

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
March 18, 2024, 6:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS/VISITORS

PRESENTATION:

1. George Rierson – Caro Community Schools Superintendent

COMMUNICATION:

1. Charter Communications – Upcoming Changes
2. LEAD Fundraiser “An Evening In Venice”
3. DDA Meeting Minutes – March 13, 2024 (unapproved)

CONSENT AGENDA:

1. Regular Council Meeting Minutes – March 4, 2024
2. Policy Committee Meeting Minutes – February 29, 2024
3. Special Council Meeting Minutes – March 5, 2024
4. Special Council Meeting Minutes – March 11, 2024
5. Invoices
6. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth

REGULAR AGENDA:

1. Resolution Establishing Election Commission & Approve Election Inspector Pay
2. Splash Pad Repair Quote
3. Recreation Passport Grant Application Resolution
4. Downtown Development Authority Meeting Recommendation
5. City Treasurer Contract
6. MSU 4-H Program Coordinator
7. Parking Lot Project – Joy Street/Montague Street

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board (Iseler)
5. Parks & Recreation (White)
6. Planning Commission (Eschenbacher)
7. Tuscola County Board of Commissioners (Iseler)
8. Zoning Board of Appeals (Mayor Snider)
9. Indianfields Township (Manager)
10. Almer Township (Campbell)

MAYOR'S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

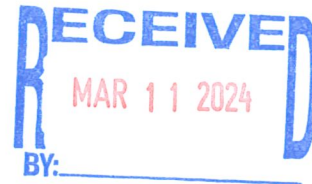
ADDITIONAL PUBLIC COMMENTS

ADJOURN



March 8, 2024

T1 P1 177 *****AUTO**ALL FOR AADC 480
City Of Caro
317 S. State Street
Caro, MI 48723-1725



Re: Charter Communications - Upcoming Changes

Dear Franchise Official:

Spectrum Mid-America, LLC ("Spectrum"), is making its customers aware that **TBN Enlace** has notified us that it will discontinue programming on or around March 18, 2024.

Accordingly, Spectrum will cease carriage of **TBN Enlace** on channel 334 on the Vassar, MI channel lineup serving your community. On March 18, 2024, Spectrum will display a slate message that programming is no longer available.

Should you have any questions about this change, please feel free to contact me at (616) 607-2380.

Sincerely,

Derrick Mathis

Derrick Mathis
Manager - State Government Affairs, Michigan
Charter Communications



2023-2024 LEAD TUSCOLA PRESENTS....

An Evening In Venice

DINNER * DRINKS * MUSIC * GUEST SPEAKERS * DANCING * SILENT AUCTION

Saturday, April 20, 2024, Opening at 5:30 p.m.

THE BRENTWOOD RESTAURANT AND LOUNGE

178 Park Drive | Caro, Michigan

\$50 PER PERSON

EACH TICKET INCLUDES:

HORS D'OEUVRES, MAIN COURSE, AND DESSERT.

Alcoholic beverages and mocktails available for purchase.

Semi-formal attire please

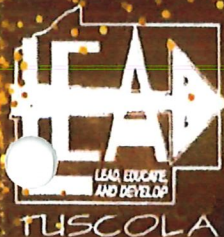
SPONSORSHIP PACKAGES AVAILABLE



Proceeds benefit :

**The Child Advocacy Center
of Tuscola County**

For more information, or to Sponsor the event please call (989) 670-3129
or email at lead-2023@googlegroups.com.



An Evening In Venice

SPONSORSHIP LEVELS



Proceeds benefit:
The Child Advocacy Center
of Tuscola County

PLATINUM

\$1,200

(2 AVAILABLE)

- 2 Full tables at "An Evening In Venice" Event (12 tickets at dedicated tables in the Sponsor section).
- Everything included in Gold and Silver PLUS:
- Business Logo included with LEAD Tuscola and CAC in all branded materials produced for event.
- 5 Minute Speaking opportunity for Organizational Representative.

GOLD

\$600

(5 AVAILABLE)

- 1 Full table at "An Evening In Venice" Event (6 tickets at a dedicated table in the Sponsor Section).
- Everything included in Silver PLUS:
- Ability to sponsor/brand one of seven specific areas of the event (Bar, Silent Auction, Speakers, Meal, Dance floor, Hors Devres, and Entrance).

SILVER

\$300

(6 AVAILABLE)

- 2 Tickets to "An Evening In Venice Event" in the reserved sponsor section.
- Mention as a Sponsor and thanks in opening and closing remarks.
- Business name and Logo listed in Sponsor section of Event Materials.

For more information, please call (989) 670-3129, or email: lead-2023@googlegroups.com

Name: _____ Phone: _____ E-mail: _____

Address: _____ City: _____ Zip: _____

Sponsorship Level Contribution: Platinum Gold Silver

Payment Amount: \$ _____ Payment Type: Check Cash Money Order

Donation Amount Without Sponsorship Contribution: \$ _____

Payment Type: Check Cash Money Order

Silent Auction Contribution: _____ Estimated Value: _____

Please mail the detached section and payment to:

LEAD Tuscola, c/o Rita Papp, 1119 East Dayton Rd., Caro, MI 48723

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MARCH 13, 2024-NOON

CALL TO ORDER:

Chairman Randy Whittaker called the meeting to order at 12:02pm on March 13, 2024, in the City of Caro Council Chambers.

Present: Chairman Randy Whittaker, Vice Chair Evan Osentoski, Charlotte Kish, Susan Holder, Robert Wolak, Sonya Otremba, DDA Executive Director Lauren Amellal.

Absent: Ross Downing, Richard Ransford, Thomas Bardwell.

Others Present: Mayor Karen Snider, City Clerk Rita Papp, former Mayor Joe Greene, Karim Amellal.

Holder was dismissed at 1:10pm.

APPROVAL OF AGENDA:

Motion by Osentoski to approve the agenda, seconded by Kish. Motion carried.

PUBLIC COMMENT

Joe Greene commented on the Tuscola EDC Director position being available, and the project at the former Nestle building in Cass City.

COMMUNICATION

Amellal presented communications.

APPROVAL OF MINUTES

Motion by Wolak to approve the Regular Meeting Minutes from February 14, 2024, as presented, seconded by Kish. Motion carried.

FINANCIAL REPORT

Motion by Kish to receive and file the January 2024 Financial Report, seconded by Otremba. Motion carried.

BUSINESS ITEMS

1. Committee Appointments: Chairman Whittaker presented the recommended appointments to the DDA Employee Review Committee.

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MARCH 13, 2024-NOON

Motion by Kish to approve Chairman Whittaker's recommended appointments of Whittaker, Osentoski and Bardwell to the employee review committee, seconded by Holder. Motion carried.

2. Draft Budget Review: Chairman Whittaker and DDA Executive Director Amellal presented the preliminary draft budget for 2024-2025.

Motion by Kish to approve the preliminary draft budget and refer Amellal to meet with the City Manager to further discuss upcoming capital projects, seconded by Osentoski. Motion carried.

OLD BUSINESS:

1. Atwood Electric Pedestal: Amellal presented details about the project, which had been tabled at DDA in February.

Motion by Osentoski to refer the project to City Council for approval of installation of an electric pedestal at Atwood Park, seconded by Kish. Motion carried.

EXECUTIVE DIRECTOR REPORT:

1. Written Report Submitted. Amellal presented verbal highlights.

COUNCIL LIASON REPORT:

1. Council Liaison Kish gave a verbal report highlighting the City Treasurer position being offered contingent on paperwork.

PUBLIC COMMENT: NONE

ADJOURN:

Motion by Osentoski to adjourn the meeting at 1:35pm, seconded by Kish. Motion carried.

Respectfully Submitted

DDA Executive Director

Lauren M. Amellal

CITY OF CARO REGULAR COUNCIL MINUTES

Mayor Karen Snider called the regular meeting of the City Council to order on March 4, 2024, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk/Interim City Treasurer, and other guests.

AGENDA APPROVAL

24-M-53

Motion by Eschenbacher, seconded by White to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS:

Hope Riley – Commented on feral cat issue in the city.

PRESENTATION: None

COMMUNICATIONS:

1. Downtown Development Authority Meeting Minutes – February 19, 2024
2. Parks & Recreation Committee Meeting Minutes – February 21, 2024

CONSENT AGENDA:

1. Regular Council Meeting Minutes – February 19, 2024
2. Special Council Meeting Minutes – February 21, 2024
3. Invoices

24-M-54

Motion by Iseler, seconded by Kish to approve the consent agenda as presented with amendments to minutes including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Poverty Exemption Resolution

24-M-55

Motion by Eschenbacher, seconded by Campbell to approve and adopt the City of Caro Resolution for Poverty Exemption, Resolution No. 2024-3 as presented.

Roll call vote: Campbell – yes, Eschenbacher – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Mayor Snider – yes.

Motion carried.

2. LED Light Kits

4-M-56

Motion by White, seconded by Eschenbacher to approve and authorize the purchase of 12 LED retrofit kits from Medler Electric Co. #3 for the quoted price of \$5,342.46.

Motion carried.

3. Cars & Crafts Road Closures

24-M-57

Motion by Eschenbacher, seconded by Campbell to approve the street closure requests from the Chamber of Commerce for the Cars and Crafts event as requested.

Motion carried.

4. Sled Library

24-M-58

Motion by Iseler, seconded by Campbell to approve and accept the City of Caro Sled Lending Library and authorize the Department of Public Works to place it at Chippewa Landing Park during the winter season and store it when not in season.

Motion carried.

5. Fire Hydrants

24-M-59

Motion by Iseler, seconded by Kish to approve and authorize the purchase of 6 fire hydrants from Michigan Pipe & Valve for the quoted amount of \$23,100.00.

Motion carried.

6. City Hall Roof Repair & Replacement Change Order

24-M-60

Motion by Eschenbacher, seconded by White to approve and authorize the City Manager to accept the Change Order revisions to the City Hall Roof project as proposed and sign all necessary documents to execute the project.

Motion carried.

ITEMS PENDING/TABLED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

Reminded the council of treasurer interview tomorrow at 5:00 pm. Caro Area District Library thanked the City of Caro for the grant support letter.

MANAGER'S COMMENTS – Written report submitted.

Highlighted the closure of the bridge on M24 in the summer and Chamber Business After Hours.

LERK'S REPORT – Written report submitted.

Highlighted the Special Election on May 7, 2024.

ADDITIONAL PUBLIC COMMENT:

Councilor Jill White – Commented on the upkeep of the dog park.
City Manager Scott Czasak – Easter Egg Hunt Fliers are available.

24-M-61

Motion by Eschenbacher, seconded by White to adjourn the meeting at 7:17 p.m.

Motion carried.

Rita Papp

Rita Papp
City Clerk

CITY OF CARO POLICY COMMITTEE MINUTES

Policy Chair Jill White called the Policy Committee meeting to order February 29, 2024, at 4:00 p.m. in the Council Chambers.

Present: Chair Jill White, Emily Campbell, & Pamela Iseler

Absent: None

Others: Scott Czasak – City Manager and Jana Brown – Deputy City Clerk,

PUBLIC COMMENT/VISITORS: None

BUSINESS ITEMS:

1. Discuss Food Truck Ordinance

Chairperson Jill White started the discussion on the Food Truck Ordinance. The Policy Committee reviewed comments and made additional recommendations:

Section # 2 Scott Czasak to check into removing “from the unit” at the end of the paragraph and review with the health department the exact language to insert in replacement of “freezing or cutting unit”.

Section # 4 – Remove statement number 1.

Section # 9 – Scott Czasak to consult with attorney the potential of removing “and” to replace with “or”.

Motion by Iseler, seconded by Campbell to accept the changes and send additional changes to the attorney for review.

Motion carried.

PUBLIC COMMENT/VISITORS: Jana Brown questioned conflicting language in Section 6.3.

Motion by Iseler, seconded by Campbell to adjourn the meeting at 4:25 p.m.

Motion carried.

Adjournment



Jana Brown
Deputy City Clerk

SPECIAL MEETING OF THE CARO CITY COUNCIL

March 5, 2024, 5:00 P.M.

Council Chambers, 317 S State St, Caro MI 48723

Mayor Karen Snider called the Special Meeting of the City Council to order on March 5, 2024 at 5:00 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, and Jill White

Absent: Doreen Oedy

Others: Scott Czasak – City Manager, Rita Papp – City Clerk/Interim City Treasurer, and other guests

PUBLIC COMMENT/VISITORS: None

SPECIAL AGENDA: (action required)

1. Interview Applicant

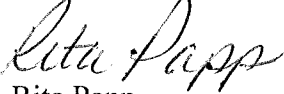
The council interviewed Kimberly Northrop. Discussion followed by council.

ADDITIONAL PUBLIC COMMENT: None

4-M-62

Motion by Kish, seconded by Iseler to adjourn the meeting at 5:20 p.m.

Motion carried.



Rita Papp
City Clerk

SPECIAL MEETING OF THE CARO CITY COUNCIL
March 11, 2024, 5:00 P.M.
Council Chambers, 317 S State St, Caro MI 48723

Mayor Karen Snider called the Special Meeting of the City Council to order on March 11, 2024 at 5:00 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White

Absent:

Others: Scott Czasak – City Manager, Rita Papp – City Clerk/Interim City Treasurer, and other guests

PUBLIC COMMENT/VISITORS: None

SPECIAL AGENDA: (action required)

1. Interview Applicant

The council interviewed Tammy Ries. Discussion followed by council.

24-M-63

Motion by White, seconded by Oedy to offer Tammy Ries the City Treasurer position contingent on successful background & reference check.

Roll call vote: Campbell – yes, Eschenbacher – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Mayor Snider – yes.

Motion carried.

ADDITIONAL PUBLIC COMMENT: None

24-M-64

Motion by Eschenbacher, seconded by White to adjourn the meeting at 5:59 p.m.

Motion carried.



Rita Papp
City Clerk

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
OWEN TREE SERVICE					
03/24	03/05/2024	77794	101-754-776-000	O&M SUPPLIES	218.00- V
Total OWEN TREE SERVICE:					218.00-
Total 77794:					218.00-
ADVANCE AUTO PARTS					
03/24	03/18/2024	77809	590-540-776-000	OM&R SUPPLIES NORMAL	168.83
Total ADVANCE AUTO PARTS:					168.83
Total 77809:					168.83
AMAZON CAPITAL SERVICES					
03/24	03/18/2024	77810	216-336-740-000	OPERATING SUPPLIES	386.06
03/24	03/18/2024	77810	101-301-854-000	RADIOS/RADIO REPAIRS	7.36
03/24	03/18/2024	77810	101-301-854-000	RADIOS/RADIO REPAIRS	77.07
03/24	03/18/2024	77810	101-301-740-000	OFFICE SUPPLIES	39.15
03/24	03/18/2024	77810	101-751-957-000	RECREATION PROGRAMS	401.26
03/24	03/18/2024	77810	101-301-740-000	OFFICE SUPPLIES	65.76
03/24	03/18/2024	77810	101-751-957-000	RECREATION PROGRAMS	86.36
03/24	03/18/2024	77810	101-301-854-000	RADIOS/RADIO REPAIRS	11.20
03/24	03/18/2024	77810	101-301-854-000	RADIOS/RADIO REPAIRS	74.00
03/24	03/18/2024	77810	101-301-854-000	RADIOS/RADIO REPAIRS	56.98
03/24	03/18/2024	77810	101-301-740-000	OFFICE SUPPLIES	61.96
Total AMAZON CAPITAL SERVICES:					1,267.16
Total 77810:					1,267.16
AUTO-WARES GROUP					
03/24	03/18/2024	77811	661-575-776-000	MAINTENANCE SUPPLIES	207.98
03/24	03/18/2024	77811	661-575-776-000	MAINTENANCE SUPPLIES	7.87
03/24	03/18/2024	77811	101-265-776-000	O&M SUPPLIES	179.99
03/24	03/18/2024	77811	101-265-776-000	O&M SUPPLIES	27.96
Total AUTO-WARES GROUP:					423.80
Total 77811:					423.80
BIOTECH AGRONOMICS INC					
03/24	03/18/2024	77812	590-540-801-000	CONTRACTED SERVICES	820.00
Total BIOTECH AGRONOMICS INC:					820.00
Total 77812:					820.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
BRIGHTSPEED					
03/24	03/18/2024	77813	590-540-853-000	TELEPHONE	71.64
03/24	03/18/2024	77813	591-540-853-000	TELEPHONE	71.64
Total BRIGHTSPEED:					143.28
Total 77813:					143.28
CAPITAL ONE TRADE CREDIT					
03/24	03/18/2024	77814	101-265-776-000	O&M SUPPLIES	389.96
Total CAPITAL ONE TRADE CREDIT:					389.96
Total 77814:					389.96
CARTER LUMBER					
03/24	03/18/2024	77815	101-754-776-000	O&M SUPPLIES	218.00
Total CARTER LUMBER:					218.00
Total 77815:					218.00
CHARTER COMMUNICATIONS					
03/24	03/18/2024	77816	101-751-750-000	TECHNOLOGY	114.98
Total CHARTER COMMUNICATIONS:					114.98
Total 77816:					114.98
CIVICPLUS LLC					
03/24	03/18/2024	77817	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	120.00
03/24	03/18/2024	77817	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	120.00
03/24	03/18/2024	77817	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	120.00
03/24	03/18/2024	77817	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	120.00
03/24	03/18/2024	77817	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	120.00
03/24	03/18/2024	77817	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	120.00
03/24	03/18/2024	77817	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	120.00
03/24	03/18/2024	77817	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	120.00
03/24	03/18/2024	77817	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	120.00
Total CIVICPLUS LLC:					1,080.00
Total 77817:					1,080.00
CORRPRO COMPANIES, INC.					
03/24	03/18/2024	77818	591-540-801-000	CONTRACTED SERVICES	1,020.00
Total CORRPRO COMPANIES, INC.:					1,020.00
Total 77818:					1,020.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
CSI EMERGENCY APPARATUS, LLC					
03/24	03/18/2024	77819	216-336-930-000	REPAIRS - EQUIPMENT	3,643.00
03/24	03/18/2024	77819	216-336-930-000	REPAIRS - EQUIPMENT	7,100.52
03/24	03/18/2024	77819	216-336-930-000	REPAIRS - EQUIPMENT	6,321.98
Total CSI EMERGENCY APPARATUS, LLC:					17,065.50
Total 77819:					17,065.50
EASTHAMS CLEANERS					
03/24	03/18/2024	77820	101-751-801-000	CONTRACTED SERVICES	26.00
Total EASTHAMS CLEANERS:					26.00
Total 77820:					26.00
EMTERRA ENVIRONMENTAL USA CORP					
03/24	03/18/2024	77821	596-521-801-000	CONTRACTED SERVICES	180.87
03/24	03/18/2024	77821	596-521-801-000	CONTRACTED SERVICES	876.00
03/24	03/18/2024	77821	596-521-801-000	CONTRACTED SERVICES	21,531.45
03/24	03/18/2024	77821	596-521-801-000	CONTRACTED SERVICES	17,847.88
Total EMTERRA ENVIRONMENTAL USA CORP:					40,436.20
Total 77821:					40,436.20
GAMBLES DO IT BEST HARDWARE					
03/24	03/18/2024	77822	590-540-776-000	OM&R SUPPLIES NORMAL	73.69
03/24	03/18/2024	77822	101-265-776-000	O&M SUPPLIES	40.74
03/24	03/18/2024	77822	591-540-776-000	O&M SUPPLIES	45.98
03/24	03/18/2024	77822	101-265-776-000	O&M SUPPLIES	56.17
03/24	03/18/2024	77822	591-540-776-000	O&M SUPPLIES	44.47
03/24	03/18/2024	77822	591-540-776-000	O&M SUPPLIES	41.53
03/24	03/18/2024	77822	591-540-776-000	O&M SUPPLIES	47.57
03/24	03/18/2024	77822	591-540-776-000	O&M SUPPLIES	20.91
03/24	03/18/2024	77822	591-540-776-000	O&M SUPPLIES	26.96
Total GAMBLES DO IT BEST HARDWARE:					398.02
Total 77822:					398.02
GRAINGER					
03/24	03/18/2024	77823	590-545-776-000	OM&R SUPPLIES	108.28
Total GRAINGER:					108.28
Total 77823:					108.28
GREAT LAKES DIRECTIONAL BORING					
03/24	03/18/2024	77824	591-540-801-000	CONTRACTED SERVICES	1,500.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total GREAT LAKES DIRECTIONAL BORING:					1,500.00
Total 77824:					1,500.00
GREAT LAKES PUBLIC SAFETY EQUIPMENT					
03/24	03/18/2024	77825	216-336-930-000	REPAIRS - EQUIPMENT	325.80
03/24	03/18/2024	77825	101-301-854-000	RADIOS/RADIO REPAIRS	156.00
Total GREAT LAKES PUBLIC SAFETY EQUIPMENT:					481.80
Total 77825:					481.80
HIRSCHMAN OIL SUPPLY INC					
03/24	03/18/2024	77826	661-575-860-000	GAS/OIL	665.23
Total HIRSCHMAN OIL SUPPLY INC:					665.23
Total 77826:					665.23
HUBBELL, ROTH & CLARK, INC					
03/24	03/18/2024	77827	590-540-970-002	CAPITAL OUTLAY - SRF	67,155.60
Total HUBBELL, ROTH & CLARK, INC:					67,155.60
Total 77827:					67,155.60
JACK DOHENY SUPPLIES, INC.					
03/24	03/18/2024	77828	661-575-930-000	CONTRACTED REPAIRS	21,692.32
Total JACK DOHENY SUPPLIES, INC.:					21,692.32
Total 77828:					21,692.32
KEN MARTIN ELECTRIC, INC					
03/24	03/18/2024	77829	101-751-801-000	CONTRACTED SERVICES	1,049.00
Total KEN MARTIN ELECTRIC, INC:					1,049.00
Total 77829:					1,049.00
KENDALL ELECTRIC INC					
03/24	03/18/2024	77830	590-545-776-000	OM&R SUPPLIES	352.37
Total KENDALL ELECTRIC INC:					352.37
Total 77830:					352.37
KRISTAL'S HELPING HAND LLC					
03/24	03/18/2024	77831	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
03/24	03/18/2024	77831	101-441-801-002	CONTRACTED SERV - JANITORIAL	54.14
03/24	03/18/2024	77831	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
03/24	03/18/2024	77831	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
03/24	03/18/2024	77831	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
03/24	03/18/2024	77831	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
03/24	03/18/2024	77831	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					710.00
Total 77831:					710.00
LOUISE HODGES					
03/24	03/18/2024	77832	216-336-960-000	EDUCATION & TRAINING	44.69
Total LOUISE HODGES:					44.69
Total 77832:					44.69
LYNN SQUANDA					
03/24	03/18/2024	77833	591-000-255-000	WATER RENTER DEPOSITS	118.46
Total LYNN SQUANDA:					118.46
Total 77833:					118.46
MESSA					
03/24	03/18/2024	77834	101-172-716-000	HOSPITALIZATION INSURANCE	394.30
03/24	03/18/2024	77834	101-262-716-000	HOSPITALIZATION INSURANCE	66.65
03/24	03/18/2024	77834	101-253-716-000	HOSPITALIZATION INSURANCE	892.55
03/24	03/18/2024	77834	101-260-716-000	HOSPITALIZATION INSURANCE	306.60
03/24	03/18/2024	77834	101-265-716-000	HOSPITALIZATION INSURANCE	860.07
03/24	03/18/2024	77834	101-000-231-006	HEALTH INSURANCE WITHHOLDING	7,232.41
03/24	03/18/2024	77834	591-560-716-000	HOSPITALIZATION INSURANCE	1,127.33
03/24	03/18/2024	77834	591-536-716-000	HOSPITALIZATION INSURANCE	71.67
03/24	03/18/2024	77834	591-540-716-000	HOSPITALIZATION INSURANCE	1,935.16
03/24	03/18/2024	77834	596-560-716-000	HOSPITALIZATION INSURANCE	405.22
03/24	03/18/2024	77834	596-521-716-000	HOSPITALIZATION INSURANCE	143.35
03/24	03/18/2024	77834	661-575-716-000	HOSPITALIZATION INSURANCE	406.22
03/24	03/18/2024	77834	248-728-716-000	HOSPITALIZATION INSURANCE	13.33
03/24	03/18/2024	77834	216-336-716-000	HOSPITALIZATION INSURANCE	162.09
03/24	03/18/2024	77834	590-560-716-000	HOSPITALIZATION INSURANCE	2,922.54
03/24	03/18/2024	77834	590-536-716-000	HOSPITALIZATION INSURANCE	71.67
03/24	03/18/2024	77834	590-540-716-000	HOSPITALIZATION INSURANCE	5,095.43
03/24	03/18/2024	77834	590-545-716-000	HOSPITALIZATION INSURANCE	501.71
03/24	03/18/2024	77834	202-483-716-000	HOSPITALIZATION INSURANCE	261.70
03/24	03/18/2024	77834	203-463-716-000	HOSPITALIZATION INSURANCE	430.04
03/24	03/18/2024	77834	203-483-716-000	HOSPITALIZATION INSURANCE	261.70
03/24	03/18/2024	77834	204-442-716-000	HOSPITALIZATION INSURANCE	215.02
03/24	03/18/2024	77834	204-483-716-000	HOSPITALIZATION INSURANCE	161.72
03/24	03/18/2024	77834	248-441-716-000	HOSPITALIZATION INSURANCE	71.67
03/24	03/18/2024	77834	101-301-716-000	HOSPITALIZATION INSURANCE	8,722.76
03/24	03/18/2024	77834	101-371-716-000	HOSPITALIZATION INSURANCE	74.38
03/24	03/18/2024	77834	101-702-716-000	HOSPITALIZATION INSURANCE	99.98
03/24	03/18/2024	77834	101-441-716-000	HOSPITALIZATION INSURANCE	2,753.12

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
03/24	03/18/2024	77834	101-751-716-000	HOSPITALIZATION INSURANCE	143.35
03/24	03/18/2024	77834	202-463-716-000	HOSPITALIZATION INSURANCE	358.36
Total MESSA:					36,162.10
Total 77834:					36,162.10
MICHIGAN PIPE & VALVE-SAGINAW					
03/24	03/18/2024	77835	591-540-776-000	O&M SUPPLIES	156.50
03/24	03/18/2024	77835	590-540-776-000	OM&R SUPPLIES NORMAL	156.50
03/24	03/18/2024	77835	591-540-776-000	O&M SUPPLIES	1,029.50
03/24	03/18/2024	77835	590-540-776-000	OM&R SUPPLIES NORMAL	1,317.50
Total MICHIGAN PIPE & VALVE-SAGINAW:					2,660.00
Total 77835:					2,660.00
MICHIGAN STATE POLICE					
03/24	03/18/2024	77836	101-301-750-000	POLICE TECHNOLOGY	33.00
Total MICHIGAN STATE POLICE:					33.00
Total 77836:					33.00
MOORE MOTOR SALES					
03/24	03/18/2024	77837	661-575-930-000	CONTRACTED REPAIRS	60.30
Total MOORE MOTOR SALES:					60.30
Total 77837:					60.30
NEOGEN CORPORATION					
03/24	03/18/2024	77838	590-540-776-001	LAB SUPPLIES	291.20
Total NEOGEN CORPORATION:					291.20
Total 77838:					291.20
POWELL'S					
03/24	03/18/2024	77839	101-751-970-000	CAPITAL OUTLAY	22,950.00
Total POWELL'S:					22,950.00
Total 77839:					22,950.00
R&R TECHNICAL SERVICES					
03/24	03/18/2024	77840	101-172-801-000	CONTRACTED SERVICES	95.00
03/24	03/18/2024	77840	101-253-801-000	CONTRACTED SERVICES	47.50
03/24	03/18/2024	77840	101-260-801-000	CONTRACTED SERVICES	47.50
03/24	03/18/2024	77840	101-301-801-000	CONTRACTED SERVICES	71.25
03/24	03/18/2024	77840	101-441-801-000	CONTRACTED SERVICES	71.25
03/24	03/18/2024	77840	216-336-801-000	CONTRACTED SERVICES	23.75

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
03/24	03/18/2024	77840	101-101-801-000	CONTRACTED SERVICES	30.00
03/24	03/18/2024	77840	101-301-801-000	CONTRACTED SERVICES	55.00
03/24	03/18/2024	77840	101-253-801-000	CONTRACTED SERVICES	2.50
03/24	03/18/2024	77840	101-260-801-000	CONTRACTED SERVICES	2.50
03/24	03/18/2024	77840	590-540-801-000	CONTRACTED SERVICES	5.00
03/24	03/18/2024	77840	101-101-801-000	CONTRACTED SERVICES	90.00
03/24	03/18/2024	77840	101-260-801-000	CONTRACTED SERVICES	37.50
03/24	03/18/2024	77840	101-301-801-000	CONTRACTED SERVICES	15.00
03/24	03/18/2024	77840	101-441-801-000	CONTRACTED SERVICES	30.00
03/24	03/18/2024	77840	216-336-801-000	CONTRACTED SERVICES	15.00
03/24	03/18/2024	77840	590-540-801-000	CONTRACTED SERVICES	15.00
03/24	03/18/2024	77840	591-540-801-000	CONTRACTED SERVICES	30.00
03/24	03/18/2024	77840	590-540-853-000	TELEPHONE	20.45
03/24	03/18/2024	77840	591-540-853-000	TELEPHONE	20.45
03/24	03/18/2024	77840	596-560-853-000	TELEPHONE	20.45
03/24	03/18/2024	77840	661-575-853-000	TELEPHONE	55.00
03/24	03/18/2024	77840	101-172-801-000	CONTRACTED SERVICES	45.00
03/24	03/18/2024	77840	101-253-801-000	CONTRACTED SERVICES	37.50
03/24	03/18/2024	77840	101-301-853-000	TELEPHONE & PAGERS	20.45
03/24	03/18/2024	77840	202-483-853-000	TELEPHONE	20.45
03/24	03/18/2024	77840	203-483-853-000	TELEPHONE	20.45
03/24	03/18/2024	77840	204-483-853-000	TELEPHONE	20.45
03/24	03/18/2024	77840	248-728-853-000	TELEPHONE	55.00
03/24	03/18/2024	77840	216-336-853-000	TELEPHONE	55.00
03/24	03/18/2024	77840	101-253-853-000	TELEPHONE	27.50
03/24	03/18/2024	77840	101-260-853-000	TELEPHONE	27.50
03/24	03/18/2024	77840	101-371-853-000	TELEPHONE	20.50
03/24	03/18/2024	77840	101-702-853-000	TELEPHONE	20.45
03/24	03/18/2024	77840	101-441-853-000	TELEPHONE	20.45
03/24	03/18/2024	77840	101-703-853-000	TELEPHONE	20.45
03/24	03/18/2024	77840	590-540-801-000	CONTRACTED SERVICES	47.50
03/24	03/18/2024	77840	591-540-801-000	CONTRACTED SERVICES	47.50
03/24	03/18/2024	77840	596-521-801-000	CONTRACTED SERVICES	23.75
03/24	03/18/2024	77840	101-751-801-000	CONTRACTED SERVICES	15.00
03/24	03/18/2024	77840	101-265-801-000	CONTRACTED SERVICES	45.00
03/24	03/18/2024	77840	101-172-853-000	TELEPHONE	55.00
Total R&R TECHNICAL SERVICES:					1,445.00
Total 77840:					1,445.00
SHRED EXPERTS					
03/24	03/18/2024	77841	101-260-801-000	CONTRACTED SERVICES	65.00
Total SHRED EXPERTS:					65.00
Total 77841:					65.00
SHULTS EQUIPMENT, LLC					
03/24	03/18/2024	77842	661-575-776-000	MAINTENANCE SUPPLIES	2,437.64

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total SHULTS EQUIPMENT, LLC:					2,437.64
Total 77842:					2,437.64
SPECTRUM PRINTERS INC					
03/24	03/18/2024	77843	101-262-740-000	OFFICE SUPPLIES	802.85
Total SPECTRUM PRINTERS INC:					802.85
Total 77843:					802.85
STEPHENS TIRE SERVICE					
03/24	03/18/2024	77844	661-575-930-000	CONTRACTED REPAIRS	25.00
Total STEPHENS TIRE SERVICE:					25.00
Total 77844:					25.00
THE SAFETY COMPANY LLC					
03/24	03/18/2024	77845	661-575-776-000	MAINTENANCE SUPPLIES	145.10
Total THE SAFETY COMPANY LLC:					145.10
Total 77845:					145.10
TIMOTHY JOE LONEY					
03/24	03/18/2024	77846	216-336-930-000	REPAIRS - EQUIPMENT	225.00
Total TIMOTHY JOE LONEY:					225.00
Total 77846:					225.00
TOBY'S INSTRUMENT SHOP					
03/24	03/18/2024	77847	590-540-776-001	LAB SUPPLIES	260.25
Total TOBY'S INSTRUMENT SHOP:					260.25
Total 77847:					260.25
TUSCOLA COUNTY ADVERTISER					
03/24	03/18/2024	77848	101-260-900-000	PRINTING & PUBLICATION	216.00
03/24	03/18/2024	77848	101-247-900-000	PRINTING & PUBLICATION	324.00
03/24	03/18/2024	77848	101-260-900-000	PRINTING & PUBLICATION	216.00
03/24	03/18/2024	77848	101-260-900-000	PRINTING & PUBLICATION	75.00
03/24	03/18/2024	77848	101-260-900-000	PRINTING & PUBLICATION	324.00
03/24	03/18/2024	77848	101-260-900-000	PRINTING & PUBLICATION	324.00
Total TUSCOLA COUNTY ADVERTISER:					1,479.00
Total 77848:					1,479.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
TUSCOLA COUNTY EQUALIZATION & GIS					
03/24	03/18/2024	77849	101-172-801-000	CONTRACTED SERVICES	225.00
Total TUSCOLA COUNTY EQUALIZATION & GIS:					225.00
Total 77849:					225.00
TUSCOLA COUNTY TREASURER					
03/24	03/18/2024	77850	101-253-801-000	CONTRACTED SERVICES	1,115.02
Total TUSCOLA COUNTY TREASURER:					1,115.02
Total 77850:					1,115.02
UNIFIRST CORPORATION					
03/24	03/18/2024	77851	101-265-776-000	O&M SUPPLIES	18.45
03/24	03/18/2024	77851	216-336-740-000	OPERATING SUPPLIES	25.75
03/24	03/18/2024	77851	590-540-776-000	OM&R SUPPLIES NORMAL	21.64
03/24	03/18/2024	77851	101-265-776-000	O&M SUPPLIES	21.00
03/24	03/18/2024	77851	101-265-776-000	O&M SUPPLIES	23.00
Total UNIFIRST CORPORATION:					109.84
Total 77851:					109.84
USA BLUEBOOK					
03/24	03/18/2024	77852	101-265-776-000	O&M SUPPLIES	219.06
03/24	03/18/2024	77852	591-540-776-000	O&M SUPPLIES	241.56
03/24	03/18/2024	77852	590-540-776-000	OM&R SUPPLIES NORMAL	1,592.47
03/24	03/18/2024	77852	590-540-776-000	OM&R SUPPLIES NORMAL	15.67
03/24	03/18/2024	77852	590-540-776-000	OM&R SUPPLIES NORMAL	31.34
Total USA BLUEBOOK:					2,100.10
Total 77852:					2,100.10
W W WILLIAMS					
03/24	03/18/2024	77853	101-265-801-000	CONTRACTED SERVICES	393.00
03/24	03/18/2024	77853	590-545-801-000	CONTRACTED SERVICES	513.00
Total W W WILLIAMS:					906.00
Total 77853:					906.00
WITMER PUBLIC SAFETY GROUP					
03/24	03/18/2024	77854	216-336-740-000	OPERATING SUPPLIES	266.49
Total WITMER PUBLIC SAFETY GROUP:					266.49
Total 77854:					266.49

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
WSP USA ENVIRONMENT & INFRASTRUCTURE INC					
03/24	03/18/2024	77855	591-540-801-000	CONTRACTED SERVICES	6,743.99
Total WSP USA ENVIRONMENT & INFRASTRUCTURE INC:					6,743.99
Total 77855:					6,743.99
WEX BANK					
03/24	03/11/2024	800066	661-575-860-000	GAS/OIL	555.30
03/24	03/11/2024	800066	216-336-860-000	GAS & OIL	358.95
03/24	03/11/2024	800066	101-371-860-000	GAS	89.74
03/24	03/11/2024	800066	101-301-860-000	GAS/OIL/TIRES	1,002.64
03/24	03/11/2024	800066	590-540-860-000	GAS/OIL/DIESEL	113.59
Total WEX BANK:					2,120.22
Total 800066:					2,120.22
Grand Totals:					239,859.58

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

To: Caro City Council, Caro City Manager
From: Brian Newcomb, Chief of Police
Regarding: Month end report, January 2024
Date: February 9, 2024

POLICE REPORTS

Police Complaints received for January 2024 = 332 complaints

Comparison-

December 2023- 323 complaints
November 2023- 396 complaints
October 2023- 406 complaints
September 2023- 416 complaints.
August 2023 – 409 complaints

January 2023- complaints

MILEAGE

January 2024- 3394 miles

GASOLINE

January 2024- 282.83

911 OPEN LINE/HANGUP	2
ABANDONED VEHICLE	2
ALARM	12
ANIMAL AT LARGE	2
ASSAULT	14
ASSIST DHHS	3
ASSIST FIRE	6
ASSIST MDOC	
ASSIST MSP	
ASSIST OTHER PD	2
ASSIST THUMB NARCOTICS	
ASSIST TUSH IN CARO	
ATTEMPT TO LOCATE PERSON	
B&E	
BACKGROUND INVESTIGATION LE	
CHILD NEGLECT/ABUSE	2
CITIZEN ASSIST	
CIVIL	4
CONDITIONAL BOND VIOLATION	1
CRIMINAL SEXUAL CONDUCT	3
DISORDERLY	3
DISTURBING THE PEACE	2
DOG BITE	
DOG LOCKED IN VEHICLE	
DWLS	2
EMBEZZLEMENT	
FALSE PERSONATION	
FELONIOUS ASSAULT	
FIGHT IN PROGRESS	1
FIREWORKS VIOLATION	
FLEE POLICE	
FOUND PROPERTY	
FRAUD	7
GENERAL	5
GUNSHOT WOUND	
HARASSMENT	6
HIT AND RUN PDA	
HOMELESS	3
HOMICIDE ATTEMPT	
INJURY CRASH	4
INTOXICATED PERSON	1
INVESTIGATION FOLLOWUP	1
KEYS LOCKED IN VEHICLE	
KIDNAPPING	
LARCENY	
LARCENY BY CONVERSION	
LARCENY FROM VEHICLE	
LARCENY IN A BUILDING	
LIQUOR INSPECTION	15
o	
LOITERING	
LOST PROPERTY	
MDOP	1

2080 Wells rd.	tush	Assault
4148 Lakeview Dr.	msp	Kidnap
1100 valley dr	vassar	B&E
3771 Dutcher rd.	tush	D.V.
2393 Luder rd.	tush	D.V.
4148 Lakeview Dr.	tush	suicidal

MED FIRST RESPONSE CALL	16
MENTAL HEALTH CALL	7
MIP-ALCOHOL	
MIP-VAPE	2
MISSING JUVENILE	
MISSING PERSON	
MISUSE OF 911 LINE	
MOTORIST ASSIST	
MUTUAL AID	6
NARCOTICS	2
NATURAL DEATH	
NO INSURANCE-VEHICLE	2
NO REGISTRATION MISDEMEANOR	2
NOISE COMPLAINT	
OPEN DOOR	
OVERDOSE-DRUGS	
OWI	2
PARKING VIOLATIONS	31
PAROLE VIOLATION	2
PDA	17
PPO VIOLATION	4
PROBATION VIOLATION	
PROWLER	
PUBLIC RELATIONS	2
RECKLESS DRIVING	3
REGISTRATION VIOLATION	1
RESIST OFFICER	
RETAIL FRAUD	6
ROAD RAGE	
RUNAWAY	
SINKHOLE IN ROADWAY	
STALKING	
SUICIDE	
SUICIDAL PERSON-THREATS OF	2
SUSPICIOUS PERSON	8
SUSPICIOUS SITUATION	7
THREATS	2
THREATS TO ATTY GENERAL	
THREATS TO COURTHOUSE	
THREATS TO SCHOOL	
TRAFFIC CONTROL	8
TRAFFIC STOPS/CITATIONS	73
TRESPASS	1
UDAA	1
VERBAL DOMESTIC	7
VIN INSPECTION	
WARRANT ARREST - FELONY	
WARRANT ARREST - MISDEMEANOR	2
WEAPONS OFFENSE	2
WELFARE CHECK	10
WITNESS INTIMIDATION	

TOTAL COMPLAINTS FOR Dec 2023	332
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Fire runs February 1,
2024 thru February 29,
2024

City of Caro Fire Department

Report to Council

page 1

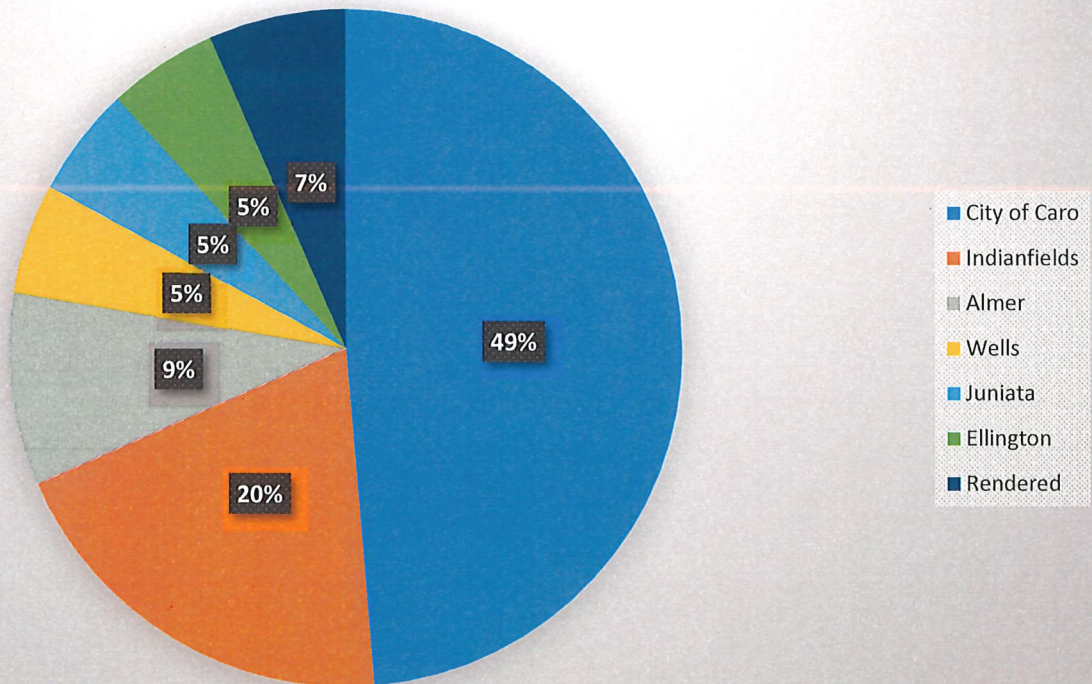
#	Date	Responsible entity	Address of call	Description	Water usage	Township
96	2/1/2024	cancelled	2311 N. Hurds Corner Rd.	Medical	0	Ellington
97	2/1/2024		226 Quinn Ave.	Medical, lift assist	0	City of Caro
98	2/1/2024		2011 Clark Rd.	Medical	0	Wells
99	2/2/2024		1572 VanGeisen Rd.	Medical	0	City of Caro
100	2/2/2024		746 Williamsburg Ap. 1	Medical	0	City of Caro
101	2/2/2024		1047 Cleaver Rd.	Medical	0	City of Caro
102	2/2/2024		302 Wells St.	Medical	0	City of Caro
103	2/2/2024	cancelled	Mertz Rd.	unknown crash	0	Indianfileds
104	2/3/2024		1111 S. Colling Rd.	Medical	0	City of Caro
105	2/3/2024		1781 Rails End Blvd.	Medical	0	Almer
106	2/3/2024	David Grosbeck	1600 W. Sanilac Rd.	unknown fire	0	Indianfileds
107	2/3/2024	nothing found	3491 Washburn Rd.	unknown explosion	0	Indianfileds
108	2/5/2024		498 Albin Rd.	Medical	0	Indianfileds
109	2/6/2024		1823 Sunset Dr.	Medical	0	Almer
110	2/6/2024		3220 E. Dutcher Rd.	Medical	0	Ellington
111	2/6/2024		651 N. State St.	Medical	0	City of Caro
112	2/6/2024		200 S. State St.	Medical	0	City of Caro
113	2/6/2024		622 W. Sherman St.	Medical	0	City of Caro
114	2/7/2024		1601 W. Gilford Rd.	Medical	0	City of Caro
115	2/7/2024		616 W. Gilford Rd.	Medical	0	City of Caro
116	2/8/2024	DTE	1270 Mertz Rd.	grass fire	0	Indianfileds
117	2/8/2024	Mary Mills	2643 Ringle Rd.	grass fire	550	Juniata
118	2/8/2024		3395 W. Caro Rd.	Medical	0	Juniata
119	2/8/2024	Gage Eskelson	Wells & Cat Lake Rd.	public assist	0	Indianfileds
120	2/8/2024	Mayville FD	4595 Conrad Rd.	water heater fire	0	Fremont
121	2/8/2024		235 N. Unionville Rd.	Medical	0	out of our area
122	2/9/2024		178 Park Dr.	Medical	0	City of Caro
123	2/9/2024		814 W. Burnside St.	Medical	0	City of Caro
124	2/9/2024		3086 E. Deckerville Rd.	Medical	0	Ellington
125	2/10/2024		2009 W. Bliss Rd.	Medical	0	Indianfileds
126	2/10/2024		1171 E. Caro Rd.	Medical	0	City of Caro
127	2/11/2024		401 Madison St.	Medical	0	City of Caro
128	2/12/2024		128 E. Gamble St.	Medical	0	City of Caro
129	2/13/2024	Sugar Creek Apt.	210 Romain Rd. Apt. 101	Fire alarm	0	City of Caro
130	2/14/2024		1556 Pinecrest Dr.	Medical	0	Almer
131	2/14/2024		975 Norma Dr.	Medical	0	Indianfileds
132	2/15/2024	Hunter Vennev	2525 E. Bevens Rd.	2 vehicle collision	0	Wells
133	2/16/2024		1100 Valley Dr.	Medical	0	Indianfileds
134	2/16/2024		2675 Chambers Rd.	Medical	0	Indianfileds
135	2/16/2024		1078 Warren DR.	Medical	0	Indianfileds
136	2/16/2024	Mayville FD.	Mertz Rd.	Landing zone	0	Fremont
137	2/16/2024		1312 S. Ringle Rd.	Medical	0	Juniata
138	2/17/2024		1544 VanGeisen Rd.	Medical	0	City of Caro
139	2/17/2024		263 E. Sherman St.	Medical	0	City of Caro
140	2/19/2024		2829 Jacob Rd.	Medical	0	Ellington

Run #	Date	Responsible entity	Adress of call	Description	Water usage	Township
141	2/19/2024		1003 Turner Dr. Apt. #2	Medical	0	City of Caro
	2/19/2024		405 E. Fairgrove Rd.	Medical	0	Almer
143	2/19/2024	Fairgrove FD	5089 Maple St.	house fire	0	mutual aid
144	2/20/2024	Valerie Zuzga	N. State & Burnside St.	vehicle vs pedestrian	0	City of Caro
145	2/20/2024		1601 W. Gilford Rd. 610-E	Medical	0	City of Caro
146	2/20/2024		37 Elmdor Dr. Apt. 202	Medical	0	City of Caro
147	2/20/2024		403 W. Washington St.	Medical	0	City of Caro
148	2/21/2024		315 Sheridan St.	Medical	0	City of Caro
149	2/21/2024	Mayville FD	4558 Edmund Dr.	house fire	0	mutual aid
150	2/22/2024		57 W. Gilford Rd.	Medical	0	City of Caro
151	2/22/2024		315 Sheridan St.	Medical	0	City of Caro
152	2/22/2024	Anthony Behrends	1174 Weeden Rd.	gas leak	0	Indianfileds
153	2/23/2024		251 W. Congress St.	Medical	0	City of Caro
154	2/23/2024	Dennis Rieck	1259 E. Caro RD.	2 vehicle collision	0	Almer
155	2/24/2024		State & Congress St.	2 vehicle collision	0	City of Caro
156	2/25/2024	unknown	Graff & Gilford Rd.	vehicle roll over	0	Almer
157	2/25/2024		330 Hamilton St.	Medical	0	City of Caro
158	2/25/2024	Louise Higley	884 Ryan Rd.	CO issue	0	Indianfileds
159	2/25/2024		2236 S. Fenner Rd.	Medical	0	Juniata
160	2/26/2024		616 W. Gilford Rd.	Medical	0	City of Caro
162	2/26/2024		1910 W. Sanilac Rd.	Medical	0	Indianfileds
164	2/26/2024		3246 Leix Rd.	Medical	0	Indianfileds
	2/27/2024		251 W. Congress St.	Medical	0	City of Caro
166	2/27/2024		1186 Cleaver Rd.	Medical	0	City of Caro
167	2/28/2024	Leo Woichan	2606 E. Dayton Rd.	garss fire	125	Wells
168	2/28/2024	Evergreen LLC	2102 E. Evergreen DR.	tree on house	0	Indianfileds
169	2/28/2024	Thumb Electric Co.	2284 Riley Rd.	wires down with fire	0	Wells
170	2/28/2024	Ross Downing	261 N. State St.	smoke investigation	0	City of Caro
171	2/29/2024		251 W. Congress St.	Medical	0	City of Caro

Fire calls	24
Medical calls	52
Total runs	76

	Total month calls	Medical calls	Fire calls
City of Caro	37	30	7
Indianfields	15	8	7
Almer	7	4	3
Wells	4	1	3
Juniata	4	3	1
Ellington	4	4	0
Rendered	5	0	5

Total calls for February 2024



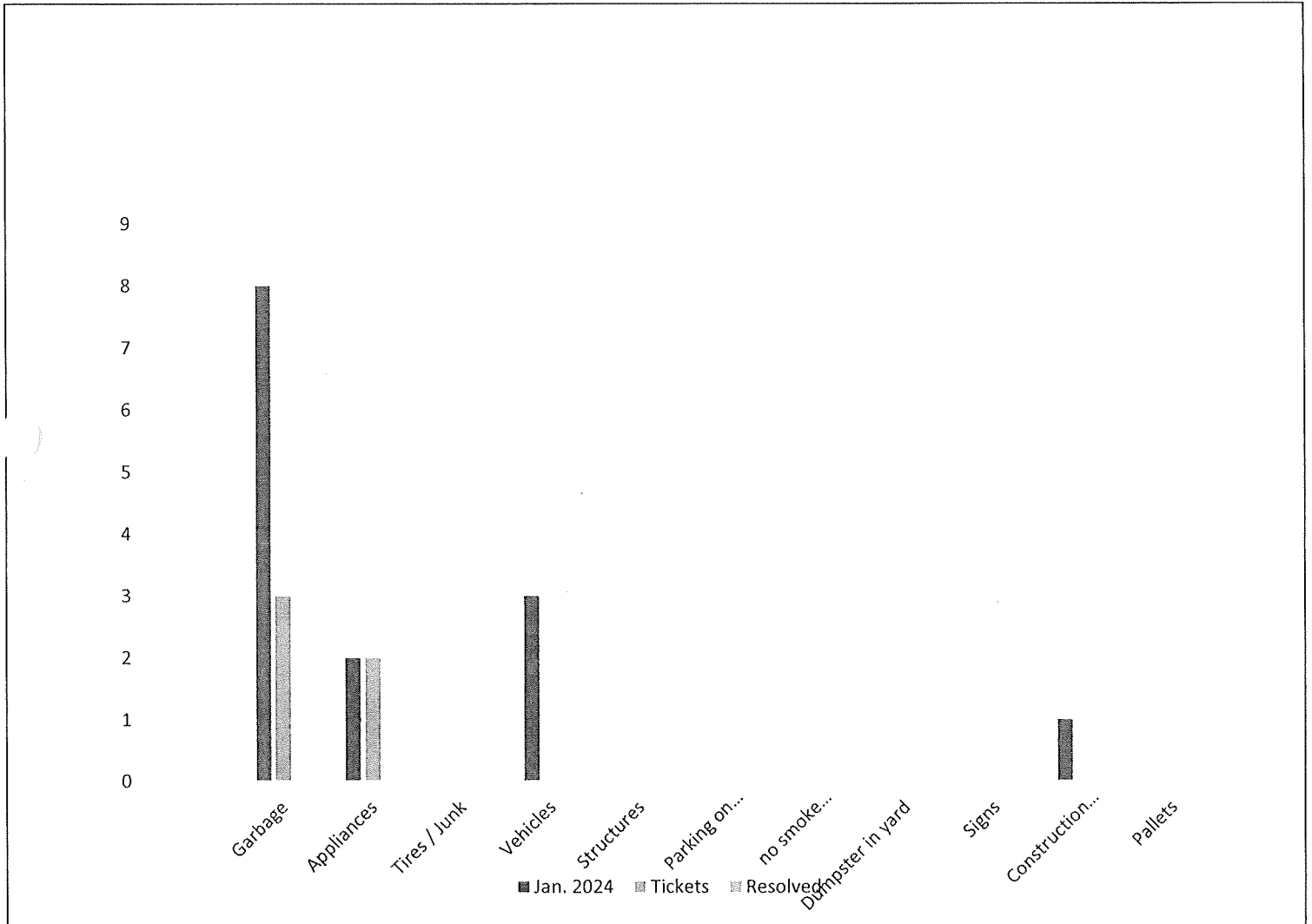


CITY OF CARO CODE ENFORCEMENT

March 2024 Council Code report

February 2024 monthly review

Page 2 of 2



Monthly total tickets issued, \$1350.00
Monthly total blights cases dealt with , 14

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
INTERIM CITY TREASURER
RITA PAPP
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
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MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

TO: City Manager/City Council
FROM: Rita Papp, City Clerk
SUBJECT: Resolution Establishing Election Commission & Approve Election Inspector Pay
DATE: March 18, 2024

Pursuant to Chapter IV, Elections, Section 4.13 of the City of Caro Charter, the clerk of the City of Caro is the chairperson to the Election Commission. The city council appoints one city official and one qualified registered elector to serve on the Election Commission. It has been the past practice of the City of Caro not to pay a per diem to the Election Commission members; however, they must approve the payment to the election inspectors. For the Special Election May 7, 2024, I would ask council to approve the Resolution Establishing Election Commission and appoint Councilor Charlotte Kish to be the city official representative and Jana Brown to be the registered elector representative to serve on the Election Commission and to approve the Election Inspector pay as follows:

Election Inspector pay is \$15.00/hr. and Precinct Chairperson pay is \$17.00/hr., and \$50.00 for attending necessary training and no compensation for the Election Commission.

Recommendation:

Option # 1

Motion to approve the Resolution Establishing Election Commission for the City of Caro, Resolution No. 2024-4 and authorize the appointment of Councilor Charlotte Kish as the city official, and Jana Brown as the qualified elector with no per diem pay to the Election Commission, and to pay \$15.00 per hour for Election Inspector, \$17.00 per hour for Precinct Chairperson, \$50.00 for attending necessary training.

Option # 2

Postpone

Option # 3

Take no action.

**RESOLUTION ESTABLISHING ELECTION COMMISSION
FOR THE CITY OF CARO
Resolution No. 2024-4**

WHEREAS, the Charter of the City of Caro, Michigan was received/filed with the Michigan Department of State, Office of the Great Seal on November 5, 2009 at 11:55 a.m.; and

WHEREAS, Section 4.13 ELECTION COMMISSION CREATED; COMPOSITION; DUTIES; COMPENSATION states that “*An Election Commission is hereby created, consisting of the clerk of the City of Caro, and one city official, and one qualified registered elector, both to be appointed by the city council not less than forty-five (45) days before each election*”; and

WHEREAS, the Clerk shall be the chairperson of the election commission and two (2) members of such board shall constitute a quorum; and

WHEREAS, the election commission shall have such duties as outlined in the Charter of the City of Caro and the Michigan election laws;

NOW THEREFORE, BE IT RESOLVED:

That the City of Caro Council reaffirms that an Election Commission is hereby created, consisting of the clerk of the City of Caro and one city official, and one qualified registered elector, both to be appointed by the city council not less than forty-five (45) days before each election.

Motion by _____, seconded by _____ to adopt the Resolution Establishing Election Commission for the City of Caro.

Yes:

No:

Absent:

RESOLUTION DECLARED ADOPTED ON THIS 18th DAY OF MARCH 2024.

Rita Papp, City Clerk

Karen Snider, Mayor

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
VACANT
CITY ATTORNEY
LAURA GENOVICH

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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, March 14, 2024
RE: Agenda Item – Splash Pad Repair Quote

Members of the Caro City Council,

As you may know, during the last year of operation of the Splash Pad at Bieth Park one of the fixtures had to be shut down due to a water leak. During the course of investigating the repair work needed it was determined the feature, specifically the Lily Pad, needed replacement including work under the concrete where the initial leak was detected.

As such, despite the warranty period of the splash pad having expired, DPW Superintendent Reese has already obtained the replacement part and feature without cost, however, the installation and concrete work is not covered and will have a cost. After contacting available contractors who can do the work, American Rec Services provided a quote at the best price of \$8,191.28 to remove the existing feature, install the new feature, and to all the concrete work required. Due to this level of work not being anticipated in the Fiscal Year 2023/2024 budget, an adjustment in the Parks and Recreation section of the General Fund Budget for Contracted Services will be required.

Your options for motions are:

1. Accept the quote from American Rec Services, LCC to replace the broken splash pad feature and complete the concrete work at the quoted price of \$8,191.28 and instruct the City Treasurer to adjust the Fiscal Year 2023/2024 budget to account for the cost of this project in the Parks and Recreation Contracted Services line.
2. Reject the quote and instruct the City Manager to requote the project.
3. Postpone for further discussion.
4. Take no action.

American Rec Services LLC

4222 Nicholson Rd. Fowlerville, Mi. 48836

Phone (248) 207-7661

Fax (517) 223-1811



02/28/24

To: Tom
Job Address: Bieth Memorial Park Caro MI 48723
Re:989-248-6424
Email: treese@carocity.net

Our estimate is to Demo existing broken feature and replace with new City provided feature.

Description

- Demo existing feature
- Cut out and remove existing concrete around feature
- Install new feature and connect to system
- Install concrete reinforcement and pour new concrete
- Set new feature

\$8,191.28

Optional:

Terms:

50% due upon delivery of material to jobsite. Balance of each quoted portion of the above listed scope of work will be invoiced and due in full upon completion of said portion. 1.5% per month or the maximum allowable by law will be added to all invoice balances past 30 days. By signing this agreement signer personally agrees to reimburse American Wall Systems or agents thereof or any and all expenses incurred in the collection of said debt. This quote is good for 30 days and is contingent on field measurement of actual structure.

Not included:

- Permits or inspection fees.
- Bonding

I would like to thank you for the opportunity to quote this work. Please feel free to call with any questions.

Trevor Monroe
American Rec Services LLC
(517)749-5272

Sign _____ Date _____

Printed Signature _____ Requested start date _____

CITY OF CARO

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, March 13, 2024
RE: Agenda Item – Recreation Passport Grant Application

Members of the Caro City Council,

As you know, the City Council has charged me with looking for grant opportunities to enhance the City of Caro. One of the most plentiful opportunities is in the area of recreation, specifically the one at present is the Recreation Passport Grant Program. This is a State of Michigan grant program to benefit recreation activities with a fundable range of \$7,000 to \$150,000. This is a reimbursement grant with a 25% match from the municipality, however, the 25% does not specifically have to be money, it can also be staff or volunteer hours working on the project, donations, etc. However, to move forward committing to the 25% match is a necessity no matter how it is achieved.

After discussions with the Parks and Recreation Committee about a long-standing request I am seeking to pursue a \$150,000 grant to replace the existing fence around the racetrack at the Fairgrounds. As the Council will remember, this was a project the Committee asked for last year but since it wasn't budgeted it was referred back to the Committee. When this opportunity came up, I asked them if it would ok with them to pursue this grant opportunity and they agreed. Currently, the Fair Board is seeking a sperate grant to replace the fence in front of the Grandstand and to their building to the immediate East of the Grandstand. This grant would allow for the replacement of the rest of the fence all the way around the racetrack. In conversations with the Fair Board members, they are interested in updating the fence above the current chain link for additional security and improved aesthetics. There is also the opportunity for the Fair Board to split the 25% matching funds in some way with the City, further reducing the financial burden to complete this project.

In order to pursue the grant, the application must be discussed at a public meeting, and the Council needs to adopt a Resolution of support for the project. Applications are due April 1st and we should know whether or not the grant is awarded by December according to the timeline provided by the state. Therefore, if the Council agrees to move forward this project will be included in the Fiscal Year 2024/2025 budget but will only move forward if the grant is awarded. If it is not, we can try again next year, and with other recreation grant programs.

Your options for motions are:

1. Motion to adopt the Resolution of Authorization – Local Government Match for the Racetrack Fence Project as presented.
2. Motion to adopt the Resolution of Authorization – Local Government Match for another project.
3. Postpone for further discussion.
4. Take no action.

City of Caro Resolution for Recreation Passport Grant Application

Resolution No. 2024-5

WHEREAS, the Common Council for the City of Caro supports the submission of an application titled, "City of Caro Racetrack Fence Replacement " to the Recreation Passport Grant Program for development of a replacement fence at the Tuscola County Fairgrounds Racetrack; and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan OR Current Annual Capital Improvement Plan; and,

WHEREAS, the City of Caro is hereby making a financial commitment to the project in the amount of \$50,000.00 matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that hereby authorizes submission of a Recreation Passport Grant Program Application for \$150,000.00, and further resolves to make available its financial obligation amount of \$50,000 (25 %) of a total \$200,000.00 project cost, during the 2024-2025 fiscal year.

YES:

NO:

ABSENT:

MOTION APPROVED.

The Mayor declares the resolution adopted.

Rita Papp, City Clerk

Karen Snider, City Mayor

ATTEST:

I hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Caro at a regular meeting held on Monday, March 18, 2024, at 6:30 p.m. in the Council Chambers of the Caro Municipal Building, 317 S. State Street, Caro, Michigan.

Rita Papp – City Clerk

EMPLOYMENT AGREEMENT

The agreement made and entered into this 25th day of March 2024 by and between the City of Caro, a Municipal Corporation of the State of Michigan, hereinafter referred to as "City", and Tammy Ries, hereinafter referred to as "Treasurer".

Whereas, the Treasurer understands that she will be employed on an at will status for a two (2) year term as Treasurer who will serve at the pleasure of the Caro City Council hereinafter referred to as "Council" and shall be subject to removal by the City Council with or without cause, and

Whereas, the Treasurer and City desire to have an employment agreement, hereinafter referred to as "Agreement" which specifies, inter alia, her compensation for a period of two (2) years, fully understands and acknowledges that even though the terms and conditions hereinafter set forth may be for a partial period there is no promise of the City to definite term of employment and with the expectation that the Treasurer will still be employed and the terms of employment are as hereinafter set forth. Both parties fully understand that said contract is for a two (2) year term and nothing in said Agreement shall be nor is intended to be construed to make said employment other than an "at will" status with the Treasurer serving at the pleasure of the Council, and

Now, Therefore, in consideration of the mutual covenants and promises of the parties, It Is Agreed as Follows:

1. Term: The City hereby employs the Treasurer for a period beginning March 25, 2024 and ending March 25, 2026 for a term of two (2) years to serve at the pleasure of the City Council.
2. Duties: Treasurer shall conduct, manage, and discharge the duties of the position of Treasurer and shall to the best of her ability discharge all the duties imposed upon her by the Council and/or the City Manager, as defined by the City Charter, City Ordinances, and statutes of the State of Michigan and all duties described in the attached City of Caro Treasurer job description.
3. Compensation: In the event that the Treasurer is employed by the City, her salary will be payable in equal increments according to the City's regular payroll cycle. Compensation for each fiscal year of the contract shall be as follows:

March 25, 2024 to March 24, 2025	\$60,000
March 25, 2025 to March 24, 2026	TBD
4. Holidays: The Treasurer shall receive the same holidays as the other non-represented City employees.
5. Pension: The City agrees to allow the Treasurer to participate in the established employee's retirement plan (Mission Square 457). The City will pay on behalf

of the Treasurer into the established employees' pension plan (Mission Square 401A) account based on seven percent (7%) of Treasurer's annual base wage as employee's earnings accrue only and excluding all fringe benefits. The Treasurer agrees to pay into said retirement program (Mission Square 457) 1% of her wages as a match towards the City contribution. If the Treasurer chooses to place 2% of base wages within the before mentioned pension plan then the City shall contribute 8% of base wages towards said retirement plan. If the Treasurer chooses to place 4% of base wages within the before mentioned pension plan then the City shall contribute 10% of base wages towards said retirement plan.

6. Disability and Life Insurance: Disability and Life Insurance during employment with the City shall be furnished to Treasurer in the same amounts at the same cost as furnished to other City of Caro employees. Additionally, the Treasurer is entitled to workers compensation coverage should she be injured on the job the same as other employees of the City.
7. Health Insurance: During her employment as Treasurer, the City agrees to provide medical/hospital/health insurance for her as applies in the Plan Document and to other City Department Heads. If the Treasurer desires to receive medical/hospital/health insurance through the City of Caro, her monthly premium contribution shall be twenty percent (20%) of actual premium cost as outlined in Michigan Public Act 152 of 2011. If the Treasurer opts out of health insurance, the Treasurer agrees to sign a waiver of health insurance coverage. The City reserves the right to modify the health insurance coverage in accordance with Plan changes implemented for other non-represented personnel.
8. Death or Incapacitation During Term of Employment: If the Treasurer dies, City shall pay to her estate all the compensation which would otherwise be payable to the Treasurer up to the date of her death. If the employee becomes medically incapacitated, the City shall pay the Treasurer all compensation owed to the employee. Agreement shall terminate as of said date of death or incapacitation. As used herein, compensation means all wages owed to the Treasurer up to the date of death and all unused vacation and sick time up to the date of death.
9. Vacation: The City agrees to furnish the Treasurer with forty (40) hours of paid vacation effective with the signing of this contract. Additionally, eighty (80) hours of paid vacation will be granted after 90 days. On the anniversary date of hire, the Treasurer shall receive a total of 120 hours each anniversary year thereafter until 10 years of service. At that time, vacation accrual will follow the City of Caro Employee Handbook. Notwithstanding anything contained herein to the contrary, the maximum carryover from one year to the next shall be forty (40) hours. Upon retirement, the Treasurer shall be paid for accrued vacation pay per the City of Caro Employee Handbook.
10. Sick Pay: Treasurer shall be entitled to twelve (12) sick days per year. Sick days shall accumulate at the rate of one (1) day during each month of this Agreement. Upon termination of employment Treasurer shall be paid for fifty percent (50%) of unused sick pay hours, up to a maximum of two hundred and forty (240) hours at the

Treasurer's current rate of pay; provided however, that in the event of employment is terminated for misfeasance or malfeasance of office there will be no payment by the City to the Treasurer for unused accumulated sick pay. Upon retirement, the Treasurer shall be paid for accrued sick pay per the City of Caro Employee Handbook.

11. Work Schedule: Treasurer shall normally work eighty (80) hours bi-weekly.
12. Work Rules: City reserves the right to publish and enforce reasonable work rules, policies, and regulations as long as the terms thereof are not in violation of any term of this Agreement, further provided that said work rules will be in writing. Said work rules shall go into effect upon personal service of said rule. Within this agreement it is also understood that all other work rules outside of those expressly provided within this agreement shall be referred to all city departments, regulations, and those contained within the City of Caro Employee Handbook including but not limited to an annual performance review by the City Council.
13. Professional Development: Upon the approval of the City Council, the City shall pay for Treasurer travel, subsistence, training, and dues that are necessary for the professional development of Treasurer. A professional development plan will be established and will allow the Treasurer to work with the City Council and City Manager on providing input for training opportunities.
14. Communications: The City will provide a \$50/month cell phone allowance to the Treasurer so that she can be contacted as necessary, even during non-work hours.
15. Uniform and Equipment: Reserved
16. Business Expenses: Upon the approval of the City Council, the City shall reimburse the Treasurer for any business- related expenses that she has paid out of her personal funds. The City shall pay or assume travel expense incurred by the Treasurer in the discharge of City business at the current per mile rate allowed by the IRS, provided the Treasurer furnish complete and accurate records documenting such travel expense and further provide that the City Manager approves expenses.
17. Termination Agreement: This Agreement is for a term of two (2) years as hereinbefore mentioned because the Treasurer is employed "at will status" and serves only at the pleasure of the Council. However, in the event that the employment of the Treasurer is terminated prior to March 25, 2026, the City agrees that it shall give the Treasurer sixty (60) days severance pay based upon the rate of pay in effect in this contract at the time of severance. In the event the treasurer decides to terminate her employment, then the severance pay hereinbefore mentioned for said sixty (60) days is not applicable, and there shall be no 'severance pay'.
18. Voluntary Separation: Treasurer shall notify the City in writing thirty (30) days prior to voluntarily terminating employment with the City if said voluntary termination is before March 25, 2026. Upon termination of employment, the employee shall have the responsibility of turning in all equipment and property belonging to the City.

19. Indemnification: City shall defend, save harmless and indemnify Treasurer against any tort, professional liability claims or deemed or other legal action, whether groundless or otherwise, arising out of an alleged act of omission occurring in the performance of Treasurer duties for the City of Caro with such duties to include all obligations and commitments as set forth in this Agreement. The City will pay the amount of any settlement or judgment rendered thereon; provided, however, that nothing herein shall obligate the City to pay the costs of defending any criminal action brought by any state or federal authority or defend the Treasurer.
20. Duration of Agreement: As hereinbefore set forth this Agreement is for a term of two (2) years as hereinbefore mentioned because the Treasurer is employed on an 'at will status'; however, as set forth in the Agreement, the parameters of this Agreement encompass a period beginning on the 25th day of March, 2024 and ending the 24th of March 2026.
21. Prior Agreements: All prior agreements pertaining to, connected with, or arising in any manner out of employment of Treasurer by the City, including, but not limited to prior employment agreements, either oral or in writing, between the parties are hereby terminated and shall hereafter be of no force or effect whatsoever.
22. Governing Law: The Agreement and the construction and interpretation hereof shall at all times in all respects be governed by laws of the State of Michigan.
23. Entire Agreement: The parties agree that this Agreement contains the entire agreement and understanding by and between the City of Caro and Treasurer with respect to employment of Treasurer and representations, promises, contracts, or understandings, written or oral, not contained herein, shall have no force or effect. No change or modifications of this Agreement shall be valid or binding unless it is in writing and signed by the party intending to be bound. No waiver of any provisions of this Agreement shall be valid unless it is in writing and signed by the party against whom the waiver is sought to be enforced.
24. Savings: The parties agree that should any part of this Agreement be rendered or declared invalid or illegal by legislation, decree of court of competent jurisdiction, National Labor Relations Board or other established or to be established governmental administrative tribunal, such invalidation shall not affect the remaining portions of this Agreement.

In Witness Whereof, the parties have hereunto executed this Agreement the 25th day of March, 2024.

City of Caro

Tammy Ries, City Treasurer

Karen Snider, City Mayor

I do hereby certify that the foregoing is a true and original copy.

Jana Brown, Deputy City Clerk

CITY OF CARO

CITY MANAGER
SCOTT R CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
VACANT
CITY ATTORNEY
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JILL WHITE

TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor’s Report
DATE: March 18, 2024

The City Manager, Clerk and I prepared the Council agenda on March 14 for the March 18 council meeting.

I attended Rotary on March 4, 2024, and the program was presented by Amanda Ertman, Health Officer for the Tuscola County Health Department. The program consisted of updating the Caro Rotary Club on the variety of programs and services for all community members of all ages. Some of these include nursing and reproductive services to environmental and veteran services. Their goal is to strive to enhance Tuscola County residents’ quality of life.

We had special council meetings on March 5 and March 11 to conduct interviews to fill the city treasurer position.

Rotary on March 11 welcomed our very own City of Caro Fire Chief Randy Heckroth. Chief Heckroth started at the Village of Caro in 1991 as a firefighter and became City of Caro part time Fire Chief in 2012. Within three years, he was promoted to full time Fire Chief. Chief Heckroth is responsible for 24 volunteer firefighters which includes training not only for them but many other firefighters from other fire departments. Chief Heckroth gave a fabulous presentation and updated everyone regarding the first responders program, increase in fire runs, new vehicles purchased, fundraisers and many other topics. One piece of information that I found interesting is that drug overdose calls have exceeded heart attack calls.

I attended the Downtown Development Authority (DDA) meeting on March 13. Many items were discussed including their upcoming draft budget for Fiscal year 2024-25. They talked about the proposed electrical pedestal at Atwood Park and reviewed the past electrical bills.

The Caro Chamber of Commerce business after hours was hosted at Independent Bank. It was great to see such a wonderful turnout.

CITY OF CARO

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Don't forget the Easter Egg Hunt scheduled for March 23 at Bieth Park in Caro. Not only are there eggs to find but an opportunity to win a bike.

The Planning Commission meeting was cancelled for March 12.

Mayor Karen Snider

CITY OF CARO

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, March 14, 2024
RE: City Manager's Report

Members of the Caro City Council,

As we pass the Ides of March, we are getting closer to spring where we can shake off this admittedly mild winter and enjoy the time outside here in Caro. We have already taken steps to get our spring work done, such as placing the skip patching package out for bids, so look forward to seeing temporary fixes filled in permanently.

Speaking of upcoming issues, I was deluged with many possible issues the City will have to tackle in the near future based on what I learned at the Michigan Municipal League's Capital Conference I just attended. The change in government in Lansing has led to a multitude of changes in long standing laws in the past year, notably for the City is the changes in labor relations laws we will have to address when contract renegotiation time comes up. Also, the City most likely will have to address short-term rentals sometime soon as a bargain has been struck to settle the issue of whether or not the state was going to preempt local government's ability to regulate short-term rentals. The compromise, in its current form, would create a statewide registry of short-term rentals but leave regulation with local governments, with the caveat that short-term rentals cannot be banned or have unreasonable regulations put on them. If this passes as agreed to, we will have to look into our zoning ordinance in order to regulate short-term rentals in our Residential zones. This has been a very contentious issue in multiple places where it came up, and I can speak from personal experience as to that being a fact, however, it seems the state is going to push all local governments down this path.

In addition to my usual duties and meetings with residents, businesses and my Rotary Club attendance, I had the opportunity to meet with Rose Putnam and Linda Mason from the Historical Society to discuss a renewal of their lease of the Caro Roadhouse property. We came to an agreement, and I hope to have a final agreement for Council to review at our next meeting assuming all goes well with the attorneys. In addition to the skip patching, we also have a bid out for the Fixed Gas Detection replacement at the Wastewater Treatment Plant which was budgeted for this year.

Lastly, the last two weeks have seen normal operations at the Wastewater Treatment Plant and the Department of Public Works, we are currently in the middle of meter reading for the April 1st billing cycle so that has kept the guys pretty busy, along with both Superintendents getting their budget requests in to me so we can begin to go over them and get them ready for presentation to Council.

CITY OF CARO

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TO: City Council/City Manager
FROM: Rita Papp – City Clerk/Interim City Treasurer
SUBJECT: Clerk's Report
DATE: March 18, 2024

- The City of Caro will be having a Special Election, May 7, 2024. Caro Community Schools Bond Issue. In the process of mailing AV applications.
- Park & Recreation has a vacancy. Continuing to post until filled.
- Planning Commission was cancelled, March 12, 2024.
- Working on the hiring process of the new city treasurer, Tammy Ries.
- Attended Special Council Meeting, Tuesday, March 5, 2024.
- Attended Special Council Meeting, Monday, March 11, 2024.
- Attended DDA Meeting, March 13, 2024.
- Attended Tuscola County Clerk's Association Meeting, March 14, 2024.
- Attended Business Chamber After Hours at Independent Bank, March 13, 2024.
- Working on Finalizing Fire Contracts with Randy Heckroth, Fire Chief.
- Working on the Summer & Winter Tax Settlement with the County Treasurer.
- Completed the required paperwork to change signatories to all financial institutions.
- Working on my department budget for FY 2024-2025.
- Continue to maintain treasurer duties as interim.
- Continuing to attend Rotary Meetings to network with community members.
- Continuing to attend monthly LEAD Tuscola meetings as secretary of the Steering Committee.