

**AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
OCTOBER 2, 2023, 6:30 P.M.**

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS

PRESENTATION:

1. Fire Chief Randy Heckroth – Fire Coverage Area

COMMUNICATION:

1. Thank You Card – Family of Thomas Striffler
2. Thank You Card – Family of Levi Anderson (Steve Anderson’s son)
3. Mayor Photo Purchase
4. Charter Communications – Updates
5. Downtown Development Authority Meeting Minutes – September 13, 2023
6. Parks & Recreation Committee Minutes – September 19, 2023

CONSENT AGENDA:

1. Regular Council Meeting Minutes – September 18, 2023
2. Invoices

REGULAR AGENDA:

1. Budget Amendment Request – Fire Truck Purchase
2. Budget Amendment Request– Downtown Development Authority
3. Purchase Request – Light Poles
4. Well # 8 Cleaning
5. Parks & Recreation Committee Recommendation – Little Library
6. Parks & Recreation Committee Recommendation – Pavilion at Northwood Park
7. Collection Agency Agreement

ITEMS PENDING/POSTPONED: None

MAYOR’S REPORT – Written report submitted.

MANAGER’S REPORT – Written report submitted.

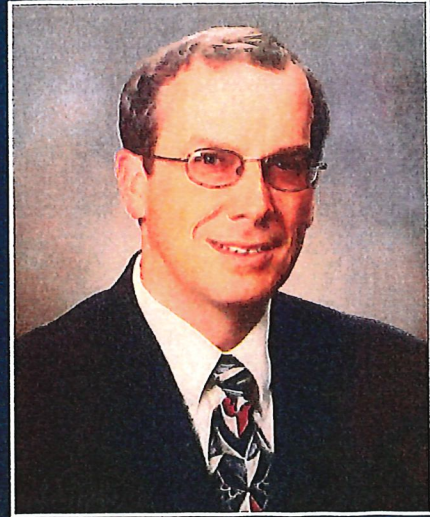
CLERK’S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENTS

ADJOURN

.....

Thank You



IN LOVING MEMORY OF

Thomas K. Striffler

JUNE 3, 1952 - AUGUST 27, 2023

RANSFORD COLLON
FUNERAL & CREMATION SERVICES, INC.

Charlotte, Emily, Jill, Bob
Doreen, Karen, Pam, Rita +
Scott,

Thank you for your
gift to our church in
honor of Tom. Those of
you who knew him
well know that next
to his family, his faith,
and his church, the city
of Caro was very important
to Tom. He always tried
to do his best to make
Caro a great place to live.
Please honor him by doing
your best to make Caro better!
Carol

Your kindness and
concern have meant
so very much and will
always be remembered.

By the family of
Tom Striffler

Thank you so much for the gift of money
to honor our dear Levi. We appreciate
the kindness you have shown our family
during this very devastating time.

Walt & Smith
WOODLEY
Funeral Directors



During a time like this we learn how
much our family and friends
really mean to us.

Your expression of sympathy will
always be treasured.

The family of
Levi Anderson





September 15, 2023



T1 P2 163 *****AUTO**ALL FOR AADC 480

City Of Caro
317 S. State Street
Caro, MI 48723-1725

Dear Franchise Official:

I am writing to inform you that effective September 11, 2023, Spectrum Mid-America, LLC ("Spectrum"), reached a deal to renew its carriage agreement with The Walt Disney Company. The following channels are now available:

NETWORKS OWNED BY THE WALT DISNEY COMPANY

- ACC Network*
- BabyTV SAP
- Disney Channel
- Disney Junior
- Disney XD
- ESPN
- ESPN2
- ESPN Deportes
- ESPN News
- ESPNU

**Carriage depends on customers' region*

Additionally, in the coming months, Charter will be adding Disney+ Basic ad-supported service to customers who purchase Spectrum TV Select and ESPN+ will be provided to Spectrum TV Select Plus customers.

The following Disney-owned channels will no longer be available, and the channels will be slated with the following message: "Spectrum has reached a deal with The Walt Disney Company and this channel is no longer available. While many of the channels you enjoy have returned, there is even better news! In the coming months, Disney+ will be included in the Spectrum TV Select package - at no additional cost. We look forward to continuing to provide you with a great Spectrum TV experience."

- Disney Jr.
- Disney XD
- Baby TV
- FreeForm
- FXX
- FX Movie Channel
- Nat Geo Wild
- Nat Geo Mundo

For more information, please visit www.DisneyESPNFairDeal.com.

Also, on or around October 16, 2023, Spectrum will expand carriage of the following channels on the Vassar, MI channel lineup serving your community:

- HSN2 on channel(s) 145 & 886 (HD) on the Spectrum Basic Service Tier.
- QVC2 on channel(s) 147 & 700 (HD) on the Spectrum Basic Service Tier.

If you have any questions about this matter, please feel free to contact me at (616) 607-2380.

Sincerely,

Derrick Mathis
Manager - State Government Affairs, Michigan
Charter Communications

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
SEPTEMBER 13, 2023- NOON

Chairman Bauerschmidt called the meeting to Order at 12:00pm on September 13, 2023, in the City of Caro, Council Chambers.

Present: Chairman Mike Bauerschmidt, Vice Chairman Randy Whittaker, Councilor Charlotte Kish, Ross Downing, Sonya Otremba, DDA Director Lauren Amellal.

Absent: Evan Osentoski, Bob Wolak, Thomas Bardwell, Dick Ransford.

Others Present: Mayor Karen Snider, City Manager Scott Czasak, City Clerk Rita Papp, Former Mayor Joe Greene, Julie Matusik, Marilyn Lockwood, Mike Carpenter, Tara Olar, Madison Olar, Al Michel.

Approval of Agenda:

Motion by Otremba to approve the agenda as presented, seconded by Whittaker. Motion carried.

Public Comment:

Al Michel commented on the need for a maintenance plan for weeds in Caro.

Presentations:

1. Madison Olar presented a community project proposal for the State Street Square Pavilion.
2. Julie Matusik presented an update about the Pumpkin Festival for 2023.

Communications: none

Approval of Minutes:

Motion by Kish, seconded by Whittaker to approve the June 14, 2023, DDA meeting minutes. Motion carried.

Financial Report:

Motion by Kish, seconded by Whittaker to receive and file the financial documents from June and July of 2023. Motion carried.

Executive Director Report:

Written Reports submitted.

Gave an update on community economic impact of DDA programs.

MINUTES
CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
SEPTEMBER 13, 2023- NOON

Business Items:

1. Madison Olar Community Project:

Motion by Whittaker, seconded by Kish to allow the project at the State Street Square and to provide labor for the water filling station installation.

Roll Call Vote: Downing- yes, Otremba- yes, Whittaker- yes, Bauerschmidt- yes, Kish- yes.

Motion carried.

2. Budget Adjustments:

Motion by Whittaker, seconded by Downing to refer to council the transfer of \$200.00 from local 242-905-965-005 to building rent 242-728-943-001 and \$600.00 to insurance 242-728-914-000. Motion carried.

3. Purchasing Policy:

Motion by Whittaker, seconded by Downing to refer the Purchasing Policy Draft to sub-committee consisting of Wolak, Whittaker, and Otremba, with the Executive Director to have the ability to purchase up to \$2,000.00 (two thousand dollars), and to follow the current City purchasing template until further consideration by the DDA Board. Motion carried.

Other Business:

1. Wayfinding Signs: no meeting

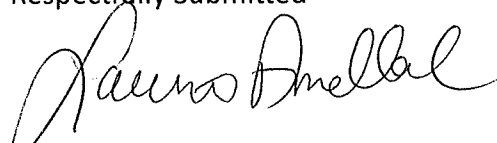
Public Comment:

City Clerk Papp commented on the hours of operation for the DDA and the format for minutes.

Al Michel commented that he will be providing Thanksgiving meals again.

Motion by Whittaker, seconded by Downing to adjourn at 1:03pm. Motion carried.

Respectfully Submitted



Executive Director

Lauren Amellal

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
BOB ESCHENBACHER
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

MINUTES

Parks and Recreation Committee
Tuesday, September 19, 2023
5:30 P.M.

- I. Call to Order – **5:30 p.m.**
 - a. Present – Sean Smith, Colleen Russell, Tanya Batschke, Robert Scheil.
 - b. Absent – Sue Ellen Greenlee, Jeff Hartel, Rocco Borg, Jill White
 - c. Also in attendance – City Manager Scott R. Czasak, Mayor Karen Snider
- II. Pledge of Allegiance
- III. Approval of the Agenda – **Motion to Approve as Amended by Tanya Batschke, Seconded by Robert Scheil. Motion Passed.**
- IV. Public Comment - **None**
- V. Approval of Minutes – **Motion to Approve as Amended by Robert Scheil, Seconded by Sean Smith. Motion Passed.**
- VI. City Council Liaison Report – **N/A**
 - a. City Manager Report – **Announced Splash Pad closing on September 20, bathrooms will remain open weather permitting.**
- VII. Committee Reports
 - a. Wayfinding Signs Joint Committee – **Motion to Postpone further update until the Committee Meets by Tanya Batschke, Seconded by Robert Scheil. Motion Passed.**
 - b. Volleyball Committee – **Placement of the Volleyball Courts was discussed, recommended a meeting between City Manager Scott Czasak, P&R Chairman Sean Smith and Fair Board Chair Neil Jackson on possible locations.**
 - c. Neighborhood Park Development (Donation) Committee – **Motion by Sean Smith, Seconded by Tanya Batschke to recommend to City**

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
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JILL WHITE

Council the placement of a Pavilion at Northwood Heights Park using the \$5,000 donation. Motion Passed.

VIII. New Business

- a. Biannual 5 Year Plan Project Review – **Committee requested electronic copy of the 5 Year Plan to be sent to all Committee Members for future review.**
- b. Little Library at Northwood Heights Park – **Motion by Colleen Russell, Seconded by Robert Scheil to recommend to City Council to allow the placement of a Little Library at Northwood Heights Park. Motion Passed.**
- c. Porta John Enclosure at Atwood Park – **Discussion on the issue, no action.**
- d. Fall Park Cleanup – **Date and time set of Saturday, November 4, 2023, from 9 a.m. until 1 p.m.**
- e. Music in the Park – **Discussion on the issue, no action.**

IX. Old Business

- a. Project/Calendar Review – **Distribute the current calendar for 2024 planning.**
- b. MSU Extension Partnership – **ReAnna Hecht has been hired, will be at the next Parks and Recreation meeting for introductions.**
- c. Sled Lending Library – **Discussion held; Chair Sean Smith will discuss possible construction project with the Tech Center.**

X. Additional Public Comment - **None**

XI. Adjournment – **Motion to Adjourn by Tanya Batschke, Seconded by Robert Scheil. Motion Passed. Meeting adjourned at 7:06 p.m.**

Respectfully submitted by Scott R. Czasak, City Manager acting as Secretary.



REGULAR MEETING OF THE CARO CITY COUNCIL
September 18, 2023, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on September 18, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy and Jill White

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Michele Perry – City Treasurer, Brian Newcomb – Police Chief, Randy Heckroth – Fire Chief/Code Enforcement Officer, Tom Reese – DPW Superintendent, David Dienes II – WWTP Superintendent and other guests

AGENDA APPROVAL

23-M-185

Motion by Eschenbacher, seconded by Iseler to approve the agenda with the additions of: Additional Documents for Item Number 8. Burt Watson Lease Documents.

Motion Carried.

PUBLIC COMMENT/VISITORS:

Al Michel – Commented on the Farmers Market & Dollar General Stores.
Mark Putnam – Read his letter into record.

PRESENTATION: None

COMMUNICATIONS:

1. Charter Communications – Upcoming Changes
2. Mark Putnam Letter

CONSENT AGENDA:

1. Regular Council Meeting Minutes – September 5, 2023
2. Invoices
3. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth
 - D. DPW Superintendent – Tom Reese
 - E. WWTP Superintendent – David Dienes II
 - F. Municipal Parking Violations Bureau Report – Rita Papp

23-M-186

Motion by Iseler, seconded by Campbell to approve the consent agenda as presented including invoices.
Motion Carried.

REGULAR AGENDA: (action required)

1. Halloween Trick-or-Treating Hours

23-M-187

Motion by Eschenbacher, seconded by Kish to set trick-or-treating hours for October 31, 2023, from 6:00 p.m. – 7:30 p.m. with the siren to sound at the starting and ending times.

Motion carried.

2. Tuscola County Farm Bureau – Project R.E.D. Road Closure Request

23-M-188

Motion by Kish, seconded by Eschenbacher to allow the road closure request from Tuscola County Farm Bureau’s Project R.E.D. (Park Drive from the horse barns to the sugar factory), Thursday, September 21, 2023 from 7:00 a.m. to 3:00 p.m.

Motion carried.

3. MML Annual Meeting Delegate

23-M-189

Motion by Kish, seconded by Eschenbacher to delegate Scott Czasak as the official representative to vote at the Annual Meeting held at the MML Fall Conference October 18 – 20, 2023.

Motion carried.

4. Water Tower Inspection

23-M-190

Motion by Eschenbacher, seconded by Campbell to allow the City Manager to accept the proposal from Dixon Engineering and Inspection Services for a drained inspection and cleaning of the Caro Water Tower in the amount of \$5,775.00 and authorize the signing of any necessary documents.

Motion carried.

5. Sidewalk Repair

23-M-191

Motion by Kish, seconded by Eschenbacher to allow the City Manager to reimburse Elroy Kusters \$400.00 for sidewalk repairs as prescribed in City Policy, and authorize the City Treasurer to make the necessary budget adjustments to place \$1,000.00 into the required line item.

Motion carried.

6. Pumpkin Festival Cornstalks

23-M-192

Motion by White, seconded by Campbell to allow the Tuscola County Pumpkin Festival to place cornstalks on light posts in downtown Caro in consultation with the City.

Motion carried.

7. Well # 8 Pump Replacement

23-M-193

Motion by Eschenbacher, seconded by Oedy to accept the proposal from Northern Pipe and Well in the amount of \$60,314.00 to replace the well pump at Well #8, authorize the City Manager to spend up to \$10,000.00 for cleaning, and direct the City Treasurer to make the necessary budget adjustments to account for this project.

Motion carried.

8. Burt Watson Lease Documents

23-M-194

Motion by Iseler, seconded by White to allow the purchase of a 2024 Chevrolet 1500 2FL Crew Cab, for Police Department administrative use for a purchase price of \$53,624.00, authorize the signing of all necessary documents, and instruct the City Treasurer to make the necessary budget adjustments to cover the increase in cost.

Motion carried.

9. Certificate of Deposit Report

23-M-195

Motion by Eschenbacher, seconded by Oedy to approve the City Treasurer to reinvest in 13 weeks CDARS at a rate no lower than 4.35% at Independent Bank.

Motion carried.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – No meeting.
2. Chamber of Commerce (Manager) – New Member appointed to Chamber of Commerce. Discussed Road Rally, Gingerbread Festival, & Small Business Grand Opening – Kraven Coffee.
3. Downtown Development Authority (Kish) – Pumpkin Festival gave updates, Mike Bauerschmidt resigned, Randy Whittaker will be acting chairperson, Discussed purchase policy. Madison Olar presented her Girl Scout project. Financials were presented. Al Michel discussed his turkey distribution.
4. Fair Board (Iseler) – No report. Neil Jackson has a concern with the catch basin.
5. Parks & Recreation (White) – Meeting tomorrow.
6. Planning Commission (Eschenbacher) – No meeting.
7. Tuscola County Board of Commissioners (Iseler) – Discussed city water service at the State Police Post.
8. Zoning Board of Appeals (Mayor Snider) – No meeting.

9. Indianfields Township (Manager) – Discussion on Indianfields Park. Tax Abatement request was denied. Republication Party requested ordinance was discussed. Purchased a side mower. County will collect taxes. Voted on increase in garbage fees.
10. Almer Township (Campbell) – Voted in favor of a moratorium on solar batteries. Received grant for fire services and awarded it to Akron Fire. Adopted resolution on local zoning.

MAYOR'S REPORT – Written report submitted.
Update given on Frankenmuth Bible Church volunteer project.

MANAGER'S COMMENTS – Written report submitted.
Update given on DWSRF & CWSRF.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.
Update given on tax collection. Received grant. Audit started today.

ADDITIONAL PUBLIC COMMENT:

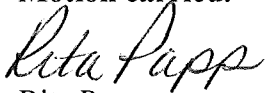
Al Michel – Commented on fair.

Councilor Charlotte Kish – MSU Extension has hired a candidate and would like to invite this individual to the October 16, 2023 Council meeting and a future Parks & Recreation Meeting.

23-M-196

Motion by Eschenbacher, seconded by Kish to adjourn the meeting at 7:35 p.m.

Motion carried.



Rita Papp
City Clerk

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
AFLAC					
10/23	10/02/2023	77183	101-000-231-005	CANCER INS WITHHLDG	728.15
Total AFLAC:					728.15
Total 77183:					728.15
AMAZON CAPITAL SERVICES					
10/23	10/02/2023	77184	101-253-740-000	SUPPLIES	10.97
10/23	10/02/2023	77184	592-557-776-000	O&M SUPPLIES	10.96
10/23	10/02/2023	77184	590-567-776-002	OFFICE SUPPLIES	10.96
10/23	10/02/2023	77184	596-521-740-000	O&M SUPPLIES	10.96
10/23	10/02/2023	77184	101-260-740-000	SUPPLIES	109.16
10/23	10/02/2023	77184	101-441-776-001	OFFICE SUPPLIES	181.99
10/23	10/02/2023	77184	592-557-776-000	O&M SUPPLIES	181.98
10/23	10/02/2023	77184	101-301-740-000	OFFICE SUPPLIES	18.99
Total AMAZON CAPITAL SERVICES:					535.97
Total 77184:					535.97
BARBARA TAHASH					
10/23	10/02/2023	77185	592-000-255-000	WATER RENTER DEPOSITS	83.72
Total BARBARA TAHASH:					83.72
Total 77185:					83.72
CARROT-TOP INDUSTRIES, INC					
10/23	10/02/2023	77186	101-748-740-000	O&M SUPPLIES	1,226.17
Total CARROT-TOP INDUSTRIES, INC:					1,226.17
Total 77186:					1,226.17
CHRIS E LANDSCAPING LLC					
10/23	10/02/2023	77187	101-265-801-000	CONTRACTED SERVICES	1,008.00
10/23	10/02/2023	77187	101-691-801-000	CONTRACTED SERVICES	792.00
10/23	10/02/2023	77187	101-697-801-000	CONTRACTED SERVICES	900.00
10/23	10/02/2023	77187	101-695-801-000	CONTRACTED SERVICES	900.00
10/23	10/02/2023	77187	101-265-801-000	CONTRACTED SERVICES	1,008.00
10/23	10/02/2023	77187	101-691-801-000	CONTRACTED SERVICES	792.00
10/23	10/02/2023	77187	101-697-801-000	CONTRACTED SERVICES	900.00
10/23	10/02/2023	77187	101-695-801-000	CONTRACTED SERVICES	900.00
Total CHRIS E LANDSCAPING LLC:					7,200.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total 77187:					7,200.00
COMPANION LIFE INSURANCE CO.					
10/23	10/02/2023	77188	101-172-717-000	LIFE INSURANCE	61.66
10/23	10/02/2023	77188	101-191-717-000	LIFE INSURANCE	3.99
10/23	10/02/2023	77188	101-253-717-000	LIFE INSURANCE	17.56
10/23	10/02/2023	77188	101-260-717-000	LIFE INSURANCE	15.76
10/23	10/02/2023	77188	101-265-717-000	LIFE INSURANCE	14.36
10/23	10/02/2023	77188	101-301-717-000	LIFE INSURANCE	139.65
10/23	10/02/2023	77188	101-371-717-000	LIFE INSURANCE	4.99
10/23	10/02/2023	77188	101-410-717-000	LIFE INSURANCE	2.99
10/23	10/02/2023	77188	101-441-717-000	LIFE INSURANCE	40.70
10/23	10/02/2023	77188	101-691-717-000	LIFE INSURANCE	2.39
10/23	10/02/2023	77188	202-483-717-000	LIFE INSURANCE	7.08
10/23	10/02/2023	77188	202-463-717-000	LIFE INSURANCE	5.99
10/23	10/02/2023	77188	203-463-717-000	LIFE INSURANCE	7.18
10/23	10/02/2023	77188	203-483-717-000	LIFE INSURANCE	7.08
10/23	10/02/2023	77188	204-442-717-000	LIFE INSURANCE	3.59
10/23	10/02/2023	77188	204-483-717-000	LIFE INSURANCE	2.69
10/23	10/02/2023	77188	242-441-717-000	LIFE INSURANCE	5.69
10/23	10/02/2023	77188	536-336-717-000	LIFE INSURANCE	18.75
10/23	10/02/2023	77188	590-483-717-000	LIFE INSURANCE	40.30
10/23	10/02/2023	77188	590-536-717-000	LIFE INSURANCE	1.20
10/23	10/02/2023	77188	590-567-717-000	LIFE INSURANCE	43.49
10/23	10/02/2023	77188	590-568-717-000	LIFE INSURANCE	7.18
10/23	10/02/2023	77188	592-483-717-000	LIFE INSURANCE	21.35
10/23	10/02/2023	77188	592-536-717-000	LIFE INSURANCE	1.20
10/23	10/02/2023	77188	592-557-717-000	LIFE INSURANCE	32.32
10/23	10/02/2023	77188	596-483-717-000	LIFE INSURANCE	9.38
10/23	10/02/2023	77188	596-521-717-000	LIFE INSURANCE	2.39
10/23	10/02/2023	77188	661-536-717-000	LIFE INSURANCE	6.69
10/23	10/02/2023	77188	101-172-719-000	SHORT/LONG TERM DISABILITY	47.64
10/23	10/02/2023	77188	101-191-719-000	SHORT/LONG TERM DISABILITY	13.71
10/23	10/02/2023	77188	101-253-719-000	SHORT/LONG TERM DISABILITY	53.86
10/23	10/02/2023	77188	101-260-719-000	SHORT/LONG TERM DISABILITY	55.40
10/23	10/02/2023	77188	101-265-719-000	SHORT/LONG TERM DISABILITY	40.33
10/23	10/02/2023	77188	101-301-719-000	SHORT/LONG TERM DISABILITY	467.79
10/23	10/02/2023	77188	101-371-719-000	SHORT/LONG TERM DISABILITY	18.39
10/23	10/02/2023	77188	101-410-719-000	SHORT/LONG TERM DISABILITY	12.73
10/23	10/02/2023	77188	101-441-719-000	SHORT/LONG TERM DISABILITY	122.59
10/23	10/02/2023	77188	101-691-719-000	SHORT/LONG TERM DISABILITY	6.72
10/23	10/02/2023	77188	202-483-719-000	SHORT/LONG TERM DISABILITY	28.08
10/23	10/02/2023	77188	202-463-719-000	SHORT/LONG TERM DISABILITY	16.81
10/23	10/02/2023	77188	203-463-719-000	SHORT/LONG TERM DISABILITY	20.17
10/23	10/02/2023	77188	203-483-719-000	SHORT/LONG TERM DISABILITY	28.08
10/23	10/02/2023	77188	204-442-719-000	SHORT/LONG TERM DISABILITY	10.08
10/23	10/02/2023	77188	204-483-719-000	SHORT/LONG TERM DISABILITY	10.91
10/23	10/02/2023	77188	242-441-719-000	SHORT/LONG TERM DISABILITY	17.77
10/23	10/02/2023	77188	242-728-719-000	SHORT/LONG TERM DISABILITY	67.88
10/23	10/02/2023	77188	536-336-719-000	SHORT/LONG TERM DISABILITY	70.98
10/23	10/02/2023	77188	590-483-719-000	SHORT/LONG TERM DISABILITY	148.36
10/23	10/02/2023	77188	590-536-719-000	SHORT/LONG TERM DISABILITY	3.36

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
10/23	10/02/2023	77188	590-567-719-000	SHORT/LONG TERM DISABILITY	131.79
10/23	10/02/2023	77188	590-568-719-000	SHORT/LONG TERM DISABILITY	20.17
10/23	10/02/2023	77188	592-483-719-000	SHORT/LONG TERM DISABILITY	72.09
10/23	10/02/2023	77188	592-536-719-000	SHORT/LONG TERM DISABILITY	3.36
10/23	10/02/2023	77188	592-557-719-000	SHORT/LONG TERM DISABILITY	90.75
10/23	10/02/2023	77188	596-483-719-000	SHORT/LONG TERM DISABILITY	30.34
10/23	10/02/2023	77188	596-521-719-000	SHORT/LONG TERM DISABILITY	6.72
10/23	10/02/2023	77188	661-536-719-000	SHORT/LONG TERM DISABILITY	23.22
Total COMPANION LIFE INSURANCE CO.:					2,167.68
Total 77188:					2,167.68
COMPANION LIFE INSURANCE CO.					
10/23	10/02/2023	77189	242-728-717-000	LIFE INSURANCE	20.75
Total COMPANION LIFE INSURANCE CO.:					20.75
Total 77189:					20.75
DOUBLE Z LAWCARE					
10/23	10/02/2023	77190	242-728-801-000	DDA CONTRACTED SERVICES	2,170.00
Total DOUBLE Z LAWCARE:					2,170.00
Total 77190:					2,170.00
ELROY KOSTERS					
10/23	10/02/2023	77191	204-442-801-000	CONTRACTED SERVICES	400.00
Total ELROY KOSTERS:					400.00
Total 77191:					400.00
EMTERRA ENVIRONMENTAL USA CORP					
10/23	10/02/2023	77192	596-521-801-000	CONTRACTED SERVICES	1,401.60
10/23	10/02/2023	77192	596-521-801-000	CONTRACTED SERVICES	16,737.91
10/23	10/02/2023	77192	596-521-801-000	CONTRACTED SERVICES	20,895.30
Total EMTERRA ENVIRONMENTAL USA CORP:					39,034.81
Total 77192:					39,034.81
FIRST BANKCARD					
10/23	10/02/2023	77193	536-336-930-000	REPAIRS - EQUIPMENT	12.51-
10/23	10/02/2023	77193	101-172-960-000	EDUCATION AND TRAINING	339.57
10/23	10/02/2023	77193	101-410-960-000	EDUCATION & TRAINING	435.00
10/23	10/02/2023	77193	101-172-960-000	EDUCATION AND TRAINING	610.00
10/23	10/02/2023	77193	101-410-960-000	EDUCATION & TRAINING	195.00
10/23	10/02/2023	77193	590-567-776-000	OM&R SUPPLIES NORMAL	382.18
10/23	10/02/2023	77193	590-567-776-000	OM&R SUPPLIES NORMAL	20.34-
10/23	10/02/2023	77193	590-567-960-000	EDUCATION AND TRAINING	202.00

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10/23	10/02/2023	77193	590-567-807-000	POSTAGE	14.50
10/23	10/02/2023	77193	590-567-807-000	POSTAGE	45.77
10/23	10/02/2023	77193	590-567-776-002	OFFICE SUPPLIES	399.00
10/23	10/02/2023	77193	590-567-960-000	EDUCATION AND TRAINING	180.00
10/23	10/02/2023	77193	592-557-776-000	O&M SUPPLIES	129.99
10/23	10/02/2023	77193	592-557-807-000	POSTAGE	30.98
10/23	10/02/2023	77193	592-557-807-000	POSTAGE	59.54
10/23	10/02/2023	77193	590-567-960-000	EDUCATION AND TRAINING	340.00
10/23	10/02/2023	77193	590-567-960-000	EDUCATION AND TRAINING	340.00
10/23	10/02/2023	77193	592-557-807-000	POSTAGE	19.35
10/23	10/02/2023	77193	590-567-960-000	EDUCATION AND TRAINING	70.00
10/23	10/02/2023	77193	101-441-742-000	UNIFORMS	75.25
10/23	10/02/2023	77193	592-557-742-000	UNIFORMS	75.25
10/23	10/02/2023	77193	592-557-807-000	POSTAGE	10.50
10/23	10/02/2023	77193	592-557-807-000	POSTAGE	82.34
10/23	10/02/2023	77193	661-536-776-000	MAINTENANCE SUPPLIES	32.48
10/23	10/02/2023	77193	101-265-776-000	O&M SUPPLIES	55.98
10/23	10/02/2023	77193	101-441-742-000	UNIFORMS	91.45
10/23	10/02/2023	77193	592-557-742-000	UNIFORMS	91.45
10/23	10/02/2023	77193	101-260-960-000	EDUCATION AND TRAINING	525.00
10/23	10/02/2023	77193	101-301-960-000	EDUCATION & TRAINING, DUES	40.00
10/23	10/02/2023	77193	101-301-960-000	EDUCATION & TRAINING, DUES	550.00
10/23	10/02/2023	77193	101-301-742-000	UNIFORMS/UNIFORM EQUIPMENT	391.00
10/23	10/02/2023	77193	101-301-742-000	UNIFORMS/UNIFORM EQUIPMENT	31.00
10/23	10/02/2023	77193	101-301-740-000	OFFICE SUPPLIES	32.84
10/23	10/02/2023	77193	101-301-961-000	TRAINING AMMUNITION	223.28
10/23	10/02/2023	77193	101-301-742-000	UNIFORMS/UNIFORM EQUIPMENT	552.50
10/23	10/02/2023	77193	536-336-740-000	OPERATING SUPPLIES	11.42
10/23	10/02/2023	77193	536-336-807-000	POSTAGE	24.20
10/23	10/02/2023	77193	536-336-740-000	OPERATING SUPPLIES	15.34
10/23	10/02/2023	77193	536-336-740-000	OPERATING SUPPLIES	26.82
10/23	10/02/2023	77193	536-336-740-000	OPERATING SUPPLIES	.15
Total FIRST BANKCARD:					6,697.98
Total 77193:					6,697.98
FOSTER, SWIFT, COLLINS & SMITH, PC					
10/23	10/02/2023	77194	101-172-801-000	CONTRACTED SERVICES	525.00
10/23	10/02/2023	77194	101-101-801-000	CONTRACTED SERVICES	75.00
Total FOSTER, SWIFT, COLLINS & SMITH, PC:					600.00
Total 77194:					600.00
GALAXY OFFICE MACHINES					
10/23	10/02/2023	77195	592-557-801-000	CONTRACTED SERVICES	5.00
Total GALAXY OFFICE MACHINES:					5.00
Total 77195:					5.00

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GREAT LAKES PUBLIC SAFETY EQUIPMENT					
10/23	10/02/2023	77196	661-536-930-000	CONTRACTED REPAIRS	2,338.00
Total GREAT LAKES PUBLIC SAFETY EQUIPMENT:					2,338.00
Total 77196:					2,338.00
HAMMOND DRIVES & EQUIP INC					
10/23	10/02/2023	77197	592-557-776-000	O&M SUPPLIES	455.79
Total HAMMOND DRIVES & EQUIP INC:					455.79
Total 77197:					455.79
HILLS & DALES GENERAL HOSPITAL					
10/23	10/02/2023	77198	590-567-801-000	CONTRACTED SERVICES	76.00
10/23	10/02/2023	77198	101-441-801-000	CONTRACTED SERVICES	98.00
10/23	10/02/2023	77198	590-567-801-000	CONTRACTED SERVICES	76.00
Total HILLS & DALES GENERAL HOSPITAL:					250.00
Total 77198:					250.00
HOLLOWAY FIRE PROTECTION INC					
10/23	10/02/2023	77199	536-336-740-000	OPERATING SUPPLIES	61.00
Total HOLLOWAY FIRE PROTECTION INC:					61.00
Total 77199:					61.00
HONEYWELL INC					
10/23	10/02/2023	77200	101-265-801-000	CONTRACTED SERVICES	6,049.77
Total HONEYWELL INC:					6,049.77
Total 77200:					6,049.77
KENDALL ELECTRIC INC					
10/23	10/02/2023	77201	592-557-776-000	O&M SUPPLIES	63.03
10/23	10/02/2023	77201	592-557-776-000	O&M SUPPLIES	20.62
Total KENDALL ELECTRIC INC:					83.65
Total 77201:					83.65
KRISTAL'S HELPING HAND LLC					
10/23	10/02/2023	77202	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
10/23	10/02/2023	77202	536-336-801-002	CONTRACTED SERV - JANITORIAL	54.14
10/23	10/02/2023	77202	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
10/23	10/02/2023	77202	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
10/23	10/02/2023	77202	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
10/23	10/02/2023	77202	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
10/23	10/02/2023	77202	590-567-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					710.00
Total 77202:					710.00
LAUREN AMELLAL					
10/23	10/02/2023	77203	242-728-740-005	LUNCHEONS	92.80
10/23	10/02/2023	77203	242-728-900-001	FARMERS MARKET ADVERTISING	50.00
Total LAUREN AMELLAL:					142.80
Total 77203:					142.80
LEONARD BRADLEY					
10/23	10/02/2023	77204	101-691-958-000	MUSIC IN THE PARK - GRANT	200.00
Total LEONARD BRADLEY:					200.00
Total 77204:					200.00
MICHIGAN DIVERSIFIED SERVICES LLC					
10/23	10/02/2023	77205	203-463-801-000	CONTRACTED SERVICES	300.00
Total MICHIGAN DIVERSIFIED SERVICES LLC:					300.00
Total 77205:					300.00
MICHIGAN PIPE & VALVE-SAGINAW					
10/23	10/02/2023	77206	592-557-776-000	O&M SUPPLIES	363.00
10/23	10/02/2023	77206	592-557-776-000	O&M SUPPLIES	1,200.00
Total MICHIGAN PIPE & VALVE-SAGINAW:					1,563.00
Total 77206:					1,563.00
MICHIGAN STATE POLICE					
10/23	10/02/2023	77207	101-301-750-000	POLICE TECHNOLOGY	33.00
Total MICHIGAN STATE POLICE:					33.00
Total 77207:					33.00
MML WORKERS' COMP FUND					
10/23	10/02/2023	77208	101-101-721-000	WORK COMP	16.85
10/23	10/02/2023	77208	101-172-721-000	WORK COMP	50.07
10/23	10/02/2023	77208	101-172-721-000	WORK COMP	.10
10/23	10/02/2023	77208	101-191-721-000	WORK COMP	27.82
10/23	10/02/2023	77208	101-247-721-000	WORK COMP	1.56
10/23	10/02/2023	77208	101-253-721-000	WORK COMP	53.54
10/23	10/02/2023	77208	101-253-721-000	WORK COMP	1.46
10/23	10/02/2023	77208	101-260-721-000	WORK COMP	55.62

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10/23	10/02/2023	77208	101-265-721-000	WORK COMP	44.15
10/23	10/02/2023	77208	101-301-721-000	WORK COMP	607.64
10/23	10/02/2023	77208	101-301-721-000	WORK COMP	3.47
10/23	10/02/2023	77208	101-301-721-000	WORK COMP	24.56
10/23	10/02/2023	77208	101-301-721-000	WORK COMP	13.01
10/23	10/02/2023	77208	101-371-721-000	WORKERS COMPENSATION	18.28
10/23	10/02/2023	77208	101-400-721-000	WORK COMP	5.00
10/23	10/02/2023	77208	101-441-721-000	WORK COMP	147.14
10/23	10/02/2023	77208	101-441-721-000	WORK COMP	.10
10/23	10/02/2023	77208	101-441-721-000	WORK COMP	18.13
10/23	10/02/2023	77208	101-691-721-000	WORK COMP	7.36
10/23	10/02/2023	77208	101-695-721-000	WORK COMP	1.81
10/23	10/02/2023	77208	101-697-721-000	WORK COMP	.45
10/23	10/02/2023	77208	202-463-721-000	WORK COMP	18.40
10/23	10/02/2023	77208	202-483-721-000	WORKERS COMP	29.14
10/23	10/02/2023	77208	203-463-721-000	WORK COMP	22.08
10/23	10/02/2023	77208	203-483-721-000	WORK COMP	29.14
10/23	10/02/2023	77208	204-442-721-000	WORK COMP	11.04
10/23	10/02/2023	77208	204-483-721-000	WORK COMP	11.25
10/23	10/02/2023	77208	242-441-721-000	WORK COMP	3.68
10/23	10/02/2023	77208	242-728-721-000	WORKER'S COMP INSURANCE	9.07
10/23	10/02/2023	77208	242-728-721-000	WORKER'S COMP INSURANCE	67.51
10/23	10/02/2023	77208	536-336-721-000	WORK COMP	62.53
10/23	10/02/2023	77208	536-336-721-000	WORK COMP	8.05
10/23	10/02/2023	77208	536-336-721-000	WORK COMP	.42
10/23	10/02/2023	77208	536-336-721-000	WORK COMP	108.69
10/23	10/02/2023	77208	590-483-721-000	WORK COMP	72.97
10/23	10/02/2023	77208	590-483-721-000	WORK COMP	.83
10/23	10/02/2023	77208	590-536-721-000	WORK COMP	3.68
10/23	10/02/2023	77208	590-567-721-000	WORK COMP	284.46
10/23	10/02/2023	77208	590-567-721-000	WORK COMP	7.36
10/23	10/02/2023	77208	590-568-721-000	WORK COMP	7.36
10/23	10/02/2023	77208	590-568-721-000	WORK COMP	14.72
10/23	10/02/2023	77208	590-568-721-000	WORK COMP	3.68
10/23	10/02/2023	77208	590-568-721-000	WORK COMP	15.87
10/23	10/02/2023	77208	592-483-721-000	WORK COMP	72.97
10/23	10/02/2023	77208	592-483-721-000	WORK COMP	.83
10/23	10/02/2023	77208	592-536-721-000	WORK COMP	3.68
10/23	10/02/2023	77208	592-557-721-000	WORK COMP	99.34
10/23	10/02/2023	77208	596-483-721-000	WORK COMP	30.40
10/23	10/02/2023	77208	596-483-721-000	WORK COMP	.42
10/23	10/02/2023	77208	596-521-721-000	WORK COMP	7.36
10/23	10/02/2023	77208	661-536-721-000	WORK COMP	7.36
10/23	10/02/2023	77208	661-536-721-000	WORK COMP	16.90
10/23	10/02/2023	77208	101-410-721-000	WORK COMP	13.69
Total MML WORKERS' COMP FUND:					2,143.00
Total 77208:					2,143.00
MONCHILOV SEWER SERVICE LLC					
10/23	10/02/2023	77209	592-557-801-000	CONTRACTED SERVICES	1,590.00

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Total MONCHILOV SEWER SERVICE LLC:					1,590.00
Total 77209:					1,590.00
PLATEMATE					
10/23	10/02/2023	77210	242-733-900-001	FARMERS MARKET - ADVERTISING	109.50
Total PLATEMATE:					109.50
Total 77210:					109.50
RASMUSSEN TRUCKING SERVICE CENTER LLC					
10/23	10/02/2023	77211	661-536-930-000	CONTRACTED REPAIRS	806.22
Total RASMUSSEN TRUCKING SERVICE CENTER LLC:					806.22
Total 77211:					806.22
SHRED EXPERTS					
10/23	10/02/2023	77212	101-260-801-000	CONTRACTED SERVICES	65.00
Total SHRED EXPERTS:					65.00
Total 77212:					65.00
SMITH & LOVELESS, INC.					
10/23	10/02/2023	77213	590-568-776-000	OM&R SUPPLIES	3,817.14
10/23	10/02/2023	77213	590-568-776-000	OM&R SUPPLIES	1,657.00
Total SMITH & LOVELESS, INC.:					5,474.14
Total 77213:					5,474.14
TEAM FINANCIAL GROUP					
10/23	10/02/2023	77214	661-536-750-001	SOFTWARE MAINTENANCE AGREE'T	27.18
10/23	10/02/2023	77214	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	27.18
10/23	10/02/2023	77214	101-253-750-001	SOFTWARE MAINTENANCE	27.18
10/23	10/02/2023	77214	101-260-750-001	SOFTWARE MAINTENANCE	27.18
10/23	10/02/2023	77214	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	27.18
10/23	10/02/2023	77214	101-371-750-001	SOFTWARE MAINTENANCE AGREEM	27.18
10/23	10/02/2023	77214	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	27.18
10/23	10/02/2023	77214	536-336-750-001	SOFTWARE MAINTENANCE AGREE'T	27.18
10/23	10/02/2023	77214	590-567-750-001	SOFTWARE MAINTENANCE AGREEM	27.18
10/23	10/02/2023	77214	592-557-750-001	SOFTWARE MAINTENANCE AGREEM	27.19
10/23	10/02/2023	77214	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	27.19
Total TEAM FINANCIAL GROUP:					299.00
Total 77214:					299.00

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TRACE ANALYTICAL LABORATORIES, INC					
10/23	10/02/2023	77215	592-557-777-001	WATER TESTING	42.00
10/23	10/02/2023	77215	592-557-777-001	WATER TESTING	42.00
Total TRACE ANALYTICAL LABORATORIES, INC:					84.00
Total 77215:					84.00
TUSCOLA COUNTY					
10/23	10/02/2023	77216	101-257-801-000	CONTRACTED SERVICES	2,433.17
Total TUSCOLA COUNTY:					2,433.17
Total 77216:					2,433.17
TUSCOLA COUNTY ROAD COMMISSION					
10/23	10/02/2023	77217	661-536-930-000	CONTRACTED REPAIRS	548.10
Total TUSCOLA COUNTY ROAD COMMISSION:					548.10
Total 77217:					548.10
TUSCOLA COUNTY TREASURER					
10/23	10/02/2023	77218	101-000-425-005	LIEU OF TAX DISTRIB-MOBILE EST	110.00
10/23	10/02/2023	77218	101-000-425-005	LIEU OF TAX DISTRIB-MOBILE EST	110.00- V
Total TUSCOLA COUNTY TREASURER:					.00
Total 77218:					.00
UIS SCADA					
10/23	10/02/2023	77219	592-557-801-000	CONTRACTED SERVICES	3,498.75
10/23	10/02/2023	77219	592-557-801-000	CONTRACTED SERVICES	3,498.75- V
10/23	10/02/2023	77219	590-568-801-000	CONTRACTED SERVICES	4,865.00
10/23	10/02/2023	77219	590-568-801-000	CONTRACTED SERVICES	4,865.00- V
Total UIS SCADA:					.00
Total 77219:					.00
UNIFIRST CORPORATION					
10/23	10/02/2023	77220	101-265-776-000	O&M SUPPLIES	18.45
10/23	10/02/2023	77220	101-265-776-000	O&M SUPPLIES	18.45- V
10/23	10/02/2023	77220	536-336-740-000	OPERATING SUPPLIES	25.75
10/23	10/02/2023	77220	536-336-740-000	OPERATING SUPPLIES	25.75- V
10/23	10/02/2023	77220	590-567-776-000	OM&R SUPPLIES NORMAL	21.64
10/23	10/02/2023	77220	590-567-776-000	OM&R SUPPLIES NORMAL	21.64- V
10/23	10/02/2023	77220	101-265-776-000	O&M SUPPLIES	21.00
10/23	10/02/2023	77220	101-265-776-000	O&M SUPPLIES	21.00- V
10/23	10/02/2023	77220	101-265-776-000	O&M SUPPLIES	23.00
10/23	10/02/2023	77220	101-265-776-000	O&M SUPPLIES	23.00- V

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total UNIFIRST CORPORATION:					.00
Total 77220:					.00
USA BLUEBOOK					
10/23	10/02/2023	77221	661-536-776-000	MAINTENANCE SUPPLIES	745.33
10/23	10/02/2023	77221	661-536-776-000	MAINTENANCE SUPPLIES	745.33- V
Total USA BLUEBOOK:					.00
Total 77221:					.00
W W WILLIAMS					
10/23	10/02/2023	77222	101-265-801-000	CONTRACTED SERVICES	694.00
10/23	10/02/2023	77222	101-265-801-000	CONTRACTED SERVICES	694.00- V
Total W W WILLIAMS:					.00
Total 77222:					.00
TUSCOLA COUNTY TREASURER					
10/23	10/02/2023	77223	101-000-425-005	LIEU OF TAX DISTRIB-MOBILE EST	110.00
Total TUSCOLA COUNTY TREASURER:					110.00
Total 77223:					110.00
UIS SCADA					
10/23	10/02/2023	77224	592-557-801-000	CONTRACTED SERVICES	3,498.75
10/23	10/02/2023	77224	590-568-801-000	CONTRACTED SERVICES	4,865.00
Total UIS SCADA:					8,363.75
Total 77224:					8,363.75
UNIFIRST CORPORATION					
10/23	10/02/2023	77225	101-265-776-000	O&M SUPPLIES	18.45
10/23	10/02/2023	77225	536-336-740-000	OPERATING SUPPLIES	25.75
10/23	10/02/2023	77225	590-567-776-000	OM&R SUPPLIES NORMAL	21.64
10/23	10/02/2023	77225	101-265-776-000	O&M SUPPLIES	21.00
10/23	10/02/2023	77225	101-265-776-000	O&M SUPPLIES	23.00
Total UNIFIRST CORPORATION:					109.84
Total 77225:					109.84
USA BLUEBOOK					
10/23	10/02/2023	77226	661-536-776-000	MAINTENANCE SUPPLIES	745.33
Total USA BLUEBOOK:					745.33

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Total 77226:					745.33
W W WILLIAMS					
10/23	10/02/2023	77227	101-265-801-000	CONTRACTED SERVICES	694.00
Total W W WILLIAMS:					694.00
Total 77227:					694.00
PITNEY BOWES BANK INC PURCHASE POWER					
10/23	10/02/2023	800040	101-253-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	101-172-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	101-260-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	101-191-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	101-301-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	101-371-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	101-441-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	101-691-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	101-410-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	202-483-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	203-483-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	204-483-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	536-336-807-000	POSTAGE	11.50
10/23	10/02/2023	800040	590-567-807-000	POSTAGE	115.00
10/23	10/02/2023	800040	592-557-807-000	POSTAGE	115.00
10/23	10/02/2023	800040	596-521-807-000	POSTAGE	69.00
10/23	10/02/2023	800040	661-536-807-000	POSTAGE	11.51
Total PITNEY BOWES BANK INC PURCHASE POWER:					460.01
Total 800040:					460.01
Grand Totals:					97,092.30

Report Criteria:

Report type: GL detail
 Check.Type = {<>} "Adjustment"

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

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CITY COUNCIL
EMILY CAMPBELL
BOB ESCHENBACHER
DOREEN OEDY
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CHARLOTTE KISH
JILL WHITE

MEMORANDUM

TO: City Council
FROM: Michele Perry, City Treasurer
DATE: September 25, 2023
RE: Budget amendment for the Fire Truck Purchase

Information

The new aerial ladder which was agreed to be purchased in last fiscal year's budget was not picked up and paid for until July of 2023 by the City of Caro Fire Department.

Last week the auditors were in working on the audit for the fiscal year 22-23. It decided the purchased needed to be put in fiscal year 23-24 financials instead of fiscal year 22-23. Based upon this decision a budget amendment needs to be made the current fiscal year's budget.

Action:

Option 1: The Council to approve the City Treasurer to make a \$375,000 budget amendment to the fiscal year 23-24 budget for the aerial ladder fire truck.

Option 2: Council deny any action.

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 27, 2023
RE: Agenda Item – Light Poles

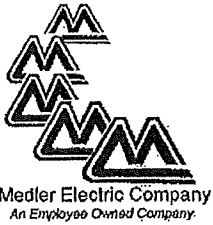
Members of the Caro City Council,

As part of the regular replacement of light poles in the City our DPW is asking to purchase six (6) of the poles from the vendor who has been supplying them for years. This ensures a uniform look and paint color. The poles are \$3,482.35 each with six of them costing a total of \$20,895.12.

While currently only 3 poles are down with the backorder time and in anticipation of winter related accidents, we are looking to have sufficient poles in inventory to ensure quick replacement if and when they are affected. This level of purchase was anticipated in the budget process as part of Miscellaneous Services in Contracted Services in the Major Streets fund which was allocated \$110,000.00.

Your options for motions are:

1. Allow the City Manager to purchase six light poles from Medler Electric Co. #3 for a total of \$20,895.12.
2. Allow the City Manager to purchase a different number of light poles from Medler Electric Co. #3 for a total to be determined.
3. Deny the request.
4. Postpone for further discussion.
5. Take no action.



MEDLER ELECTRIC CO. #3
110 PATTERSON STREET
BAY CITY, MI 48706
989-686-6054 Fax 989-686-8550

Quotation

QUOTE DATE	QUOTE NUMBER
09/11/23	S5261333
ORDER TO:	PAGE NO.
MEDLER ELECTRIC CO. #3 110 PATTERSON STREET BAY CITY, MI 48706 989-686-6054 Fax 989-686-8550	1

QUOTE TO:
 CITY OF CARO 127
 741 SOUTH HOOPER DPW BUILDING
 CARO, MI 48723

SHIP TO:
 CITY OF CARO 127
 741 SOUTH HOOPER DPW BUILDING
 CARO, MI 48723

WRITER		CUSTOMER ORDER NUMBER	RELEASE NUMBER	SHIP DATE
David Coberley (BAY)		POLES AND LIGHTS		09/11/23
SALESPERSON		SHIP VIA	TERMS	FREIGHT EXEMPT
Matt Kauffold (BAX)		OT OUR TRUCK	1%10th Net 30	No
ORDER QTY	PART NO	DESCRIPTION	UNIT PRICE	NET AMOUNT
6EA	1517600	LUM H-MOS10B4-4-SR-BA-GFI Decorative Morgan Base, 10? x 4? x .125? wall, straight round profile, GFI, Dark Bronze, powder coat finish, includes anchor bolts *Above Item Not Returnable W/O RGA*	1488.235	8929.41
6EA	1517599	LUM LM-ALX-65-1-40-T4-CA-DBZ Lumecon Midtowns Series Alexandrine Post-To, 65W, 120-277v, 4000K, Type Four Beam Pattern, Clear Acrylic four panel lens, Powder Coated Dark Bronze *Above Item Not Returnable W/O RGA*	1994.118	11964.71
<p>* QUOTING AS A VOLUNTEER ALTERNATE TO BEACON. * LEAD TIME EST. 18-20 WEEKS * ANY CHANGES TO BOM WILL REQUIRE A REQUOTE * LUMECON - FOR DECORATIVE FIXTURES, QTY 8 OR MORE TO MEET FREIGHT MIN.</p> <p>----- TAXES NOT INCLUDED</p>				
<p>THIS IS A QUOTATION Prices will expire on 09/12/23 APPLICABLE TAXES EXTRA !</p>			Subtotal	20894.12
			S&H CHGS	1.00
			Amount Due	20895.12

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 27, 2023
RE: Agenda Item – Well #8 Cleaning

Members of the Caro City Council,

At the last Council meeting, I was authorized to spend up to \$10,000 for the cleaning related to the replacement of the pump at Well #8. In the interim period, despite the initial estimate of between \$5,000 and \$10,000 the actual quote came in at \$20,377.00.

Upon review of records, this is actually slightly less expensive than when Well #7 had to go through the same process, which was in excess of \$22,000. Due to the timing of scheduling this work, I was able to bring this back to Council for review as opposed to using the emergency spending powers allowed to the City Manager under the current City Policy. The budget adjustment from the last meeting will cover this cost as it was non-specific due to the unknown nature of the final cleaning price at that time, so no further motion on the budget is required.

Your options for motions are:

1. Allow the cleaning of Well #8 by Northern Pump and Well, Inc. for a total price of \$20,377.00
2. Deny the request.
3. Postpone for further discussion.
4. Take no action.



6837 W. Grand River Ave.
Lansing, MI 48906

City of Caro
Attn: Mike Fader
741 Hooper Street
Caro, MI 48723

Proposal

Date	Proposal #
9/20/2023	23-Q2694

Description	Qty	Rate	Total
<p>Thank you for the opportunity to present you with this proposal for the cleaning of your well #8.</p> <p>The following quote is for well cleaning only.</p> <p>Cleaning Method: Sonar jet well cleaning - Sonar Jet (20-3) - Set air lift, double disk and work over screen area to remove all loose materials - Cleaning equipment - Post cleaning video</p> <p>NOTE: Should conditions change and/or any additional work be required, beyond the original scope of this project, our standard hourly rates will apply. Northern Pump & Well will consult with you prior to the additional work being performed.</p> <p>Signature: _____ Date: _____ Purchase Order No. (if required): _____ * If this proposal meets your approval, please sign / date and return to fax number...1-517-322-0135</p>	1	20,377.00	20,377.00
If you have any questions, feel free to call 877-477-1757 or 517-322-0219		Total	\$20,377.00

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 27, 2023
RE: Agenda Item – Northview Park Little Library

Members of the Caro City Council,

Recently, I received a request from Caro resident Kristie Hutchison to allow her to place a Free Little Library in the park in the Northview Subdivision. She has taken it upon herself to purchase the library and the posting materials. She is prepared to install herself, in consultation with DPW, and maintain books in the library. As the park is City property, she will need the permission of Council to install this item on our property.

The Parks and Recreation Committee has reviewed the request and has requested Council to approve the request.

Unless DPW is required to install the library, there will be no cost to the City, if DPW does have to install it, the cost would be nominal. Either way, the City would work with Ms. Hutchison in terms of placement.

Your options for motions are:

1. Allow the City Manager to work with Kristie Hutchison to install a Free Little Library at the park in Northview Subdivision.
2. Deny the request.
3. Postpone for further discussion.
4. Take no action.

ANGEL ROCK LEAP ELLEN WEISBERG AND KEN YOFFE
YOUNG THE SHACK
Yes, You Can! DEEP SUSSMAN BARNES & NOBLE
CROSS ROADS WM. PAUL YOUNG

Golden Books
MOVIE
A First-Step
THREE LITTLE PIGS
Winnie the Pooh and Tigger too
PINOCCHIO
THE JUNGLE BOOK
LADY AND THE TRAMP
THE YEAR AT MARYLE HILL FARM
SNOW WHITE AND THE SEVEN DWARFS
Disney Pixar ANIMONSTERS, INC.
Normal Heart
THE GREAT ESCAPE
THAT DOG!
Wendy Bauer Books
Harcourt
JOSEPH AND HIS COAT OF MANY COLORS
DAVID AND THE BIG FISH
IN THE LIONS DEN
PENGUIN



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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 27, 2023
RE: Agenda Item – Northview Park Pavilion

Members of the Caro City Council,

Recently, the City received a donation of \$5,000 from the family of Ed Faust with the intention it be used to place something at Northview Neighborhood Park in his honor. This request was taken to the Parks and Recreation Committee who reviewed the request and interacted with residents of the neighborhood and determined a pavilion would be the best option to memorialize the Mr. Faust and requested Council to approve of the project.

As this was done via a donation and is not an anticipated expenditure, a budget adjustment must be made.

Your options for motions are:

1. Allow the City Manager, in consultation with the Parks and Recreation Committee, to purchase a pavilion and place it at Northview Neighborhood Park for an amount not to exceed \$5,000 and direct the City Treasurer to adjust the Fiscal Year 2023/2024 as required.
2. Deny the request.
3. Postpone for further discussion.
4. Take no action.

CITY OF CARO

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MEMORANDUM

TO: City Council
FROM: Michele Perry, City Treasurer
DATE: September 25, 2023
RE: Collection Service Agreement

Information

Back in June of 2023 it was discussed at a council meeting to figure out a way to start collecting some of the older outstanding accounts receivables. There was a discussion about starting to take the person owing to small claims court but with many of them being non-residents it is difficult to determine whether we have the correct contact information for them. Also, the cost of an employee's time to complete the paperwork and attend the court would not be cost effective. So, I asked other treasurer's who they use for collection and the recommendation I received for Paramount Collections Services, LLC out of Muskegon. I have included a copy of the service agreement in the package.

Recap of the service agreement:

1. There is no cost to the city unless they collect the debt.
2. If the debt is collected their commission is 35% or 40% if an attorney or it is placed in Legal Collections Status.

They will also collect on Blight Violations if the council determines they want to go this route with blight.

Recommendation:

I would recommend the Council approve the City Treasurer to enter into the Collection Service Agreement with Paramount Collection Service, LLC to collect past due accounts receivable and blight violation tickets.

Action:

Option 1: The Council approve the City Treasurer to enter into the Collection Service Agreement with Paramount Collection Service, LLC to collect past due accounts receivable and blight violation tickets. Also, approve the City Treasurer to sign all necessary paperwork.

Option 2: Council deny any action.

COLLECTION SERVICE AGREEMENT

THIS AGREEMENT, entered into as of the _____, by and between **PARAMOUNT COLLECTION SERVICE, LLC**, 307 Center Street, North Muskegon, Michigan, (“Agency”) and _____ (“Client”).

WITNESSETH:

WHEREAS, Agency is a fully licensed and bonded collection agency; and,

WHEREAS, Client has certain accounts receivables (“Accounts”) which it could not collect through the efforts of its own staff; and,

WHEREAS, Client and Agency have agreed upon the terms and conditions of the assignment of the Accounts and the collection process to be executed by Agency.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. Client will forward to Agency for collection Accounts other than those it reasonably concludes can be collected through the efforts of its own staff. Client will determine which Accounts shall be determined to be in default and placed in collection.
2. Following placement of Client Accounts with Agency, commissions on monies recovered shall be:
 - **35%** on Accounts placed in Regular Collection Status
 - **40%** on Accounts referred to an attorney and placed in Legal Collection Status

These fees are due and payable to Agency directly whether payment is received by Agency or by Client on the Accounts. Agency agrees to remit to Client the amount of all monies collected during the previous thirty-day period, less applicable collection fees, together with an itemized list of such remittances, showing amount, name and account number.

3. Agency agrees that it will file no legal action in any case without first requesting and receiving the express written authority of Client to file such action unless a judgment is already

in existence. Agency agrees that no garnishment or attachment proceedings will be undertaken in connection with any Account in litigation prior to final judgment on any such Accounts. Agency's commission on accounts referred to an attorney for obtaining judgment will be Forty (40) percent. Agency will advance court costs and filing fees associated with filing legal actions. Client will not be charged for actual attorney fees. As prescribed by law, Agency will be reimbursed for such costs from the first monies recovered from the debtor in consideration for advancing costs. Post judgment interest recovered shall be split between Client and Agency with each party being awarded fifty (50) percent of recovery.

4. Agency shall not compromise an account of a consumer without verbal or written authorization from Client.
5. Agency agrees that information provided to Agency by Client shall be considered confidential and will not be released to any unauthorized party.
6. Agency maintains a secure database with restricted access and will continue to maintain this environment to ensure the protection of Client's confidential information.
7. Agency reports credit information into the credit bureau network at Agency's discretion adhering to current requirements under the Fair Credit Reporting Act (FCRA) that is applicable to Client's Accounts.
8. Agency shall provide written status reports to Client upon their request as to the activity of Accounts placed with Agency.
9. Client agrees to discontinue dunning consumers after placement at Agency or actively seek payment from them after placement at Agency as to avoid possible violations of the Fair Debt Collection Practices Act.
10. Client agrees to immediately notify Agency of any bankruptcy notification pertaining to Accounts placed at Agency and forward all documents to Agency. Client agrees to not file any proof of claims of bankruptcy and allow Agency to file as their agent to avoid possible duplicate claims.
11. Client agrees to report all payments made directly to their offices on a timely basis to Agency.
12. Agency agrees to indemnify, defend and hold Client harmless from and against any and all claims, demands, damages, debts, actions, or causes of actions of whatever type or nature arising from or in any way due to or connected with any activity of Agency, its agents, or employees, in collection or attempting to collect any Account referred to it by Client under this Agreement, except, any loss resulting from a claim arising from the mistaken or wrongful assignment of an Account for collection by the Client, including but not limited to an Account

that has been paid to Client prior to being placed with Agency or an Account that Client has knowledge of a consumer initiating bankruptcy proceedings but has failed to provide knowledge of bankruptcy to Agency.

13. The Client agrees to indemnify and hold harmless Agency from and against any and all claims, demands, damages, debts, actions, or other causes of actions arising from or related to any inaccurate or erroneous information forwarded to Agency on Accounts, or from any negligent or wrongful acts or omissions of the Client to the extent permitted by law.

14. This agreement shall be effective as of _____, and shall continue until either party terminates this contract by giving the other party thirty days prior written notice of intention to terminate. If terminated and Client requests previous Account placements be returned, Agency shall return all uncollected Accounts within thirty days from termination date unless legal proceeding have begun or are in process and or/a payment has been received on an Account by Agency within the preceding thirty day period, the Account shall remain with Agency until either Account is paid in full or legal proceeding has concluded. If Client requests that legal accounts also be returned, Agency shall invoice Client for all court costs expended on behalf of Client that Agency has not been reimbursed through collection recovery. Upon payment in full of this invoicing, Agency will cancel those legal accounts in reference and Client may obtain their own legal counsel to proceed with collection.

IN WITNESS THEREOF, the parties, hereto have executed this agreement as of the date and year first above written.

Authorized Representative-Client

Effective Date

Authorized Representative-Agency

Effective Date

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
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TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor’s Report
DATE: October 2, 2023

I met with the City Manager and Clerk on September 28 to create the agenda for the October 2 council meeting.

I attended Rotary on September 18 and the program was presented by Mike Laetham. He talked about the Farm Depot and provided very interesting information regarding equipment in the past and the new equipment used now a days. The item that I can’t seem to get out of my head is the huge difference in “cost” from then and now.

At the September 25 meeting we listened to Rotarian Jeff Molby regarding Relay for Life. Jeff explained so much about what Relay for Life is and how it works diligently to raise money for cancer research.

The Rotary Pancake supper is October 5, 2023, and the City Clerk, City Manager and myself were provided with our work schedules.

Also present was a special visit from Rotary Past District Governor Deb Kranz.

Erin Schmandt, Rotary Club President, announced that there will be a roadside cleanup on Wednesday, September 27 at 3:30 p.m. Will be meeting at Club 24. An important 2nd annual Pies for Polio event will be held on Tuesday, October 23 and volunteers are needed to bake pies for the auction.

Relay for Life of Tuscola County held their annual walk on Saturday, September 23, 2023, beginning at noon. The event was held at the Tuscola County Fairgrounds. I was honored to have participated in the opening ceremony. I was requested as Mayor of the City of Caro to give the welcome and wish the groups success. It was one of the greatest honors to represent this amazing group and I learned so much from Rev. Hile, Jeff Molby and the people participating. The teams were introduced by names and captions, and they lined up around the track. A ribbon cutting took place and the first lap began. All monies raised by this amazing group goes to cancer research. They walked to raise money to help fight cancer and to help move closer to their goal of a cancer-free world.

Attended Parks and Recreation on September 19. City Manager stated that the splash pad closed on September 20 for the season. Mr. Jackson (fair board), Park and Recreation Chair and City Manager will be meeting to discuss volleyball and the parking during fair week.

Went to Beagio’s and presented the Resolution to Jim McCloskey that was adopted by the City Council. He was very appreciative to the City Council for giving him the plaque.

Attended the Ribbon Cutting ceremony and 1st dollar presentation for the opening of Kraven Coffee House located in the building next to the Farmer’s Market.

The Planning Commission meeting scheduled for September 26 was cancelled.

The Frankenmuth Bible Church (FBC) is doing their large-scale community service project for the City of Caro on October 22 with rain date set for October 28.

Mayor Karen Snider

CITY OF CARO

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 27, 2023
RE: City Manager's Report

Members of the Caro City Council,

As we have officially entered fall here in Caro the leaves are beginning to turn, and the weather becomes more crisp I am pleased to keep moving forward on various fronts.

In the last two weeks I have been working on the various projects Council has approved in order to bring them to fruition, specifically the DPW Parking Lot should be paved by the time of this meeting as it was scheduled to happen on this coming (as of this writing) Thursday-Saturday. In addition, I am happy to report demolition work has begun on the Old Police Building and should have demolition completed by the end of October as the bid stated.

Additionally, at the Water Treatment Facility I am pleased to state we are in the final stages of the work as the painting of the second tank is complete and after a weeklong curing time, we will be able to load the new media in the second tank and be back up to full operation. Despite my mixed emotions at the timeframe of this project based on the initial estimates from the vendor I am glad to complete this process and look forward to many years of service.

In addition to my usual meetings with staff, residents, business owners and Rotary attendance, I also attended the quarterly "Thumb Nuts" lunch for Thumb area municipal Managers, where some great discussions were had with MML representatives about certain state issues, including the pension bailout and the SRF process. Also, I attended the ribbon cutting for Kraven Coffee across the street from City Hall and will be meeting with the Pumpkin Festival representatives in order to go over final details.

Lastly, I will be out of the office this week from Wednesday until Friday for the Michigan Planning Association's annual Conference in Traverse City. I look forward to using this opportunity to grow in my role as Zoning Administrator and keep tabs on current trends and best practices. I will stop by the office on my way back on Friday to catch up on any paperwork before the weekend.

Get outside and enjoy the Pumpkin Festival!

CITY OF CARO

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JILL WHITE

TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk’s Report
DATE: September 18, 2023

- Continue to follow up on the upcoming changes to the election process due to the passing the Proposal 22-2, Promote the Vote.
- Continuing to attend Rotary Meetings to network with community members.
- Continuing to attend monthly LEAD Tuscola meetings as secretary of the Steering Committee.
- House Bill 4702, Increase Precinct Size to 5,000 voters has been approved and signed by the Governor. Therefore, once this goes into effect, the City of Caro will be reduced to one precinct. It may be in effect for the Presidential Primary in February 2024. More information to come.
- Completed the Annual Renewal Questionnaire for MMRMA Risk Management Insurance.
- The clerk’s office has been continuously working on document retention and developing a plan to digitize documents. Our goal is to scan documents and organize the attic.
- Received a resignation letter from DDA Chairperson, Michael Bauerschmidt. Effective date September 30, 2023. Will advertise for replacement at the end of his term in November 2023.
- I was invited to speak at the Tuscola County Medical Care Facility Resident Board regarding the election process. Date to be determined in October or November.
- Met with our MML Workers Comp Representative & Chief Newcomb September 19, 2023.
- Attended the EDC Retirement Breakfast for Jim McLoskey on September 20, 2023.
- Met with Ben Spreeman on September 21, 2023 to sign lease paperwork for the 2024 Chevrolet Silverado. Truck has been delivered and is in the process of being detailed.