

**AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
NOVEMBER 6, 2023, 6:30 P.M.**

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS

PRESENTATION:

1. Hubbard, Roth, & Clark Presentation – Sally Duffy
2. Columbia Street Rehabilitation Project – Mike Carpenter, Rowe Engineering

COMMUNICATION:

1. Planning Commission Meeting Minutes – Unapproved, August 8, 2023
2. Parks & Recreation Committee Meeting Minutes – Unapproved, October 17, 2023
3. Thank You – Delores Tait (Mother of Councilor Charlotte Kish)
4. Thank You Letter - Frankenmuth Bible Church

CONSENT AGENDA:

1. Regular Council Meeting Minutes – October 16, 2023
2. Invoices

REGULAR AGENDA:

1. Gingerbread Festival Road Closures
2. Banner Request – Gingerbread Festival
3. Re-Appointments – City of Caro Boards & Committees
4. Bunker Gear – Fire Department
5. DPW Roof Bids
6. City Hall Roof Bids
7. Well # 9 Bids
8. Planning Commission Appointment
9. Downtown Development Authority Appointment
10. Write Off of Accounts Receivable
11. Huntington Bank transfer to LPL Financial (Team One Credit Union)

ITEMS PENDING/POSTPONED: None

MAYOR’S REPORT – Written report submitted.

MANAGER’S REPORT – Written report submitted.

CLERK’S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENTS

ADJOURN
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City of Caro Planning Commission

Regular meeting held August 8, 2023 called to order at 7:00 p.m. by Chairman Carpenter.

Present: Mike Carpenter, Bob Eschenbacher, Mike Laethem, Art Rollend, Herb Sheardy and Denise Steffen.

Absent: Walter Szostak

Others in Attendance: Scott Czasak-City Manager

Sheardy/Laethem moved to approve the minutes of May 9 as written. Motion carried.

No public comment.

Steffen/Eschenbacher moved to open the Public Hearing for the Emerald Thumb, LLC Special Land Use request at 7:10 p.m. Motion carried.

Scott Czasak read a letter from Richard Woichan, who lives on Congress St supporting local businesses and the new County jail proposal.

Eschenbacher/Steffen moved to close the Public Hearing at 7:22 p.m. Motion carried.

Steffen/Eschenbacher moved to approve the Special Land Use request contingent upon Emerald Thumb, LLC providing an updated Site Plan that matches the Building Plan for City Staff review and approval. Roll call: unanimous. Motion carried.

Eschenbacher/Laethem moved to recommend approval of the Emerald Thumb, LLC Adult-Use Marihuana Processing license to City Council contingent upon receipt and approval by City Staff of the updated Site Plan and acceptably addressing the concerns the Fire Chief outlined in his letter. Roll call: unanimous. Motion carried.

No public comment

Chairman Carpenter informed the Commission that Walter Szostak's seat on the Planning Commission will term out.

Steffen/Laethem moved to adjourn at 7:43 p.m.

Respectfully submitted by Denise Steffen, Secretary

Minutes

Caro Parks and Recreation Committee

Tuesday, October 17, 2023

5:30 pm

- I. **Call to Order** - 5:30 pm
 - a. Present - Sean Smith, Colleen Russell, Tanya Batschke, Robert Scheil, Jeff Hartel, Sue Ellen Greenlee, Jill White
 - b. Absent - Rocco Borg
 - c. Also in attendance - Scott R. Czasak, Karen Snider, Rita Papp and Pamela Isler

- II. **Pledge of Allegiance**

- III. **Approval of Agenda** - Motion by Jeff Hartel and Seconded by Robert Scheil.
Motion passed 6 - 0.

- IV. **Public Comment** - none

- V. **Approval of Minutes** - Motion by Colleen Russell and Seconded by Tanya Batschke to approve minutes as presented with spelling of names corrected.
Motion passed 6 - 0.

- VI. **City Council Liaison Report** -
Jill noted that the police station building has been taken down and many utility poles have been moved.
 - A. City Manager Report - Scott
 1. Tree City USA - Caro is committed to tree maintenance and the city is about $\frac{3}{4}$ of the way towards compliance. Following this program allows for grant money to be available for future tree planting.
 2. Frankenmuth Bible Church - 400 or more volunteers will be in Caro on Sunday, October 22 to assist to the city and its residents with a wide variety of projects.
 3. Budget Review - A budget handout was shared with the committee.

4. Capital Improvement Program - Approximately \$470,000 is budgeted over a six year time period for Parks and Rec capital Improvements.

VII. Committee Reports

- A. Volleyball Committee - location is proposed to be located on the infield of race track.
- B. Parks and Rec committee recommends that the committee gets specs and bids to Scott. Motion by Tanya and Seconded by Colleen for Scott to take the specs and bids to the City Council for formal approval. Motion Passed 6 - 0.
- C. Neighborhood Park Development Donation Committee - City Council has approved using the \$5,000 donation for a pavilion in Northwood Heights Park. A plaque is also included in this donation. L

VIII. New Business

- A. City of Caro/MSU Extension new hire introduced. Her name is ReAnna Wilkerson. Katie Cooper accompanied ReAnna to the podium to address the Parks and Rec committee. ReAnna requested some input on what ideas the committee might have for her to plan for. Sean gave her a list of ideas he had thought of as a starting point. ReAnna stated that some programs she would like to get started with are a Plant Science at your Dinner Table, Poultry 101, Personal Defense classes and a Proper Etiquette class.
- B. Dog Park - there is a water drainage problem in an area inside the park where water is available for dogs to drink. Mud and standing water are a problem. Dog waste being left by owners is still a problem. Waste bags are available to use to ensure a clean environment.

IX. Old Business

- A. Bieth Park Fall Clean-up will be held on Saturday, November 4 from 9:00 am - 1:00 pm. Tanya and Jill will work with local businesses to provide coffee, donuts and pizza. Jeff will provide the water.
- B. Project/Calendar Review - Tabled until November meeting. Please bring Ideas for short term, mid-range and long term projects.
- C. Sled Lending Library - Tech Center has agreed to build the enclosure at Chippewa Park.
- D. Bathroom Enclosure at Atwood Park - Tabled until November meeting.

- X. Additional Public Comment - Mayor Karen Snider reminded everyone to stop and thank the workers/volunteers on Sunday if you see them.

- XI. Motion by Jeff and Seconded by Sue Ellen to adjourn the meeting at 7:05 pm.
Motion passed 6 - 0.

Minutes submitted by Jeff Hartel on Friday, October 20 at 12:20 pm.

Thank You



Celebrating the Life of Our Dear

Dolores Ann Tait

January 11, 1939 - October 17, 2023

RANSFORD COLLON
FUNERAL & CREMATION SERVICES, INC.

Caro City Council + all
Department Heads + staff
My heartfelt thanks goes
out to each + every one of
you for thinking about
my family and I during
this time with the loss
of my mom. Your thought-
fulness with the gifts
of Chimes and Globe +
stone will be forever
cherished.

John Rodin Prov. Ph.D.

A friendly smile, a casual touch.
These are the things that
mean so much. To know you are
with us in our time of sorrow,
Sharing our prayer, today
and tomorrow.
God gives us comfort in the
form of good friends.
May His peace be with you,
His love never ends.

The family of
Dolores Ann Tait

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

November 1, 2023

Frankenmuth Bible Church
210 S. Main Street
Frankenmuth, MI 48734

To Pastor Greg Deason and Megan:

On behalf of the entire City of Caro Council, I want to express our great appreciation to Pastor Deason, Megan Bierlein, team leaders, volunteers and organizers that stepped forward and helped our community.

We all know how hard it is sometimes for people to admit they need help or to ask for it, especially the elderly. Each and every volunteer was so respectful and treated individuals and every project with kindness and compassion in such a way to help them to keep their dignity. The compassion shown by your entire group of at least 500 volunteers to our community was breathtaking.

We have received a large amount of feedback from some of the people where you performed services, and they feel so blessed. You certainly made a difference in their life, and they commented that you not only honored your commitment to them, but you went beyond their expectations.

To all volunteers, we thank you for your generosity by giving of your time and skills to assist others in need. Your willingness to provide this service is greatly appreciated.

With deepest gratitude,



Mayor Karen Snider
City of Caro

REGULAR MEETING OF THE CARO CITY COUNCIL
October 16, 2023, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on October 16, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Doreen Oedy and Jill White

Absent: Charlotte Kish

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Michele Perry – City Treasurer, Brian Newcomb – Police Chief, Randy Heckroth – Fire Chief/Code Enforcement Officer, Tom Reese – DPW Superintendent, David Dienes II – WWTP Superintendent and other guests

AGENDA APPROVAL

23-M-206

Motion by Eschenbacher, seconded by White to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS: None

PRESENTATION: None

COMMUNICATIONS:

1. Downtown Development Authority Subcommittee Meeting Minutes – October 6, 2023
2. Downtown Development Authority Regular Meeting Minutes – October 11, 2023

CONSENT AGENDA:

1. Regular Council Meeting Minutes – October 2, 2023
2. Invoices
3. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth
 - D. DPW Superintendent – Tom Reese
 - E. WWTP Superintendent – David Dienes II
 - F. Municipal Parking Violations Bureau Report – Rita Papp

23-M-207

Motion by Eschenbacher, seconded by Iseler to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Fire Coverage Expansion – Juniata Township

23-M-208

Motion by Iseler, seconded by Eschenbacher to allow the City Manager and the City Mayor, in consultation with the City Attorney, to develop, review, and approve an addendum to the Juniata Township Fire Contract to provide service for sections 3-9 beginning November 1, 2023, until March 31, 2024.

Roll Call Vote: Campbell - yes, Eschenbacher - yes, Iseler - yes, Kish - absent, Oedy - yes, White - yes, Mayor Snider – yes.

Motion carried.

2. Skip Patching Bid

23-M-209

Motion by Eschenbacher, seconded by White to take no action.

Motion carried.

3. G.H. Moore Building Road Closure Request

Mayor Snider read into the record a statement from Mark Ransford.

23-M-210

Motion by Eschenbacher, seconded by White to authorize the closure of Lincoln Street between M-81 and the alley from 12:00 p.m. on Friday, October 20, 2023, until 10:00 a.m. on Saturday, October 21, 2023.

Roll Call Vote: Eschenbacher – yes, Iseler – yes, Kish – absent, Oedy – yes, White – yes, Mayor Snider – yes, Campbell - yes.

Motion carried.

4. Certificate of Deposit Report

23-M-211

Motion by Eschenbacher, seconded by Oedy to approve the City Treasurer to cash in the two Certificates of Deposit from Frankenmuth Credit Union that mature on October 28, 2023, and transfer the funds to Independent Bank into CDARS for a period of 13 weeks at the best interest rate at the time of maturity.

Motion carried.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – Meeting is scheduled. Read a thank you letter from EDC for the annual donation.
2. Chamber of Commerce (Manager) – Did not attend meeting. The Chamber discussed ribbon cuttings and had a presentation from Bianca, Adessa Gardens LLC.
3. Downtown Development Authority (Kish) – City Manager reported on Councilor Kish’s behalf. DDA approved their purchase policy and accepted the resignation of Michael Bauerschmidt.

4. Fair Board (Iseler) – No meeting.
Councilor Eschenbacher commented on some issues with camping at the fairgrounds.
Councilor White commented on some issues with camping at the fairgrounds.
Discussion followed and it was requested that the City Manager schedule a meeting with Neil Jackson to review the fairground lease.
5. Parks & Recreation (White) – Parks & Recreation discussed the pavilion and portable library in Northwood Park.
6. Planning Commission (Eschenbacher) – No meeting.
7. Tuscola County Board of Commissioners (Iseler) – No report.
8. Zoning Board of Appeals (Mayor Snider) – No meeting.
9. Indianfields Township (Manager) – Discussed parks, wood chippings & trails. The township hired a new cemetery employee. Old Big Boy restaurant may potentially be leased by a Mexican restaurant.
10. Almer Township (Campbell) – No report.

MAYOR'S REPORT – Written report submitted.

The Rotary Tip night is at Pizza Hut. Gave update on Frankenmuth Bible Church volunteer event.

MANAGER'S COMMENTS – Written report submitted.

Spark Grant was not awarded to the City of Caro. Gave update on status of water funding.

CLERK'S REPORT – Written report submitted.

Gave update on the Regional Early Voting Site Agreement.

TREASURER'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT:

Tanya Batschke – Commented on the camping at the fairgrounds and the clean-up event at the fairgrounds on November 4, 2023.

Councilor Jill White – Commented on the Rotary Tip Night at Pizza Hut.

23-M-212

Motion by Eschenbacher, seconded by White to adjourn the meeting at 7:42 p.m.

Motion carried.



Rita Papp
City Clerk

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
71-B DISTRICT COURT					
10/23	10/18/2023	77305	101-253-801-000	CONTRACTED SERVICES	16.00
Total 71-B DISTRICT COURT:					16.00
Total 77305:					16.00
71-B DISTRICT COURT					
10/23	10/25/2023	77306	101-253-760-000	POSTAGE	32.00
Total 71-B DISTRICT COURT:					32.00
Total 77306:					32.00
#3224 BUILDING ASSOCIATION					
11/23	11/06/2023	77307	248-728-922-000	WATER/SEWER/GARBAGE	94.93
Total #3224 BUILDING ASSOCIATION:					94.93
Total 77307:					94.93
71-B DISTRICT COURT					
11/23	11/06/2023	77308	101-253-801-000	CONTRACTED SERVICES	150.00
Total 71-B DISTRICT COURT:					150.00
Total 77308:					150.00
71-B DISTRICT COURT					
11/23	11/06/2023	77309	101-253-801-000	CONTRACTED SERVICES	90.00
Total 71-B DISTRICT COURT:					90.00
Total 77309:					90.00
ADVANCE AUTO PARTS					
11/23	11/06/2023	77310	661-575-776-000	MAINTENANCE SUPPLIES	225.10
11/23	11/06/2023	77310	661-575-776-000	MAINTENANCE SUPPLIES	90.62
Total ADVANCE AUTO PARTS:					315.72
Total 77310:					315.72
AFLAC					
11/23	11/06/2023	77311	101-000-231-003	AFLAC INSURANCE WITHHOLDING	728.15
Total AFLAC:					728.15

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total 77311:					728.15
ALISSA BOULTON					
11/23	11/06/2023	77312	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	33.00
11/23	11/06/2023	77312	248-733-956-002	FARMER'S MARKET - KC PROG EXP	2.00
Total ALISSA BOULTON:					35.00
Total 77312:					35.00
ALLISON ABBOTT					
11/23	11/06/2023	77313	248-733-956-002	FARMER'S MARKET - KC PROG EXP	8.00
Total ALLISON ABBOTT:					8.00
Total 77313:					8.00
ALS GROUP USA, CORP					
11/23	11/06/2023	77314	590-540-777-000	STATE TESTING & PERMITS	2,200.00
11/23	11/06/2023	77314	590-540-777-000	STATE TESTING & PERMITS	480.00
Total ALS GROUP USA, CORP:					2,680.00
Total 77314:					2,680.00
AMAZON CAPITAL SERVICES					
11/23	11/06/2023	77315	216-336-740-000	OPERATING SUPPLIES	249.96
11/23	11/06/2023	77315	248-728-776-000	DDA OPERATING SUPPLIES	528.65
11/23	11/06/2023	77315	101-301-740-000	OFFICE SUPPLIES	46.95
11/23	11/06/2023	77315	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	80.99
11/23	11/06/2023	77315	101-301-740-000	OFFICE SUPPLIES	54.42
11/23	11/06/2023	77315	590-540-740-000	OFFICE SUPPLIES	253.45
11/23	11/06/2023	77315	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	99.94
11/23	11/06/2023	77315	101-301-740-000	OFFICE SUPPLIES	119.95
11/23	11/06/2023	77315	101-301-744-001	EMERGENCY/EQUIPMENT SUPPLIES	28.50
11/23	11/06/2023	77315	101-441-740-000	OFFICE SUPPLIES	11.13
11/23	11/06/2023	77315	591-540-740-000	OFFICE SUPPLIES	11.12
11/23	11/06/2023	77315	101-253-740-000	OFFICE SUPPLIES	100.03
11/23	11/06/2023	77315	101-172-740-000	OFFICE SUPPLIES	15.68
Total AMAZON CAPITAL SERVICES:					1,600.77
Total 77315:					1,600.77
ANGEL ORTON					
11/23	11/06/2023	77316	248-733-956-002	FARMER'S MARKET - KC PROG EXP	5.00
Total ANGEL ORTON:					5.00
Total 77316:					5.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
ASHLEY MONCHILOV					
11/23	11/06/2023	77317	248-733-956-004	FARMERS MARKET - F.D. GRANT EX	300.00
Total ASHLEY MONCHILOV:					300.00
Total 77317:					300.00
AUTO-WARES GROUP					
11/23	11/06/2023	77318	591-540-776-000	O&M SUPPLIES	10.99
11/23	11/06/2023	77318	661-575-776-000	MAINTENANCE SUPPLIES	100.99
Total AUTO-WARES GROUP:					111.98
Total 77318:					111.98
BARB MIKLOVIC					
11/23	11/06/2023	77319	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	10.00
11/23	11/06/2023	77319	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	10.00
11/23	11/06/2023	77319	248-733-956-002	FARMER'S MARKET - KC PROG EXP	10.00
Total BARB MIKLOVIC:					30.00
Total 77319:					30.00
BRINKMAN EXCAVATING, LLC					
11/23	11/06/2023	77320	591-540-801-000	CONTRACTED SERVICES	1,226.79
11/23	11/06/2023	77320	101-265-801-000	CONTRACTED SERVICES	1,000.00
11/23	11/06/2023	77320	591-540-801-000	CONTRACTED SERVICES	1,114.35
11/23	11/06/2023	77320	101-265-801-000	CONTRACTED SERVICES	411.00
Total BRINKMAN EXCAVATING, LLC:					3,752.14
Total 77320:					3,752.14
CAROL CARTER					
11/23	11/06/2023	77321	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	40.00
11/23	11/06/2023	77321	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	20.00
11/23	11/06/2023	77321	248-733-956-002	FARMER'S MARKET - KC PROG EXP	4.00
Total CAROL CARTER:					64.00
Total 77321:					64.00
CARTER LUMBER					
11/23	11/06/2023	77322	101-751-776-000	O&M SUPPLIES	741.85
Total CARTER LUMBER:					741.85
Total 77322:					741.85
CENTRAL MICHIGAN ASSOCIATION					
11/23	11/06/2023	77323	101-301-960-000	EDUCATION & TRAINING, DUES	25.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total CENTRAL MICHIGAN ASSOCIATION:					25.00
Total 77323:					25.00
CHRIS E LANDSCAPING LLC					
11/23	11/06/2023	77324	101-265-801-000	CONTRACTED SERVICES	1,260.00
11/23	11/06/2023	77324	101-751-801-000	CONTRACTED SERVICES	990.00
11/23	11/06/2023	77324	101-754-801-000	CONTRACTED SERVICES	1,125.00
11/23	11/06/2023	77324	101-753-801-000	CONTRACTED SERVICES	1,125.00
Total CHRIS E LANDSCAPING LLC:					4,500.00
Total 77324:					4,500.00
CHRISTINE FRITZ					
11/23	11/06/2023	77325	248-733-956-002	FARMER'S MARKET - KC PROG EXP	10.00
Total CHRISTINE FRITZ:					10.00
Total 77325:					10.00
CHURCH, URBAN & ASSOCIATES LLC					
11/23	11/06/2023	77326	101-253-801-000	CONTRACTED SERVICES	10.98
11/23	11/06/2023	77326	101-253-801-000	CONTRACTED SERVICES	51.48
Total CHURCH, URBAN & ASSOCIATES LLC:					62.46
Total 77326:					62.46
COMPANION LIFE INSURANCE CO.					
11/23	11/06/2023	77327	101-172-717-000	LIFE INSURANCE	61.66
11/23	11/06/2023	77327	101-262-717-000	LIFE INSURANCE	3.99
11/23	11/06/2023	77327	101-253-717-000	LIFE INSURANCE	17.56
11/23	11/06/2023	77327	101-260-717-000	LIFE INSURANCE	15.76
11/23	11/06/2023	77327	101-265-717-000	LIFE INSURANCE	14.36
11/23	11/06/2023	77327	101-301-717-000	LIFE INSURANCE	139.65
11/23	11/06/2023	77327	591-540-719-000	SHORT/LONG TERM DISABILITY	90.75
11/23	11/06/2023	77327	596-560-719-000	SHORT/LONG TERM DISABILITY	30.34
11/23	11/06/2023	77327	596-521-719-000	SHORT/LONG TERM DISABILITY	6.72
11/23	11/06/2023	77327	661-575-719-000	SHORT/LONG TERM DISABILITY	23.22
11/23	11/06/2023	77327	590-560-719-000	SHORT/LONG TERM DISABILITY	148.36
11/23	11/06/2023	77327	590-536-719-000	SHORT/LONG TERM DISABILITY	3.36
11/23	11/06/2023	77327	590-540-719-000	SHORT/LONG TERM DISABILITY	131.79
11/23	11/06/2023	77327	590-545-719-000	SHORT/LONG TERM DISABILITY	20.17
11/23	11/06/2023	77327	591-560-719-000	SHORT/LONG TERM DISABILITY	72.09
11/23	11/06/2023	77327	591-536-719-000	SHORT/LONG TERM DISABILITY	3.36
11/23	11/06/2023	77327	203-483-719-000	SHORT/LONG TERM DISABILITY	28.08
11/23	11/06/2023	77327	204-442-719-000	SHORT/LONG TERM DISABILITY	10.08
11/23	11/06/2023	77327	204-483-719-000	SHORT/LONG TERM DISABILITY	10.91
11/23	11/06/2023	77327	248-441-719-000	SHORT/LONG TERM DISABILITY	17.77
11/23	11/06/2023	77327	248-728-719-000	SHORT/LONG TERM DISABILITY	67.88

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/06/2023	77327	216-336-719-000	SHORT/LONG TERM DISABILITY	70.98
11/23	11/06/2023	77327	101-702-719-000	SHORT/LONG TERM DISABILITY	12.73
11/23	11/06/2023	77327	101-441-719-000	SHORT/LONG TERM DISABILITY	122.59
11/23	11/06/2023	77327	101-751-719-000	SHORT/LONG TERM DISABILITY	6.72
11/23	11/06/2023	77327	202-483-719-000	SHORT/LONG TERM DISABILITY	28.08
11/23	11/06/2023	77327	202-463-719-000	SHORT/LONG TERM DISABILITY	16.81
11/23	11/06/2023	77327	203-463-719-000	SHORT/LONG TERM DISABILITY	20.17
11/23	11/06/2023	77327	101-262-719-000	SHORT/LONG TERM DISABILITY	13.71
11/23	11/06/2023	77327	101-253-719-000	SHORT/LONG TERM DISABILITY	53.86
11/23	11/06/2023	77327	101-260-719-000	SHORT/LONG TERM DISABILITY	55.40
11/23	11/06/2023	77327	101-265-719-000	SHORT/LONG TERM DISABILITY	40.33
11/23	11/06/2023	77327	101-301-719-000	SHORT/LONG TERM DISABILITY	467.79
11/23	11/06/2023	77327	101-371-719-000	SHORT/LONG TERM DISABILITY	18.39
11/23	11/06/2023	77327	591-536-717-000	LIFE INSURANCE	1.20
11/23	11/06/2023	77327	591-540-717-000	LIFE INSURANCE	32.32
11/23	11/06/2023	77327	596-560-717-000	LIFE INSURANCE	9.38
11/23	11/06/2023	77327	596-521-717-000	LIFE INSURANCE	2.39
11/23	11/06/2023	77327	661-575-717-000	LIFE INSURANCE	6.69
11/23	11/06/2023	77327	101-172-719-000	SHORT/LONG TERM DISABILITY	47.64
11/23	11/06/2023	77327	216-336-717-000	LIFE INSURANCE	18.75
11/23	11/06/2023	77327	590-560-717-000	LIFE INSURANCE	40.30
11/23	11/06/2023	77327	590-536-717-000	LIFE INSURANCE	1.20
11/23	11/06/2023	77327	590-540-717-000	LIFE INSURANCE	43.49
11/23	11/06/2023	77327	590-545-717-000	LIFE INSURANCE	7.18
11/23	11/06/2023	77327	591-560-717-000	LIFE INSURANCE	21.35
11/23	11/06/2023	77327	203-463-717-000	LIFE INSURANCE	7.18
11/23	11/06/2023	77327	203-483-717-000	LIFE INSURANCE	7.08
11/23	11/06/2023	77327	204-442-717-000	LIFE INSURANCE	3.59
11/23	11/06/2023	77327	204-483-717-000	LIFE INSURANCE	2.69
11/23	11/06/2023	77327	248-441-717-000	LIFE INSURANCE	5.69
11/23	11/06/2023	77327	248-728-717-000	LIFE INSURANCE	20.75
11/23	11/06/2023	77327	101-371-717-000	LIFE INSURANCE	4.99
11/23	11/06/2023	77327	101-702-717-000	LIFE INSURANCE	2.99
11/23	11/06/2023	77327	101-441-717-000	LIFE INSURANCE	40.70
11/23	11/06/2023	77327	101-751-717-000	LIFE INSURANCE	2.39
11/23	11/06/2023	77327	202-483-717-000	LIFE INSURANCE	7.08
11/23	11/06/2023	77327	202-463-717-000	LIFE INSURANCE	5.99
Total COMPANION LIFE INSURANCE CO.:					2,188.43
Total 77327:					2,188.43
CRYSTAL COATINGS INC					
11/23	11/06/2023	77328	591-540-801-000	CONTRACTED SERVICES	103,000.00
Total CRYSTAL COATINGS INC:					103,000.00
Total 77328:					103,000.00
CURCIO LAW FIRM PLC					
11/23	11/06/2023	77329	101-172-801-000	CONTRACTED SERVICES	105.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total CURCIO LAW FIRM PLC:					105.00
Total 77329:					105.00
DAKOTA OSTERHOUT					
11/23	11/06/2023	77330	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	145.00
Total DAKOTA OSTERHOUT:					145.00
Total 77330:					145.00
DANAFAYE PAUL					
11/23	11/06/2023	77331	248-733-956-002	FARMER'S MARKET - KC PROG EXP	5.00
Total DANAFAYE PAUL:					5.00
Total 77331:					5.00
DIAMOND EXCAVATING LLC					
11/23	11/06/2023	77332	101-265-970-002	CAPITAL OUTLAY MUNICIPAL BLDG	49,576.83
Total DIAMOND EXCAVATING LLC:					49,576.83
Total 77332:					49,576.83
DIESEL TRUCK SALES					
11/23	11/06/2023	77333	661-575-776-000	MAINTENANCE SUPPLIES	29.39
Total DIESEL TRUCK SALES:					29.39
Total 77333:					29.39
DOUBLE Z LAWN CARE					
11/23	11/06/2023	77334	248-728-801-000	DDA CONTRACTED SERVICES	2,005.00
Total DOUBLE Z LAWN CARE:					2,005.00
Total 77334:					2,005.00
DUBOIS-COOPER					
11/23	11/06/2023	77335	590-540-776-000	OM&R SUPPLIES NORMAL	2,496.00
Total DUBOIS-COOPER:					2,496.00
Total 77335:					2,496.00
DUNN HARDWARE & SUPPLY, INC.					
11/23	11/06/2023	77336	101-441-725-000	UNIFORMS	159.88
11/23	11/06/2023	77336	591-540-725-000	UNIFORMS	159.88
11/23	11/06/2023	77336	591-540-725-000	UNIFORMS	72.44
11/23	11/06/2023	77336	101-441-725-000	UNIFORMS	72.44

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/06/2023	77336	101-441-725-000	UNIFORMS	72.44
11/23	11/06/2023	77336	591-540-725-000	UNIFORMS	72.44
Total DUNN HARDWARE & SUPPLY, INC.:					609.52
Total 77336:					609.52
EASTERN ASPHALT					
11/23	11/06/2023	77337	101-265-970-002	CAPITAL OUTLAY MUNICIPAL BLDG	122,724.00
Total EASTERN ASPHALT:					122,724.00
Total 77337:					122,724.00
ELAN FINANCIAL SERVICES					
11/23	11/06/2023	77338	248-733-900-000	FARMERS MARKET - ADVERTISING	274.65
11/23	11/06/2023	77338	248-728-741-000	LUNCHEONS	72.75
11/23	11/06/2023	77338	248-728-776-000	DDA OPERATING SUPPLIES	99.00
Total ELAN FINANCIAL SERVICES:					446.40
Total 77338:					446.40
EMTERRA ENVIRONMENTAL USA CORP					
11/23	11/06/2023	77339	596-521-801-000	CONTRACTED SERVICES	1,401.60
11/23	11/06/2023	77339	596-521-801-000	CONTRACTED SERVICES	20,895.30
Total EMTERRA ENVIRONMENTAL USA CORP:					22,296.90
Total 77339:					22,296.90
FERGUSON WATERWORKS #3386					
11/23	11/06/2023	77340	591-540-776-000	O&M SUPPLIES	88.79
Total FERGUSON WATERWORKS #3386:					88.79
Total 77340:					88.79
FIRST BANKCARD					
11/23	11/06/2023	77341	101-702-962-000	TRAVEL & LODGING	256.40
11/23	11/06/2023	77341	590-545-776-000	OM&R SUPPLIES	954.95
11/23	11/06/2023	77341	590-540-960-000	EDUCATION AND TRAINING	202.00
11/23	11/06/2023	77341	101-253-960-000	EDUCATION AND TRAINING	130.00
11/23	11/06/2023	77341	101-253-960-000	EDUCATION AND TRAINING	256.31-
11/23	11/06/2023	77341	101-253-960-000	EDUCATION AND TRAINING	350.00-
11/23	11/06/2023	77341	216-336-740-000	OPERATING SUPPLIES	10.95
11/23	11/06/2023	77341	216-336-740-000	OPERATING SUPPLIES	29.63
11/23	11/06/2023	77341	216-336-740-000	OPERATING SUPPLIES	82.99
11/23	11/06/2023	77341	216-336-740-000	OPERATING SUPPLIES	25.96
11/23	11/06/2023	77341	216-336-740-000	OPERATING SUPPLIES	20.99
11/23	11/06/2023	77341	591-540-760-000	POSTAGE	9.35
11/23	11/06/2023	77341	101-301-963-000	TRAINING AMMUNITION	540.55

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/06/2023	77341	101-301-740-000	OFFICE SUPPLIES	38.15
11/23	11/06/2023	77341	216-336-960-000	EDUCATION & TRAINING	375.00
11/23	11/06/2023	77341	216-336-740-000	OPERATING SUPPLIES	34.97
11/23	11/06/2023	77341	216-336-740-000	OPERATING SUPPLIES	59.96
11/23	11/06/2023	77341	101-265-776-000	O&M SUPPLIES	74.98
11/23	11/06/2023	77341	591-540-960-000	EDUCATION & TRAINING	100.00
11/23	11/06/2023	77341	661-575-776-000	MAINTENANCE SUPPLIES	306.14
11/23	11/06/2023	77341	101-441-960-000	EDUCATION AND TRAINING	340.00
11/23	11/06/2023	77341	591-540-960-000	EDUCATION & TRAINING	340.00
11/23	11/06/2023	77341	661-575-776-000	MAINTENANCE SUPPLIES	279.98
Total FIRST BANKCARD:					3,606.64
Total 77341:					3,606.64
FOSTER, SWIFT, COLLINS & SMITH, PC					
11/23	11/06/2023	77342	101-253-801-000	CONTRACTED SERVICES	450.87
11/23	11/06/2023	77342	101-172-801-000	CONTRACTED SERVICES	75.00
Total FOSTER, SWIFT, COLLINS & SMITH, PC:					525.87
Total 77342:					525.87
GAMBLES DO IT BEST HARDWARE					
11/23	11/06/2023	77343	590-545-776-000	OM&R SUPPLIES	119.98
11/23	11/06/2023	77343	101-265-776-000	O&M SUPPLIES	3.47
11/23	11/06/2023	77343	248-733-956-001	FARMERS MARKET - OTHER EXPENS	34.43
11/23	11/06/2023	77343	101-265-776-000	O&M SUPPLIES	63.96
11/23	11/06/2023	77343	591-540-776-000	O&M SUPPLIES	19.57
11/23	11/06/2023	77343	591-540-776-000	O&M SUPPLIES	32.99
11/23	11/06/2023	77343	101-265-776-000	O&M SUPPLIES	11.98
11/23	11/06/2023	77343	101-751-776-000	O&M SUPPLIES	1,799.88
11/23	11/06/2023	77343	591-540-776-000	O&M SUPPLIES	10.49
11/23	11/06/2023	77343	101-265-776-000	O&M SUPPLIES	60.54
11/23	11/06/2023	77343	591-540-776-000	O&M SUPPLIES	30.46
11/23	11/06/2023	77343	591-540-776-000	O&M SUPPLIES	34.99
Total GAMBLES DO IT BEST HARDWARE:					2,222.74
Total 77343:					2,222.74
GRAINGER					
11/23	11/06/2023	77344	590-540-776-000	OM&R SUPPLIES NORMAL	869.94
11/23	11/06/2023	77344	590-545-776-000	OM&R SUPPLIES	2,002.50
Total GRAINGER:					2,872.44
Total 77344:					2,872.44
GREAT LAKES PUBLIC SAFETY EQUIPMENT					
11/23	11/06/2023	77345	101-301-930-001	VEHICLE MAINTENACE EXPENSE	800.00

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total GREAT LAKES PUBLIC SAFETY EQUIPMENT:					800.00
Total 77345:					800.00
HAROLD POLEGA					
11/23	11/06/2023	77346	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	267.00
11/23	11/06/2023	77346	248-733-956-002	FARMER'S MARKET - KC PROG EXP	11.00
Total HAROLD POLEGA:					278.00
Total 77346:					278.00
HILLS & DALES GENERAL HOSPITAL					
11/23	11/06/2023	77347	101-441-801-000	CONTRACTED SERVICES	98.00
11/23	11/06/2023	77347	101-441-801-000	CONTRACTED SERVICES	98.00
11/23	11/06/2023	77347	216-336-801-000	CONTRACTED SERVICES	76.00
Total HILLS & DALES GENERAL HOSPITAL:					272.00
Total 77347:					272.00
HIRSCHMAN OIL SUPPLY INC					
11/23	11/06/2023	77348	661-575-860-000	GAS/OIL	1,190.26
11/23	11/06/2023	77348	661-575-860-000	GAS/OIL	802.10
Total HIRSCHMAN OIL SUPPLY INC:					1,992.36
Total 77348:					1,992.36
JENA WOLKENS					
11/23	11/06/2023	77349	248-733-956-002	FARMER'S MARKET - KC PROG EXP	8.00
Total JENA WOLKENS:					8.00
Total 77349:					8.00
JOSEPH M DAY COMPANY					
11/23	11/06/2023	77350	590-540-801-000	CONTRACTED SERVICES	356.00
Total JOSEPH M DAY COMPANY:					356.00
Total 77350:					356.00
KEN MARTIN ELECTRIC, INC					
11/23	11/06/2023	77351	202-451-801-000	CONTRACTED SERVICES - CONST.	2,070.25
11/23	11/06/2023	77351	591-540-801-000	CONTRACTED SERVICES	985.75
11/23	11/06/2023	77351	590-540-776-000	OM&R SUPPLIES NORMAL	580.00
Total KEN MARTIN ELECTRIC, INC:					3,636.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total 77351:					3,636.00
KENDRA UREEL					
11/23	11/06/2023	77352	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	45.00
11/23	11/06/2023	77352	248-733-956-002	FARMER'S MARKET - KC PROG EXP	15.00
Total KENDRA UREEL:					60.00
Total 77352:					60.00
KRISTAL'S HELPING HAND LLC					
11/23	11/06/2023	77353	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
11/23	11/06/2023	77353	216-336-801-002	CONTRACTED SERV - JANITORIAL	54.14
11/23	11/06/2023	77353	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
11/23	11/06/2023	77353	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/23	11/06/2023	77353	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/23	11/06/2023	77353	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
11/23	11/06/2023	77353	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					710.00
Total 77353:					710.00
LAWSON PRODUCTS, INC.					
11/23	11/06/2023	77354	661-575-776-000	MAINTENANCE SUPPLIES	304.06
Total LAWSON PRODUCTS, INC.:					304.06
Total 77354:					304.06
LISA JUNE					
11/23	11/06/2023	77355	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	275.00
Total LISA JUNE:					275.00
Total 77355:					275.00
MACQUEEN EMERGENCY					
11/23	11/06/2023	77356	216-336-930-000	REPAIRS - EQUIPMENT	2,117.00
Total MACQUEEN EMERGENCY:					2,117.00
Total 77356:					2,117.00
MAURINE SALSBUURY					
11/23	11/06/2023	77357	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	4.00
Total MAURINE SALSBUURY:					4.00
Total 77357:					4.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
MESSA					
11/23	11/06/2023	77358	202-463-716-000	HOSPITALIZATION INSURANCE	346.82
11/23	11/06/2023	77358	202-483-716-000	HOSPITALIZATION INSURANCE	344.74
11/23	11/06/2023	77358	101-172-716-000	HOSPITALIZATION INSURANCE	391.27
11/23	11/06/2023	77358	101-262-716-000	HOSPITALIZATION INSURANCE	64.49
11/23	11/06/2023	77358	101-253-716-000	HOSPITALIZATION INSURANCE	871.94
11/23	11/06/2023	77358	101-260-716-000	HOSPITALIZATION INSURANCE	296.66
11/23	11/06/2023	77358	101-265-716-000	HOSPITALIZATION INSURANCE	832.36
11/23	11/06/2023	77358	101-301-716-000	HOSPITALIZATION INSURANCE	6,362.94
11/23	11/06/2023	77358	591-536-716-000	HOSPITALIZATION INSURANCE	69.36
11/23	11/06/2023	77358	591-540-716-000	HOSPITALIZATION INSURANCE	1,872.81
11/23	11/06/2023	77358	596-560-716-000	HOSPITALIZATION INSURANCE	522.48
11/23	11/06/2023	77358	596-521-716-000	HOSPITALIZATION INSURANCE	138.73
11/23	11/06/2023	77358	661-575-716-000	HOSPITALIZATION INSURANCE	393.17
11/23	11/06/2023	77358	101-000-231-006	HEALTH INSURANCE WITHHOLDING	6,098.46
11/23	11/06/2023	77358	216-336-716-000	HOSPITALIZATION INSURANCE	12.90
11/23	11/06/2023	77358	590-560-716-000	HOSPITALIZATION INSURANCE	2,906.63
11/23	11/06/2023	77358	590-536-716-000	HOSPITALIZATION INSURANCE	69.36
11/23	11/06/2023	77358	590-540-716-000	HOSPITALIZATION INSURANCE	3,016.73
11/23	11/06/2023	77358	590-545-716-000	HOSPITALIZATION INSURANCE	485.54
11/23	11/06/2023	77358	591-560-716-000	HOSPITALIZATION INSURANCE	1,168.84
11/23	11/06/2023	77358	203-463-716-000	HOSPITALIZATION INSURANCE	416.18
11/23	11/06/2023	77358	203-483-716-000	HOSPITALIZATION INSURANCE	344.74
11/23	11/06/2023	77358	204-442-716-000	HOSPITALIZATION INSURANCE	208.09
11/23	11/06/2023	77358	204-483-716-000	HOSPITALIZATION INSURANCE	193.13
11/23	11/06/2023	77358	248-441-716-000	HOSPITALIZATION INSURANCE	69.36
11/23	11/06/2023	77358	248-728-716-000	HOSPITALIZATION INSURANCE	12.90
11/23	11/06/2023	77358	101-371-716-000	HOSPITALIZATION INSURANCE	71.95
11/23	11/06/2023	77358	101-702-716-000	HOSPITALIZATION INSURANCE	96.74
11/23	11/06/2023	77358	101-441-716-000	HOSPITALIZATION INSURANCE	2,674.26
11/23	11/06/2023	77358	101-751-716-000	HOSPITALIZATION INSURANCE	138.73
Total MESSA:					30,492.31
Total 77358:					30,492.31
MICH ASS'N OF MUNICIPAL CLERKS					
11/23	11/06/2023	77359	101-260-960-000	EDUCATION AND TRAINING	1,400.00
Total MICH ASS'N OF MUNICIPAL CLERKS:					1,400.00
Total 77359:					1,400.00
MICHIGAN ASSOCIATION OF CHIEFS OF POLICE					
11/23	11/06/2023	77360	101-301-960-000	EDUCATION & TRAINING, DUES	115.00
Total MICHIGAN ASSOCIATION OF CHIEFS OF POLICE:					115.00
Total 77360:					115.00
MICHIGAN DEPT OF TREASURY					
11/23	11/06/2023	77361	101-253-969-000	TAX - PENALTY & INTEREST	121.25

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total MICHIGAN DEPT OF TREASURY:					121.25
Total 77361:					121.25
MICHIGAN MUNICIPAL LEAGUE					
11/23	11/06/2023	77362	101-441-801-000	CONTRACTED SERVICES	540.00
11/23	11/06/2023	77362	590-540-801-000	CONTRACTED SERVICES	180.00
Total MICHIGAN MUNICIPAL LEAGUE:					720.00
Total 77362:					720.00
MICHIGAN PIPE & VALVE-SAGINAW					
11/23	11/06/2023	77363	591-540-776-000	O&M SUPPLIES	120.00
11/23	11/06/2023	77363	591-540-776-000	O&M SUPPLIES	425.82
Total MICHIGAN PIPE & VALVE-SAGINAW:					545.82
Total 77363:					545.82
MOORE MOTOR SALES					
11/23	11/06/2023	77364	661-575-776-000	MAINTENANCE SUPPLIES	41.85
11/23	11/06/2023	77364	216-336-930-000	REPAIRS - EQUIPMENT	416.33
Total MOORE MOTOR SALES:					458.18
Total 77364:					458.18
NEW PIG CORPORATION					
11/23	11/06/2023	77365	216-336-740-000	OPERATING SUPPLIES	1,250.28
Total NEW PIG CORPORATION:					1,250.28
Total 77365:					1,250.28
OAKLAND COUNTY					
11/23	11/06/2023	77366	101-301-750-000	POLICE TECHNOLOGY	1,074.50
Total OAKLAND COUNTY:					1,074.50
Total 77366:					1,074.50
ODP BUSINESS SOLUTIONS, LLC					
11/23	11/06/2023	77367	101-253-740-000	OFFICE SUPPLIES	49.99
Total ODP BUSINESS SOLUTIONS, LLC:					49.99
Total 77367:					49.99
PIZZA HUT					
11/23	11/06/2023	77368	216-336-960-000	EDUCATION & TRAINING	320.00

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total PIZZA HUT:					320.00
Total 77368:					320.00
R&R TECHNICAL SERVICES					
11/23	11/06/2023	77369	202-483-853-000	TELEPHONE	20.45
11/23	11/06/2023	77369	203-483-853-000	TELEPHONE	20.45
11/23	11/06/2023	77369	204-483-853-000	TELEPHONE	20.45
11/23	11/06/2023	77369	248-728-853-000	TELEPHONE	55.00
11/23	11/06/2023	77369	216-336-853-000	TELEPHONE	55.00
11/23	11/06/2023	77369	101-253-853-000	TELEPHONE	27.50
11/23	11/06/2023	77369	101-260-853-000	TELEPHONE	27.50
11/23	11/06/2023	77369	101-371-853-000	TELEPHONE	20.50
11/23	11/06/2023	77369	101-702-853-000	TELEPHONE	20.45
11/23	11/06/2023	77369	101-441-853-000	TELEPHONE	20.45
11/23	11/06/2023	77369	101-703-853-000	TELEPHONE	20.45
11/23	11/06/2023	77369	590-540-801-000	CONTRACTED SERVICES	47.50
11/23	11/06/2023	77369	591-540-801-000	CONTRACTED SERVICES	47.50
11/23	11/06/2023	77369	596-521-801-000	CONTRACTED SERVICES	23.75
11/23	11/06/2023	77369	101-265-801-000	CONTRACTED SERVICES	45.00
11/23	11/06/2023	77369	101-751-801-000	CONTRACTED SERVICES	15.00
11/23	11/06/2023	77369	101-172-853-000	TELEPHONE	55.00
11/23	11/06/2023	77369	101-172-801-000	CONTRACTED SERVICES	95.00
11/23	11/06/2023	77369	101-253-801-000	CONTRACTED SERVICES	47.50
11/23	11/06/2023	77369	101-260-801-000	CONTRACTED SERVICES	47.50
11/23	11/06/2023	77369	101-301-801-000	CONTRACTED SERVICES	71.25
11/23	11/06/2023	77369	101-441-801-000	CONTRACTED SERVICES	71.25
11/23	11/06/2023	77369	216-336-801-000	CONTRACTED SERVICES	23.75
11/23	11/06/2023	77369	101-703-801-000	CONTRACTED SERVICES	55.16
11/23	11/06/2023	77369	101-703-801-000	CONTRACTED SERVICES	263.88
11/23	11/06/2023	77369	101-101-801-000	CONTRACTED SERVICES	30.00
11/23	11/06/2023	77369	101-301-801-000	CONTRACTED SERVICES	55.00
11/23	11/06/2023	77369	101-253-801-000	CONTRACTED SERVICES	2.50
11/23	11/06/2023	77369	101-260-801-000	CONTRACTED SERVICES	2.50
11/23	11/06/2023	77369	590-540-801-000	CONTRACTED SERVICES	5.00
11/23	11/06/2023	77369	101-101-801-000	CONTRACTED SERVICES	90.00
11/23	11/06/2023	77369	101-260-801-000	CONTRACTED SERVICES	37.50
11/23	11/06/2023	77369	101-301-801-000	CONTRACTED SERVICES	15.00
11/23	11/06/2023	77369	101-441-801-000	CONTRACTED SERVICES	30.00
11/23	11/06/2023	77369	216-336-801-000	CONTRACTED SERVICES	15.00
11/23	11/06/2023	77369	590-540-801-000	CONTRACTED SERVICES	15.00
11/23	11/06/2023	77369	591-540-801-000	CONTRACTED SERVICES	30.00
11/23	11/06/2023	77369	590-540-853-000	TELEPHONE	20.45
11/23	11/06/2023	77369	591-540-853-000	TELEPHONE	20.45
11/23	11/06/2023	77369	596-560-853-000	TELEPHONE	20.45
11/23	11/06/2023	77369	661-575-853-000	TELEPHONE	55.00
11/23	11/06/2023	77369	101-172-801-000	CONTRACTED SERVICES	45.00
11/23	11/06/2023	77369	101-253-801-000	CONTRACTED SERVICES	37.50
11/23	11/06/2023	77369	101-301-853-000	TELEPHONE & PAGERS	20.45

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total R&R TECHNICAL SERVICES:					1,764.04
Total 77369:					1,764.04
SEAN MONTGOMERY					
11/23	11/06/2023	77370	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	43.00
11/23	11/06/2023	77370	248-733-956-002	FARMER'S MARKET - KC PROG EXP	4.00
Total SEAN MONTGOMERY:					47.00
Total 77370:					47.00
SHIRLEY PHILLIPS					
11/23	11/06/2023	77371	248-733-956-002	FARMER'S MARKET - KC PROG EXP	21.00
Total SHIRLEY PHILLIPS:					21.00
Total 77371:					21.00
SILVERSMITH DATA					
11/23	11/06/2023	77372	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	1,050.00
11/23	11/06/2023	77372	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	1,050.00
Total SILVERSMITH DATA:					2,100.00
Total 77372:					2,100.00
STATE OF MICHIGAN - EGLE					
11/23	11/06/2023	77373	591-540-777-000	STATE WATER TESTING & PERMITS	1,618.08
Total STATE OF MICHIGAN - EGLE:					1,618.08
Total 77373:					1,618.08
STEPHENS TIRE SERVICE					
11/23	11/06/2023	77374	661-575-930-000	CONTRACTED REPAIRS	384.00
Total STEPHENS TIRE SERVICE:					384.00
Total 77374:					384.00
TEAM FINANCIAL GROUP					
11/23	11/06/2023	77375	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	299.00
Total TEAM FINANCIAL GROUP:					299.00
Total 77375:					299.00
THOMAS REESE					
11/23	11/06/2023	77376	591-540-960-000	EDUCATION & TRAINING	51.10

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total THOMAS REESE:					51.10
Total 77376:					51.10
TIFFANY BEHERNDS					
11/23	11/06/2023	77377	248-733-956-002	FARMER'S MARKET - KC PROG EXP	10.00
Total TIFFANY BEHERNDS:					10.00
Total 77377:					10.00
TOM GRASS					
11/23	11/06/2023	77378	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	9.00
11/23	11/06/2023	77378	248-733-956-002	FARMER'S MARKET - KC PROG EXP	1.00
Total TOM GRASS:					10.00
Total 77378:					10.00
TOM KRAUSE					
11/23	11/06/2023	77379	248-733-900-000	FARMERS MARKET - ADVERTISING	140.00
Total TOM KRAUSE:					140.00
Total 77379:					140.00
TUSCOLA COUNTY					
11/23	11/06/2023	77380	101-257-801-000	CONTRACTED SERVICES	2,433.17
Total TUSCOLA COUNTY:					2,433.17
Total 77380:					2,433.17
TUSCOLA COUNTY BPW					
11/23	11/06/2023	77381	390-905-993-000	BOND INTEREST PAYMENTS - NEW	16,714.05
Total TUSCOLA COUNTY BPW:					16,714.05
Total 77381:					16,714.05
TUSCOLA COUNTY ROAD COMMISSION					
11/23	11/06/2023	77382	661-575-930-000	CONTRACTED REPAIRS	1,128.24
Total TUSCOLA COUNTY ROAD COMMISSION:					1,128.24
Total 77382:					1,128.24
TUSCOLA COUNTY TREASURER					
11/23	11/06/2023	77383	101-000-432-005	LIEU OF TAX DISTRIB-MOBILE EST	110.00
11/23	11/06/2023	77383	101-000-222-005	DUE TO COUNTY - INTEREST	73.18
11/23	11/06/2023	77383	101-000-222-005	DUE TO COUNTY - INTEREST	112.18

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/06/2023	77383	101-000-228-001	DUE TO CTY - STATE EDUCATION	5,582.41
11/23	11/06/2023	77383	101-000-222-000	DUE TO CTY - COUNTY OPERATING	3,641.63
Total TUSCOLA COUNTY TREASURER:					9,519.40
Total 77383:					9,519.40
UNIFIRST CORPORATION					
11/23	11/06/2023	77384	590-540-776-000	OM&R SUPPLIES NORMAL	21.64
11/23	11/06/2023	77384	101-265-776-000	O&M SUPPLIES	18.45
11/23	11/06/2023	77384	216-336-740-000	OPERATING SUPPLIES	25.75
11/23	11/06/2023	77384	101-265-776-000	O&M SUPPLIES	21.00
11/23	11/06/2023	77384	101-265-776-000	O&M SUPPLIES	23.00
Total UNIFIRST CORPORATION:					109.84
Total 77384:					109.84
USA BLUEBOOK					
11/23	11/06/2023	77385	590-540-776-000	OM&R SUPPLIES NORMAL	19.95
Total USA BLUEBOOK:					19.95
Total 77385:					19.95
W W WILLIAMS					
11/23	11/06/2023	77386	590-540-801-000	CONTRACTED SERVICES	1,043.00
Total W W WILLIAMS:					1,043.00
Total 77386:					1,043.00
71-B DISTRICT COURT					
11/23	11/02/2023	77387	101-253-760-000	POSTAGE	16.00
Total 71-B DISTRICT COURT:					16.00
Total 77387:					16.00
CONSUMERS ENERGY					
10/23	10/24/2023	800041	591-540-921-000	GAS (UTILITY)	398.75
10/23	10/24/2023	800041	591-540-921-000	GAS (UTILITY)	16.00
10/23	10/24/2023	800041	101-265-921-000	GAS	110.78
10/23	10/24/2023	800041	590-540-921-000	GAS (Consumers Energy)	796.89
10/23	10/24/2023	800041	101-265-921-000	GAS	120.75
10/23	10/24/2023	800041	591-540-921-000	GAS (UTILITY)	16.00
10/23	10/24/2023	800041	591-540-921-000	GAS (UTILITY)	23.15
10/23	10/24/2023	800041	101-265-921-000	GAS	16.00
10/23	10/24/2023	800041	248-728-921-000	GAS	16.00
Total CONSUMERS ENERGY:					1,514.32

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total 800041:					1,514.32
DTE ENERGY					
10/23	10/30/2023	800042	590-540-920-000	ELECTRIC	7,306.59
10/23	10/30/2023	800042	101-441-926-000	STREET LIGHTS - ELECTRIC	4,777.60
10/23	10/30/2023	800042	101-441-926-000	STREET LIGHTS - ELECTRIC	146.52
10/23	10/30/2023	800042	101-441-926-000	STREET LIGHTS - ELECTRIC	146.98
10/23	10/30/2023	800042	590-545-920-000	ELECTRIC - LIFT STATIONS	180.99
10/23	10/30/2023	800042	591-540-920-000	ELECTRIC - WELLHOUSES	481.80
10/23	10/30/2023	800042	590-545-920-000	ELECTRIC - LIFT STATIONS	55.55
10/23	10/30/2023	800042	590-545-920-000	ELECTRIC - LIFT STATIONS	46.79
10/23	10/30/2023	800042	590-545-920-000	ELECTRIC - LIFT STATIONS	25.00
10/23	10/30/2023	800042	101-265-920-000	ELECTRIC	911.57
10/23	10/30/2023	800042	101-703-920-000	ELECTRIC	14.87
10/23	10/30/2023	800042	101-441-926-000	STREET LIGHTS - ELECTRIC	15.56
10/23	10/30/2023	800042	101-265-920-000	ELECTRIC	481.80
10/23	10/30/2023	800042	590-545-920-000	ELECTRIC - LIFT STATIONS	62.50
10/23	10/30/2023	800042	101-751-920-000	ELECTRIC	14.87
10/23	10/30/2023	800042	101-751-920-000	ELECTRIC	15.31
10/23	10/30/2023	800042	591-540-920-000	ELECTRIC - WELLHOUSES	872.73
10/23	10/30/2023	800042	101-441-926-000	STREET LIGHTS - ELECTRIC	15.90
10/23	10/30/2023	800042	101-754-920-000	ELECTRIC	33.00
10/23	10/30/2023	800042	204-444-920-000	ELECTRIC - PARKING LOTS	36.14
10/23	10/30/2023	800042	590-545-920-000	ELECTRIC - LIFT STATIONS	97.20
10/23	10/30/2023	800042	590-545-920-000	ELECTRIC - LIFT STATIONS	43.14
10/23	10/30/2023	800042	591-540-920-000	ELECTRIC - WELLHOUSES	717.94
10/23	10/30/2023	800042	590-545-920-000	ELECTRIC - LIFT STATIONS	106.01
10/23	10/30/2023	800042	590-545-920-000	ELECTRIC - LIFT STATIONS	31.14
10/23	10/30/2023	800042	101-751-920-000	ELECTRIC	114.28
10/23	10/30/2023	800042	204-444-920-000	ELECTRIC - PARKING LOTS	70.22
10/23	10/30/2023	800042	101-751-920-000	ELECTRIC	57.58
10/23	10/30/2023	800042	101-441-926-000	STREET LIGHTS - ELECTRIC	131.79
10/23	10/30/2023	800042	591-540-920-000	ELECTRIC - WELLHOUSES	6,596.88
10/23	10/30/2023	800042	204-444-920-000	ELECTRIC - PARKING LOTS	83.05
10/23	10/30/2023	800042	248-728-920-000	ELECTRIC	230.03
10/23	10/30/2023	800042	101-753-920-000	ELECTRIC	184.92
10/23	10/30/2023	800042	101-703-920-000	ELECTRIC	27.89
10/23	10/30/2023	800042	248-728-920-000	ELECTRIC	31.60
10/23	10/30/2023	800042	590-545-920-000	ELECTRIC - LIFT STATIONS	152.98

Total DTE ENERGY: 24,318.72

Total 800042: 24,318.72

PITNEY BOWES BANK INC PURCHASE POWER

11/23	11/06/2023	800043	101-253-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	101-172-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	101-260-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	101-262-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	101-301-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	101-371-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	216-336-760-000	POSTAGE	12.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/23	11/06/2023	800043	590-540-760-000	POSTAGE	125.00
11/23	11/06/2023	800043	591-540-760-000	POSTAGE	125.00
11/23	11/06/2023	800043	596-521-760-000	POSTAGE	75.00
11/23	11/06/2023	800043	661-575-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	101-441-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	101-751-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	101-702-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	202-483-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	203-483-760-000	POSTAGE	12.50
11/23	11/06/2023	800043	204-483-760-000	POSTAGE	12.50
Total PITNEY BOWES BANK INC PURCHASE POWER:					500.00
Total 800043:					500.00
WEX BANK					
11/23	11/01/2023	800044	661-575-860-000	GAS/OIL	523.08
11/23	11/01/2023	800044	216-336-860-000	GAS & OIL	113.86
11/23	11/01/2023	800044	101-371-860-000	GAS	29.22
11/23	11/01/2023	800044	101-301-860-000	GAS/OIL/TIRES	1,210.51
11/23	11/01/2023	800044	590-540-860-000	GAS/OIL/DIESEL	124.78
Total WEX BANK:					2,001.45
Total 800044:					2,001.45
Grand Totals:					443,419.06

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
BOB ESCHENBACHER
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 1, 2023
RE: Agenda Item – Gingerbread Festival Road Closures

Members of the Caro City Council,

As you are aware, the Gingerbread Festival annually requests road closures in order to have their event, as such they have sent in this annual request. They are requesting the following road closures:

1. The Caro Chamber of Commerce is requesting to utilize the north bound lane of N Almer Street between State Street and Burnside, the south bound lane of Burnside between N Almer and State Street, and the alley that runs behind the businesses that runs from Burnside to N Almer for carriage rides use on Friday evening Dec 1st 4:00pm – 8:00pm
2. Temporary pause traffic on State Street/M-81 between Sherman Street down State Street to Trudeau Square Friday at 6:00pm (approximately <5 mins) for the Caro High School Choir, Band, and Fire Truck for Santa's arrival.
3. To close Lincoln Street parking lot Friday Dec 1st at 8am to 9pm (parking area next to State Savings Bank) for possible use by DDA Director for food truck parking area.
4. Close Lincoln Street between State Street and Sheridan Street Friday Dec 1st at 8am to 10pm for possible use by DDA Director for food trucks.
5. To close W Burnside Street between State Street and Sheridan Street for possible use by DDA Director for vendors Friday Dec 1st at 3pm to 10pm.

The request has been reviewed and approved by Police Chief Newcomb, Fire Chief Heckroth and DPW Superintendent Reese. We will work with the Chamber on the other requests laid out in their letter to the city.

Your options for motions are:

1. Authorize the requested road closures for the Gingerbread Festival.
2. Table for further discussion.
3. Take no action.



October 31, 2023

City Council
City of Caro
317 South State Street
Caro, MI 48723
RE: Gingerbread Village 2023

Dear City/Council Members:

The Caro Chamber of Commerce Gingerbread Village committee has set the 2023 date of November 30, 2023 to December 2, 2023. We would like to request the following from the City:

- ✓ The Caro Chamber of Commerce is requesting to utilize the north bound lane of N Almer Street between State Street and Burnside, the south bound lane of Burnside between N Almer and State Street, and the alley that runs behind the businesses that runs from Burnside to N Almer for carriage rides use on Friday evening Dec 1st 4:00pm – 8:00pm;
 - ✓ Temporary pause traffic on State Street/M-81 between Sherman Street down State Street to Trudeau Square Friday at 6:00pm (approximately <5 mins) for the Caro High School Choir, Band, and Fire Truck for Santa's arrival;
 - ✓ To close Lincoln Street parking lot Friday Dec 1st at 8am to 9pm (parking area next to State Savings Bank) for possible use by DDA Director for food truck parking area;
 - ✓ Close Lincoln Street between State Street and Sheridan Street Friday Dec 1st at 8am to 10pm for possible use by DDA Director for food trucks;
 - ✓ To close W Burnside Street between State Street and Sheridan Street for possible use by DDA Director for vendors Friday Dec 1st at 3pm to 10pm.
1. Placement of (2) port-a-johns on Thursday November 30, 2023 to December 2, 2023, for the event on Thursday, Friday, and Saturday. Port-a-johns to be placed at the following locations: (1) in parking lot behind Kretschky's Smokey BBQ (1) in parking area behind/next to food trucks on Lincoln Street. We will obtain the port-a-johns from an outside source.
 2. Use of sidewalks on State Street, both sides, from Frank Street to Lincoln Street on Friday December 1 and Saturday December 2 for Business Sales, and family activities;
 3. Assistance from DPW with coordination of (3) picnic tables (stored at the old recycle center building) in food truck area on Lincoln Street Parking; use and set up assistance of (2) burn barrels to be set up at food truck location on Lincoln St and one behind Trudeau Square (permission has been granted for use of Square) and (7) garbage barrels (1) to be placed in Trudeau Square and one (1) on sidewalk in front of Trudeau Square and one (1) in city parking lot behind Trudeau Square and (3) in/on Lincoln Street/parking lot at/ near food trucks. Plastic bags for the garbage barrels brought to the Chamber office. Electrical outlets on light posts to be in working order.

4. Request for DPW to place applicable detour signage/festival in progress signs in approximate locations with sandbags to weigh the signs down.
5. The Chamber will meet with Caro Police Department officials prior to the event and provide names and cell phone numbers of Chamber Board members and committee members involved.
6. Requesting the cooperation of DPW Superintendent and DPW staff to assist us with miscellaneous items.

If there are any questions, please call the Chamber office 673-5211.

Sincerely,

Caro Chamber of Commerce
Caro Chamber of Commerce
E: carochamber101@gmail.com
PH: 989.673.5211

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
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DOREEN OEDY
JILL WHITE

TO: City Manager/ City Council
FROM: Rita Papp – City Clerk
SUBJECT: Banner Request – Gingerbread Festival
DATE: November 6, 2023

Background:

City of Caro has a Banner Policy. Only non-profit organizations will be authorized to hang banners within the city. The fee to hang a banner is \$150.00 per banner and must be paid prior to the banner being hung. We have received a Banner Request from Gingerbread Festival. Their request is to have one banner hung.

Option 1

Motion to approve the Banner Request from Gingerbread Festival,
November 20, 2023 – December 2, 2023.

Option 2

To deny the Banner Request.

Option 3

To postpone this matter for further discussion.

CITY OF CARO

Banner Policy

- Only non-profit organizations will be authorized to hang banners within the City.
- Banners shall be related to an activity, taking place within the City of Caro.
- Fees – Put up and take down charges (**must** be paid prior to the banner being hung)
1 Banner \$150.00
- City DPW Personnel will be responsible for arranging Banner placement.
- City Council must approve all requests for Banners.
- Banners shall be hung for a period not to exceed two weeks.
- Location of Banner will be determined by the City of Caro and shall be first come, first serve.
- No Banners will be stored by the City of Caro.
- Banners must be 24” to 28” wide and 25’ long with wind vents (1/2 moon slit).
- All Banners will be dropped off not sooner than 48 hours prior to the event and picked up no later than 48 hours after the event at DPW, 741 Hooper St. Caro.
- The City reserves the right to refuse any banners that are unsightly, material is not durable or are deemed a safety hazard.

BANNER REQUEST

NAME Susan Holder PHONE 673.5211 Chamber
989 670.1055

ORGANIZATION Caro Chamber

EVENT Gingerbread Village

DATE YOU WISH BANNERS TO BE PUT UP 11. 20. 2023 - December 2, 2023

DATE YOU WISH BANNERS TO BE TAKEN DOWN after December 2, 2023

Approved By: _____ Date _____
City Council
By: City Clerk

Payment Received by: _____ Date _____

Adopted by Council: 04-03-06

Revised 9-19-22

Policy # 06-002



CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
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VACANT
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CHARLOTTE KISH
JILL WHITE

TO: City Manager/ City Council
FROM: Rita Papp – City Clerk
SUBJECT: Re-Appointments – City of Caro Boards & Committees
DATE: November 6, 2023

I have contacted all individuals that their terms were to expire in November 2023, and I have received positive responses. I would like to recommend the following individuals be re-appointed to their respective board and/or committees.

Option 1: Motion to Re-Appoint the following:

Parks & Recreation Committee

Sue Ellen Greenlee – Re-Appoint for a 3-year term to expire November 2026.

Tanya Batschke – Re-Appoint for a 3-year term to expire November 2026.

Planning Commission

Mike Laethem – Re-Appoint for a 3-year term to expire November 2026.

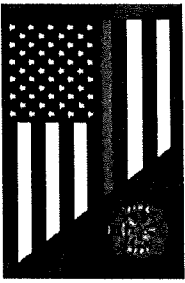
Art Rolland – Re-Appoint for a 3-year term to expire November 2026.

Zoning Board of Appeals

Brian Wilson – Re-Appoint for a 3-year term to expire November 2026.

Option 2: Take no action.

Option 3: Postpone this matter.



CITY OF CARO FIRE DEPARTMENT

317 S. State St. Caro Michigan 48723
Randall Heckroth, Caro Fire Chief
989-673-2226

To: City of Caro.

Council Members, City Mayor, City Manager

The City of Caro Fire Department is requesting the approval to purchase the following items

4-sets of Fire Fighter Bunker gear
From The Municipal Emergency Services
At a total price of \$12,400.00

This was budgeted at \$13,250.00 Capital Outlay Priority 1
#216-336-970-000 Fiscal year 2023/2024

The Fire Chief requested four bids and received three

Dinges Fire Company	\$13,680.00
Municipal Emergency Services	\$12,400.00
Phoenix Safety Outfitters	\$13,544.76
Allied Fire Sales Inc.	no quote

City of Caro, Fire Chief
Randall Heckroth

November 2, 2023



(877) 637-3473

Quote

Quote # QT1751683
 Date 10/21/2023
 Expires 11/15/2023
 Sales Rep Dorr, David
 PO # Morning Pride TOG - Tails
 Shipping Method FedEx Ground
 Customer CITY OF CARO FIRE DEPT (MI)
 Customer # C241435

Bill To

CITY OF CARO FIRE DEPT (MI)
 317 S. STATE STREET
 CARO MI 48723
 United States

Ship To

CITY OF CARO FIRE DEPT (MI)
 317 S. STATE STREET
 CARO MI 48723
 United States

Item	Alt Item #	Unit	Description	Qty	Unit Price	Amount
HFRP Tail Coat	Quote #23614MICARO / Specid #MICARO00001		Quote #23614MICARO / Specid #MICARO00001 HFRP Tail Coat Morning Pride Tails Turn Out Gear Coat per Caro FD Spec (see attached)	4	\$1,775.00	\$7,100.00
HFRP Tail Pant	Quote #23614MICARO / Specid #MICARO00002		Quote #23614MICARO / Specid #MICARO00002 HFRP Tail Pant Morning Pride LTO Turn Out Pant per Caro FD Spec (see attached)	4	\$1,325.00	\$5,300.00

Subtotal \$12,400.00
Shipping Cost \$0.00
Tax Total \$0.00
Total \$12,400.00

* Pricing valid for 4 to 24 sets of gear.
 * Gear ships 6 to 8 weeks.

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

Item	Alt Item #	Unit	Description	Qty	Unit Price	Amount
HFRP Tail Coat	Quote #23614MICARO / Specid #MICARO00001		Quote #23614MICARO / Specid #MICARO00001 HFRP Tail Coat Morning Pride Tails Turn Out Gear Coat per Caro FD Spec (see attached)	4	\$1,775.00	\$7,100.00
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						\$12,400.00
						\$0.00
						\$0.00
						\$12,400.00





Quotation: **228941**

(DO NOT PAY FROM THIS DOCUMENT/S&H MAY NOT BE INCLUDED)

Quotation Date: **31 Oct 2023**

REMITTANCE ADDRESS

PHOENIX Safety Outfitters
P.O. Box 20445
Upper Arlington, OH 43220

Shipping Method:

Account Rep: **Gary Salo**

Accounting Questions: **cgrogan@phoenixoutfitters.com**

Accounting Phone: **614-203-0247**

Physical Address:

PHOENIX Safety Outfitters
110 W Leffel Lane
Springfield, Ohio 45506
(937) 324-2537

Sales Tax Registrations:

Ohio (91-050790)

Indiana (0158424336)

Michigan (41-2241348)

EIN:

41-2241348

Quotation: 228941

(DO NOT PAY FROM THIS DOCUMENT/S&H MAY NOT BE INCLUDED)

Bill to:

RANDY HECKROTH
CARO FIRE DEPT
317 S STATE ST
CARO MI 48723
UNITED STATES
Customer Phone: 989-673-2002
Customer Email: Cfirecaro@centurytel.net

Ship to:

RANDY HECKROTH
CARO FIRE DEPT
317 S STATE ST
CARO MI 48723
UNITED STATES
Customer Phone: 989-673-2002
Customer Email: Cfirecaro@centurytel.net

Quotation Date: 31 Oct 2023

Shipping Method:

Account Rep: Gary Salo

Accounting Questions: cgrogan@phoenixoutfitters.com

Accounting Phone: 614-203-0247

Sales Tax Registrations:

Ohio (91-050790)

Indiana (0158424336)

Michigan (41-2241348)

Item ID	Item name	Qty	Item \$	Extended \$
	#Lion V Force Coat per Department Specs	4	\$1954.24	\$7816.96
	#Lion V Force Pant per Department Specs	4	\$1431.95	\$5727.80
			Subtotal	\$13544.76
			MI-ST TAX EXEMPT @ 0%	\$0.00
			Total	\$13544.76
			Paid to date	\$0.00



Bill To:

Caro City Fire Dept (Caro,MI)
 C/O: Randy Heckroth
 317 S. State Street
 Caro, MI 48723

Dinges Fire Company

243 E Main St.
 Amboy, IL 61310
 Phone: 815.857.2000
 www.DingesFire.com

Ship To:

Caro City Fire Dept (Caro,MI)(S)
 317 S. State Street
 Caro, MI 48723

Quantity	Item	Description	Price	Total
4	Lion-DFC-SD-APK9-SET	[PSGQ27285-B] SUPER-DELUXE IsoDri, Armor AP-K9 (Glide Ice AraFlo/RT7100) - Coat with 9x7x2 hand warmer pockets, Flashlight Strap FLS554 on Right Chest Options: - A - Outer Shell: Khaki Armor AP - B - Trim: [CT104PTY + PTC4PT3Y] YELLOW - NFPA - C - Yoke Lettering: [LTSL3YNS] YELLOW - Arched (CARO) - D - Additional Line of Yoke Lettering: [LTSL3YNS] YELLOW - Straight (F D) - E - Name Letter Panel: [LP34 + LPV13 + LPS10 + LTSL3YNS] YELLOW - Hanging - F - Wristlet: [CLW753] 8" Over-the-Hand with Thumb Hole - H - Coat Closure: [SF262] 3" Storm Flap with Zipper In/Velcro Out - I - DRD Flap Trim: [CTB26PTY] YELLOW - J - Waist: [BHS063 + BL079 + BL082] Aeroscape Escape Belt with LION recommended Sewn Belt Loops - K - D-Ring on Strap: [FLS595] D-Ring (Center-1" above left coat pocket)	\$3,420.00	\$13,680.00

* Sales tax will be applied to customers who have not provided a tax exempt certificate.

Sub \$13,680.00

Total

* Quote Created on 10/10/2023. Pricing valid for no more than 30 days, unless noted otherwise.

Shipping FREE

* Financing options may be available. Please contact your sales rep for more information and a payment estimate.

Total \$13,680.00

This is a quotation only. Please do not make payment based off this quotation. An invoice will be sent to you when product is ready for delivery. Contact your local sales representative with any questions or requests.

Notes:

Add a second Radio pocket to the Right chest even with and to the right of the Flashlight holder

PURCHASE ORDER

CITY OF CARO

317 SOUTH STATE STREET • CARO, MICHIGAN 48723 • (989) 673-7671

TO MES Municipal Emergency Services SHIP TO Fire

2655 N. Meridian RD.

Suite 6 Sanford, MI. 48657 FY 2023/2024

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.
11-2-2023					37336
QUANTITY	DESCRIPTION			PRICE	AMOUNT
4	set of Bunker Gear for Heath Peters			\$ 12,400.00	
	Andrew Ritter				
	Bryan Eschenbacher				
	Logan Logan Carpenter				
	#216 -				
	536 336-970-000				

NOT FOR RESALE FOR RESALE

TAX NUMBER _____ AUTHORIZED SIGNATURE [Signature]

13,250.00

ORIGINAL

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
BOB ESCHENBACHER
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 1, 2023
RE: Agenda Item – Roof Replacement at DPW Facility

Members of the Caro City Council,

As you know, during the budget process we included a project to repair the roof at the DPW Building. During the initial bidding of the project, there was a discrepancy between bidders whether or not a repair or replacement was required. Due to this, the project was evaluated by DuroLast, the manufacturer of our roofs, and bid specifications were developed by them for a replacement in most sections of the roof and a repair in one section.

As such, the project was placed out for bids per policy, i.e., in The Advertiser, the City of Caro website and Facebook page. Also, this was placed by the City on BidNet, an online bid site for those seeking bids, and was also picked up by Construct Connect, an online clearing house of bidders. The following six bids were received:

Bidder	Location	Bid Amount
Marlette Roofing	Marlette, MI	\$189,200.00
Thomas Brown and Son Roofing	Bay City, MI	\$193,965.00
Kawkawlin Roofing	Kawkawlin, MI	\$208,217.00
Buchinger Roofing	Reese, MI	\$209,700.00
Superior Services	Lansing, MI	\$255,491.00
Source One Construction	Wixom, MI	\$308,649.00

As this project was initially estimated to cost \$150,000.00 in the budget all of the bids came in higher due to the severity of the work needed, however, the lowest bid is only \$39,200.00 over the estimated budget. Therefore, no matter who is awarded the bid, a budget adjustment is required.

After reviewing the bids, qualifications, and experience of the bidders, I am recommending the bid be awarded to Marlette Roofing in the amount of \$189,200.00.

Your options for motions are:

1. Accept the bid from Marlette Roofing to repair and replace the roof at the DPW Facility per the bid documents in an amount of \$189,200.00, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate this project at the bid cost.
2. Accept the bid from another bidder to repair and replace the roof at the DPW Facility per the bid documents at the amount bid, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate this project at the bid cost.
3. Instruct the City Manager to rebid the project.
4. Postpone for further discussion.
5. Take no action.

MARLETTE ROOFING AND SHEET METAL

2650 Main Street | Marlette, MI 48453

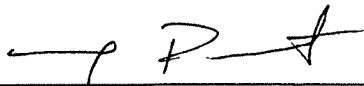
Proposal for

Roof Replacement at DPW Facility City of Caro

10/30/2023

Roof work at the DPW Facility per the bid specifications found on page 6 of the bid documents.

Total: \$189,200.00



Al Patrick, President

THOMAS BROWN & SON
ROOFING CO.

700 3rd STREET
PHONE: (989) 892-0069

BAY CITY, MICHIGAN 48708
FAX: (989) 892-2560

October 30, 2023

City of Caro
317 S. State Street
Caro, MI 48723

Areas 1, 2, 3, and 5 (as per description of work on page 6)

Area 4 (as per description of work on page 6)

- Remove existing roof to deck and haul away
- Install wood nailers on top of concrete parapet walls
- Install wood nailers on roof to match height of roof insulation
- Install two (2) layers of 1.5-inch isocyanurate roof insulation
- Install Duro-Last DLX .050 membrane mechanically fastened
- Install new metal edging on roof edges
- Install new gutters and downspouts at eave edges
- Flash all walls and roof penetrations
- Manufacturer's 20-year warranty included

Price \$193,965.00

If required, performance and payment bonds are an additional \$1,410.00.

If required, metal deck replacement will be installed at \$12.00 per square foot. If required, wood nailer replacement will be installed at \$2.50 per lineal foot.

Sincerely,



David LeBrun
President

**CITY OF CARO
 ROOF REPLACEMENT AT DPW FACILITY
 WORK AGREEMENT**

THIS AGREEMENT, made and entered into this 30th day of October, 2023, between the City of Caro, Michigan, a Michigan municipal corporation, of 317 South State Street, Caro, Michigan 48723, hereafter referred to as "City" and Kawkawlin Roofing Company of 2924 Old Kawkawlin Rd. Kawkawlin, MI 48631, hereinafter referred to as "Contractor," for the considerations stated herein, agree as follows:


1. The Contractor agrees to perform specified services in accordance with the Invitation to Bid, Specifications and Exhibits attached hereto and incorporated herein by reference.
2. The City shall pay to the Contractor, and the Contractor shall accept as full payment for the performance of this work, subject to any additions or deductions provided for, the contracted price of Two Hundred Eight Thousand Two Hundred Seventeen (dollars) and _____ (cents); (\$ 208,217.00). Such payment shall be made within thirty (30) days of completion and acceptance of work performed.
3. It is understood that the Invitation to Bid, Specifications, Work, Bid Proposal and all Addenda prepared for this project are all essential documents of this contract and are incorporated as a part of this agreement by reference.
4. This agreement shall be binding upon the personal representatives, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this document the day and year first above written.

CITY OF CARO, a Michigan Municipal Corporation

CONTRACTOR

By: _____
 (City Signature)

By: 
 (Signature of authorized officer)

Its: _____

 (Name - printed or typed)

Its: Estimator

Dave Arthur
 (Contractor's name - printed or typed)

_____ Kawkawlin Roofing Company
 (Company Name)

_____ 10/30/23
 (date)

_____ 10/30/23
 (date)

* Decking replacement, if necessary, to be added to the contract at: \$11.00 per sq.ft.



PROPOSAL

BUCHINGER ROOFING, INC.

1888 N. Gera Rd. Reese, MI 48757
Phone: 989-868-3621 Fax: 989-868-3660
buchinger.roofing@gmail.com

Proposal Submitted to:

City of Caro

JOB NAME:

Caro DPW

Phone: 989-673-2226

Email:

Address: 741 S Hooper St

Caro, MI 48723

October-26-2023

We PROPOSE hereby to furnish material and labor- complete in accordance with specifications below, for the sum

Of: TWO HUNDRED NINE THOUSAND SEVEN HUNDRED AND 00/100-----(\$209,700.00)

Payment to be made as follows:

50% DUE DAY OF SHIP DATE FROM DURO-LAST

BALANCE DUE UPON COMPLETION This proposal may be withdrawn by us if not accepted in 30 days.

WARRANTY VOID IF NOT PAID AS SPECIFIED. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature:

JUSTIN SHOLES

- FURNISH ALL LABOR, MATERIAL AND EQUIPMENT FOR THE FOLLOWING:
- TEAR OFF EXISTING ROOF SYSTEMS DOWN TO ROOF DECK, ROOF AREA 1,2,3,&5
- INSPECT ROOF DECK AND REPLACE ANY ROTTEN DECKING.
- INSPECT AND REPLACE ANY ROTTEN WOOD NAILERS.
- INSTALL 2 LAYER OF 1.5 INCH ISO INSULATION.
- INSTALL A 50 MIL WHITE DURO-LAST ROOF SYSTEM PER MANUFACTURER'S SPECIFICATIONS.
- INSTALL NEW DURO-LAST CUSTOM-MADE PARAPET WALL FLASHING.
- INSTALL NEW DURO-LAST TWO-WAY BREATHER VENTS.
- INSTALL DURO-LAST CUSTOM FABRICATED CURB & STACK FLASHINGS.
- INSTALL NEW DURO-LAST COMPRESSION METAL ON EXTERIOR EDGES.
- INSTALL NEW DURO-LAST TERMINATION BAR WHERE REQUIRED.
- INSTALL NEW 6 INCH COMMERCIAL SEEMLESS GUTTER.
- REFLASH EXISTING ROOF DRAINS TO SPECIFICATIONS.
- SEAL OFF ALL ROOF EDGES, ALL ROOF PENETRATIONS AS REQUIRED BY MANUFACTURER.
- INSTALL 1 SINGLE ROW OF 5FT WALK WAY PAD ON ROOF AREA 2 FOR ICE FALL.
- CLEAN UP ALL JOB DEBRIS AND DISPOSE OF.
- PROVIDE TO OWNER A 20 YEAR LABOR AND MATERIAL WARRANTY.
- ALL TAXES, INSURANCES AND BUILDING PERMIT FEES ARE INCLUDED.
- SECTION 4: REPLACE LOOSE FASTNERS, RECAULK TERMINATION BAR, INCLUDE UP TO 20-6INCH ROUND ROOF PATCHES.

NOTE: METAL DECK REPLACEMENT ADDITIONAL COST OF (\$7.60) A SQUARE FOOT.
WOOD NAILER REPLACEMENT ADDITIONAL COST OF (\$4.20) A LINEAR FOOT

Acceptance of Proposal- The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date of acceptance: _____

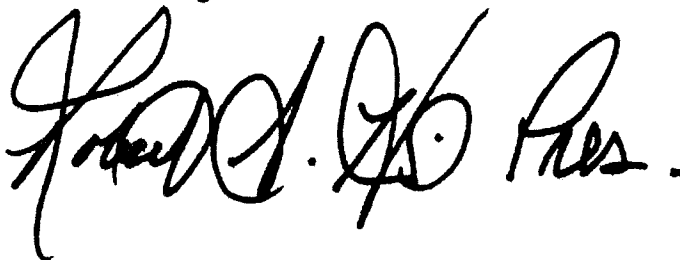
all additional engineering services or inspections required by building authority are an addition to Base bid.

All rotted wood shall be replaced on a time and material basis or as noted in proposal contract. This proposal when accepted shall constitute the entire agreement between the parties hereto. We will use precaution during inclement weather when reroofing, however we are not to be held responsible for interior damage to building, including plaster, furnishings and personal belongings during progress of work. We shall not be responsible for any damage or delay due to strikes, fire, accidents, or other causes beyond our control, nor for inherent defects in the premises on which work is to be done. Due precaution will be taken, but we must be allowed access to buildings and will not be responsible for any damage to lawns or shrubberies, sidewalks, driveways, sprinkler systems, water lines, septic tanks or lines, fiberglass or plastic roofs, screen enclosures, pools and patios. Please be advised, in the areas where you have open beam ceilings there may be light debris and small rocks sifting through the sheathing boards. Please take precautions to cover any carpeting or furniture that you do not wish to be soiled as we cannot be responsible for such damage. Any loose objects should be taken down, as vibrations from work could cause damage. Any structural changes or wood work would be the responsibility of the buyer unless otherwise specified herein. By acceptance of this agreement, owner agrees that Superior Services RSH Inc. shall have no liability whatsoever for any claims (to person or property) arising out of, or associated in any way with the existence, growth, creation, disturbance, elimination and/or migration of mold, mildew, or any other organic substance including any associated spores and the migration of such spores. This agreement constitutes the entire understanding of the parties and no other understanding shall be binding unless in writing signed by both parties.

We Propose hereby to furnish material and labor, complete in accordance with these specifications, for the sum of **\$255491.00**

Payable as follows: **50% down; Balance on completion - Net 10 days**

Authorized Signature:



**Robert S. Heins, President
Superior Services R.S.H., Inc.**

ACCEPTANCE OF PROPOSAL:

The prices, specifications and conditions are satisfactory and are hereby accepted. You are

Superior Services R.S.H., Inc. - Corporate Headquarters - 5411 W. Grand River Avenue , Lansing , MI 48906
www.SuperiorServicesRSH.com
p: (800) 843-6561 f: (517) 321-4995
License No: Michigan-2102067187 Florida-CCC1327449

Proposal

Date: October 28, 2023

TO: City of Caro
Attn: City Clerk
317 S. State Street
Caro, MI 48723
989-673-7671

PROJECT: DPW Facility
741 S. Hooper Street
Caro, MI 48723

Roof Areas 1, 2, 3, & 5

- Tear off existing roof systems down to the roof deck.
- Inspect existing roof deck and replace any rotted or damaged decking. Deck replacement will be based on a predetermined square foot replacement cost.
- Inspect and replace any rotted or damaged wood nailer. Wood nailer replacement will be based on a predetermined lineal foot cost.
- Install DuroLast, DLX 50 mil, white, over (2) layers of ISO insulation, mechanically fastened.
- Install two-way breather vents per manufacturers specifications.
- Flash and seal all roof penetrations per manufacturers specifications.
- Encapsulate the parapet wall between roof area 1 & 3.
- Encapsulate all exterior parapet walls on roof areas.
- Install new 2-piece metal compression fascia to roof perimeter. 24 gauge – from standard color chart.
- Install new Exceptional Metals, DX6 gutter to roofs areas 1, 2, 3 and 5. 24 gauge – from standard color chart.
- Install new 3 x 4 down spouts to match.
- Install a single row of 5' wide walk pads on roof area 2. Walk pads should be placed at ice fall line from area 1.
- Complete clean up and removal of all job-related debris.
- Provide a 20-year manufacturer's warranty covering 100% material and labor.

Roof Area 4:

- Replace loose fasteners on parapet termination bar.
- Recalk termination bar on parapets.
- Include installing up to 20 - 6" round roof patches to misc. areas in roof membrane.

Proposal valid for thirty days from above date.
Only work stated will be performed unless a change order is received.
Satellite, antenna removal only, does not include any calibration.
50 % deposit upon roof material being loaded.
Balance upon delivery of warranty.

Roof deck replacement: Metal - \$ 14.00 per sf., Wood – 1x – 4 8.00 per lf., OSB - \$ 75.00 per sheet.
Manufacturer's warranty – 20-year NDL
Source One Construction, LLC – 2-year workmanship.

Total Cost: Three hundred, eight thousand, six hundred forty-nine dollars and zero cents. \$ 308,649.00

Craig Bancroft
m: 248-561-3740
cbancroft@sourceonecs.com

Derek Bain
m: 248-515-4642
dbain@sourceonecs.com

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
BOB ESCHENBACHER
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 1, 2023
RE: Agenda Item – Roof Repair and Replacement at City Hall

Members of the Caro City Council,

As you know, during the budget process we included a project to repair the roof at City Hall over the Fire Department Training Room. The project was evaluated by DuroLast, the manufacturer of our roofs, and bid specifications were developed by them for a repair of the listed section. During their inspection, they determined the roof over the Mechanical Room in the back corner of City Hall was failing and also needed replacement.

As such, the project was placed out for bids per policy, i.e., in The Advertiser, the City of Caro website and Facebook page. Also, this was placed by the City on BidNet, an online bid site for those seeking bids, and was also picked up by Construct Connect, an online clearing house of bidders. The following three bids were received:

Bidder	Location	Bid Amount
Marlette Roofing	Marlette, MI	\$28,960.00
Buchinger Roofing	Reese, MI	\$43,400.00
Source One Construction	Wixom, MI	\$53,750.00

As this project was initially estimated to cost \$15,500.00 in the budget all of the bids came in higher due to the discovery of the need to replace the roof over the Mechanical room. Therefore, no matter who is awarded the bid, a budget adjustment is required.

After reviewing the bids, qualifications, and experience of the bidders, I am recommending the bid be awarded to Marlette Roofing in the amount of \$28,960.00.

Your options for motions are:

1. Accept the bid from Marlette Roofing to repair and replace the roof at City Hall per the bid documents in an amount of \$28,960.00, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate this project at the bid cost.

2. Accept the bid from another bidder to repair and replace the roof at City Hall per the bid documents at the amount bid, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate this project at the bid cost.
3. Instruct the City Manager to rebid the project.
4. Postpone for further discussion.
5. Take no action.

MARLETTE ROOFING AND SHEET METAL

2650 Main Street | Marlette, MI 48453

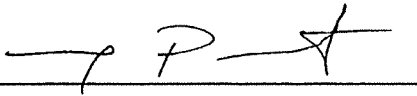
Proposal for

Roof Repair and Replacement at City Hall City of Caro

10/30/2023

Roof work at Caro City Hall per the bid specifications found on page 6 of the bid documents.

Total: \$28,960.00



Al Patrick, President



PROPOSAL

BUCHINGER ROOFING, INC.

1888 N. Gera Rd. Reese, MI 48757
Phone: 989-868-3621 Fax: 989-868-3660
buchinger.roofing@gmail.com

Proposal Submitted to:
City of Caro
JOB NAME:
Caro City Hall

Phone: 989-673-2226
Email:
Address: 317 S State St
Caro, MI 48723

October-26-2023

We PROPOSE hereby to furnish material and labor- complete in accordance with specifications below, for the sum

Of: **FOURTY THREE THOUSAND FOUR HUNDRED AND 00/100-----(\$43,400.00)**

Payment to be made as follows:

50% DUE DAY OF SHIP DATE FROM DURO-LAST

BALANCE DUE UPON COMPLETION This proposal may be withdrawn by us if not accepted in 30 days.

WARRANTY VOID IF NOT PAID AS SPECIFIED. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance

Authorized Signature: _____

JUSTIN SHOLES

FURNISH ALL LABOR, MATERIAL AND EQUIPMENT FOR THE FOLLOWING:

TRAINING ROOM ROOF AREA: REMOVE EXISTING ROOF SYSTEM AND INSPECT FOR WET INSULATION AND ROTTEN DECKING, REPLACE IF FOUND.

INSTALL NEW DURO-LAST FOAM RECOVERY BOARD.

MECHANIS ROOM ROOF AREA: TEAR OFF ENTIRE ROOF SYSTEM DOWN TO DECK.

REPLACE ROTTEN JOIST AND WOOD DECKING.

INSTALL 2 LAYER OF 1.5 INCH ISO INSULATION.

BOTH SECTIONS: INSTALL A 50 MIL WHITE DURO-LAST ROOF SYSTEM PER MANUFACTURER'S SPECIFICATIONS.

INSTALL NEW DURO-LAST CUSTOM-MADE PARAPET WALL FLASHING.

INSTALL NEW DURO-LAST TWO-WAY BREATHER VENTS.

INSTALL DURO-LAST CUSTOM FABRICATED CURB & STACK FLASHINGS.

INSTALL NEW DURO-LAST TERMINATION BAR WHERE REQUIRED.

INSTALL NEW 6 INCH COMMERCIAL SEEMLESS GUTTER SYSTEM.

REFLASH EXISTING ROOF DRAINS TO SPECIFICATIONS.

SEAL OFF ALL ROOF EDGES, ALL ROOF PENETRATIONS AS REQUIRED BY MANUFACTURER.

CLEAN UP ALL JOB DEBRIS AND DISPOSE OF.

PROVIDE TO OWNER A 20 YEAR LABOR AND MATERIAL WARRANTY.

ALL TAXES, INSURANCES AND BUILDING PERMIT FEES ARE INCLUDED.

NOTE: METAL DECK REPLACEMENT ADDITIONAL COST OF (\$7.60) A SQUARE FOOT.

WOOD NAILER AND DECK REPLACEMENT ADDITIONAL COST OF (\$4.20) A LINEAR FOOT

WET INSULATION REPLACEMENT ADDITIONAL COST OF (\$4.50) A SQUARE FOOT.

Acceptance of Proposal- The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date of acceptance: _____

Proposal

Date: October 28, 2023

TO: City of Caro
Attn: City Clerk
317 S. State Street
Caro, MI 48723
989-673-7671

PROJECT: Training Center/Mechanic's Room
317 S. State Street
Caro, MI 48723

Training Room Roof

- o Power wash existing roof membrane.
- o Patch visible holes in roof membrane.
- o Recalk all termination bar and penetrations.
- o Apply epoxy primer to any ponding areas on existing roof membrane.
- o Apply Duro Shield 10 silicone roof coating to entire roof area.
- o Provide complete clean up and removal of all job-related debris.
- o Provide a 10-year manufacturers material warranty.

Mechanic's Room

- o Tear off existing roof system to the roof deck.
- o Remove and replace rotten decking, fascia, top plate, etc. New lumber should be installed and secured per building code.
- o Install 2 layers of 1.5" ISO over existing wood deck.
- o Install DuroLast, DLX 50 mil, white membrane over (2) layers of 1.5" ISO insulation to be mechanically fastened.
- o Flash and seal all roof penetrations.
- o Terminate roof membrane into existing gutter.
- o Install new metal fascia over all exposed wood on soffit and fascia.
- o Provide complete clean up and removal of all job-related debris.
- o fall line from area 1.
- o Complete clean up and removal of all job-related debris.
- o Provide a 20-year manufacturer's warranty covering 100% material and labor.

Proposal valid for thirty days from above date.

Only work stated will be performed unless a change order is received.

Satellite, antenna removal only, does not include any calibration.

50 % deposit upon roof material being loaded.

Balance upon delivery of warranty.

Roof deck replacement: Metal - \$ 14.00 per sf., Wood – 1x – 4 8.00 per lf., OSB - \$ 75.00 per sheet.

Source One Construction, LLC – 2-year workmanship.

Total Cost: Fifty-three thousand, seven hundred fifty dollars and zero cents.

\$ 53,750.00

Craig Bancroft
m: 248-561-3740
cbancroft@sourceonecs.com

Derek Bain
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CITY OF CARO

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 1, 2023
RE: Agenda Item – Well #9 Bids

Members of the Caro City Council,

As you know, we are in the process of exploring a new well location for the City of Caro. Since Michigan Department of Environment, Great Lakes and Energy (EGLE) approved our permit earlier than anticipated we moved forward on this project even though it was not anticipated in the Fiscal Year 2023/2024 budget. As such, our contractor WSP USA Environment & Infrastructure Inc. developed the bid specifications, held a pre-bid meeting, and evaluated the bids.

As per policy, the project was placed out for bids, i.e., in The Advertiser, the City of Caro website and Facebook page. Also, this was placed by the City on BidNet, an online bid site for those seeking bids, and was also picked up by Construct Connect, an online clearing house of bidders. The following two bids were received:

Bidder	Location	Phase 1 Bid	Phase 2 Bid	Total Bid Amount
Cribley Drilling Co. Inc.	Dexter, MI	\$71,131.61	\$185,232.00	\$256,363.61
Northern Pump & Well	Lansing, MI	\$100,000.00	\$159,000.00	\$259,800.00

As this project was not anticipated in the Fiscal Year 2023/2024 budget, no matter who is awarded the bid, a budget adjustment is required.

WSP has recommended Cribley Drilling Co. Inc. be awarded the project for the total bid amount of \$256,363.61, and I concur with that recommendation. Importantly, as this project is in two phases, the second phase would only occur if the first phase is successful, and if the second phase is required, we can time it to either fall into the current fiscal year or place the second phase in the Fiscal Year 2024/2025 budget.

Your options for motions are:

1. Accept the bid from Cribley Drilling Co. Inc. to drill the test well at the Well #9 site for a total bid amount of \$256,363.61, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate the entire project at the bid cost.

2. Accept the bid from Cribley Drilling Co. Inc. to drill the test well at the Well #9 site for a total bid amount of \$256,363.61, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate Phase 1 of the project at the bid cost.
3. Accept the bid from Northern Pipe and Well to drill the test well at the Well #9 site for a total bid amount of \$259,800.00, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate the entire project at the bid cost.
4. Accept the bid from Northern Pipe and Well to drill the test well at the Well #9 site for a total bid amount of \$259,800.00, authorize the City Manager to sign all necessary documents to execute the bid, and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget as required to facilitate Phase 1 of the project at the bid cost.
5. Instruct the City Manager to rebid the project.
6. Postpone for further discussion.
7. Take no action.



November 1, 2023

Scott R. Czasak, MPA, City Manager
City of Caro
317 S. State Street
Caro, Michigan 48723

46850 Magellan Drive
Suite 190
Novi, MI 48377
+1 (248) 926-4008

wsp.com

Re: Review of Request for Quotations, Mary Jane Court Site -Well #9
Caro, Michigan

Dear Mr. Czasak:

WSP USA Environment & Infrastructure Inc. (WSP) has completed its review of quotations received by the City of Caro on October 30, 2023, for work related to the installation of a Type I community water supply well at the Mary Jane Court Site. A mandatory pre-bid site walk occurred on October 13, 2023. Bidders present included Cribley Drilling Co., Inc., (Cribley) Northern Pump & Well (Northern) and Peerless Midwest, Inc (Peerless). Sealed bids were received by the City of Caro from Cribley and Northern. No bid was received from Peerless.

Attached to this letter is a side-by-side monetary comparison of the bids received as well as information gathered from discussions with bidder references.

References from both bidders were satisfactory. Project descriptions pertaining to work completed for the references were provided by Cribley. While a reference to the project descriptions was included in Northern's bid, those descriptions were not attached to Northern's bid.

WSP's recommendation for completion of the work included in the above referenced bid is Cribley Drilling Co., Inc. Cribley was the low bidder and has demonstrated experience in drilling and installing water supply wells for private as well as governmental entities. Cribley also has completed the installation of water supply wells at depths and capacities that are similar or greater than those required as part of this bid.

Sincerely,

WSP USA Environment & Infrastructure Inc.

Mark B. Sweatman, CPG
Vice President - Geologist

Robin S. DeWyre, CPG
Vice President - Geologist

Attachments



BID COMPARISON SHEET
City of Caro Type 1 Water Supply Well #9
Mary Jane Court Site
Caro, Michigan

NOTES/OBSERVATIONS RE: BID COMPARISON:

1. Cribley provided proof that they qualify for a performance bond up to \$500,000, Northern provided assurances that they will acquire the required bond when needed.
2. Cribley provided a copy of their Certificate of Liability Insurance, which meets our requirements. Northern did not provide any information pertaining to their insurance coverages, however, our bid package stated that this information shall be provided prior to signing contracts, and/or issues purchase orders, etc.
3. Northern indicated that they reviewed Addendum #1 on their Bid Proposal Form. However, an Addendum was not supplied only a clarification which was sent to all qualified bidders.
4. Northern indicated that did not anticipated needing any subcontractors to perform the work. Cribley provided subcontractor information for geophysical logging, water data loggers and videos, and silt fence.
5. Cribley's costs to perform **Mobilization 1** are **\$28,868.39** lower than Northern's.
6. Northern's costs to perform **Mobilization 2** are **\$24,432** lower than Cribley. The bulk of the difference is Cribley's proposed cost for production well installation, which is **\$39,292.20** more.
7. For **Mobilization #1**, Northern's costs are significantly more than Cribley for the pilot boring (\$13,000 difference), and pump testing (\$14,000 difference)
8. Contractors were asked to provide brief project descriptions of applicable work experience, however, only Cribley did so. Northern provided three references without project descriptions and their contact info. Their bid package appeared as though they may have intended to provide this information in their package, but neglected to include the information.

BID COMPARISON SHEET
 City of Caro Type I Water Supply Well #9
 Mary Jane Court Site
 Caro, Michigan

NORTHERN PUMP & WELL REFERENCES							
Reference Name	Phone #	Type of Work	Communication	Overall Opinion	Scope, Schedule & Budget	Would You Recommend Them to Others?	Other Notes/Comments
David Haut (City of Owosso)	(989) 725-0560	Northern is their preferred contractor for all well and water work including drilling, maintenance, distribution, etc. They basically handle everything pertaining to the wells and PWSS. They have drilled wells for the City, which are screened in glacial material (not bedrock).	Northern is small firm and they really only ever deal with John Kingman, and sometimes the owner of the company. The City indicated that they communicate well and typically only are dealing with one person (Kingman).	The City has a good overall opinion of the contractor and has not needed to seek other contractors for any reason.	Performs work on time and without too many changes to scope. Positive opinion regarding schedule and budget performance.	Yes, they would recommend this company to others seeking a full services drilling company	
Jeff Warren (Village of Peck)	(810) 378-5131	---	---	---	---	---	Left Voicemail on 10/31/23 to call us back
Tim Metz (Village of Romeo)	(586) 752-5565	Well drilling, service, maintenance, etc. The Village has glacial aquifer wells.	Good at communication, easy to get in touch with, when needed.	Good overall opinion	In their experience, they finish work on schedule and within budget. When they give them a price, they stick to it.	Yes	Northern is their preferred contractor. They had been working with Layne Northern, and when they broke off and formed Northern Pump and Well, they stuck with the same guy. They haven't ever had a reason to seek other well drilling and/or servicing contractors.

CRIBLEY WELL DRILLING REFERENCES							
Reference Name	Phone #	Type of Work	Communication	Overall Opinion	Scope, Schedule & Budget	Would You Recommend Them to Others?	Other Notes/Comments
Walter Bolt (Mannik & Smith Group)	(734) 790-5177	---	---	---	---	---	Left Voicemail (10/31/23)
Doug Pakkala (Atwell)	(734) 255-5539	Type I for Trailer Park (12" 198' deep, 960 GPM)	Independent contractor acceptable communication	good quality work	No issues	Yes	Doug indicated that Cribley does good quality work.
Zack Rappley	(517) 250-0228	8158 Bowerman Rd. Hanover, MI 12" well, 180' deep, 1525 GPM (pivot well). High capacity ag wells in bedrock	Great with communication, responds timely and explains things clearly	Great overall opinion	To date, all work has been performed on time and within budget. They typically get a quote from Cribley, and the invoices come out to what they are supposed to come out to.	Highly recommend them to others. In fact, Zack has already recommended Cribley to many other people needing well drilling services.	Has nothing but good things to say about Cribley. He said he has spoken to Larry a number of times, but hasn't ever met him. They have done a lot of work for this guy (deep bedrock high capacity pivot ag wells), and they don't even call anyone else anymore and exclusively use Cribley
Mark Sackrider	(269) 209-5325	Location: 8 Drive N. Ceresco, MI	Good with communication, no issues	Good overall opinion	Did work on time and within budget. No issues	Yes	He couldn't remember if the wells they had drilled were bedrock or glacial, however, Cribley's info says it was a 12" well to 158' deep.
Tom Hewlett (MIDOT)	(517) 240-1695	1-9A Chelsea MI, rest area	Great with communication, responds timely and explains things clearly	Great overall opinion	All work on time and within budget	Yes	Cribley is this regions preferred contractor.

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MEMORANDUM

TO: City Council
FROM: Michele Perry, City Treasurer
DATE: October 30, 2023
RE: Write off of accounts receivable

Information

Council asked the City Treasurer to start taking all past due accounts receivables to small claims. After filing a small claims on a past due account with a balance of \$250.00 the processor notified the City Treasurer that the defendant passed away approximately 2 years ago.

We have another accounts receivable with a balance of \$500.00 which is person owing the debt is deceased.

Action:

Option 1: Approve the City Treasurer to write off the outstanding accounts receivable balances in the total of \$750.00 due to the debtors being deceased.

Option 2: Deny the City Treasurer to take any action on the outstanding accounts receivable noted above.

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MEMORANDUM

TO: City Council
FROM: Michele Perry, City Treasurer
DATE: October 10, 2023
RE: Huntington Bank Transfer to LPL Financial (Team One Credit Union)

Information

The City of Caro has approximately \$1.047 million in Huntington Bank which is in a checking account earning approximately \$250 per month interest income.

I have been talking with our LPL Financial representative about possible investment options of the \$1.044 million in more U.S. Treasury Bills. U.S. Treasury Bills are still paying approximately 5% interest. The terms are 6 to 8 months. There is no need to limit the purchases to \$250,000 as the total amount is secured by the full faith of the US Government. The cost to purchase US Treasury Bills is roughly .001 - .002 of the investment amount. So, for example, if we purchased a US Treasury Bill for \$250,000 at 4.9% interest we would receive \$12,250 minus the cost to purchase \$250 so the would be \$12,000. The cost covers a tick charge of \$35 charged by LPL Financial. The balance of \$215 would be split between Team One Credit Union (55%), LPL Financial (10%) and the financial advisor (35%).

Recommendation:

I would recommend the Council approve the City Treasurer to transfer \$1.044 million from Huntington Bank to LPL Financial advisor to get the best offerings we can get on a given day. The offerings change minute by minute so I am not able to state specifically what US Treasury Bill term or interest I will be able to get on any given day. I would recommend investing \$1.044 million in US Treasury Bills for a terms of 6 to 8 months at the interest rate at the time of the investment.

Action:

Option 1: Council to approve the City Treasurer to transfer \$1.044 million from Huntington Bank to LPL Financial and to invest \$1.044 million to U.S. Treasury Bills at terms of 6 to 8 months.

Option 2: Council deny the investments in U.S. Treasury Bills.

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The City Manager, Clerk and I prepared the Council agenda on November 2 for the November 6 council meeting.

I attended Rotary on October 16, and the speaker was Mr. Cork who talked on Supporting Community Goodwill. The main topics he presented were innovative ideas that have significantly influenced our society; empowering local groups and organizations, businesses helping local groups and organizations and others.

Also, on October 23 the program was the members of Caro Rotary showing their desire to improve communities by addressing global health issues. This is a vital focus of Rotary's work. October 24 was World Polio Day and pies were donated and sold to raise funds and awareness so that more children don't experience the paralyzing effects of polio. The funds go to the Rotary Foundation's Polio Plus Fund for vaccinations and health care infrastructure to keep communities healthy. A huge thank you was given to Dave Osentoski for donating his valuable time to be our auctioneer and selling the pies.

The Rotary Pizza Hut Tip event took place on October 16 and 17. The Interact and Scholarship Committee as well as me and several other Rotarians were there to raise funds to be used for scholarships for Caro High School Seniors. It was a fun and rewarding event.

October 30 Mark Ransford presented the Caro Rotary program. He discussed the Revitalization of the historic building purchased by Ransford-Wasik at 201 N. State Street. This was the old R K Jewelers building. Also, on October 20 there was a huge community celebration to showcase the FUTURE GROWTH of downtown Caro. This is their 10th building to be purchased and revitalized to better our community.

The City Clerk and I will be representing the Caro Rotary Club at the 16th Annual Foundation Gala for Rotary District 6310. It will be held on November 3 at Frankenmuth Zehnder's. This event is in the evening and paid for by the Caro Rotary Club.

Attended the Fall Preview for Garden Gate Boutique and had the opportunity to purchase a beautiful soft blue shirt that has my name and title on it. Fun and friendly event.

Attended Parks & Recreation meeting on October 17. The City Manager reported that the city was not chosen for the Spark grant. Was glad to see the new MSU hire attend and enjoyed her talk as to what she thinks her position entails. Also, an update on the Fall cleanup was discussed as well as other items.

I did not attend EDC meeting that was held at the Brentwood but I did discuss it with Michael Clinesmith. They opened a new Frankenmuth Credit Union Bank subaccount. They had a discussion regarding the retirement of Steve Erickson, Executive Director of EDC who will be retiring the end of the year. There have been discussions with MSU regarding the possibility of entering into an agreement, but no decisions have been reached.

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Attended the Tuscola County Polish American Club event. Met with Kathleen Sweeney regarding the Child Advocacy Center of Tuscola County. She is the Executive Director/Forensic Interviewer. Kathleen works numerous hours for one of the hardest jobs and that is working with child abuse and neglect. Helping children is her passion and she is so good at it. There are many groups and people involved such as the Office of the Tuscola County Prosecuting Attorney, Dept. of Health and Human Services and Police Departments just to mention a few. This affects the City of Caro so take time to hear one of her presentations.

I also met with Louise Ponder, Supports Coordinator with Region VII Area Agency on Aging. This agency advocates, plans, develops, and supports an array of services to older adults and even though they are in Bay City they cover the City of Caro area.

The Frankenmuth Bible Church showed up on October 22 for their large-scale community service project for the City of Caro. I was at the fairgrounds to greet them at 8:30 a.m. and welcome them to our community. There were around 500 volunteers, and this group was amazing. I have personally received numerous compliments and thank you from not only those who received the services but businesses and others. I was told by many that this is one of the best things that happened in Caro. I will be writing a special thank you to them on behalf of the entire City Council.

Went to Caro Rental for their Trunk or Treat event and although I could not stay due to other commitments, I did give them candy to hand out.

The City Manager and I met with Neil Jackson from the Tuscola County Fair Board and reviewed some concerns resulting from paragraphs in the lease agreement and public comments. The meeting was mutually productive.

Mayor Karen Snider

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, November 1, 2023
RE: City Manager's Report

Members of the Caro City Council,

Halloween has come and gone here in the City of Caro, and I look forward to the coming holiday season filled with many opportunities to enjoy late fall and early winter here in Caro!

During these last three weeks I attended the Michigan Municipal League's annual conference. There was a tremendous amount of information which I believe will be beneficial to city operations going forward, and the exchange of thoughts, ideas, and best practices from all corners of the state is one of the primary reasons I go to these events. I am well aware that I do not know everything and the more opportunities to learn, the better Manager I can be.

The Frankenmuth Bible Church "Serve Caro" day was a tremendous success, I had the chance to interact with some of the teams at Chippewa Landing, the Fairgrounds, and the Courthouse and found them to be incredibly devoted and generous. A special thanks to Pastor Greg for being a tremendous contact during this process, and I can only hope whatever city they visit next year welcomes them with as many open arms as we did here in Caro.

The Old Police Station is now just a memory here in Caro. The clean up of the site is complete and the demolition company took the step of sanding and putting down gravel themselves. Therefore, the location is already being used as a rustic parking lot, since the City budgeted money towards this parking lot and we don't have to purchase and place the gravel ourselves, we can look at other ways to move this project forward.

As I write this, the replacement media at the Water Treatment Facility is in the final stages, and by the time of the Council meeting the process should be wrapped up. Also, Well #8 has been cleaned and the pump replaced and is back at full operation. I know these two projects have been expensive and in the case the of the media took much longer than anticipated, but we have reached the end and both projects are successful.

Based on feedback and also from MML training I am not going to just focus on what I have done as City Manager but also forecast a few activities, so they are on Council's radar. Council should anticipate action in the coming weeks and months on the proposed Sand Volleyball courts, repairs to the bracing and walls at City Hall, possible cleaning of mold in the Fire Hall, and possibly some beginning steps towards paving of the old Police Station parking lot.

Please note City Hall will be closed on Friday, November 10, 2023 in honor of Veteran's Day. I encourage all to take a moment to thank those who served our country and guaranteed the freedoms we enjoy every day.

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TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk’s Report
DATE: November 6, 2023

- Continue to follow up on the upcoming changes to the election process due to the passing the Proposal 22-2, Promote the Vote.
- Continuing to attend Rotary Meetings to network with community members.
- Continuing to attend monthly LEAD Tuscola meetings as secretary of the Steering Committee.
- House Bill 4702, Increase Precinct Size to 5,000 voters has been approved and signed by the Governor. Therefore, once this goes into effect, the City of Caro will be reduced to one precinct. It may be in effect for the Presidential Primary in February 2024. More information to come.
- The clerk’s office has been continuously working on document retention and developing a plan to digitize documents. Our goal is to scan documents and organize the attic. Scanning has started.
- Received a resignation letter from DDA Chairperson, Michael Bauerschmidt. Effective date September 30, 2023. Will advertise for replacement at the end of his term in November 2023. Resignation was accepted at DDA Meeting October 10, 2023. Received one application.
- Continuing to advertise for the Planning Commission Vacancy. Received three applications.
- I was invited to speak at the Tuscola County Medical Care Facility Resident Board regarding the election process on November 20, 2023 at 1:30 pm.
- Open enrollment for Full Time Employees MESSA Health Insurance will be November 1 – 30, 2023.
- Jana and I attended a Bureau of Elections Proposal 22-2 Training in Bay City, October 17, 2023 for further education on the new election processes.
- An agreement has been signed for the City of Caro to host the 9 days of early voting for the Central East Region, Tuscola County for Almer Charter Township, Indianfields Township, Wells Township and City of Caro. As the host clerk, I will be the coordinator responsible for organizing and monitoring the administrative requirements, including staffing of early voting for the participating municipalities here at the City of Caro polling location. In 2024, we will have a total of 31 election days. 27 early voting days and 4 actual election days. Clerks’ office will have a busy election year in 2024 to include extra hours of work including weekends. More information forthcoming.
- Attended Parks & Recreation Committee Meeting, October 17, 2023.
- Planning Commission was cancelled on October 24, 2023.
- Attended a web training for BidNet Direct. This is an online platform for posting our bids. This was utilized for the 2 roof bids and well # 9 bid. We got a great response.
- Opened bids for DPW Roof, City Hall Roof, & Well # 9 on October 30, 2023.