

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
April 15, 2024, 6:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS/VISITORS

PRESENTATION:

1. Tyler Ray – Tuscola County Animal Control

COMMUNICATION:

1. Tuscola County Economic Development Allocation/Donation Request
2. Official Proclamation – Tree City, Arbor Day Foundation
3. State Representative Matthew Bierlein – 2024 Office Hours
4. Special Recognition

CONSENT AGENDA:

1. Regular Council Meeting Minutes – April 1, 2024
2. Policy Committee Meeting Minutes – April 8, 2024
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth

REGULAR AGENDA:

1. First Reading – Food Truck Ordinance No. 486
2. Set Public Hearing – Food Truck Ordinance No. 486
3. Meadow Drive Skip Patching Project
4. Organizational Chart
5. Schedule Special Meeting – 2024-2025 Budget

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board (Iseler)
5. Parks & Recreation (White)
6. Planning Commission (Eschenbacher)
7. Tuscola County Board of Commissioners (Iseler)
8. Zoning Board of Appeals (Mayor Snider)
9. Indianfields Township (Manager)
10. Almer Township (Campbell)

MAYOR'S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

CLOSED SESSION:

To consult with the City Attorney regarding trial or settlement strategy in connection with pending litigation in *Poet Biorefining Caro, LLC of Caro et al*, Michigan Tax Tribunal Docket No. 23-001803-TT, for the reason that an open meeting would have a detrimental financial effect on the litigating or settlement position of the City. MCL 15.268(h)

ADDITIONAL PUBLIC COMMENTS

ADJOURN

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TUSCOLA COUNTY
ECONOMIC DEVELOPMENT CORP

Empowering Leaders in Agriculture, Manufacturing, and Clean Energy

141 S Almer St, Caro, MI 48723 ● (989) 673 - 2849 ● www.tuscolacountyedc.org ● mclinesmith@tuscolaedc.org

March 28, 2024

Mayor Karen Snider
Caro City Council
317 S State St.
Caro, MI 48723

Dear Caro City Council,

Tuscola County Economic Development Corp (TCEDC) is the key that continues to open the door for resources to the local economy. TCEDC is vital, and will continue to invest through loans, grants, and Brownfield work for the well-being of the County. The TCEDC will continue to discover resources that are important to Tuscola County businesses and municipalities.

TCEDC is partially funded by Tuscola County. The balance of our funding comes from businesses, villages, cities and townships. A large part also comes from grant administration from governmental agencies. This past year, we saw a reduction in that support reduced 60-70 percent. I am reaching out to all our stakeholders for support in the operations of the TCEDC office for 2024.

The services the TCEDC provides create a win-win result for Tuscola County. Our mission is to raise the quality in Tuscola County through economic development by encouraging job growth and development in Tuscola County. Enclosed is a TCEDC fact sheet detailing our success over the past 3 years. We wish to take this opportunity to thank you for your past support. We request an allocation/donation from your organization in the amount of \$ 7,500.00.

The TCEDC has now established a fund with the Tuscola County Community Foundation, which is a 501 (c)3 organization. If you prefer for your donation to be tax deductible, please make your check payable to the Tuscola County Community Foundation with TCEDC in the memo.

Our partnership in economic development has been the key to opening many economic doors in Tuscola County. We thank you for all your assistance and support.

Thank you,

Keith Baur
Acting Executive Director

Encl: TCEDC Fact Sheet

Our Mission

The Tuscola County EDC is a non-profit organization that is dedicated to raising the quality of life in Tuscola County through economic development. We measure our success in several ways, such as:

- 1. Number of Jobs Created and Retained
- 2. Number of Business Retention Calls Made
- 3. Number of Businesses Counseled
- 4. Number of Requests for Information Handled
- 5. Number of Businesses Assisted with Loans
- 6. Success of Loans Made
- 7. Number and Value of Grants Attracted

In short, we like to help develop and keep your business enterprise on a track for success.

Look on the back on how we did on our mission goals.

THE EDC AND YOU – MOVING TUSCOLA COUNTY FORWARD

Our mission is to attract businesses and support the businesses that are here to stay and grow in Tuscola County.

The Tuscola Co. EDC aids all types of businesses from retail, restaurants, service sector, commercial, agribusiness and manufacturing. We also aid in cities, villages, townships, and Tuscola County on projects where our resources are needed.

Tuscola Co.EDC Board

Executive Committee:

Debbie Powell - Chair
Bob Wolak - Vice Chair
Joe Greene - Treasurer
Rose Putnam - Secretary
Gary Fritz
Jeff Laverty
Josh Rodammer
John Tilt
Jim Tussey
Kim Vaughan

Full Board with Executive Comm.

Thom Bardwell
Keith Baur
Doug Daniels
Mike Day
Zygmunt Dworzecki
Madison Jarmon
Colleen Langenburg
Brian Neuville
Sam Palmeter
Mike Pattullo
Joe Pomeroy
Thomas Raymond
Michael Rolando
Michael Sage

OPEN – Executive Director
Jim McLoskey – Communications
Michael Clinesmith – Grant Administrator

These board members come to the Tuscola Co. EDC for different sectors of the county. They are:
Agriculture, Banking, County Commissioners, Retail, Manufacturing, Real Estate, Lawyer, Utilities, State, Village and Township Government.

Services

BROWNFIELD REDEVELOPMENT –

Grant funding is available to pay for Phase 1 & 2 environmental assessment work at commercial & industrial properties in Tuscola County.

EQUIPMENT LEASE PROGRAM -

The TCEDC has a program to purchase machinery & equipment for eligible businesses. Payments to the EDC are at a competitive interest rate and terms.

FINANCING – We will work with you to assist and obtain financing through many financial programs including the TCEDC's Revolving Loan Fund and SBRG Program, which can provide gap financing.

GRANT WRITING – If you are in need of a grant and looking for support writing and administrating it, TCEDC is your place.

OMBUDSMAN – Having a problem with the Federal, State, County and Townships governments? We will work with you to find an answer or put you in contact with the right person who can.

JOB TRAINING – Seeking new employees? We will work with you and assist you to find qualified individuals and provide many training programs.

TAX ABATEMENT – Expanding your facility or moving to a new one in Tuscola Co.? We will work with you and the appropriate City, Township or Village to obtain tax incentives.

LAND/BUILDING BANK – Vacant lands and buildings available have been listed. Land/buildings are sold on a sliding scale based on the number of jobs.

BUSINESS RETENTION - Regular meetings are held with existing businesses to provide assistance or advice to meet their current needs.

TCEDC

Boards/Committees:

- Tuscola County Land Bank
- Tuscola Co. Municipal Managers Group
- EMCOG
- Region 6 of the MEDC
- Tuscola 2020
- L.E.A.D. Tuscola
- MSHDA Region H Housing
- Childcare Coalition
- MABA Association

Tuscola County EDC Investment IMPACT on
where you live and work.

Mission Goals accomplished 2020 - 2023

1. Number of Jobs Created and Retained	Created – 103	Retained – 497
2. Number of Business Retention Calls Made	91	
3. Number of Businesses Counseled	153	
4. Number of Requests for Information Handled	307	
5. Number of Businesses Assisted with Grants & Loans	53	
6. Success of Grants & Loans Made to Businesses	Grants – 51	Loans - 11
7. Number & Value of Grants Attracted from City & Villages ...	2 Grants – Value \$ 820,000	

Over 3 years the Tuscola Co. EDC has actively supported businesses with loans and grants through the Revolving Loan Fund and the Small Business Revitalization Grant Program.

Grants: \$ 1,869,366
 Loans: \$ 349,599
Total \$ 2,218,965

Recipients: Akron, Caro, Cass City,
 Gagetown, Gilford Township, Kingston,
 Mayville, Millington, Reese, Richville,
 Vassar, and Unionville

Those businesses also invested **\$17,500,000** of their own funds to grow their businesses in Tuscola County.

As those loans are repaid, the TCEDC then is able to make more loans to other Tuscola County businesses. That cycle continues repeatedly. These loans are at a competitive interest rate and up to 5-year term. Is there a way we can help you or your community grow?

Donations/Allocations to support the Tuscola County EDC

We are funded partially by Tuscola County and grant administration fees. We also rely on donations and allocations from businesses, townships, cities, and villages.

Coming Soon – the ability to donate to Tuscola County Community Foundation for the Tuscola County EDC.

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

*** OFFICIAL PROCLAMATION ***

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

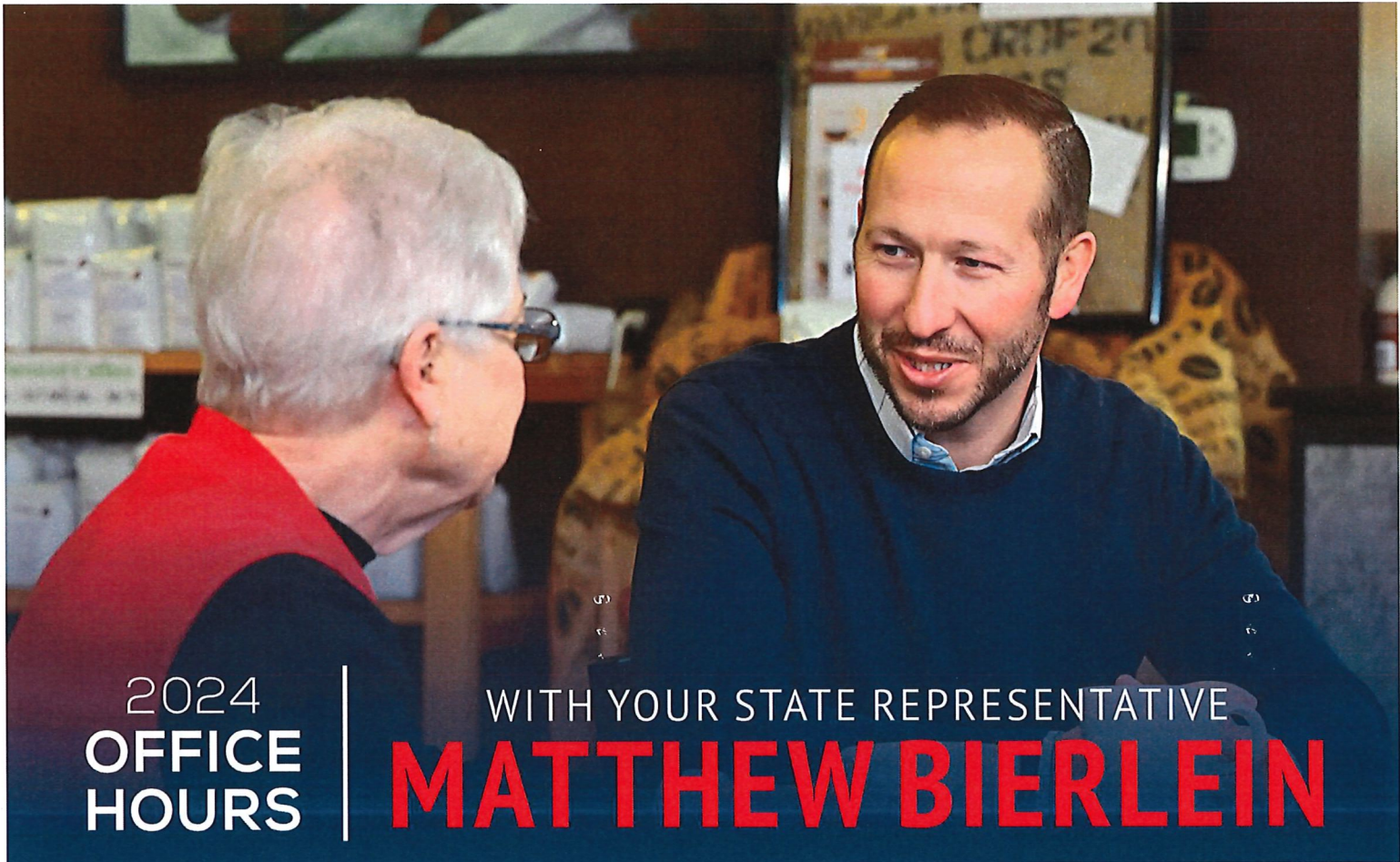
WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, KAREN SNIDER, Mayor of the City of CARO, do hereby proclaim APRIL 26, 2024 as **ARBOR DAY** In the City of CARO, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 10TH day of APRIL, 2024
Mayor Karen Snider



2024
**OFFICE
HOURS**

WITH YOUR STATE REPRESENTATIVE

MATTHEW BIERLEIN

Monday, April 22

10 - 11 a.m.

City of Frankenmuth Offices

240 W. Genesee St.
Frankenmuth

Noon - 1 p.m.

Caro Municipal Building

317 S. State St.
Caro

(517) 373-8962 | MatthewBierlein@house.mi.gov | RepBierlein.com

CITY OF CARO REGULAR COUNCIL MINUTES

Mayor Karen Snider called the regular meeting of the City Council to order on April 1, 2024, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Tammy Ries – City Treasurer, and other guests.

AGENDA APPROVAL

24-M-75

Motion by Kish, seconded by White to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS:

Karly Crueger, MSU Extension – Commented on the Parks & Recreation MSU Extension position and provided statistical information to the council.

PRESENTATION:

1. Exchange Club Annual Report – June Kennedy presented the annual report.

COMMUNICATIONS:

1. Caro Police Department 2023 Annual Report
2. Parks & Recreation Committee Meeting Minutes – March 19, 2024

CONSENT AGENDA:

1. Regular Council Meeting Minutes – March 18, 2024
2. Invoices

24-M-76

Motion by Eschenbacher, seconded by Kish to approve the consent agenda as presented including invoices and amendments to the March 18, 2024 minutes.

Motion Carried.

REGULAR AGENDA: (action required)

1. Ricoh Copier Replacement Lease

24-M-77

Motion by Oedy, seconded by Campbell to approve a lease on a new Ricoh copier for 60 months (5 years) for \$398.00 per month including copies, servicing, and supplies from Galaxy Office Machines and authorize the City Clerk to sign the appropriate documents.

Motion carried.

2. Banner Request – Great Start Tuscola

24-M-78

Motion by White, seconded by Campbell to approve the Banner Request from Great Start Tuscola, April 1 – 29, 2024 (two-week period only) and to authorize the City Manager to contact Great Start to discuss billing procedure with the city for Kappen Tree Service for placement of the banner.

Motion carried.

3. Add Tammy Ries to City of Caro Financial Institutions

24-M-79

Motion by Campbell, seconded by White to authorize the City Clerk to process the required paperwork to add the new City Treasurer Tammy Ries as signer on all financial institutions to include Certificate of Deposits, CDARs, Savings and Checking accounts.

Motion carried.

4. Spring 2024 Skip Patching Bids

24-M-80

Motion by Iseler, seconded by Kish to approve and accept the bid from Mike's Landscaping to complete the 2024 Spring Skip Patching list per the bid specifications for the bid amount of \$32,958.00 and authorize the City Manager to sign all necessary documents to complete the project.

Motion carried.

5. Meadow Drive Cul-De-Sac Repair

24-M-81

Motion by Iseler, seconded by Oedy to approve and accept the bid from Eastern Asphalt to repair the cul-de-sac on Meadow Drive per the bid specifications for the bid amount of \$35,821.50 and authorize the City Manager to sign all necessary documents to complete the project.

Motion carried.

6. Parks & Recreation Committee Recommendation – Councilor White

24-M-82

Motion by White, seconded by Campbell to approve the recommendation from Parks & Recreation Committee to end the current contract with MSU Extension for their Parks & Recreation 4H Programmer and to hire a Part Time Parks & Recreation employee to do programming in the city parks in the summer and to authorize the City Treasurer make the appropriate budget adjustments.

Motion carried.

7. Set Policy Committee Meeting

Policy Committee is scheduled for April 8, 2024 at 4:30 pm.

8. New Police Vehicle Equipment

24-M-83

Motion by Iseler, seconded by Campbell to approve the invoices from Great Lakes Public Safety Equipment for a total of \$11,991.99.

Motion carried.

9. Investment Change # 1

24-M-84

Motion by Eschenbacher, seconded by Kish to approve the City Treasurer to re-invest the funds at Independent Bank in a 3-month CD at the current rate.

Motion carried.

10. Investment Change # 2

24-M-85

Motion by Eschenbacher, seconded by Campbell to approve the City Treasurer to re-invest the funds at Independent Bank in a 3-month CD at the current rate.

Motion carried.

11. MDOT Performance Resolution

24-M-86

Motion by Iseler, seconded by Eschenbacher to approve and adopt Resolution 2024-6 designating Michigan Department of Transportation contacts as presented.

Roll call vote: Campbell – yes, Eschenbacher – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Mayor Snider – yes.

Motion carried.

12. Feral Cats

Discussion initiated by Counciler Iseler. The council discussed options for spaying and neutering feral cats.

13. Organizational Chart

24-M-87

Motion by Iseler, seconded by Oedy to approve the City Manager to create an organizational chart for the City of Caro and present it to council for review.

Roll call vote: Eschenbacher – yes, Iseler – yes, Kish – no, Oedy – yes, White – yes, Campbell – no, Mayor Snider – no.

Motion carried.

ITEMS PENDING/TABLED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

Congratulated the City Clerk for completing the Michigan Association of Municipal Clerk's Institute.

MANAGER'S COMMENTS – Written report submitted.

Gave an update on the progress of Well # 9.

CLERK'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT:

Councilor Iseler commented on the treasurer's employment contract.

24-M-88

Motion by Iseler, seconded by Eschenbacher to adjourn the meeting at 8:37 p.m.

Motion carried.



Rita Papp
City Clerk

CITY OF CARO POLICY COMMITTEE MINUTES

Policy Chair Jill White called the Policy Committee meeting to order April 8, 2024, at 4:30 p.m. in the Council Chambers.

Present: Chair Jill White, Emily Campbell, & Pamela Iseler

Absent: None

Others: Scott Czasak – City Manager and Rita Papp – City Clerk

PUBLIC COMMENT/VISITORS: None

BUSINESS ITEMS:

1. Discuss Food Truck Ordinance

The final draft of the Food Truck Ordinance was presented to the Policy Committee for review.

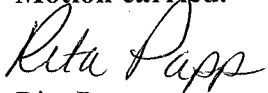
Motion by Iseler, seconded by Campbell to recommend to City Council the Food Truck Ordinance as presented for First Reading.

Motion carried.

PUBLIC COMMENT/VISITORS: None

Motion by Iseler, seconded by Campbell to adjourn the meeting at 4:38 p.m.

Motion carried.



Rita Papp
City Clerk

Report Criteria:

Report type: GL detail
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
EMTERRA ENVIRONMENTAL USA CORP					
04/24	04/10/2024	77726	596-521-801-000	CONTRACTED SERVICES	700.80- V
04/24	04/10/2024	77726	596-521-801-000	CONTRACTED SERVICES	21,531.45- V
04/24	04/10/2024	77726	596-521-801-000	CONTRACTED SERVICES	17,813.32- V
Total EMTERRA ENVIRONMENTAL USA CORP:					40,045.57-
Total 77726:					40,045.57-
MEDLER ELECTRIC COMPANY					
04/24	04/10/2024	77734	202-451-801-001	CONTRACTED SERV - ENGINEERING	8,929.41- V
04/24	04/10/2024	77734	202-451-801-001	CONTRACTED SERV - ENGINEERING	5,341.46- V
Total MEDLER ELECTRIC COMPANY:					14,270.87-
Total 77734:					14,270.87-
PITNEY BOWES INC					
04/24	04/08/2024	77741	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	507.96- V
Total PITNEY BOWES INC:					507.96-
Total 77741:					507.96-
GREAT LAKES DIRECTIONAL BORING					
04/24	04/02/2024	77876	591-540-776-000	O&M SUPPLIES	1,940.00- V
Total GREAT LAKES DIRECTIONAL BORING:					1,940.00-
Total 77876:					1,940.00-
GREAT LAKES DIRECTIONAL BORING					
04/24	04/02/2024	77904	591-540-776-000	O&M SUPPLIES	440.00
Total GREAT LAKES DIRECTIONAL BORING:					440.00
Total 77904:					440.00
GREAT LAKES PUBLIC SAFETY EQUIPMENT					
04/24	04/02/2024	77905	101-301-970-000	CAPITAL OUTLAY	9,493.00
04/24	04/02/2024	77905	101-301-970-000	CAPITAL OUTLAY	2,498.99
Total GREAT LAKES PUBLIC SAFETY EQUIPMENT:					11,991.99
Total 77905:					11,991.99
#3224 BUILDING ASSOCIATION					
04/24	04/15/2024	77906	248-728-922-000	WATER/SEWER/GARBAGE	83.77

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total #3224 BUILDING ASSOCIATION:					83.77
Total 77906:					83.77
AMAZON CAPITAL SERVICES					
04/24	04/15/2024	77907	101-262-740-000	OFFICE SUPPLIES	13.30
04/24	04/15/2024	77907	101-253-740-000	OFFICE SUPPLIES	22.67
04/24	04/15/2024	77907	216-336-740-000	OPERATING SUPPLIES	83.93
04/24	04/15/2024	77907	101-260-740-000	OFFICE SUPPLIES	31.98
04/24	04/15/2024	77907	101-301-750-000	POLICE TECHNOLOGY	664.01
04/24	04/15/2024	77907	101-301-740-000	OFFICE SUPPLIES	9.99
Total AMAZON CAPITAL SERVICES:					825.88
Total 77907:					825.88
ANDREW RITTER					
04/24	04/15/2024	77908	216-336-740-000	OPERATING SUPPLIES	39.41
Total ANDREW RITTER:					39.41
Total 77908:					39.41
AUTO-WARES GROUP					
04/24	04/15/2024	77909	661-575-776-000	MAINTENANCE SUPPLIES	58.92
Total AUTO-WARES GROUP:					58.92
Total 77909:					58.92
BIOTECH AGRONOMICS INC					
04/24	04/15/2024	77910	590-540-801-000	CONTRACTED SERVICES	49,446.17
Total BIOTECH AGRONOMICS INC:					49,446.17
Total 77910:					49,446.17
BRENTWOOD GRAPHICS					
04/24	04/15/2024	77911	101-253-740-000	OFFICE SUPPLIES	19.50
Total BRENTWOOD GRAPHICS:					19.50
Total 77911:					19.50
BRIGHTSPEED					
04/24	04/15/2024	77912	591-540-853-000	TELEPHONE	71.35
04/24	04/15/2024	77912	590-540-853-000	TELEPHONE	71.35
Total BRIGHTSPEED:					142.70

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total 77912:					142.70
CASS CITY HARDWARE					
04/24	04/15/2024	77913	591-540-760-000	POSTAGE	13.08
Total CASS CITY HARDWARE:					13.08
Total 77913:					13.08
CHARTER COMMUNICATIONS					
04/24	04/15/2024	77914	101-751-750-000	TECHNOLOGY	114.98
Total CHARTER COMMUNICATIONS:					114.98
Total 77914:					114.98
CHURCH, URBAN & ASSOCIATES LLC					
04/24	04/15/2024	77915	101-253-801-000	CONTRACTED SERVICES	48.00
Total CHURCH, URBAN & ASSOCIATES LLC:					48.00
Total 77915:					48.00
CITY OF CARO					
04/24	04/15/2024	77916	101-265-922-000	WATER/SEWER/GARBAGE	226.78
04/24	04/15/2024	77916	101-441-922-000	WATER/SEWER/GARBAGE	816.44
04/24	04/15/2024	77916	101-703-922-000	WATER/SEWER/SAN	12.73
04/24	04/15/2024	77916	101-703-922-000	WATER/SEWER/SAN	12.73
04/24	04/15/2024	77916	101-703-922-000	WATER/SEWER/SAN	21.22
04/24	04/15/2024	77916	101-703-922-000	WATER/SEWER/SAN	21.22
04/24	04/15/2024	77916	101-751-922-000	WATER/SEWER	25.46
04/24	04/15/2024	77916	216-336-922-000	WATER/SEWER/GARBAGE	223.79
04/24	04/15/2024	77916	248-728-922-000	WATER/SEWER/GARBAGE	25.46
04/24	04/15/2024	77916	590-540-922-000	WATER/SEWER/GARBAGE	759.72
Total CITY OF CARO:					2,145.55
Total 77916:					2,145.55
EJ USA INC					
04/24	04/15/2024	77917	590-545-776-000	OM&R SUPPLIES	183.46
Total EJ USA INC:					183.46
Total 77917:					183.46
EMTERRA ENVIRONMENTAL USA CORP					
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	700.80
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	21,531.45
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	17,813.32
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	76.20
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	17,881.78

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	21,531.45
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	876.00
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	79.88
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	101.79
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	69.30
04/24	04/15/2024	77918	596-521-801-000	CONTRACTED SERVICES	78.36
Total EMTERRA ENVIRONMENTAL USA CORP:					80,740.33
Total 77918:					80,740.33
FIFER INVESTIGATIONS LLC					
04/24	04/15/2024	77919	101-101-801-000	CONTRACTED SERVICES	550.00
Total FIFER INVESTIGATIONS LLC:					550.00
Total 77919:					550.00
GAMBLES DO IT BEST HARDWARE					
04/24	04/15/2024	77920	661-575-776-000	MAINTENANCE SUPPLIES	21.98
04/24	04/15/2024	77920	661-575-776-000	MAINTENANCE SUPPLIES	117.96
04/24	04/15/2024	77920	591-540-776-000	O&M SUPPLIES	33.26
04/24	04/15/2024	77920	101-265-776-000	O&M SUPPLIES	7.19
04/24	04/15/2024	77920	101-265-776-000	O&M SUPPLIES	4.77
04/24	04/15/2024	77920	591-540-776-000	O&M SUPPLIES	12.48
04/24	04/15/2024	77920	101-751-776-000	O&M SUPPLIES	37.12
04/24	04/15/2024	77920	101-265-776-000	O&M SUPPLIES	28.15
04/24	04/15/2024	77920	591-540-776-000	O&M SUPPLIES	15.99
04/24	04/15/2024	77920	591-540-776-000	O&M SUPPLIES	17.54
Total GAMBLES DO IT BEST HARDWARE:					296.44
Total 77920:					296.44
GRAINGER					
04/24	04/15/2024	77921	590-545-776-000	OM&R SUPPLIES	157.33
Total GRAINGER:					157.33
Total 77921:					157.33
GREAT LAKES PUBLIC SAFETY EQUIPMENT					
04/24	04/15/2024	77922	101-301-930-001	VEHICLE MAINTENACE EXPENSE	398.50
Total GREAT LAKES PUBLIC SAFETY EQUIPMENT:					398.50
Total 77922:					398.50
HILLS & DALES GENERAL HOSPITAL					
04/24	04/15/2024	77923	101-253-801-000	CONTRACTED SERVICES	98.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total HILLS & DALES GENERAL HOSPITAL:					98.00
Total 77923:					98.00
HIRSCHMAN OIL SUPPLY INC					
04/24	04/15/2024	77924	661-575-860-000	GAS/OIL	1,026.50
Total HIRSCHMAN OIL SUPPLY INC:					1,026.50
Total 77924:					1,026.50
HOLLOWAY FIRE PROTECTION INC					
04/24	04/15/2024	77925	216-336-740-000	OPERATING SUPPLIES	99.00
Total HOLLOWAY FIRE PROTECTION INC:					99.00
Total 77925:					99.00
JOSEPH M DAY COMPANY					
04/24	04/15/2024	77926	590-540-801-000	CONTRACTED SERVICES	7,037.00
Total JOSEPH M DAY COMPANY:					7,037.00
Total 77926:					7,037.00
KENDALL ELECTRIC INC					
04/24	04/15/2024	77927	590-545-776-000	OM&R SUPPLIES	278.22
04/24	04/15/2024	77927	590-545-776-000	OM&R SUPPLIES	590.93
Total KENDALL ELECTRIC INC:					869.15
Total 77927:					869.15
KRISTAL'S HELPING HAND LLC					
04/24	04/15/2024	77928	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
04/24	04/15/2024	77928	216-336-801-002	CONTRACTED SERV - JANITORIAL	54.14
04/24	04/15/2024	77928	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
04/24	04/15/2024	77928	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
04/24	04/15/2024	77928	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
04/24	04/15/2024	77928	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
04/24	04/15/2024	77928	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					710.00
Total 77928:					710.00
MEDLER ELECTRIC COMPANY					
04/24	04/15/2024	77929	202-451-801-001	CONTRACTED SERV - ENGINEERING	8,929.41
04/24	04/15/2024	77929	202-451-801-001	CONTRACTED SERV - ENGINEERING	5,341.46
04/24	04/15/2024	77929	202-451-801-001	CONTRACTED SERV - ENGINEERING	5,342.46

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total MEDLER ELECTRIC COMPANY:					19,613.33
Total 77929:					19,613.33
MICHIGAN FARMERS MARKET ASSOCIATION					
04/24	04/15/2024	77930	248-733-961-000	FARMER'S MAREKT - MEMBER DUES	100.00
Total MICHIGAN FARMERS MARKET ASSOCIATION:					100.00
Total 77930:					100.00
MICHIGAN MUNICIPAL LEAGUE					
04/24	04/15/2024	77931	101-000-237-000	STATE UNEMPLOYMENT TAX PAYABL	148.80
Total MICHIGAN MUNICIPAL LEAGUE:					148.80
Total 77931:					148.80
MOBILE MEDICAL RESPONSE					
04/24	04/15/2024	77932	101-301-960-000	EDUCATION & TRAINING, DUES	260.00
04/24	04/15/2024	77932	216-336-960-000	EDUCATION & TRAINING	260.00
04/24	04/15/2024	77932	216-336-960-000	EDUCATION & TRAINING	827.00
Total MOBILE MEDICAL RESPONSE:					1,347.00
Total 77932:					1,347.00
MONCHILOV SEWER SERVICE LLC					
04/24	04/15/2024	77933	590-545-801-000	CONTRACTED SERVICES	795.00
Total MONCHILOV SEWER SERVICE LLC:					795.00
Total 77933:					795.00
MONROE TRUCK EQUIPMENT INC					
04/24	04/15/2024	77934	661-575-776-000	MAINTENANCE SUPPLIES	366.84
Total MONROE TRUCK EQUIPMENT INC:					366.84
Total 77934:					366.84
MOORE MOTOR SALES					
04/24	04/15/2024	77935	216-336-930-000	REPAIRS - EQUIPMENT	472.23
Total MOORE MOTOR SALES:					472.23
Total 77935:					472.23
MWEA					
04/24	04/15/2024	77936	590-540-960-000	EDUCATION AND TRAINING	745.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total MWEA:					745.00
Total 77936:					745.00
R&R TECHNICAL SERVICES					
04/24	04/15/2024	77937	203-483-853-000	TELEPHONE	20.45
04/24	04/15/2024	77937	204-483-853-000	TELEPHONE	20.45
04/24	04/15/2024	77937	248-728-853-000	TELEPHONE	55.00
04/24	04/15/2024	77937	216-336-853-000	TELEPHONE	55.00
04/24	04/15/2024	77937	101-253-853-000	TELEPHONE	27.50
04/24	04/15/2024	77937	101-260-853-000	TELEPHONE	27.50
04/24	04/15/2024	77937	101-371-853-000	TELEPHONE	20.50
04/24	04/15/2024	77937	101-702-853-000	TELEPHONE	20.45
04/24	04/15/2024	77937	101-441-853-000	TELEPHONE	20.45
04/24	04/15/2024	77937	101-703-853-000	TELEPHONE	20.45
04/24	04/15/2024	77937	590-540-801-000	CONTRACTED SERVICES	47.50
04/24	04/15/2024	77937	591-540-801-000	CONTRACTED SERVICES	47.50
04/24	04/15/2024	77937	596-521-801-000	CONTRACTED SERVICES	23.75
04/24	04/15/2024	77937	101-265-801-000	CONTRACTED SERVICES	66.00
04/24	04/15/2024	77937	101-751-801-000	CONTRACTED SERVICES	15.00
04/24	04/15/2024	77937	101-172-853-000	TELEPHONE	55.00
04/24	04/15/2024	77937	101-172-801-000	CONTRACTED SERVICES	95.00
04/24	04/15/2024	77937	101-253-801-000	CONTRACTED SERVICES	47.50
04/24	04/15/2024	77937	101-260-801-000	CONTRACTED SERVICES	47.50
04/24	04/15/2024	77937	101-301-801-000	CONTRACTED SERVICES	71.25
04/24	04/15/2024	77937	101-441-801-000	CONTRACTED SERVICES	71.25
04/24	04/15/2024	77937	216-336-801-000	CONTRACTED SERVICES	23.75
04/24	04/15/2024	77937	101-751-801-000	CONTRACTED SERVICES	350.00
04/24	04/15/2024	77937	101-265-801-000	CONTRACTED SERVICES	375.00
04/24	04/15/2024	77937	101-101-801-000	CONTRACTED SERVICES	30.00
04/24	04/15/2024	77937	101-301-801-000	CONTRACTED SERVICES	55.00
04/24	04/15/2024	77937	101-253-801-000	CONTRACTED SERVICES	2.50
04/24	04/15/2024	77937	101-260-801-000	CONTRACTED SERVICES	2.50
04/24	04/15/2024	77937	590-540-801-000	CONTRACTED SERVICES	5.00
04/24	04/15/2024	77937	101-101-801-000	CONTRACTED SERVICES	90.00
04/24	04/15/2024	77937	101-260-801-000	CONTRACTED SERVICES	37.50
04/24	04/15/2024	77937	101-301-801-000	CONTRACTED SERVICES	15.00
04/24	04/15/2024	77937	101-441-801-000	CONTRACTED SERVICES	30.00
04/24	04/15/2024	77937	216-336-801-000	CONTRACTED SERVICES	15.00
04/24	04/15/2024	77937	590-540-801-000	CONTRACTED SERVICES	15.00
04/24	04/15/2024	77937	591-540-801-000	CONTRACTED SERVICES	30.00
04/24	04/15/2024	77937	590-540-853-000	TELEPHONE	20.45
04/24	04/15/2024	77937	591-540-853-000	TELEPHONE	20.45
04/24	04/15/2024	77937	596-560-853-000	TELEPHONE	20.45
04/24	04/15/2024	77937	661-575-853-000	TELEPHONE	55.00
04/24	04/15/2024	77937	101-172-801-000	CONTRACTED SERVICES	45.00
04/24	04/15/2024	77937	101-253-801-000	CONTRACTED SERVICES	37.50
04/24	04/15/2024	77937	101-301-853-000	TELEPHONE & PAGERS	20.45
04/24	04/15/2024	77937	202-483-853-000	TELEPHONE	20.45

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total R&R TECHNICAL SERVICES:					2,191.00
Total 77937:					2,191.00
RASMUSSEN TRUCKING SERVICE CENTER LLC					
04/24	04/15/2024	77938	661-575-930-000	CONTRACTED REPAIRS	754.87
Total RASMUSSEN TRUCKING SERVICE CENTER LLC:					754.87
Total 77938:					754.87
RICHARD COWELL TACTICAL					
04/24	04/15/2024	77939	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	691.50
Total RICHARD COWELL TACTICAL:					691.50
Total 77939:					691.50
TUSCOLA COUNTY ADVERTISER					
04/24	04/15/2024	77940	101-260-900-000	PRINTING & PUBLICATION	216.00
04/24	04/15/2024	77940	101-260-900-000	PRINTING & PUBLICATION	216.00
04/24	04/15/2024	77940	101-260-900-000	PRINTING & PUBLICATION	216.00
04/24	04/15/2024	77940	101-260-900-000	PRINTING & PUBLICATION	216.00
04/24	04/15/2024	77940	101-260-900-000	PRINTING & PUBLICATION	216.00
04/24	04/15/2024	77940	101-260-900-000	PRINTING & PUBLICATION	162.00
04/24	04/15/2024	77940	101-260-900-000	PRINTING & PUBLICATION	216.00
04/24	04/15/2024	77940	101-260-900-000	PRINTING & PUBLICATION	162.00
04/24	04/15/2024	77940	590-540-740-001	OFFICE SUPPLIES	72.35
04/24	04/15/2024	77940	591-540-776-000	O&M SUPPLIES	72.34
04/24	04/15/2024	77940	101-172-740-000	OFFICE SUPPLIES	14.96
04/24	04/15/2024	77940	101-260-740-000	OFFICE SUPPLIES	14.96
04/24	04/15/2024	77940	101-253-740-000	OFFICE SUPPLIES	14.96
04/24	04/15/2024	77940	101-265-776-000	O&M SUPPLIES	14.96
04/24	04/15/2024	77940	101-301-740-000	OFFICE SUPPLIES	14.96
04/24	04/15/2024	77940	101-371-740-000	OFFICE SUPPLIES	14.96
04/24	04/15/2024	77940	590-540-740-000	OFFICE SUPPLIES	14.95
04/24	04/15/2024	77940	591-540-740-000	OFFICE SUPPLIES	14.95
04/24	04/15/2024	77940	101-441-776-000	O&M SUPPLIES	14.96
04/24	04/15/2024	77940	202-483-740-000	OFFICE SUPPLIES	14.96
04/24	04/15/2024	77940	203-483-740-000	OFFICE SUPPLIES	14.96
04/24	04/15/2024	77940	204-444-776-000	SUPPLIES/MATERIALS	14.96
04/24	04/15/2024	77940	216-336-740-000	OPERATING SUPPLIES	14.95
04/24	04/15/2024	77940	248-728-776-000	DDA OPERATING SUPPLIES	14.95
Total TUSCOLA COUNTY ADVERTISER:					1,974.09
Total 77940:					1,974.09
TUSCOLA COUNTY ROAD COMMISSION					
04/24	04/15/2024	77941	661-575-930-000	CONTRACTED REPAIRS	212.79

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total TUSCOLA COUNTY ROAD COMMISSION:					212.79
Total 77941:					212.79
TUSCOLA COUNTY TREASURER					
04/24	04/15/2024	77942	101-000-675-000	MISC INCOME	483.33
Total TUSCOLA COUNTY TREASURER:					483.33
Total 77942:					483.33
UNIFIRST CORPORATION					
04/24	04/15/2024	77943	101-265-776-000	O&M SUPPLIES	18.45
04/24	04/15/2024	77943	216-336-740-000	OPERATING SUPPLIES	25.75
04/24	04/15/2024	77943	590-540-776-000	OM&R SUPPLIES NORMAL	21.64
04/24	04/15/2024	77943	101-265-776-000	O&M SUPPLIES	21.00
04/24	04/15/2024	77943	101-265-776-000	O&M SUPPLIES	23.00
Total UNIFIRST CORPORATION:					109.84
Total 77943:					109.84
USA BLUEBOOK					
04/24	04/15/2024	77944	590-540-776-000	OM&R SUPPLIES NORMAL	15.67
Total USA BLUEBOOK:					15.67
Total 77944:					15.67
W W WILLIAMS					
04/24	04/15/2024	77945	591-540-801-000	CONTRACTED SERVICES	356.00
Total W W WILLIAMS:					356.00
Total 77945:					356.00
PITNEY BOWES INC					
04/24	04/08/2024	800073	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	507.96
Total PITNEY BOWES INC:					507.96
Total 800073:					507.96
ELAN FINANCIAL SERVICES					
04/24	04/15/2024	800074	248-733-956-005	FARMERS MARKET - EXPENSES	1,247.37
04/24	04/15/2024	800074	248-733-900-000	FARMERS MARKET - ADVERTISING	125.00
04/24	04/15/2024	800074	248-728-741-000	LUNCHEONS	76.89
04/24	04/15/2024	800074	248-733-956-002	FARMER'S MARKET - KC PROG EXP	11.98
04/24	04/15/2024	800074	248-733-956-005	FARMERS MARKET - EXPENSES	28.18
04/24	04/15/2024	800074	248-728-960-000	EDUCATION & DUES	149.15

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total ELAN FINANCIAL SERVICES:					1,638.57
Total 800074:					1,638.57
WEX BANK					
04/24	04/15/2024	800075	661-575-860-000	GAS/OIL	736.75
04/24	04/15/2024	800075	216-336-860-000	GAS & OIL	237.98
04/24	04/15/2024	800075	101-371-860-000	GAS	237.98
04/24	04/15/2024	800075	101-301-860-000	GAS/OIL/TIRES	1,152.17
04/24	04/15/2024	800075	590-540-860-000	GAS/OIL/DIESEL	101.71
Total WEX BANK:					2,466.59
Total 800075:					2,466.59
Grand Totals:					135,761.67

Report Criteria:

Report type: GL detail
 Check.Type = {<>} "Adjustment"

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

To: Caro City Council, Caro City Manager
From: Brian Newcomb, Chief of Police
Regarding: Month end report, March 2024
Date: April 4, 2024

POLICE REPORTS

Police Complaints received for March 2024-372

Comparison-

February 2024= 304

January 2024 = 332 complaints

December 2023- 323 complaints

November 2023- 396 complaints

October 2023- 406 complaints

September 2023- 416 complaints.

February 2023=173 complaints

MILEAGE

March 2024-4183 miles

GASOLINE

March 2024- 348.58 gallons

911 OPEN LINE/HANGUP	3
ABANDONED VEHICLE	
ALARM	6
ANIMAL AT LARGE	5
ASSAULT	4
ASSIST DHHS	6
ASSIST FIRE	2
ASSIST MDOC	
ASSIST MSP	2
ASSIST OTHER PD	
ASSIST THUMB NARCOTICS	
ASSIST TUSH IN CARO	4
ATTEMPT TO LOCATE PERSON	
B&E	2
BACKGROUND INVESTIGATION LE	
CHILD NEGLECT/ABUSE	
CITIZEN ASSIST	
CIVIL	7
CONDITIONAL BOND VIOLATION	
CRIMINAL SEXUAL CONDUCT	
DISORDERLY	10
DISTURBING THE PEACE	
DOG BITE	
DOG LOCKED IN VEHICLE	
DWLS	5
EMBEZZLEMENT	
FALSE PERSONATION	
FELONIOUS ASSAULT	1
FIGHT IN PROGRESS	
FIREWORKS VIOLATION	
FLEE POLICE	1
FOLLOW UP INVESTIGATION	5
FOUND PROPERTY	2
FRAUD	
GENERAL	10
GUNSHOT WOUND	
HARASSMENT	2
HIT AND RUN PDA	2
HOMELESS	
HOMICIDE ATTEMPT	
INJURY CRASH	2
INTOXICATED PERSON	
INVESTIGATION FOLLOWUP	
KEYS LOCKED IN VEHICLE	
KIDNAPPING	
LARCENY	2
LARCENY BY CONVERSION	
LARCENY FROM VEHICLE	1
LARCENY IN A BUILDING	
LIQUOR INSPECTION	14
LITTERING	
LOITERING	
LOST PROPERTY	
MDOP	3

STOLEN VEHICLE M81 AT COLWOOD-MSP
5180 PARK DR. AKRON FOR DOMESTIC IN PROG
INJURY CRASH ASSIST TUSH AT RYAN AND GRADY
3370 BALL RD. THREATS OF HOMICIDE, ASSIST M
2934 DUTCHER DOMESTIC ASSAULT TUSH

MED FIRST RESPONSE CALL	21
MENTAL HEALTH CALL	5
MIP-ALCOHOL	
MIP-VAPE	2
MISSING JUVENILE	
MISSING PERSON	1
MISUSE OF 911 LINE	
MOTORIST ASSIST	3
MUTUAL AID	6
NARCOTICS	1
NATURAL DEATH	1
NO INSURANCE-VEHICLE	1
NO REGISTRATION MISDEMEANOR	
NOISE COMPLAINT	
OPEN DOOR	
OVERDOSE-DRUGS	
OWI	6
PARKING VIOLATIONS	
PAROLE VIOLATION	
PDA	4
PPO VIOLATION	
PROBATION VIOLATION	
PROWLER	2
PUBLIC RELATIONS	3
RECKLESS DRIVING	
REGISTRATION VIOLATION	
RESIST OFFICER	
RETAIL FRAUD	3
ROAD RAGE	1
RUNAWAY	4
SINKHOLE IN ROADWAY	
STALKING	
SUICIDE	
SUICIDAL PERSON-THREATS OF	
SUSPICIOUS PERSON	9
SUSPICIOUS SITUATION	12
THREATS	1
THREATS TO ATTY GENERAL	
THREATS TO COURTHOUSE	
THREATS TO SCHOOL	1
TRAFFIC CONTROL	11
TRAFFIC STOPS/CITATIONS	139
TRESPASS	5
UDAA	
VERBAL DOMESTIC	2
VIN INSPECTION	1
WARRANT ARREST - FELONY	4
WARRANT ARREST - MISDEMEANOR	9
WEAPONS OFFENSE	
WELFARE CHECK	13
WITNESS INTIMIDATION	

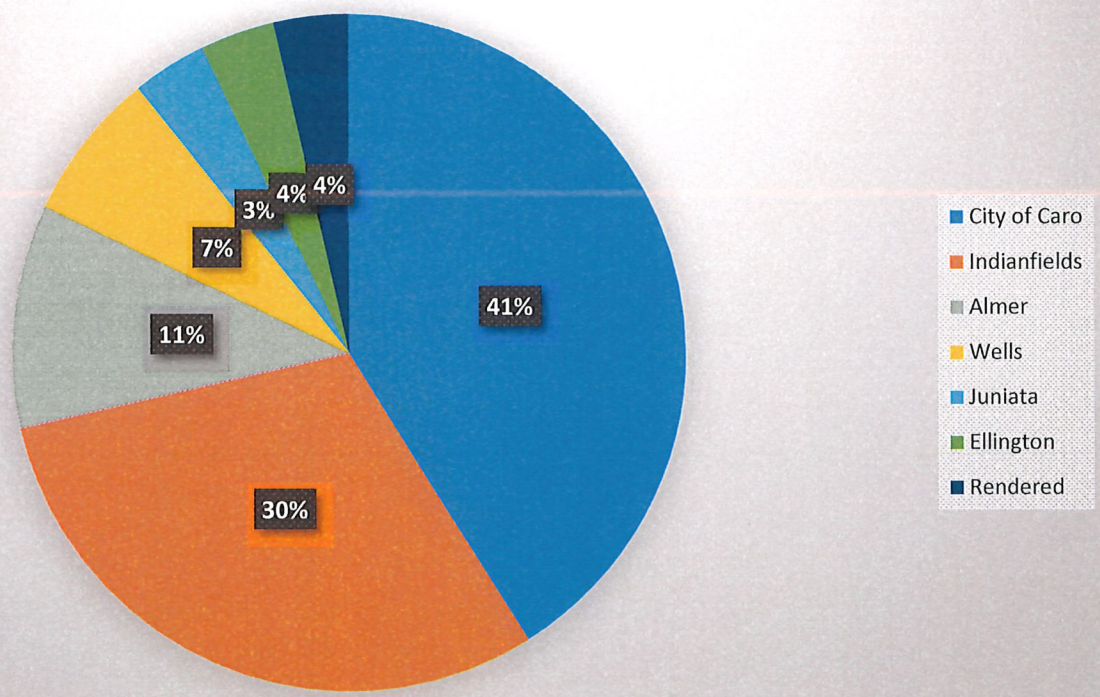
TOTAL COMPLAINTS FOR Dec 2023	372
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Run #	Date	Responsible entity	Adress of call	Description	Water usage	Township
		Fire runs March 1, 2024 thru March 31, 2024	City of Caro Fire Department	Report to Council		page 1
172	3/1/2024		178 Park Dr.	Medical	0	City of Caro
173	3/2/2024		127 W. Bush St.	Medical	0	City of Caro
174	3/2/2024		3059 Rossman Rd.	Medical	0	Wells
175	3/3/2024		2151Evergreen Dr.	Medical	0	Indianfields
176	3/4/2024		2797 S. Ringle Rd.	Medical	0	Juniata
177	3/5/2024	Karen Parrett	W. Frank & N. Almer St.	2 vehicle collision	0	City of Caro
178	3/5/2024		2799 W. Bliss Rd.	Medical	0	Indianfields
179	3/5/2024	Caro Professional	1186 Cleaver Rd.	gas smell investg.	0	City of Caro
180	3/7/2024	Matt Carradi	1662 Orr Rd.	grass fire	200	Indianfields
181	3/9/2024		178 Park Dr.	Medical	0	City of Caro
182	3/10/2024	Marssa Henson	near 3655 Colwood Rd.	vehicle crash, pole	0	Almer
183	3/10/2024		1935 Luder Rd.	Medical	0	Almer
184	3/11/2024		2050 S. Hurds Corner Rd.	Medical	0	Wells
185	3/11/2024		1520 W. Caro Rd.	Medical	0	City of Caro
186	3/12/2024		1545 Orr Rd.	Medical	0	Indianfields
187	3/12/2024	Gregory Eggert	1680 N. Colwood Rd.	house fire	800	Almer
188	3/12/2024		1255 Cameron Rd.	Medical	0	City of Caro
189	3/12/2024		1399 Mertz Rd.	Medical	0	Indianfields
190	3/13/2024		2902 Washburn Rd.	Medical	0	Juniata
191	3/13/2024	Kingston FD	Phillips Rd.	grass fire	0	canceled
192	3/13/2024		1401 Cleaver Rd.	Medical	0	Almer
193	3/13/2024		226 W. Burnside St.	Medical	0	City of Caro
194	3/14/2024		955 E. Deckerville Rd.	Medical	0	Almer
195	3/15/2024	not found	Ryan & Grady Rd.	vehicle crash	0	Indianfields
196	3/16/2024		1785 Sunset Dr.	Medical	0	Almer
197	3/16/2024		1556 W. Gilford Rd.	Medical	0	City of Caro
198	3/17/2024		517 N. State St.	Medical	0	City of Caro
199	3/17/2024		1599 Boy Scout Rd.	Medical	0	Indianfields
200	3/17/2024		126 W. Gamble St.	Medical	0	City of Caro
201	3/18/2024		2091 Forest DR.	Medical	0	Indianfields
202	3/18/2024		1144 Gun Club Rd.	Medical	0	Indianfields
203	3/18/2024		218 Pearl St.	Medical	0	City of Caro
204	3/19/2024		2009 W. Bliss Rd.	Medical	0	Indianfields
205	3/19/2024		1601 W. Gilford Rd. C113	Medical	0	City of Caro
206	3/19/2024		1082 Valley Dr.	Medical	0	Indianfields
207	3/19/2024		1365 Boy Scout Rd.	Medical	0	Indianfields
208	3/20/2024	Thumb Electric Co.	3730 E. Deckerville Rd.	wires on fire	0	Ellington
209	3/21/2024		1121 E. Caro Rd.	Medical	0	City of Caro
210	3/21/2024		1060 Riley Rd.	Medical	0	Indianfields
211	3/22/2024		1773 VanGeisen Rd.	Medical	0	City of Caro
212	3/22/2024	Pat Curtis Chev.	700 N. State St.	smoke investigation	0	City of Caro
213	3/22/2024		1359 S. Colling Rd.	Medical	0	Indianfields
214	3/22/2024		1379 Boy Scout RD.	Medical	0	Indianfields
215	3/23/2024		2009 W. Bliss Rd.	Medical	0	Indianfields
216	3/24/2024		684 W. Lincoln St.	Medical	0	City of Caro

Fire calls	12	City of Caro	23
Medical calls	44	Indianfields	17
Total runs	56	Almer	6
		Wells	4
		Juniata	2
		Ellington	2
		Rendered	2

	Total month calls	Medical calls	Fires
City of Caro	23	19	4
Indianfields	17	15	2
Almer	6	4	2
Wells	4	3	1
Juniata	2	2	0
Ellington	2	0	2
Rendered	2	0	2

Total calls for March 2024





CITY OF CARO CODE ENFORCEMENT

April 2024 Council Code report

March 2024 monthly review

100 S. Hooper St.	tires	Case resolved
1725 Parkway Dr.	2 blight vehicles	2 nd . offence \$500.00 ticket
602 W. Gilford Rd.	pallets	17 th . offence \$500.00 ticket
602 W. Gilford Rd.	tires	4 th . offence \$500.00 ticket
824 W. Lincoln St.	Garbage out	1 st . notice
123 W. Bush St.	Blight vehicle	Case resolved
227 W. Grant St.	junk	Case resolved
256 W. Grant St.	canopy	Case resolved
421 W. Frank St.	pallets	Case resolved
424 W. Frank St.	Garbage/junk	Case resolved
683 Gibbs St.	Garbage accumulation	1 st . notice
680 Gibbs St.	tires	Case resolved
810 W. Lincoln St.	pool	Case resolved
838 W. Sherman St.	Construction material	Case resolved
519 Pearl St.	canopy	Case resolved
147 Atwood St.	trailer	Case resolved
217 W. Washington St.	Garbage issue	Case resolved
632 Allen St.	Blight vehicle	2 nd . notice
364 Norman St.	Yard junk	2 nd . notice
343 Wells St.	House issues from a fire	1 st . notice
343 Wells St.	Yard junk	1 st . notice
292 W. Congress St.	Blight vehicle	Case resolved
147 W. Congress St.	Blight vehicle	Case resolved
166 W. Congress St.	Blight vehicle	Case resolved
143 W. Gamble St.	Pallets, junk	2 nd . offence \$250.00 ticket
186 W. Gambel St.	appliance	Case resolved
134 E. Congress St.	Blight vehicle	Case resolved
215 E. Congress St.	Junk & blight vehicle	Case resolved
115 E. Congress St.	tires	Case resolved
215 E. Washington St.	tires	Case resolved
226 Ellis St.	appliance	1 st . notice
121 Howard St.	Garbage out early	1 st . offence \$100.00 ticket
117 Howard St.	Garbage out early	2 nd . notice
308 Montague Ave.	Garbage out early	1 st . notice
645 Court St.	tires	1 st . notice
520 W. Burnside St.	Blight vehicle	1 st . notice
508 W. Burnside St.	Dumpster blocking the alley	1 st . notice

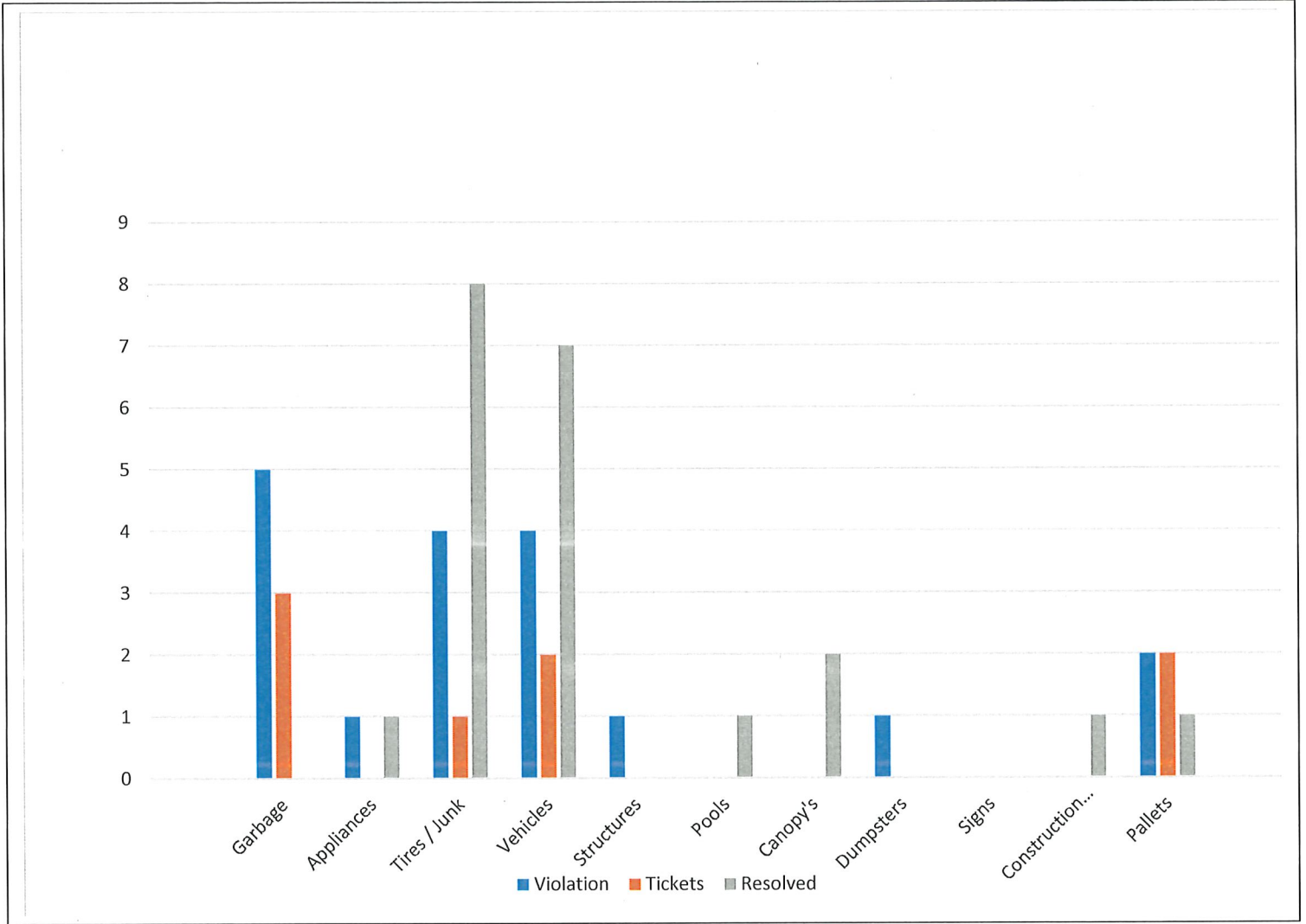


CITY OF CARO CODE ENFORCEMENT

April 2024 Council Code report

March 2024 monthly review

Page 2 of 2



Monthly total tickets issued, \$1850.00
 Monthly total blights cases dealt with, 37

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

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DOREEN OEDY
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, April 10, 2024
RE: Agenda Item – Food Truck Ordinance

Members of the Caro City Council,

As you might know, in January after much discussion on Second Reading, the proposed Food Truck Ordinance was referred back to the Policy Committee for further review and revision. After multiple meetings with the Committee, input from food truck vendors, and input from the Tuscola County Health Department, the Policy Committee unanimously referred the amended proposed ordinance back to Council for review and adoption.

Changes were made to more specifically call for inspections and compliance with Health Department regulations, soften the language on emissions to have a reasonableness standard, added a provision to allow Council to approve Food Truck permits outside the normal hours prescribed in the Ordinance, and other technical corrections.

Your options for motions are:

1. Motion to accept the proposed Food Truck Ordinance for First Reading and Set a Public Hearing for May 6, 2024.
2. Refer the proposed Food Truck Ordinance to the Policy Committee for further review
3. Postpone for further discussion.
4. Take no action.

CITY OF CARO

ORDINANCE NO. _____

AN ORDINANCE TO REGULATE THE OPERATION OF TRANSITORY FOOD SERVICE UNITS AND THE ISSUANCE OF PERMITS, LICENSES, OR APPROVALS FOR TRANSITORY FOOD SERVICE UNITS

THE CITY OF CARO ORDAINS:

Section 1. Purpose

The purpose of this Ordinance is to establish a policy to regulate and manage Transitory Food Service Units in the City of Caro (the “City”); to permit and regulate Transitory Food Service Units in the City; to reduce vehicular and pedestrian traffic congestion; to encourage new business; and to protect the health, safety, and welfare of the City’s business district and the City’s people.

Section 2. Definition

Transitory Food Service Unit means a motorized vehicle, including pulled mobile trailer, a temporary food service station, cart, smoker, grill, freezing or cutting unit, or similar apparatuses that engages in the storage, preparation, service, sale, or distribution of ready-to-eat or immediately consumable food items to the public directly from the unit.

Section 3. Permit Requirements

Except as otherwise authorized under this Ordinance, no Transitory Food Service Unit may engage in the preparation, service, sale, or distribution of food in the City on public or private property without first obtaining a permit from the City in the manner prescribed in this ordinance. The application fee will be set from time to time by resolution of the City Council. All fees must be paid to the City Treasurer at the time the application is submitted. All permits issued pursuant to this Ordinance must be available on site for inspection upon request by the City Zoning Administrator or law enforcement officer. Permits must be conspicuously displayed on the premises or any cart, stand, booth, motorized vehicle, mobile trailer, or similar apparatus used in the business at all times. No person may carry or display any expired, suspended, or revoked permit, or any license or permit for which a duplicate has been issued. Additionally, the Transitory Food Service Unit must comply with all applicable state licensing requirements, including but not limited to filing a Notification of Intent to Operate a Special Transitory Food Unit, and must further comply with all applicable requirements of the Tuscola County Health Department. Failure to comply with all applicable licensing and regulatory requirements may result in revocation of the permit by the City.

Section 4. Permit Exceptions

A Transitory Food Service Unit may engage in the preparation, service, sale, or distribution of food in the City on public or private property without a permit required under Section 3 of this Ordinance if:

1. Operating at a single location for less than 2 hours;
2. The operator is a USA veteran licensed to sell goods under Mich. Public Act 359 of 1921 or is otherwise exempt from the permitting requirements of this Ordinance under state or federal law;
3. The operator is operating under the invitation of a special event permit holder, or a special event held by the City of Caro, or one of its agencies.

The City reserves the right to request documentation in support of any exemption.

Section 5. Applications

1. A person requesting a Transitory Food Service Unit permit must submit a written application no more than 6 months in advance, and no less than 14 days prior to the proposed operation date.
2. Applications are to be on forms provided by the City and must state under oath such facts as may be required for, or applicable to, the granting of the permit. The City reserves the right to request additional information or documentation regarding the application to ensure proper compliance with this Ordinance and the safety of the general public.
3. The applicant must pay a fee of in an amount set by City Council from time to time by resolution. Fees must be made payable to "The City of Caro". All payments must be made by cash , check, credit card, or electronic fund transfers.
4. The application fee is nonrefundable and does not guarantee approval by the City.
5. Permits are valid for 14 consecutive days. Each additional period of 14 days or less requires an additional application submitted in the same manner as an original application.
6. A Transitory Food Service Unit that is engaged in the business of selling prepared food that is cooked or heated with a device or appliance using any gas or liquid may not receive a permit until and unless the motor vehicle, conveyance, cart, stand, booth or other similar structure or fixture, device or appliance is reviewed or inspected by the Tuscola County Health Department.
7. Application Process
 - A. Applications must be submitted to: City of Caro, 317 South State Steet, Caro MI 48723 in accordance with the requirements this Ordinance for approval by either the City Manager or the Chief of Police.

- B. The City reserves the right to deny the application for incompleteness. No permit may be granted to any person owing any personal property taxes, money judgments, or any other indebtedness to the city, except for real property taxes and special assessments, or to any person using any personal property in the operation of a business upon which personal property taxes are delinquent.
- C. If, within 14 days from application submission, the applicant is unable to furnish any required or requested initial or supplemental documentation and/or delinquent payments, the application will be considered abandoned.

Section 6. Regulations

All the following regulations must be followed at all times by any Transitory Food Service Unit operating in the City:

1. Transitory Food Service Units may operate in zoning districts B-1 and B-2, and in designated public parks, and lots, or on private property. Those applying for a permit to operate on public property may only operate in designated spaces as outlined on the Transitory Food Service Unit Map.
2. No Transitory Food Service Unit may operate within the vicinity of a hospital entrance or within 100 ft of the main entrance of a brick-and-mortar food service establishment.
3. Transitory Food Service Units may operate within the hours of 7:00 am and 10:00 pm on Mondays through Fridays and 7:00 am and 12:00 am on Fridays and Saturdays unless the City Council approves additional permitted hours upon request of a Transitory Food Service Unit.
4. No Transitory Food Service Units may be left overnight, or unattended on public property, unless specified in a special events permit.
5. No Transitory Food Service Unit may block, obstruct, restrict, or otherwise interfere with the movement of vehicular traffic, or designated public parking.
6. No Transitory Food Service Unit may block, obstruct, restrict, or otherwise interfere with the flow of pedestrian foot traffic, movement or access to public walkways, trails or public amenities.
7. No furnishings are allowed on curbs, sidewalks, trails, in roads, pedestrian or vehicular right of ways. This includes, but is not limited to, lights, signs, banners, chairs, tables, or external waste receptacles.
8. The City of Caro reserves the right to permit furnishings on any public lawn, lot, park, or space. All furnishings must be included on a site plan and submitted with application

and must be in good quality condition. Furnishings are subject to approval by the City Manager or Chief of Police.

9. No liquid, solid, or food waste, or debris will be permitted to emit from the Transitory Food Service Unit. The permittee must keep the premises whereon said Transitory Food Service Unit is located free from their own rubbish, waste products, cans, bottles and debris including napkins, straws, paper cups and plates and other waste material.
10. Only reasonable vapors, steam or exhaust will be permitted to emit from the Transitory Food Service Unit.
11. Use of generators may be prohibited if its use, location, or condition is anticipated to create a nuisance to neighbors or pedestrians.
12. The Transitory Food Service Unit must comply with all local, state, and federal laws set forth by the Michigan Food Code, Michigan Health Department, USDA, Michigan Department of Agriculture, Michigan Secretary of State, Michigan Liquor Control Code, Internal Revenue Service, Tuscola County Health Department, or any other agency or entity with lawful jurisdiction over the Transitory Food Service Unit, its operation, and product sales.
13. Transitory Food Service Unit must comply with all regulations herein, and subsequent recommendations by the City of Caro. The Transitory Food Service Unit must furnish all documents as outlined, and any other proofs, or documents requested by Chief of Police.

Section 7. Indemnification

A Transitory Food Service Unit permit holder, and private property owner, agrees to hold harmless and indemnify the City of Caro, its agencies, its employees, or agents in all matters arising from the permitted application, and/or the operation of the Transitory Food Service Unit.

Section 8. Insurance

A Transitory Food Service Unit permit holder, operating on public property, must have no less than \$1,000,000.00 business liability insurance naming the City of Caro as an additional insured for approved dates of operation. Proof of business insurance must be submitted with permit application. Proof of insurance is due prior to the Transitory Food Service Unit permitted operation dates.

Section 9. Impoundment

Any equipment associated with a Transitory Food Service Unit that is not in compliance with this Ordinance and is left on public property may be impounded at the owner's sole expense.

Section 10. Non-exclusivity:

No provision in this chapter limits or intends to limit in any way the Transitory Food Service Unit, or its operator the right to offer or sell its products to the general public, other business entities,

municipalities, or agencies before, during or after the operation permitted herein. The permit does not limit the City of Caro from freely engaging other persons, organizations, or businesses to provide the same or similar products or services at any time. Approval for a permit does not constitute approval or agreement to approve future applications.

Section 11. Revocation, Suspension, or Refusal; Appeal

Once a permit has been issued, the Zoning Administrator may, at any time, revoke or suspend a license for failure to comply with the provisions of this Ordinance or any rules or regulations promulgated by the City included, but not limited to one or more of the following reasons:

1. Failure to pay all required fees;
2. Fraud, misrepresentation or false statement contained in the application for a permit;
3. Fraud, misrepresentation or false statement made in the operation of a business;
4. Any violation amounting to a felony, or misdemeanor involving moral turpitude, resulting from or related to operation of a business in the City;
5. Conducting a business in an unlawful manner or in such manner as to constitute a breach of the peace or to constitute a nuisance per se to the health, safety or welfare of the public;
6. Failure to comply with an authorized requirement of any authorized city official as it relates to the operation or business pertaining to the permit;
7. The failure of any applicant or permittee (including all employees, agents and representatives of the applicant or permittee) to meet and satisfy any provision of this Code or any other duly established rule or regulation of the city applicable to the business for which the permit has been requested or granted;
8. Failure to obtain any other required license or permit for the business from any federal, state or local agency or authority and lack of any evidence that such state license or permit has been obtained and proof that all fees pertaining thereto have been paid;
9. Failure to provide any information reasonably requested by the Zoning Administrator related to the application;
10. Failing to comply with this Ordinance.

The City must provide a permittee with reasonable notice and an opportunity to be heard before revoking or suspending a permit.

If a permit application is denied or a permit is revoked or suspended, the aggrieved party may appeal to the City Council in writing within ten days. If no appeal is timely filed, then the denial, revocation, or suspension is final.

Section 12. Other Permits

A permit obtained does not relieve any Transitory Food Service Unit of its responsibility for obtaining any other permit or license or authorization required by any other ordinance, statute, law or administrative rule promulgated by any entity with jurisdiction over the location or conduct considered within this Ordinance.

Section 13. Validity and Severability

Should any portion of this Ordinance be found invalid for any reason, such holding will not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 14. Repealer Clause

Any ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 15. Violation

A violation of this ordinance is a municipal civil infraction and, in addition, the City of Caro is entitled to enforce this ordinance by seeking injunctive relief or any other remedy allowed by law.

Section 16. Effective Date

This ordinance is effective 30 days after publication.

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CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, April 10, 2024
RE: Agenda Item – Meadow Drive Cul-De-Sac Repair

Members of the Caro City Council,

As you know, at our last meeting the Council awarded the repair of the cul-de-sac at Meadow Drive to Eastern Asphalt as they were the lowest bidder for that part of the bid. When contacted to let them know they won this portion, Eastern Asphalt backed out of the project, and as such, it is requested to award this portion of the project to the next lowest bidder, which was Mike's Landscaping.

As you remember, the project was placed out for bids per policy, i.e., in The Advertiser, the City of Caro website and Facebook page. Also, this was placed by the City on BidNet, an online bid site for those seeking bids, and was also picked up by Construct Connect, an online clearing house of bidders. The following two bids were received:

Bidder	Location	Meadow Drive Bid	Overall Bid Amount
Mike's Landscaping	Davison, MI	\$43,928.00	\$76,886.00
Eastern Asphalt	Flint, MI	\$35,821.50	\$78,341.50

As bid, this project would be paid for out of the Local Street Contracted Services budget which has enough to cover this project in addition to the skip patching project.

Even though Eastern Asphalt was the low bidder for this portion of the bid, if the projects were awarded together Mike's Landscaping would still have the lowest overall bid. Therefore, with them being awarded the skip patching portion and as the lowest overall bidder, I recommend awarding the Meadow Drive Cul-De-Sac portion of the project to Mike's Landscaping.

Your options for motions are:

1. Accept the bid from Mike's Landscaping to repair the cul-de-sac on Meadow Drive per the bid specifications for the bid amount of \$43,928.00 and authorize the City Manager to sign all necessary documents to complete the project.
2. Instruct the City Manager to rebid the project.
3. Postpone for further discussion.
4. Take no action.



G-5172 N. Dort Hwy.
 Flint, MI 48505
 (810) 787-5500 (810) 787-8222

Project: City of Caro
 Job Address: All over the city
 Client: City of Caro
 Client Contact: Scott Czasak
 Billing Address: 317 S. State St.
 (if not same as above) Caro, MI. 48723
 Phone #: 989-673-7671
 E-mail: sczasak@carocity.net

March 24, 2024

Line item cost breakdown:	Qty:	Unit:	Unit Prices:	Total:
Scope of Work				
1 Remove and replace substandard existing asphalt * Remove and replace is based on a 4 inch maximum asphalt depth.	4,000	SF	\$ 10.63	\$ 42,520.00
			Total Base Bid:	\$ 42,520.00

Alternate - Meadow Drive cul-de-sac repair

1 Mill existing asphalt 18 feet wide * Mill existing asphalt a depth of 4"	650	SY	\$ 16.27	\$ 10,575.50
2 Installation of new asphalt leveling course * Asphalt cross section to be 2.0"	650	SY	\$ 19.19	\$ 12,473.50
3 Installation of new asphalt wearing course * Asphalt cross section to be 2.0"	650	SY	\$ 19.65	\$ 12,772.50
			Total Alternate:	\$ 35,821.50

*** Job is based on completing project in 1 continuous phase unless noted.**

*** This Proposal is good for 30 days after date of submission. Supplier requires us to sign quote on asphalt within 30 days to hold their prices.**

Non Job Specific Exclusions: Alligator cracks, designed contraction or expansion joints. Concrete repair or remediation. Excavation or replacement of base course or sub-base material unless noted. Engineering, removal or relocation of any existing utilities, permits & fees (except those listed), hazardous materials, gas utilities, phone utilities, cable, temporary utilities, backwater valves, meters, retaining/screen walls and/or excavation/backfill of retaining walls, weed or vegetation removal, export of any fill material unless noted, landscaping, slope re-vegetation, fence, wall or barricade removal, Local municipality ROW permit, landscape pathway, seal All items of work required to complete the sitework on this project which are not specifically included in this proposal, are excluded

Respectfully Submitted,

Accepted by;

Date:

Tod L. Molesworth

Tod L. Molesworth, Estimator
 Office: 810-787-5500
 Cell: 810-357-3457
 Email: tod@easternasphalt.com

Spring 2024 Utility Pavement Patching

<u>Address</u>	<u>Size</u>	<u>Cost</u>
Colimbia Street	13x7 and 15x5	\$1,494
308 Montague	8x19 and 7x16	\$2,376
Howard Street	10x17	\$1,530
Washington Street	9x7	\$567
Schall Elementary School	12x13	\$1,404
Tuscola Court House	13x14	\$1,638
313 Wells Street	15x12	\$1,620
Hooper Street	10x9	\$810
Norman Street	15x12	\$1,620
Parkway Drive	11x14	\$1,386
Hooper and Gilford	4x2	\$72
Hooper and Frank	14x7	\$882
Norman and Black	15x18	\$2,430
Montague	7x8 and 15x11	\$1,989
Bush and Sheridan	7x13	\$819
229 W. Sherman	10x23	\$2,070
W. Burnside and Pearl	6x8	\$432
W. Lincoln and Pearl	40x10	\$3,600
Gibbs and Pearl	27x8	\$1,944
Frank and Pearl	15x20 and 7x25	\$4,275
	Total	\$32,958
North End of Meadow Drive	323x17	\$43,928
	Total	\$76,886
New Patching Price		\$9.00/Sqft



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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, April 10, 2024
RE: Agenda Item – City of Caro Organizational Chart

Members of the Caro City Council,

As you know, at the last Council meeting, I was directed to develop an Organizational Chart for the City of Caro and present it to the Council for their review. I reviewed organizational charts from over a dozen Michigan cities, including many the size of Caro. Also, I reviewed the language from the Charter of the City of Caro describing how the Administration is directed to be organized, as well as contractual language in terms of supervision of day-to-day activities.

This chart shows the ultimate authority in the City is the residents, who vote for the City Council to represent them. The City Council is empowered with appointment of administrative officers as defined in Section 7.1 of the Charter, as well as the various Boards and Commissions of the City. In terms of day-to-day administration, the City Manager is charged under Section 7.4 of supervision of the staff and administrative officers outside of specific duties provided for in the Michigan Constitution or Michigan Statutes. Only the City Attorney is specifically listed as outside the management of the City Manager in total.

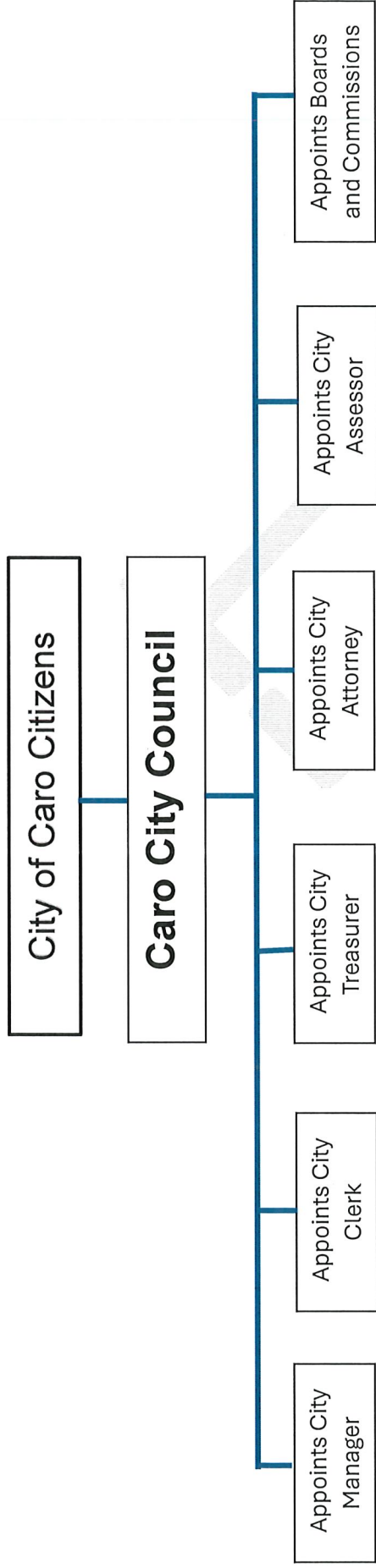
The Charter prescribes all administrative officers as defined in Section 7.1 serve at the pleasure of Council and may be removed by a vote of not less than 4 members of Council, however, Section 7.4 does prescribe the City Manager “shall make recommendations to the council relative to the appointment and removal of administrative officers of the city”.

This chart carries over this language to attempt to demonstrate the split in authority whereas Council appoints the administrative officers, but they are supervised day-to-day by the City Manager, who is responsible to Council for effective administration.

Your options for motions are:

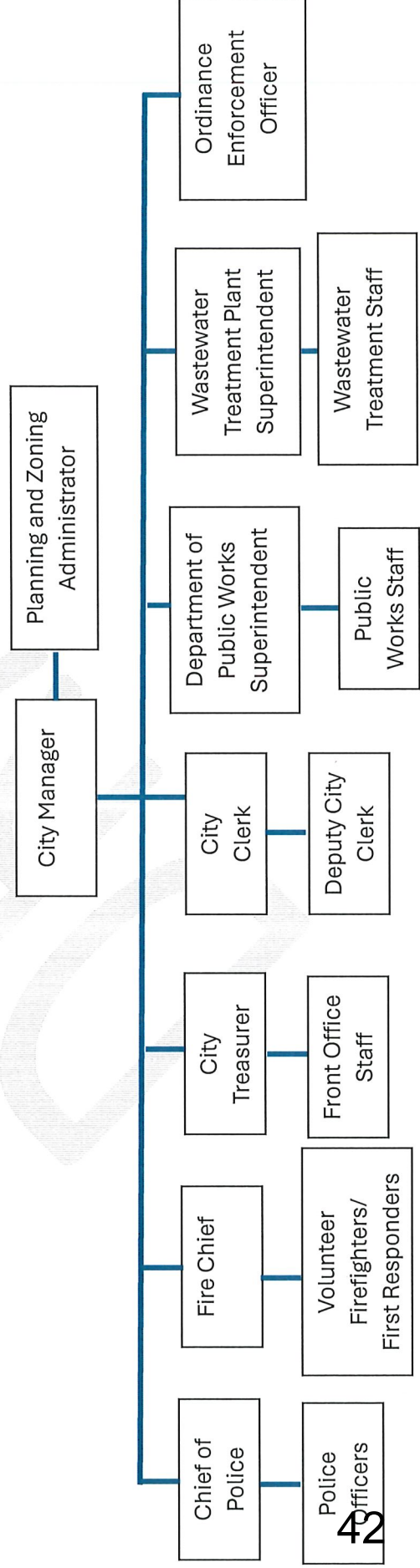
1. Adopt the City of Caro Organizational Chart as presented.
2. Make any desired amendments and adopt the City of Caro Organizational Chart as amended.
3. Instruct the City Manager to reconfigure the City of Caro Organizational Chart with instructions.
4. Postpone for further discussion.
5. Take no action.

City of Caro, Michigan - Organizational Chart



Section 3.1 of the City of Caro Charter states: "The city shall have the council-manager, non-partisan form of government." The city organization is a standard hierarchy that one would expect to see in a full-service community. Given the small size of the city, there are very few layers of management. Instead, each department is tasked with performing a broad array of duties and working cooperatively both internally and externally. The city is broken down into separate departments, who report to the City Manager, who in turn is responsible to the City Council.

Section 7.4 of the City of Caro Charter states: "The city manager shall be responsible to the council for the proper administration of the affairs of the city and shall appoint and remove employees of the city and shall make recommendations to the council relative to the appointment and removal of administrative officers of the city as referenced in Section 7.1 of the Caro City Charter. He or she shall set employees compensation within the pay plan adopted by the council, and shall supervise and coordinate the work of all of the administrative offices and departments of the city except, the city attorney and the work of the city clerk, city treasurer and city assessor as dictated by state constitution or statute."



CITY OF CARO

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TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor’s Report
DATE: April 15, 2024

The City Manager, Clerk and I prepared the Council agenda on April 11, 2024 for the April 15, 2024 council meeting.

I attended Rotary on April 1, 2024 and the program was presented by George Rierson, Superintendent of Caro Public Schools. He discussed the upcoming school bond proposal. Also, President Schmandt reminded everyone to sign up for the Rotary District 6310 Conference to be held in Bay City on April 19 and 20.

April 1, 2024 I signed the Water and Sewer Agreements with the State of Michigan.

I attended the 2024 Positive Alternatives Spring Banquet on April 4 at the Caro Knights of Columbus.

Caro Rotary’s meeting held on April 8 was at the Caro Farmer’s Market. It was the kickoff for Child Abuse Prevention month. Thanks to all the wonderful speakers who provided us with much needed information. It was a great turnout and thanks to Lauren Amellal for making sure attendees were provided with a tasty lunch.

The Planning Commission meeting was cancelled for April 9.

I attended the Ribbon Cutting for Back Alley Fibers on April 10. This is actually the Grand Re-Opening of the new location at 201 N. State Street. The presentation was done by the Caro Chamber of Commerce, and I am honored to be part of this event.

Erin Schmandt, President of the Caro Rotary Club, did a presentation on April 10, 2024 at the DDA meeting. She talked about a public art project that is aimed at improving the local community of Caro through public art. Art not only provides beauty but provides community pride. Rotary President Schmandt is in the process of writing her third grant for the art project. I enjoyed hearing her presentation. I am hoping she will do it for city council also.

Downtown Development Authority (DDA) has been working on adopting a DDA Logo. Lauren Amellal, Executive Director, has been working with a TISD class and she presented their top six logos’ to DDA. They are amazing and thank you goes out to these talented students. Now is the hard part because the DDA board will need to pick the final logo.

Mayor Karen Snider

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, April 10, 2024
RE: City Manager's Report

Members of the Caro City Council,

Finally, the weather has turned warmer and things are going to be getting hotter in the City of Caro for the next few months.

Firstly, the Administration has welcomed our new Treasurer Tammy Ries and we look forward to her contributions to the team here at City Hall for a long time to come. She has dove into her duties and is already looking for opportunities to learn and grow in her new role. I am completely supportive of these efforts and will work with her in any way I can to make her tenure a successful one!

We are of course nearing the deadline to present the budget to City Council, we already know what our big-ticket item is, the construction of the new parking lot at the location of the Old Police Building. Based on Council's direction I have already moved forward with the design process and will have a couple of plans for review shortly so once the new fiscal year rolls around, we can move forward.

In addition to my normal impromptu meetings with residents, businesses, and my attendance at Rotary I was pleased to review the assets of the City with a representative of our insurance company for our 5 year check in to ensure what is listed is what we have, I am proud to say we have kept up with everything so it was a clean review. Additionally, I attended the ribbon cutting for Back Alley Fibers new location on State Street and, barring unforeseen circumstances, I am scheduled to attend the Citizen of the Year banquet on Saturday the 13th. This is my second such event and I am looking forward to it.

On the DPW and Wastewater fronts, we have mostly been operating as normal. We did have an issue of a light pole on the corner of State and Frank being down, but our DPW staff jumped right to work and got the pole removed at warning cones in place. Additionally, they dealt with a sinkhole on Monroe Street and reviewed sidewalks on the same road. WWTP Superintendent Dienes and I have been getting all of our ducks in a row for the Clean Water State Revolving Fund project, we anticipate meeting the schedule agreed to, importantly, the State has informed us our project as designed does not need

to go through an Environmental Impact Assessment as it looks to make low-to-no impact on the environment. This saves us additional expense and avoids any unnecessary delays. A full copy of this report is available for Council and public review and comment during a 30-day period.

We are looking forward to a lot of work getting done the next few months, we already have roof repairs, the new garage doors, and skip patching on the books and scheduled, so you can expect a lot of activity as we close one fiscal year, and get ready to start a new one on July 1st!

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
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KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk’s Report
DATE: April 15, 2024

- The City of Caro will be having a Special Election, May 7, 2024. Caro Community Schools Bond Issue. AV applications have been mailed.
- Park & Recreation has a vacancy. Continuing to post until filled.
- Planning Commission was cancelled, April 9, 2024
- Election Commission meeting was held April 3, 2024
- Attended Policy Committee Meeting, April 8, 2024
- Attended Michigan Association Municipal Clerk’s Member Education Day, April 9, 2024
- Attended DDA Meeting, April 10, 2024
- Attended Tuscola County Clerk’s Association Meeting, April 11, 2024
- Scheduled interviews for Seasonal Workers, April 26, 2024 & April 29, 2024
- Completed and submitted my department budget for FY 2024-2025 to the City Manager.
- Continuing to attend Rotary Meetings to network with community members.
- Continuing to attend monthly LEAD Tuscola meetings as secretary of the Steering Committee.
- I have received my certification, MiPMC (Michigan Professional Municipal Clerk).