY

- Daily well checks.
- We have done 122 MISS DIG tickets.
- We have completed 31 work orders. This is a breakdown of what was done:
 - 13 final reads
 - 1 meter issues
 - 2 meter install
 - 2 plugged storm drains
 - 2 sewers jettted.
 - 1 potholes/cracks/
 - 1 trees/stumps/leaves/branches
 - 5 water turn off/on
 - 4 billing issues
- I have seasonal workers doing trash 3 days a week now. Also weeding and fall cleanup.
- We have done our monthly water testing.
- We pumped down the arsenic pit.
- We repaired a storm drainpipe on Montague Ave
- Well #8 is completed and back in service.
- Arsenic tank media is done waiting for flushing and sampling.
- The guys have been sucking leaves every day.
- The guys have been sweeping when time allows.
- We have removed 4 dead deer from the streets.
- We raised the storm structure on Washington.
- The parking lot has been completed at the D.P.W building.
- We worked with the company to abandon the water line beneath the old police station.
- We have winterized most of the fairgrounds.
- Eveen and Tyler have been getting snow equipment ready for winter.
- I have been working on getting a scope of work together for the back wall at city hall.
- I worked with the heating and cooling guys to get the heat working correctly.
- I worked with the electrician on the lights in the new parking lot at city hall.
- Scott Mike and I had a meeting with the State hospital for water related stuff.

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- I had 2 guys come in to help assist while Frankenmuth Bibel Church was here. I volunteered my time and helped also.
- Eveen took all the scrap back while cleaning around the yard at the shop.
- Mike has been installing MiU's for the auto read system.

UP COMING PROJECTS

D.P.W roofing
City hall roofing.
City hall back wall
Fire hall garage doors and entry door.

ATTACHMENTS

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TO: Scott Czasak, City Manager and Caro City Council
FROM: David Dienes, W.W.T.P.
SUBJECT: November 2023 Report
DATE: November 15, 2023

FOR THE AGENDA OF: November 20, 2023

- Our Permit required monthly Discharge Monitoring Report for October 2023 was sent electronically via MiEnviro to the EGLE.
- Set up and ran the city's drinking water samples for October 2023.
- The clarifiers were hosed down and/or power washed weekly.
- The chlorine contact chamber was hosed down, power washed, and/or flushed weekly.
- Ran portable pumps for 10 minutes this month.
- The plant generator and lift station generators were exercised this month.
- Relinquished 5 raw water samples to SVSU for COVID-19 testing.
- Superintendent Dienes and Operator K. Fields met with engineers from HRC to go over the Basis of Design report for the plant upgrade.
- Operators K. Fields, A. Fields, and J. Helton rebuilt the sewage and vacuum pumps at lift station #8.
- Biotech began hauling biosolids from the secondary digester.
- Ordered new Hi-Vis safety gear for the WWTP operators.
- The new controls, sensors, and probes have been installed on the oxidation ditch.
-

Memorandum

To: City Council

From: Rita Papp, Clerk

Date: November 13, 2023

Re: Municipal Parking Violations Report, October 2023

No Parking 2 a.m. – 5 a.m.	Municipal Parking Violations Written	0
	Warnings	0
	2nd Offense	0
	3rd, 4th & 5th Offense	0
	6th & 7th Offense	0

2 Hour Downtown Parking	Municipal Parking Violations Written	0
	Warnings	0
	2nd Offense	0
	3rd Offense	0
	4th Offense	0

Other Ordinance	Municipal Parking Violations Written	0
	Warnings	0
	2nd Offense	0
	3rd Offense	0
	4th Offense	0
	5th Offense	0

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MEMORANDUM

TO: City Council
FROM: Michele Perry, City Treasurer
DATE: November 14, 2023
RE: Write-off of accounts receivable #/

Information

Council asked the City Treasurer to start taking all delinquent accounts receivables to small claims.

One of the delinquent accounts receivable is a fire fee written to a homeless person for an illegal fire on September 11, 2022. Due to the person being homeless we do not have an address and I am requesting the council to approve the write off of the \$250.00 delinquent account.

Action:

Option 1: Approve the City Treasurer to write-off the delinquent accounts receivable balance in the total of \$250.00 due to the debtors being homeless.

Option 2: Deny the City Treasurer to take any action on the delinquent accounts receivable noted above.

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MEMORANDUM

TO: City Council
FROM: Michele Perry, City Treasurer
DATE: November 15, 2023
RE: Write-off of accounts receivable #2

Information

Council asked the City Treasurer to start taking all delinquent accounts receivables to small claims.

One of the delinquent accounts receivables is for a fire at a Dixon Road address where an attempt to serve the paperwork was unsuccessful. The house is empty and has been gutted and no one is living at the property. A postage check was completed by the processor and the results are the person moved but didn't leave a forwarding address. Due to the inability to locate the person I am requesting the delinquent accounts receivable balance of \$500.00 be written off.

Action:

Option 1: Approve the City Treasurer to write-off the delinquent accounts receivable balance in the total of \$500.00 due to the debtor not being able to be located.

Option 2: Deny the City Treasurer to take any action on the delinquent accounts receivable noted above.

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TO: City Council
 City Manager – Scott Czasak
 FROM: Michele Perry, Treasurer
 SUBJECT: Investment Changes #1
 DATE: November 13, 2023

The City of Caro has the following investments maturing as noted below:

Financial Institute	Current Term	Interest Rate	Current Balance	Maturity Date	Plan of Action at Renewal Date
LPL Financial (TeamOne Credit Union)	6 months	5.15%	1,019,623.42	11/30/2023	Invest \$500,000 in Frankenmuth Credit Union in the Plus Savings earning 4% and invest \$520,000 in Independent Bank in a 26 weeks CDARS.

After reviewing the rates for various investments from Frankenmuth Credit Union, Independent Bank and North Star Bank my recommendation based on the current rates would be to split the total balance on 11/30/23 as follows: \$500,000 into Frankenmuth Credit Union in the Plus Savings earning 4% and the \$520,000 in Independent Bank in a 26 week CDARS at the rate at that time.

Action:

Option 1: Approve City Treasurer to invest the \$500,000 in Frankenmuth Credit Union Plus Savings earning 4% and \$520,000 in Independent Bank in a 26 weeks CDARS account.

Option 2: Choose a different investment tool.

Option 3: Deny action of the above CDARS.

CITY OF CARO

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TO: City Council
 City Manager – Scott Czasak
 FROM: Michele Perry, Treasurer
 SUBJECT: Investment Changes # 2
 DATE: November 13, 2023

The City of Caro has the following investments maturing as noted below:

Financial Institute	Current Term	Interest Rate	Current Balance	Maturity Date	Plan of Action at Renewal Date
Independent Bank	13 Weeks	4.40%	501,632.69	11/30/2023	Reinvest in Independent Bank in CDARS for 13 weeks

After reviewing the rates for various investments from Frankenmuth Credit Union, Independent Bank and North Star Bank my recommendation based on the current rates would be to reinvest the above CDARS in Independent Bank for 13 weeks at the time.

Action:

Option 1:

Approve City Treasurer to reinvest the CDARS ending in 1261 in Independent Bank in CDARS for 13 weeks at the rate at the time the current CDARS matures.

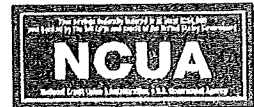
Option 2: Choose a different investment tool.

Option 3: Deny action of the above CDARS.

Certificates of Deposit

EFFECTIVE
11/1/2023

Frankenmuth
Credit Union



CD's		\$500 - \$99,999	\$100,000 - \$149,999	\$150,000 - \$249,999	\$250,000 & Up
3 Month	APY	1.30%	1.35%	1.40%	1.45%
	Div Rate	1.29%	1.34%	1.39%	1.44%
6 Month	APY	1.35%	1.40%	1.45%	1.50%
	Div Rate	1.34%	1.39%	1.44%	1.49%
9 Month	APY	1.50%	1.55%	1.60%	1.65%
	Div Rate	1.49%	1.54%	1.59%	1.64%
12 Month	APY	1.60%	1.65%	1.70%	1.75%
	Div Rate	1.59%	1.64%	1.69%	1.74%
18 Month	APY	1.65%	1.70%	1.75%	1.81%
	Div Rate	1.64%	1.69%	1.74%	1.79%
24 Month	APY	1.70%	1.75%	1.81%	1.85%
	Div Rate	1.69%	1.74%	1.79%	1.83%
30 Month	APY	1.80%	1.85%	1.90%	1.95%
	Div Rate	1.78%	1.83%	1.88%	1.93%
36 Month	APY	1.85%	1.90%	1.95%	2.00%
	Div Rate	1.83%	1.88%	1.93%	1.98%
48 Month	APY	1.90%	1.95%	2.00%	2.05%
	Div Rate	1.88%	1.93%	1.98%	2.03%
60 Month	APY	2.05%	2.10%	2.15%	2.20%
	Div Rate	2.03%	2.08%	2.13%	2.18%

BUMP CD's		\$500 - \$99,999	\$100,000 - \$149,000	\$150,000 - \$249,999	\$250,000 & Up
36 Month	APY	1.85%	1.90%	1.95%	2.00%
	Bump Div Rate	1.83%	1.88%	1.93%	1.98%
60 Month	APY	2.05%	2.10%	2.15%	2.20%
	Bump Div Rate	2.03%	2.08%	2.13%	2.18%

CD SPECIALS		\$500 - \$99,999	\$100,000 - \$149,000	\$150,000 - \$249,999	\$250,000 & Up
13 Month	APY	3.43%	3.48%	3.53%	3.58%
	Div Rate	3.38%	3.43%	3.47%	3.52%
19 Mon Bump	APY	4.50%	4.75%	4.75%	5.00%
	Div Rate	4.41%	4.65%	4.65%	4.89%
21 Month	APY	4.00%	4.25%	4.61%	5.00%
	Div Rate	3.93%	4.17%	4.51%	4.89%

New To FCU
Money Only

APY= Annual Percentage Yield. Contact Frankenmuth Credit Union for additional information about fees and account terms. APY assumes interest is compounded. For CD's: minimum investment of \$500 required. CD's less than \$1,450, add 1/4% up front to rate if VIP Gold or Platinum status members. Substantial penalty for early withdrawals. Rates may change at any time. VIP=Value In Participation: VIP Gold or Platinum members get 1/4% monthly interest bonus on CD's & certain loans that have taken out since Sept. 2003. Birthday cards do not qualify to take advantage of CD specials, which include odd termed CD offers under the CD SPECIALS title. For 19 mon, 36 mon & 60 Mon Bump: It can be done once anytime during the life of the CD to FCU's current rates. Will auto renew as a non-bump CD. New to FCU \$ is considered money brought to FCU in the last 30 days. For 19 month CD Bump Special, if FCU is not offering a 19 mon at time mbr requests bump, they have the option to bump to current 24 month offering

** Do Not Reproduce **

Frankenmuth Credit Union

Effective 11/01/2023

Business Wealth Builder			FICA Federally Insured Cash Acct.	
can be in overdraft table	APY	Div Rate		Div Rate
\$1,000 - \$99,999	0.20%	0.20%	Business FICA	1.00%
\$100,000 - \$149,999	0.18%-0.20% APY	0.15%	Municipality, Chamber, & Non-Profit FICA	2.96% (new to FCU \$ only)
\$150,000 - \$249,999	0.15% - 0.18% APY	0.10%		
\$250,000 & Up	0.05% - 0.15% APY	0.05%	Municipality, Non-Profit & Chamber FICA 077-078	

Business Savings & Bus. Savings Clubs		
Dividends Start At	\$2	
	APY	Div Rate
Beginning Tier	0.10%	0.10%
\$10,000 - \$24,999	0.10%	0.10%
\$25,000 - \$99,999	0.10%	0.10%
\$100,000 & Up	0.10%	0.10%

Bus. Star PLUS Interest Checking			
	APY	Div Rate	Min. Bal.
2 Star	0.03%	0.03%	\$250 min.
3 Star	0.05%	0.05%	\$500 min.
4 Star	0.10%	0.10%	\$1,000 min.
5 Star	0.30%	0.30%	\$20,000 min

MEGA Money Market Acct. (015, 016)			
Minimum Balance to Earn	APY	Div Rate	
\$10,000 - \$24,999	1.44%	1.43%	
\$25,000 - \$49,999	1.54%	1.53%	
\$50,000 - \$99,999	1.64%	1.63%	
\$100,000 - \$499,999	2.50%	2.47%	
\$500,000 - \$999,999	2.80%	2.76%	
\$1,000,000 & Up	3.00%	2.96%	

Health Savings Checking (div app SA)		
Minimum Balance to Earn	APY	Div Rate
\$0.01 - \$999	0.15%	0.15%
\$1,000 - \$2,499	0.30%	0.30%
\$2,500 - \$9,999	0.30%	0.30%
\$10,000 & Up	0.30%	0.30%

Frankenmuth Credit Union
Business Department
(P) 989-497-1600, ext. 1775



APY= Annual Percentage Yield. Contact Frankenmuth Credit Union for additional information about fees and account terms. APY assumes interest is compounded. Mega MMIA require \$10,000 minimum investment to open. Rates may change at any time. "*" denotes rate changed from prior rate sheet.

Be Independent BANK

Week of November 13, 2023

Certificates of Deposit	Rate
7 – 31 Days	4.70%
32 – 89 Days	4.90%
90 – 119 Days	4.95%
120 – 149 Days	4.95%
150 – 179 Days	4.95%
180 – 269 Days	4.95%
270 – 359 Days	4.98%
360 Days	5.05%
18 Months	4.87%
24 Months	4.69%

Penalty for early withdrawal

CDARS	Rate
4 Weeks (28 Days)	4.45%
13 Weeks (91 Days)	4.55%
26 Weeks (182 Days)	4.55%
52 Weeks (364 Days)	4.65%
2 Years (728 Days)	4.24%
3 Years (1092 Days)	4.10%
5 Years (1820 Days)	3.75%

CDARS orders must be placed by 12:00pm on Mondays for Thursday settlement

Penalty for early withdrawal

Business Flex Checking	Rate
\$0-\$99,999.99	0.40%
\$100,000-\$249,999.99	1.15%
\$250,000-\$499,999.99	1.85%
\$500,000-\$999,999.99	2.45%
\$1,000,000-\$2,499,999.99	3.05%
\$2,500,000+	3.70%

Insured Cash Sweep (ICS)	Rate
ICS (0-\$499,999.99)	0.95%
ICS (\$500,000-\$999,999.99)	1.75%
ICS (\$1,000,000-\$2,499,999.99)	2.70%
ICS (\$2,500,000+)	3.75%

Money Market Savings	Rate
\$0-\$99,999.99	0.45%
\$100,000-\$249,999.99	1.30%
\$250,000-\$499,999.99	1.90%
\$500,000-\$999,999.99	2.40%
\$1,000,000-\$2,499,999.99	2.85%
\$2,500,000+	3.55%

FDIC Coverage for Government Entities:
\$250,000 Checking
\$250,000 Savings/CD
\$500,000 total available
CDARS and ICS fully FDIC Insured

CD Interest is non-compounding and paid at maturity.

Government Banking

West Michigan
 Jeff Case, ACPFIM
 616.902.7493
 jcase@ibcp.com

East Michigan
 Ben Stone, CTP, ACPFIM
 248.743.7329
 bstone@ibcp.com

TreasuryONE Support | 800.530.3719 | tm_client_support@ibcp.com

Weekly Rates

Julie L. Smith <nbmarketing@northstarbank.ccsend.com>

on behalf of

Julie L. Smith <julie.smith+northstarathome.com@ccsend.com>

Mon 11/13/2023 8:31 AM

To:Michele Perry <mperry@carocity.net>

November 13, 2023

WHO YOU BANK WITH MATTERS

With greater attention on the banking industry in recent weeks, we are reaching out to bring awareness of two proven deposit service offerings at Northstar Bank - **ICS** and **CDARS** from the IntraFi network. These services are designed for those looking to **expand protection beyond the standard FDIC insurance coverage**. Most importantly, both programs provide peace of mind on deposit safety while earning a competitive interest rate and providing access through a single bank relationship. Plus, funds placed in CDARS and ICS stay local to support and build a stronger community.

If you would like more information on how we can help you **manage multiple accounts with additional FDIC insurance coverage**, please contact us.

PUBLIC FUNDS WEEKLY RATES

CD TERMS & RATES

30 Days 3.80%
60 Days 3.95%
90 Days 4.10%
120 Days 4.25%
150 Days 4.40%
180 Days 4.55%
210 Days 4.45%
270 Days 4.35%
365 Days 4.25%
18 Month 4.10%
2 Year 3.95%
3 year 3.80%

ICS RATE

2.65%

WIRE INSTRUCTIONS

Northstar Bank
1960 Fred Moore Hwy.
St. Clair, MI 48079
Routing # 072414064
FBO: Account name
Account #

[Learn More](#)

CDARS TERMS & RATES

4 Weeks 3.65%
13 Weeks 3.95%
26 Weeks 4.40%
52 Weeks 4.10%

Please contact us for our competitive rates.
We look forward to working with you!

BOBBIE J. FISHER

Public Funds Officer
810.329.7102

bobbie.fisher@northstarathome.com

JULIE L. SMITH

Public Funds Account Specialist
810.329.7104

julie.smith@northstarathome.com

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
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DOREEN OEDY
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 15, 2023
RE: Agenda Item – Food Truck Ordinance

Members of the Caro City Council,

As you might know, the previous City Council developed a Food Truck Ordinance, which was given final approval by the Policy Committee on July 5, 2022, to be acted upon at the July 18, 2022, City Council meeting. However, this proposed ordinance was not brought to Council at that time and during the interim period has continued to sit inactive. During my tenure, bringing up this ordinance has been a frequent question, and I stated I would do so at the end of Food Truck season as to not impose rules in the middle of the active season.

This ordinance would set rules of operation for food trucks including hours of operation, insurance requirements, health and safety requirements, and an application fee. The application would be able to be approved by the City Manager or Chief of Police and allows the Zoning Administrator to have oversight of any post-approval violations.

This ordinance was drafted in consultation with our current City Attorney who approved the language as finalized by the Policy Committee. In my review, I do have one suggested amendment to the language in Section 5, paragraph 3, my suggestion is to change the last sentence to "All payments must be made by cash, check or electronic fund transfer." This would allow payments of application fees by credit card either in person or online.

Your options for motions are:

1. Motion to accept the proposed Food Truck Ordinance for First Reading and Set a Public Hearing for December 18, 2023.
2. Motion to accept the proposed Food Truck Ordinance for First Reading and Set a Public Hearing for another date.
3. Refer the proposed Food Truck Ordinance to the Policy Committee for further review
4. Postpone for further discussion.
5. Take no action.

CITY OF CARO

ORDINANCE NO. ____

AN ORDINANCE TO REGULATE THE OPERATION OF TRANSITORY FOOD SERVICE UNITS AND THE ISSUANCE OF PERMITS, LICENSES, OR APPROVALS FOR TRANSITORY FOOD SERVICE UNITS

THE CITY OF CARO ORDAINS:

Section 1. Purpose

The purpose of this Ordinance is to establish a policy to regulate and manage Transitory Food Service Units in the City of Caro (the “City”); to permit and regulate Transitory Food Service Units in the City; to reduce vehicular and pedestrian traffic congestion; to encourage new business; and to protect the health, safety, and welfare of the City’s business district and the City’s people.

Section 2. Definition

Transitory Food Service Unit means a motorized vehicle, including pulled mobile trailer, a temporary food service station, cart, smoker, grill, freezing or cutting unit, or similar apparatuses that engages in the storage, preparation, service, sale, or distribution of ready-to-eat or immediately consumable food items to the public directly from the unit.

Section 3. Permit Requirements

Except as otherwise authorized under this Ordinance, no Transitory Food Service Unit may engage in the preparation, service, sale, or distribution of food in the City on public or private property without first obtaining a permit from the City in the manner prescribed in this ordinance. The application fee will be set from time to time by resolution of the City Council. All fees must be paid to the City Treasurer at the time the application is submitted. All permits issued pursuant to this Ordinance must be available on site for inspection upon request by the City Zoning Administrator or law enforcement officer. Permits must be conspicuously displayed on the premises or any cart, stand, booth, motorized vehicle, mobile trailer, or similar apparatus used in the business at all times. No person may carry or display any expired, suspended, or revoked permit, or any license or permit for which a duplicate has been issued.

Section 4. Permit Exceptions

A Transitory Food Service Unit may engage in the preparation, service, sale, or distribution of food in the City on public or private property without a permit required under Section 3 of this Ordinance if:

1. Operating at a single location for less than 2 hours;
2. The operator is a USA veteran licensed to sell goods under Mich. Public Act 359 of 1921;

3. The operator is exempt from the permitting requirements of this Ordinance under state or federal law; or
4. The operator is operating under the invitation of a special event permit holder, or a special event held by the City of Caro, or one of its agencies.

The City reserves the right to request documentation in support of any exemption.

Section 5. Applications

1. A person requesting a Transitory Food Service Unit permit must submit a written application no more than 6 months in advance, and no less than 14 days prior to the proposed operation date.
2. Applications are to be on forms provided by the City and must state under oath such facts as may be required for, or applicable to, the granting of the permit. The City reserves the right to request additional information or documentation regarding the application to ensure proper compliance with this Ordinance and the safety of the general public.
3. The applicant must pay a fee of in an amount set by City Council from time to time by resolution. Fees must be made payable to "The City of Caro". All payments must be made by cash and check.
4. The application fee is nonrefundable and does not guarantee approval by the City.
5. Permits are valid for 14 consecutive days. Each additional period of 14 days or less requires an additional application submitted in the same manner as an original application.
6. A Transitory Food Service Unit that is engaged in the business of selling prepared food that is cooked or heated with a device or appliance using any gas or liquid may not receive a permit until and unless the motor vehicle, conveyance, cart, stand, booth or other similar structure or fixture, device or appliance is reviewed or inspected by appropriate City departments.
7. Application Process
 - A. Applications must be submitted to: City of Caro, 317 South State Steet, Caro MI 48723 in accordance with the requirements this Ordinance for approval by either the City Manager or the Chief of Police.
 - B. The City reserves the right to deny the application for incompleteness. No permit may be granted to any person owing any personal property taxes, money judgments, or any other indebtedness to the city, except for real property taxes and special assessments, or to any person using any personal property in the operation of a business upon which personal property taxes are delinquent.

- C. If, within 2 weeks from application submission, the applicant is unable to furnish any required or requested initial or supplemental documentation and/or delinquent payments, the application will be considered abandoned.

Section 6. Regulations

All the following regulations must be followed at all times by any Transitory Food Service Unit operating in the City:

1. Transitory Food Service Units may operate in zoning districts B-1 and B-2, and in designated public parks, and lots, or on private property. Those applying for a permit to operate on public property may only operate in designated spaces as outlined on the Transitory Food Service Unit Map.
2. No Transitory Food Service Unit may operate within the vicinity of a hospital entrance or within 100 ft of the main entrance of a brick-and-mortar food service establishment.
3. Transitory Food Service Units may operate within the hours of 7:00 am and 10:00 pm on Mondays through Fridays and 7:00 am and 12:00 am on Fridays and Saturdays.
4. No Transitory Food Service Units may be left overnight, or unattended on public property, unless specified in a special events permit.
5. No Transitory Food Service Unit may block, obstruct, restrict, or otherwise interfere with the movement of vehicular traffic, or designated public parking.
6. No Transitory Food Service Unit may block, obstruct, restrict, or otherwise interfere with the flow of pedestrian foot traffic, movement or access to public walkways, trails or public amenities.
7. No furnishings are allowed on curbs, sidewalks, trails, in roads, pedestrian or vehicular right of ways. This includes, but is not limited to, lights, signs, banners, chairs, tables, or external waste receptacles.
8. The City of Caro reserves the right to permit furnishings on any public lawn, lot, park, or space. All furnishings must be included on a site plan and submitted with application and must be in good quality condition. Furnishings are subject to approval by the Chief of Police.
9. No liquid, solid, or food waste, or debris will be permitted to emit from the Transitory Food Service Unit. The permittee must keep the premises whereon said Transitory Food Service Unit is located free from their own rubbish, waste products, cans, bottles and debris including napkins, straws, paper cups and plates and other waste material.
10. No vapors, steam or exhaust will be permitted to emit from the Transitory Food Service Unit.

11. Use of generators may be prohibited if its use, location, or condition is anticipated to create a nuisance to neighbors or pedestrians.
12. The Transitory Food Service Unit must comply with all local, state, and federal laws set forth by the Michigan Food Code, Michigan Health Department, USDA, Michigan Department of Agriculture, Michigan Secretary of State, Michigan Liquor Control Code, Internal Revenue Service, or any other agency or entity with lawful jurisdiction over the Transitory Food Service Unit, its operation, and product sales.
13. Transitory Food Service Unit must comply with all regulations herein, and subsequent recommendations by the City of Caro. The Transitory Food Service Unit must furnish all documents as outlined, and any other proofs, or documents requested by Chief of Police.

Section 7. Indemnification

A Transitory Food Service Unit permit holder, and private property owner, agrees to hold harmless and indemnify the City of Caro, its employees, or agents in all matters arising from the permitted application, and/or the operation of the Transitory Food Service Unit.

Section 8. Insurance

A Transitory Food Service Unit permit holder, operating on public property, must have no less than \$1,000,000.00 business liability insurance naming the City of Caro as an additional insured for approved dates of operation. Proof of business insurance must be submitted with permit application. Proof of insurance is due prior to the Transitory Food Service Unit permitted operation dates.

Section 9. Impoundment

Any equipment associated with a Transitory Food Service Unit that is not in compliance with this Ordinance and is left on public property may be impounded at the owner's sole expense.

Section 10. Non-exclusivity:

No provision in this chapter limits or intends to limit in any way the Transitory Food Service Unit, or its operator the right to offer or sell its products to the general public, other business entities, municipalities, or agencies before, during or after the operation permitted herein. The permit does not limit the City of Caro from freely engaging other persons, organizations, or businesses to provide the same or similar products or services at any time. Approval for a permit does not constitute approval or agreement to approve future applications.

Section 11. Revocation, Suspension, or Refusal; Appeal

Once a permit has been issued, the Zoning Administrator may, at any time, revoke or suspend a license for failure to comply with the provisions of this Ordinance or any rules or regulations promulgated by the City included, but not limited to one or more of the following reasons:

1. Failure to pay all required fees;
2. Fraud, misrepresentation or false statement contained in the application for a permit;
3. Fraud, misrepresentation or false statement made in the operation of a business;
4. Any violation amounting to a felony, or misdemeanor involving moral turpitude;
5. Conducting a business in an unlawful manner or in such manner as to constitute a breach of the peace or to constitute a nuisance per se to the health, safety or welfare of the public;
6. Failure to comply with an authorized requirement of any city official as it relates to the operation or business pertaining to the permit;
7. The failure of any applicant or permittee (including all employees, agents and representatives of the applicant or permittee) to meet and satisfy any provision of this Code or any other duly established rule or regulation of the city applicable to the business for which the permit has been requested or granted;
8. Failure to obtain any other required license or permit for the business from any federal, state or local agency or authority and lack of any evidence that such state license or permit has been obtained and proof that all fees pertaining thereto have been paid;
9. Failure to provide any information reasonably requested by the Zoning Administrator related to the application;
10. Failing to comply with this Ordinance.

The City must provide a permittee with reasonable notice and an opportunity to be heard before revoking or suspending a permit.

If a permit application is denied or a permit is revoked or suspended, the aggrieved party may appeal to the City Council in writing within ten days. If no appeal is timely filed, then the denial, revocation, or suspension is final.

Section 12. Other Permits

A permit obtained does not relieve any Transitory Food Service Unit of its responsibility for obtaining any other permit or license or authorization required by any other ordinance, statute, law or administrative rule promulgated by any entity with jurisdiction over the location or conduct considered within this Ordinance.

Section 13. Validity and Severability

Should any portion of this Ordinance be found invalid for any reason, such holding will not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 14. Repealer Clause

Any ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 15. Violation

A violation of this ordinance is a municipal civil infraction and, in addition, the City of Caro is entitled to enforce this ordinance by seeking injunctive relief or any other remedy allowed by law.

Section 16. Effective Date

This ordinance is effective 30 days after publication.

87253:00001:6297338-3

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
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MAYOR
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DOREEN OEDY
JILL WHITE

TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor’s Report
DATE: November 20, 2023

The City Manager, Clerk and I prepared the Council agenda on November 16 for the November 20 council meeting.

I attended the annual Fall clean-up held on November 4, 2023. This event was presented by the City of Caro Parks and Recreation Advisory Committee and volunteers at Bieth Park. Although the turnout was 10 people, all workers did a fabulous job and worked extremely hard. Thanks to the DPW workers who picked up the leaves and all who participated.

Attended DDA November 8. Witnessed the swearing in of the newly appointed DDA member Susan Rickwalt-Holder.

The Chamber of Commerce decided to bring back the “Caro Chamber of Commerce Business After Hours” event. I attended on November 8 at the Brentwood and it was hosted by the Exchange Club of Caro.

Attended Hills & Dales Rapid Care Center Ribbon cutting and 1st dollar presentation on November 10. Enjoyed the tour though the new building.

I had the greatest privilege of helping honor the Veterans and the First Responders at Heritage Hill Assisted Living on November 10. I was asked to give a speech and present the Veterans with Certificates of Appreciation while Cole Osentoski put pins on them and presented them with a gift. The Wall of Honor was revealed, and the entire afternoon was truly full of smiles and tears. The staff was so helpful, and the families and visitors made this day so special for all the Veterans. ALL veterans were thanked for their service.

November 10, I had the privilege of attending the American Legion event. It hosted the Kountry Klass band and was attended by not only residents of Caro but other communities. Great night of collaboration and great food.

I attended Rotary on November 13 and the speaker was Karen Southgate talking about current programs at the Department of Health and Human Services. They are working on their annual Christmas for kids’ program and are looking for sponsors. The amount to sponsor a child is \$125. The amount will provide a child with new clothes and a toy for Christmas. Checks can be made out to the Caro Rotary Club.

No Planning Commission meeting on November 14. Rescheduled to November 28.

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
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JILL WHITE

The City Clerk and I were among the 8 members representing the Caro Rotary Club Foundation Gala for Rotary District 6310. It was held on November 3 at Frankenmuth Zehnder's. This event was in the evening and paid for by the Caro Rotary Club. The Rotary International Trustee and Past Vice President Dean Rohrs was keynote speaker and discussed her life experiences in South Africa as a Rotarian. Global Scholar Omomoemi Emmanuella Agbegha from Nigeria, presently attending Central Michigan University, plans to use her talents to expand healthcare in areas in Nigeria. Very educational evening.

The Economic Development Corporation (EDC) meeting was cancelled on November 15 and rescheduled for November 29 at Brentwood. They will have a full Board of Directors meeting of the EDC. They will be discussing financial reports, evaluating executive director options and possible land and grant requests.

Mayor Karen Snider

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 15, 2023
RE: City Manager's Report

Members of the Caro City Council,

The tell-tale signs of fall have descended upon Caro and as we enter into the holiday season we are gearing up for Gingerbread Festival and the celebrations which come along with the season.

I am proud to state on November 2, 2023, I received my completion from the Michigan Downtown Association to be a certified Professional Downtown Manager. This is a program I started before I arrived in Caro, but I was compelled to complete the program as I try to finish things I start. I hope to take lessons I learned in this program but apply them not just to the Downtown area but to the overall direction of the City.

In addition to my usual meetings including with residents, businesses, and Rotary attendance, I was happy to attend the Caro Chamber of Commerce Business After Hours in conjunction with the Caro Exchange Club meeting. Additionally, I attended the ribbon cutting for the opening of the Hills and Dales Rapid Care Clinic. This project was actually one of the first issues I had to work on when I arrived in Caro, and to see the project complete and open for business gives me a great sense of pride in seeing something from the Planning Commission to grand opening.

Looking forward, DPW Superintendent Reese and I are actively developing the specifications for the repairs to the brick work on the back of City Hall along with steel bracing for the whole wall, this is a budgeted item and one of the last big projects which still need to be bid and scheduled for this fiscal year. Also, I will be placing the sand volleyball courts out to bid soon and hope to have it on the Council's agenda in the new year.

Importantly, as the Council has requested, I have final numbers in terms of the costs to repair the water treatment facility. As you know, I was authorized to spend up to \$250,000 to complete the repair when the bid to replace the media was accepted, importantly, the painting was not part of this \$250,000 as that was approved separately by Council. Below is the breakdown of the costs.

Vendor	Cost	Description
UIS Scada	\$16,616.00	Flow Meters
Timothy Joe Loney	\$13,200.00	Repair Tank
	\$300.00	Bolts
	\$7,215.00	Repair and Replace bolts in Tank
Kurita America Inc.	\$334.04	Actuator for plant
	\$73,160.00	Media for plant
	\$3,192.37	Gaskets and field service time
	\$108,740.00	Labor
Total	\$222,757.41	
Cost v. Allowance	-\$27,242.59	

Lastly, I hope everyone has a great Thanksgiving this week, please note City Hall will be closed on Thursday and Friday in observance of the holiday. Enjoy the turkey!

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk's Report
DATE: November 20, 2023

- Continue to follow up on the upcoming changes to the election process due to the passing the Proposal 22-2, Promote the Vote.
- Continuing to attend Rotary Meetings to network with community members.
- Continuing to attend monthly LEAD Tuscola meetings as secretary of the Steering Committee.
- House Bill 4702, Increase Precinct Size to 5,000 voters has been approved and signed by the Governor. Therefore, once this goes into effect, the City of Caro will be reduced to one precinct. It may be in effect for the Presidential Primary in February 2024. More information to come.
- The clerk's office has been continuously working on document retention and developing a plan to digitize documents. Our goal is to scan documents and organize the attic. Scanning has started.
- I was invited to speak at the Tuscola County Medical Care Facility Resident Board regarding the election process on November 20, 2023 at 1:30 pm.
- Open enrollment for Full Time Employees MESSA Health Insurance will be November 1 – 30, 2023.
- An agreement has been signed for the City of Caro to host the 9 days of early voting for the Central East Region, Tuscola County for Almer Charter Township, Indianfields Township, Wells Township and City of Caro. As the host clerk, I will be the coordinator responsible for organizing and monitoring the administrative requirements, including staffing of early voting for the participating municipalities here at the City of Caro polling location. In 2024, we will have a total of 31 election days. 27 early voting days and 4 actual election days. Clerks' office will have a busy election year in 2024 to include extra hours of work including weekends. More information forthcoming.
- Attended Rotary Gala event at Zehnder's in Frankenmuth, November 3, 2023.
- Attended DDA Meeting, November 8, 2023 & Swore in Susan Rickwalt - Holder as the new DDA Member.
- Attended Chamber After Hours, November 8, 2023.
- Planning Commission was cancelled on November 14, 2023.
- Attended Department Head Meeting, November 15, 2023.
- Met with MMRMA to finalize our renewal risk management insurance for 2024, November 14, 2023.

CITY OF CARO

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TO: City Council
City Manager – Scott Czasak
FROM: Michele Perry, Treasurer
SUBJECT: Treasurer’s Report
DATE: November 14, 2023

- Attended the City Council meetings in October 2023
- Completed the chart of accounts update in Civic.
- Prepared monthly reports for council meetings.
- Prepared DDA financial statements for the November meeting and attended the meeting.
- Prepared Parks & Recreation financial statements for the October meeting.
- Working with the auditors to wrap up the audit which will be presented at the December 4, 2023, meeting.
- Blight collected from October 10 to November 14 - \$100.
- Jennifer, Terry and I collectively wrote a MMRMA grant for the splash pad fence. We were approved to receive \$7,989.52 from MMRMA.
- 94.92% of summer taxes collected as of today, November 14, 2023.
- Sent the County Treasurer the updated to prepare the winter taxes which will be mailed out by KCI by December 1, 2023.
- Still working with Invoice Cloud (Payment Service Network) to get new updated credit card terminal.
- Still working with Invoice Cloud (Payment Service Network) to start accepting Venmo and Paypal
- Started collecting information to be able to prepare a report for council to reflect the cost to the city for festival held in the City.
- Started the process to take delinquent blight bills to small claims.
- Small Claims report as of November 14, 2023:
 - Total submitted to small claims: \$7,994.00
 - Cost to the City: \$940.64
 - Collected before going to court: \$424.00
 - Dismissed due to death: \$293.92
 - Zoom court dates start on November 28, 2023
- The Treasurer’s Office has been busy over the last month with the following items:
 - Collecting utility payments
 - Mailing out utility bills
 - Mailing out 10-day notices
 - Mailing out city bill payments
 - Collecting sidewalk special assessments
 - Collecting summer taxes
 - Approve direct deposit payments for payroll after clerk and deputy clerk prepare it
 - Billing medical and fire runs

CITY OF CARO

MANAGER
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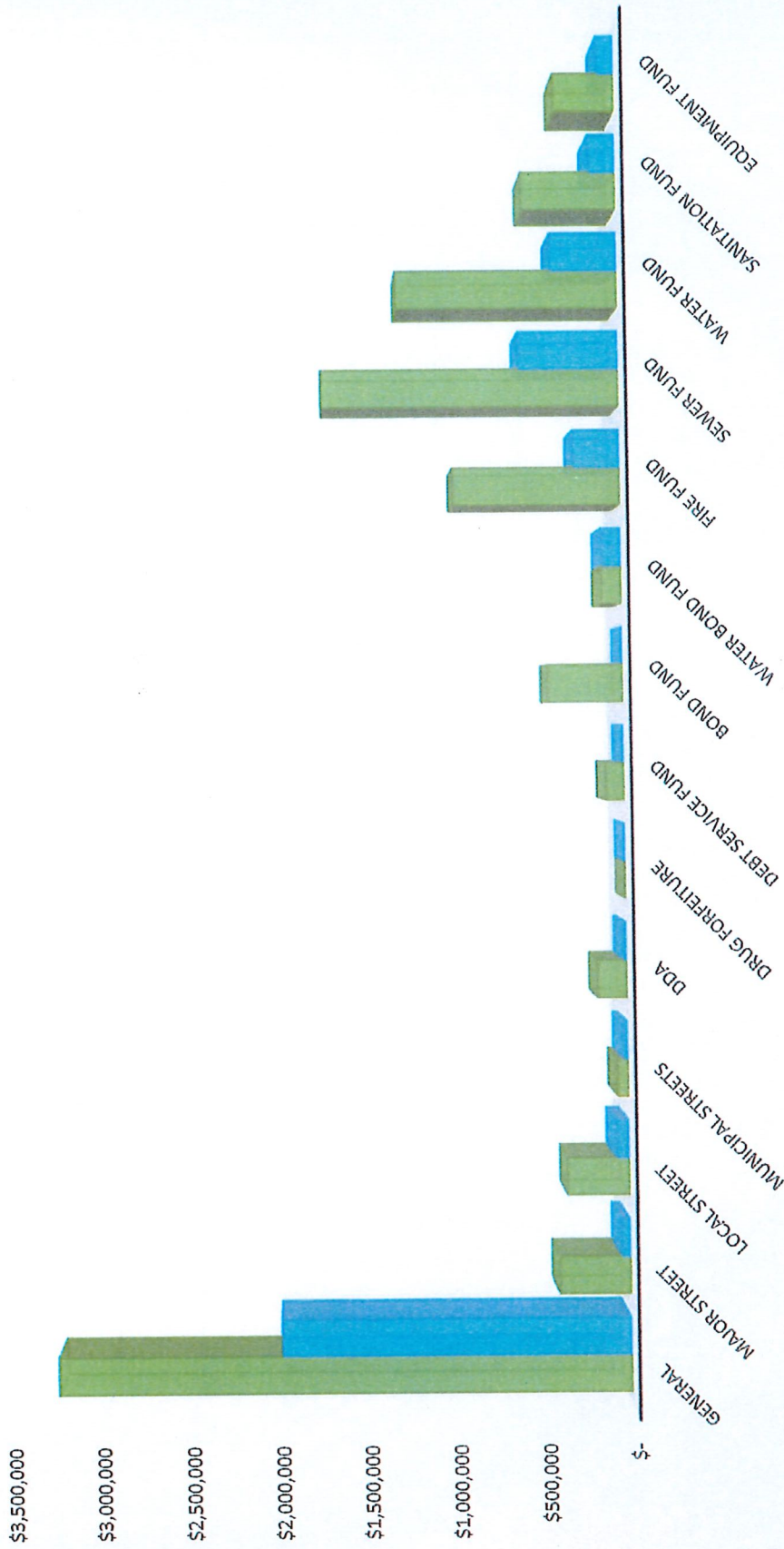
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- Tracking firemen and first responders pay for submission at the end of the quarter.
 - Reconciling all bank accounts
 - Reconciling all investment accounts
 - Recording interest income on all accounts
 - Recording all bank charges
 - Completing journal entries for various reasons
 - Reviewing accounts payable for correct accounts and allocations
 - Distributing tax collections to Tuscola County Treasurer
 - Reviewing investments and making recommendations to council
 - Preparing documents for small claims
 - Working with departments heads when necessary
 - Answering the phone and assisting residents with any necessary items
 - Monitoring the budget
 - Many other office duties as they come up.
- Assisted in covering the front desk during staff lunches and vacations.

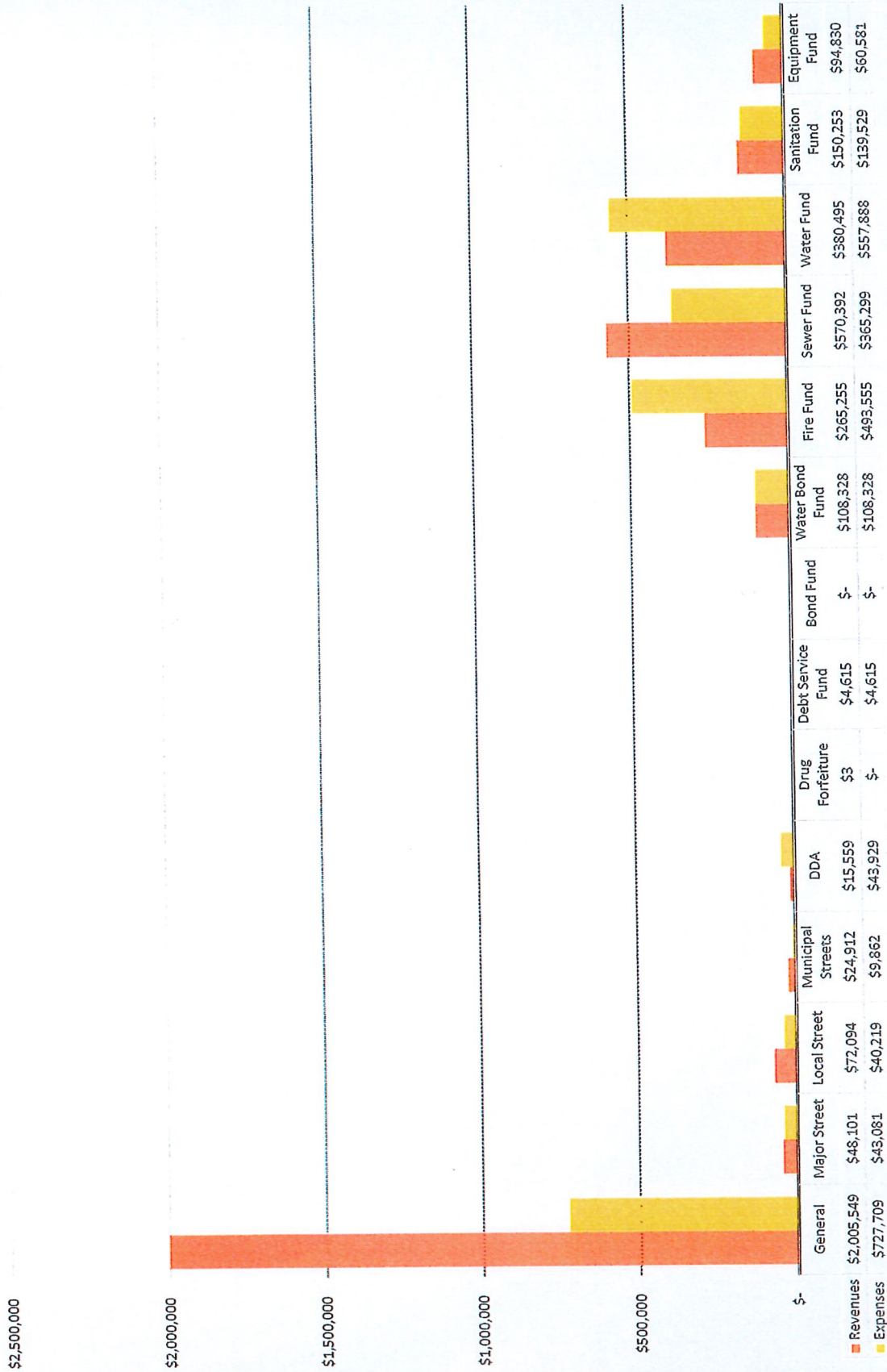
City of Caro										
Financial Summary										
As of the Month of October 2023										
Fund Number	Unaudited Fund Balance 7/1/23	FY24 Budgeted Revenues	YTD Revenues	Percentage of Budget Received	FY24 Budgeted Expenditures	YTD Expenditures	Percentage of Budget Used	Fiscal YTD Income/(Loss)	Projected Fund Balance 6/30/24	
101	3,499,214	\$ 3,286,698	\$ 2,005,549	61%	\$ 3,286,698	\$ 727,709	22%	1,277,840	4,777,054	
202	1,791,281	\$ 406,900	\$ 48,101	12%	\$ 406,900	\$ 43,081	11%	5,020	1,796,301	
203	269,226	\$ 353,880	\$ 72,094	20%	\$ 353,880	\$ 40,219	11%	31,875	301,100	
204	51,036	\$ 59,138	\$ 24,912	42%	\$ 59,138	\$ 9,862	17%	15,050	66,086	
248	215,159	\$ 165,450	\$ 15,559	9%	\$ 165,450	\$ 43,929	27%	(28,370)	185,789	
265	363	\$ -	\$ 3	0%	\$ -	\$ -	0%	3	366	
302	-	\$ 102,213	\$ 4,615	5%	\$ 102,213	\$ 4,615	5%	-	-	
390	-	\$ 428,429	\$ -	0%	\$ 428,429	\$ -	0%	-	-	
389	-	\$ 110,541	\$ 108,328	98%	\$ 110,541	\$ 108,328	98%	-	-	
216	408,877	\$ 956,094	\$ 265,255	28%	\$ 956,094	\$ 493,555	52%	(228,301)	180,576	
590	7,950,791	\$ 1,708,310	\$ 570,392	33%	\$ 1,708,310	\$ 365,299	21%	205,094	8,155,884	
591	7,230,939	\$ 1,269,107	\$ 380,495	30%	\$ 1,269,107	\$ 557,888	44%	(177,393)	7,053,546	
596	125,036	\$ 539,528	\$ 150,253	28%	\$ 539,528	\$ 139,529	26%	10,724	135,760	
661	858,623	\$ 350,191	\$ 94,830	27%	\$ 350,191	\$ 60,581	17%	34,249	892,873	
Total	22,400,545	9,736,479	3,740,385	38%	9,736,479	2,594,595	27%	1,145,790	23,546,336	

City of Caro FY24 Budget vs Actual Revenues As of October 31, 2023

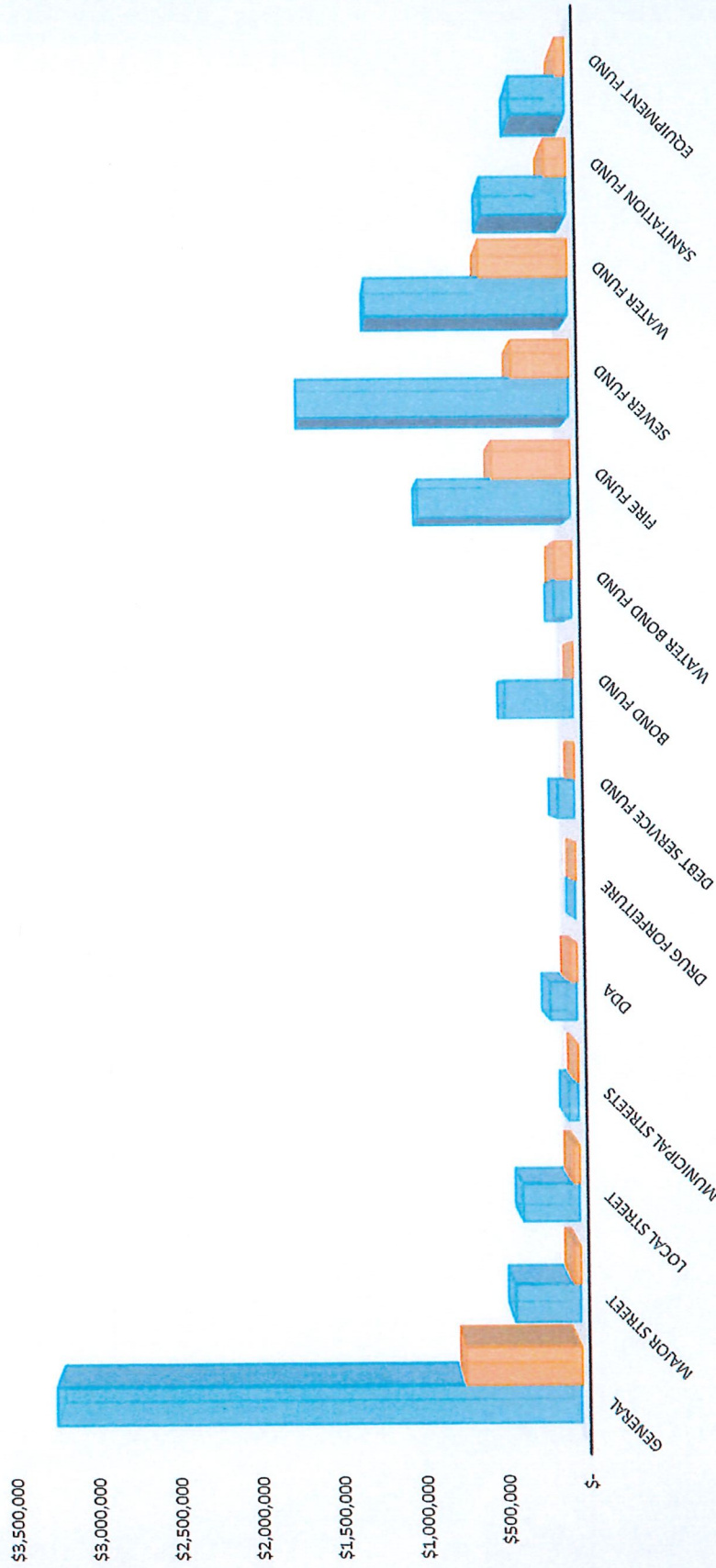


	General	Major Street	Local Street	Municipal Streets	DDA	Drug Forfeiture	Debt Service Fund	Bond Fund	Water Bond Fund	Fire Fund	Sewer Fund	Water Fund	Sanitation Fund	Equipment Fund
Budget	\$3,286,690	\$406,900	\$353,880	\$59,138	\$165,450	\$0	\$102,213	\$428,429	\$110,541	\$956,094	\$1,708,310	\$1,269,100	\$539,528	\$350,191
Actual	\$2,005,540	\$48,101	\$72,094	\$24,912	\$15,559	\$3	\$4,615	\$0	\$108,328	\$265,255	\$570,392	\$380,495	\$150,253	\$94,830

**City of Caro FY 24
Revenue vs Expenditures By Fund As of October 31, 2023**



**City of Caro FY24
Budget vs Actual Expenditures As of October 31, 2023**

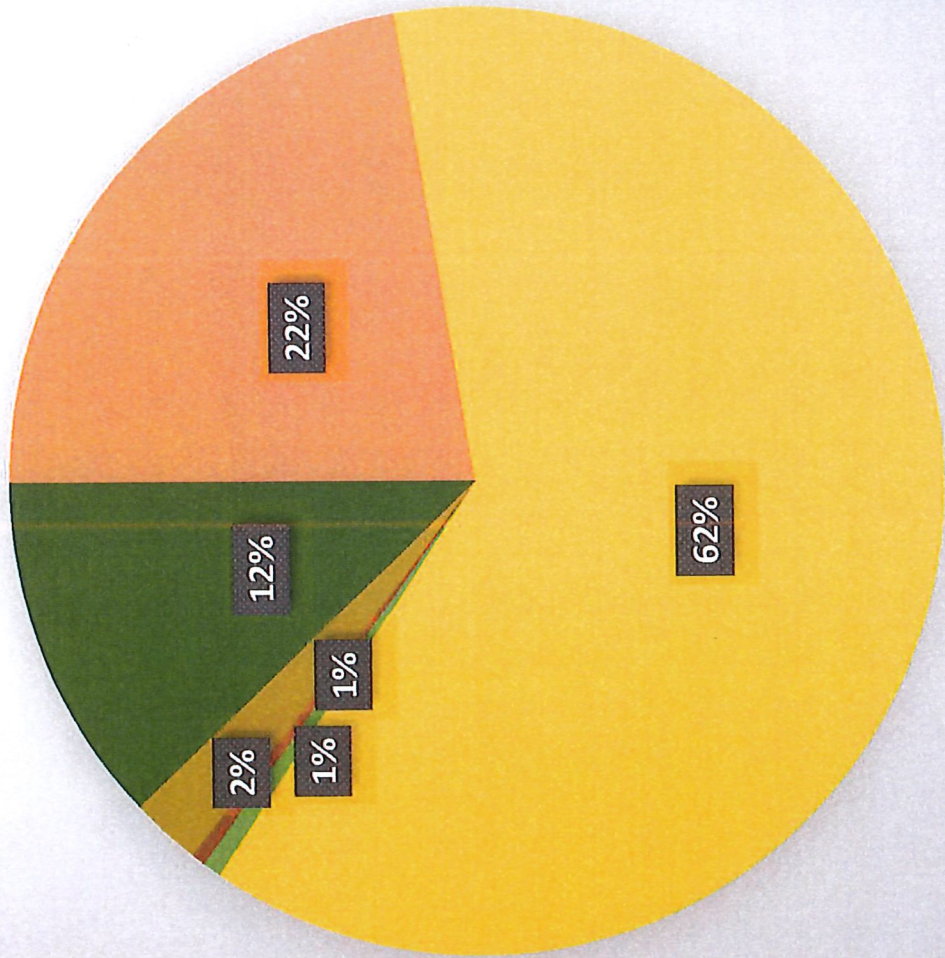


	General	Major Street	Local Street	Municipal Streets	DDA	Drug Forfeiture	Debt Service Fund	Bond Fund	Water Bond Fund	Fire Fund	Sewer Fund	Water Fund	Sanitation Fund	Equipment Fund
Budget	\$3,286,698	\$406,900	\$353,880	\$59,138	\$165,450	\$-	\$102,213	\$428,429	\$110,541	\$956,094	\$1,708,310	\$1,269,107	\$539,528	\$350,191
Actual	\$727,709	\$43,081	\$40,219	\$9,862	\$43,929	\$-	\$4,615	\$-	\$108,328	\$493,555	\$365,299	\$557,888	\$139,529	\$60,581

City of Caro	
Aging Accounts Receivable Recap	
As of October 31, 2023	
Fire contracts which are paid quarterly	46,240.85
Lease of space on the water tower and contract is under review	128,368.93
Blight mowings on property taxes	1,345.00
Fire runs on property taxes	1,000.00
Downtown decoration donation	5,000.00
Total Accounts Receivable which include current, non-residents and items which cannot be placed on taxes	24,746.82
Total Accounts Receivable Balance as of 8/31/23	206,701.60
Total taken to small claims	7,994.00

Aging Accounts Receivable Recap As of October 31, 2023

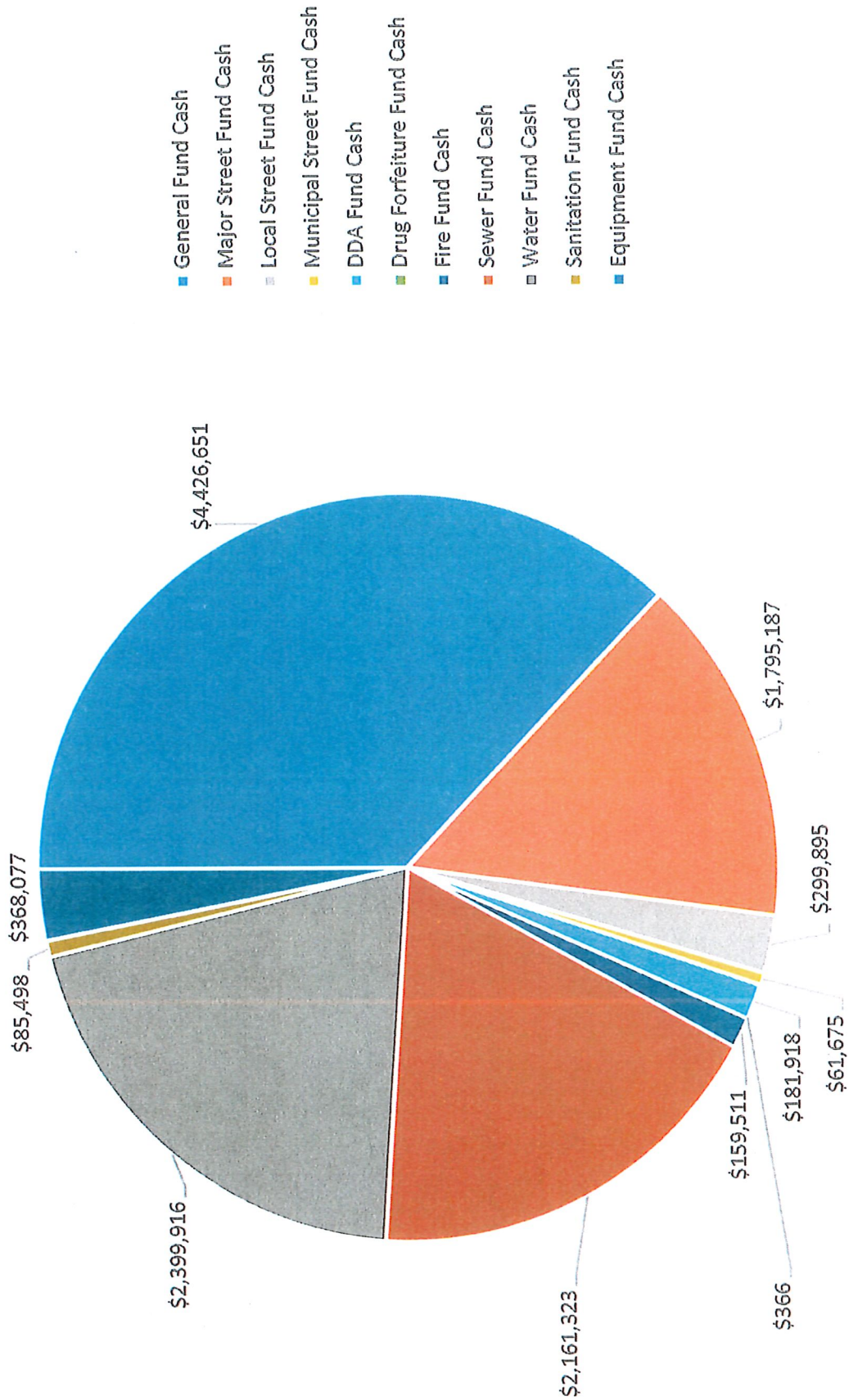
- Fire contracts which are paid quarterly
- Lease of space on the water tower and contract is under review
- Blight mowings on property taxes
- Fire runs on property taxes
- Downtown decoration donation
- Total Accounts Receivable which include current, non-residents and items which cannot be placed on taxes



City of Caro	
Cash Summary By Fund	
For the Month of October 31, 2023	
Account Name	Amount
General Fund Cash	\$ 4,426,651
Major Street Fund Cash	\$ 1,795,187
Local Street Fund Cash	\$ 299,895
Municipal Street Fund Cash	\$ 61,675
DDA Fund Cash	\$ 181,918
Drug Forfeiture Fund Cash	\$ 366
Fire Fund Cash	\$ 159,511
Sewer Fund Cash	\$ 2,161,323
Water Fund Cash	\$ 2,399,916
Sanitation Fund Cash	\$ 85,498
Equipment Fund Cash	\$ 368,077
Total Cash (Restricted & Unrestricted)	11,940,016

City of Caro Cash Balance By Fund As of October 31, 2023

Includes Restricted & Unrestricted Cash



City of Caro									
List of Investments									
For Fiscal Year 2023-2024									
As of October 31, 2023									
To: City Council									
From: Michele Perry, City Treasurer									
Financial Institute	Term	Interest/ Dividend Rate	Balance as of 09/30/23	Maturity Date	Total				
Huntington									
1009 Business Checking			12,865.14						
1038 Municipal Now Checking 2			1,035,257.13					Approved to move \$1.03 Million at November 6th meeting to Independent Bank. Completed transfer on November 9th.	
7279 Certificate of Deposit	180 days	3.90%	105,652.63	2/9/2024					1,153,774.90
Frankenmuth Credit Union									
Regular Savings		0.02%	5.01						
Business Savings		0.10%	0.00						
Plus Savings		4.00%	1,518,474.69						
FICA Business		1.00%	170,799.63						
Business All-in (Fire Ins W/H)		0.99%	15,064.83						
Mega Money Market		1.43%	11,894.06						
Five Star Checking		0.30%	3,137,209.10						
Two Star Checking		0.00%	0.00						

Beal Bank USA Las Vegas NV CD	4.40%	250,000.00	1/10/2024	
Goldman Sachs Bank USA new York NY CD	5.00%	250,000.00	5/14/2024	
Morgan Stanley Bank NA Salt Lake City UT CD	5.10%	250,000.00	5/16/2024	1,828,498.09
State Savings Bank				
Insured Cash Savings Account	2.80%	184,660.31		
Business Checking	2.80%	250,594.56		435,254.87
Total Investments				12,053,835.87