

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
September 18, 2023, 6:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS/VISITORS

PRESENTATION: None

COMMUNICATION:

1. Charter Communications – Upcoming Changes
2. Mark Putnam Letter

CONSENT AGENDA:

1. Regular Council Meeting Minutes – September 5, 2023
2. Invoices
3. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth
 - D. DPW Superintendent – Tom Reese
 - E. WWTP Superintendent – David Dienes II
 - F. Municipal Parking Violations Bureau Report – Rita Papp

REGULAR AGENDA:

1. Halloween Trick-or-Treating Hours
2. Tuscola County Farm Bureau – Project R.E.D. Road Closure Request
3. MML Annual Meeting Delegate
4. Water Tower Inspection
5. Sidewalk Repair
6. Pumpkin Festival Cornstalks
7. Well 8 Pump Replacement
8. Burt Watson Lease Documents
9. Certificate of Deposit Report

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board (Iseler)
5. Parks & Recreation (White)
6. Planning Commission (Eschenbacher)
7. Tuscola County Board of Commissioners (Iseler)
8. Zoning Board of Appeals (Mayor Snider)
9. Indianfields Township (Manager)
10. Almer Township (Campbell)

MAYOR'S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENTS

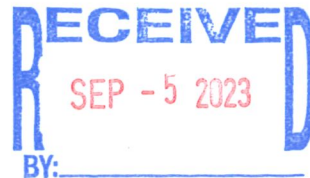
ADJOURN

September 1, 2023



T1 P2 173 *****AUTO**ALL FOR AADC 480

City of Caro
317 S. State Street
Caro, MI 48723-1725



Dear Franchise Official:

I am writing to inform you that effective August 31, 2023, at 8pm ET, The Walt Disney Company removed its programming from Spectrum Mid-America, LLC ("Charter"). Charter had been in discussions to renew its carriage agreement when The Walt Disney Company took this action. As a result of The Walt Disney Company's unreasonable demands to increase prices and limit customer choice, negotiations failed to reach a deal and they chose to pull the programming from Charter customers, rather than extend the contract until negotiations conclude. The Walt Disney Company's decision to remove its programming is outside of Charter's control; we wanted to provide you notice of these changes as quickly as possible.

A full list of impacted channels is as follows:

NETWORKS OWNED BY THE WALT DISNEY COMPANY

- ACC Network*
- BabyTV SAP
- Disney Channel
- Disney Junior
- Disney XD
- ESPN
- ESPN2
- ESPN Deportes
- ESPN News
- ESPNU
- Freeform
- FX
- FX Movie Channel
- FXX
- Longhorn Network*
- National Geographic
- Nat Geo Mundo
- Nat Geo Wild
- SEC Network*

**Carriage depends on customers' region*

The rising cost of programming is the single greatest factor in higher cable television prices, and we are fighting hard to hold the line on programming rates imposed on us by companies like The Walt Disney Company. We hope to resolve this dispute quickly and, though inconvenient, impacted Charter customers have other alternatives for viewing impacted content and can learn more at www.video-choice.com.

If you have any questions about this matter, please feel free to contact me at (616) 607-2380.

Sincerely,

Derrick Mathis
Manager - State Government Affairs, Michigan
Charter Communications

Public Comment

September 18, 2023

989-670-2285

Hello:

My name is Mark Putnam

My address is 150 E. Deckerville Rd, Apt 115, Caro.

At seventy-one years of age, I want to say that I am in love; I am in love with the Caro Roadhouse Museum.

I recently published the book "Logging Cass River" . . . it is being considered for a film or documentary by Delta College Public Media.

The book is about the early Cass River Valley and what it means today for our area.

I will publish another book in about six months called "Caro Roadhouse."

It will show that the Caro Roadhouse was certainly Caro's First House, very likely the Bush House, and before that possibly the Centreville House.

The Caro Roadhouse, now the museum, is one of the most wonderful landmarks in Michigan's Thumb.

However, now, under the management of the Caro Roadhouse Museum & Historical Society, one person with the approval of the society's board has damaged the reputation of the Caro Roadhouse Museum and the City of Caro.

In a self-serving way, she conducted a personal business at the Caro Roadhouse as a board member of the society and profited at the expense of the Caro Roadhouse Museum and profited as a board member of a non-profit organization.

Likewise, she advertised the Museum as once being a brothel when there is no reputable documentation.

In this way, she used this unfounded story to glorify prostitution and debase the image of the City of Caro.

Third, she conducted her own political rallies whenever she was at the Museum.

She recruited visitors to believe in the social ideas that she held and her chosen politicians when she represented the Museum.

I tried to lessen these abuses at the Museum, but she was only more determined to convert others to her social beliefs, for which she felt she would never be further reprimanded or fined.

Because I did not want to be a part of this behavior, I resigned.

I filed a complaint with the IRS and will follow up with a complaint to the State of Michigan Attorney General . . . she offended all of us.

The Caro Roadhouse Museum & Historical Society may lose tax exempt status.

The City of Caro should investigate the historical society and determine that it is unfit to manage the Caro Roadhouse Museum.

As a minimum, the Society should remove the offending person and apologize to the public and the City of Caro, about its breach of fidelity to the Caro Roadhouse Museum.

REGULAR MEETING OF THE CARO CITY COUNCIL
September 5, 2023, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on September 5, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, and other guests.

AGENDA APPROVAL

23-M-173

Motion by Kish, seconded by Iseler to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS: None

COMMUNICATIONS:

1. Tuscola County EDC Letter – August 24, 2023

CONSENT AGENDA:

1. Regular Council Meeting Minutes – August 21, 2023
2. Invoices

23-M-174

Motion by Eschenbacher, seconded by White to approve the consent agenda including invoices with amendment to Council Meeting Minutes, August 21, 2023.

Motion Carried.

REGULAR AGENDA: (action required)

1. Banner Request – Relay for Life of Tuscola County, September 10 – 24, 2023

23-M-175

Motion by Kish, seconded by Campbell to approve the Banner Request from Relay for Life of Tuscola County, September 10 – 24, 2023.

Motion carried.

2. Human Development Commission Ribbons Request

23-M-176

Motion by Eschenbacher, seconded by White to allow Human Development to place Domestic Violence Awareness ribbons in the month of October on light posts not used by the Pumpkin Festival in consultation with the city.

Motion carried.

3. Resolution in Appreciation for Outstanding Public Service by Jim McLoskey.

23-M-177

Motion by Eschenbacher, seconded by Kish to approve the Resolution in Appreciation for Outstanding Public Service by Jim McLoskey.

Roll call vote: Campbell – yes, Eschenbacher – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Mayor Snider – yes.

Motion carried.

4. Street Brush Attachment - DPW

23-M-178

Motion by Iseler, seconded by Campbell to approve and authorize the City Manager to purchase a CATERPILLAR Model: WT-SWL Work Tool at the total installed price of \$22,345.00 and instruct the City Treasurer to make appropriate budget adjustment.

Motion carried.

5. Design Services for Columbia Street Project Bids

23-M-179

Motion by Campbell, seconded by Iseler to accept bid from Rowe Engineering Services for the Columbia Street project for an amount of \$48,100.00 and authorize the City Manager to sign all necessary documents.

Roll call vote: Eschenbacher – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion carried.

6. Replacement of ½ of DPW Parking Lot Bids

23-M-180

Motion by Kish, seconded by Campbell to accept the bid from Eastern Asphalt to replace ½ of the DPW Parking Lot for an amount of \$122,724.00 and authorize the City Manager to sign all necessary documents.

Motion carried.

7. HVAC System Maintenance Bids

23-M-181

Motion by Eschenbacher, seconded by Campbell to accept the bid from Honeywell Building Solutions to provide HVAC maintenance for City buildings at a cost of \$24,199.05 and authorize the City Manager to sign all necessary documents.

Motion carried.

8. Installation of Garage Doors and Man Door in Fire Hall Bids

23-M-182

Motion by White, seconded by Eschenbacher to accept the bid from Booms Construction, Inc. to install two overhead doors and one-man door in the Fire Hall for a cost of \$78,300.00 and authorize the City Manager to sign all necessary documents.

Motion carried.

9. Tuscola County EDC Funding Request

23-M-184

Motion by White, seconded by Oedy to approve the donation allocation from Tuscola County Economic Development Corporation in the amount of \$6,500.00 which was the budgeted amount for FY 2023/2024. Motion carried.

ITEMS PENDING/POSTPONED:

1. Tuscola County EDC Funding Request

23-M-183

Motion by Mayor Snider, seconded by Iseler to bring the Tuscola County EDC Funding Request matter to the regular agenda as item number 9 for council action. Motion carried.

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

Commented on an email phishing attempt from a fictional Mayor's email account.

MANAGER'S COMMENTS – Written report submitted.

Gave an update on the CWSRF funding & old police demolition project.

CLERK'S REPORT – Written report submitted.

Gave an update on the new 9 days of early voting election law.

ADDITIONAL PUBLIC COMMENT: None

23-M-184

Motion by Eschenbacher, seconded by White to adjourn the meeting at 7:55 p.m.

Motion carried.



Rita Papp
City Clerk

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
AIR ADVANTAGE LLC					
09/23	09/18/2023	77114	661-536-750-001	SOFTWARE MAINTENANCE AGREE'T	21.43
09/23	09/18/2023	77114	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	21.43
09/23	09/18/2023	77114	101-253-750-001	SOFTWARE MAINTENANCE	21.43
09/23	09/18/2023	77114	101-260-750-001	SOFTWARE MAINTENANCE	21.43
09/23	09/18/2023	77114	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	100.00
09/23	09/18/2023	77114	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	100.00
09/23	09/18/2023	77114	536-336-750-001	SOFTWARE MAINTENANCE AGREE'T	21.43
09/23	09/18/2023	77114	590-567-750-001	SOFTWARE MAINTENANCE AGREEM	100.00
09/23	09/18/2023	77114	592-557-750-001	SOFTWARE MAINTENANCE AGREEM	21.43
09/23	09/18/2023	77114	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	21.42
09/23	09/18/2023	77114	242-728-801-000	DDA CONTRACTED SERVICES	58.00
Total AIR ADVANTAGE LLC:					508.00
Total 77114:					508.00
ALISSA BOULTON					
09/23	09/18/2023	77115	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	31.00
Total ALISSA BOULTON:					31.00
Total 77115:					31.00
AMAZON CAPITAL SERVICES					
09/23	09/18/2023	77116	202-463-776-000	O&M SUPPLIES	237.58
09/23	09/18/2023	77116	101-172-740-000	SUPPLIES	31.81
09/23	09/18/2023	77116	101-260-740-000	SUPPLIES	31.81
09/23	09/18/2023	77116	101-253-740-000	SUPPLIES	31.81
09/23	09/18/2023	77116	101-301-740-000	OFFICE SUPPLIES	31.81
09/23	09/18/2023	77116	101-400-740-000	SUPPLIES	31.81
09/23	09/18/2023	77116	101-441-776-001	OFFICE SUPPLIES	31.81
09/23	09/18/2023	77116	596-521-740-000	O&M SUPPLIES	31.80
09/23	09/18/2023	77116	101-691-740-000	O&M SUPPLIES	31.81
09/23	09/18/2023	77116	101-748-740-000	O&M SUPPLIES	31.81
09/23	09/18/2023	77116	242-728-740-000	DDA OPERATING SUPPLIES	31.81
09/23	09/18/2023	77116	536-336-740-000	OPERATING SUPPLIES	31.81
09/23	09/18/2023	77116	590-567-776-002	OFFICE SUPPLIES	31.80
09/23	09/18/2023	77116	592-557-776-000	O&M SUPPLIES	31.80
09/23	09/18/2023	77116	101-253-740-000	SUPPLIES	4.90
09/23	09/18/2023	77116	101-172-740-000	SUPPLIES	20.52
09/23	09/18/2023	77116	101-253-740-000	SUPPLIES	20.55
09/23	09/18/2023	77116	101-260-740-000	SUPPLIES	20.52
09/23	09/18/2023	77116	101-265-776-000	O&M SUPPLIES	20.52
09/23	09/18/2023	77116	101-301-740-000	OFFICE SUPPLIES	20.52
09/23	09/18/2023	77116	242-728-740-000	DDA OPERATING SUPPLIES	75.25
09/23	09/18/2023	77116	101-441-776-000	O&M SUPPLIES	20.52
09/23	09/18/2023	77116	202-483-740-000	SUPPLIES	20.52

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
09/23	09/18/2023	77116	203-483-740-000	SUPPLIES	20.52
09/23	09/18/2023	77116	536-336-740-000	OPERATING SUPPLIES	20.52
09/23	09/18/2023	77116	590-567-740-000	Office Supplies	20.52
09/23	09/18/2023	77116	592-557-776-000	O&M SUPPLIES	20.52
09/23	09/18/2023	77116	101-253-740-000	SUPPLIES	83.15
09/23	09/18/2023	77116	590-567-776-000	OM&R SUPPLIES NORMAL	89.10
09/23	09/18/2023	77116	101-253-740-000	SUPPLIES	323.98
09/23	09/18/2023	77116	101-301-742-000	UNIFORMS/UNIFORM EQUIPMENT	101.71
09/23	09/18/2023	77116	101-301-740-000	OFFICE SUPPLIES	279.00
09/23	09/18/2023	77116	101-253-740-000	SUPPLIES	279.99
Total AMAZON CAPITAL SERVICES:					2,113.91
Total 77116:					2,113.91
ANDREA GILL					
09/23	09/18/2023	77117	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	8.00
Total ANDREA GILL:					8.00
Total 77117:					8.00
ASHLEY PERKINS					
09/23	09/18/2023	77118	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	2.00
Total ASHLEY PERKINS:					2.00
Total 77118:					2.00
BETH RUPPRECHT					
09/23	09/18/2023	77119	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	32.00
Total BETH RUPPRECHT:					32.00
Total 77119:					32.00
BRIGHTSPEED					
09/23	09/18/2023	77120	590-567-853-000	TELEPHONE	69.90
09/23	09/18/2023	77120	592-557-853-000	TELEPHONE	69.90
Total BRIGHTSPEED:					139.80
Total 77120:					139.80
CAPITAL ONE TRADE CREDIT					
09/23	09/18/2023	77121	661-536-776-000	MAINTENANCE SUPPLIES	319.98
09/23	09/18/2023	77121	101-441-740-000	O&M SUPPLIES	2,199.00
Total CAPITAL ONE TRADE CREDIT:					2,518.98
Total 77121:					2,518.98

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
CAROL CARTER					
09/23	09/18/2023	77122	242-733-965-008	FARMER'S MARKET - KC PROG EXP	5.00
Total CAROL CARTER:					5.00
Total 77122:					5.00
CARTER LUMBER					
09/23	09/18/2023	77123	592-557-776-000	O&M SUPPLIES	129.99
09/23	09/18/2023	77123	590-567-776-000	OM&R SUPPLIES NORMAL	129.99
Total CARTER LUMBER:					259.98
Total 77123:					259.98
CHARTER COMMUNICATIONS					
09/23	09/18/2023	77124	101-691-750-000	TECHNOLOGY	104.98
Total CHARTER COMMUNICATIONS:					104.98
Total 77124:					104.98
COOPERATIVE ELEVATOR CO.					
09/23	09/18/2023	77125	661-536-930-000	CONTRACTED REPAIRS	900.00
Total COOPERATIVE ELEVATOR CO.:					900.00
Total 77125:					900.00
CORELOGIC REAL ESTATE TAX SVS					
09/23	09/18/2023	77126	101-000-698-000	MISC INCOME	4,323.77
Total CORELOGIC REAL ESTATE TAX SVS:					4,323.77
Total 77126:					4,323.77
COURTNEY GARNER					
09/23	09/18/2023	77127	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	7.00
Total COURTNEY GARNER:					7.00
Total 77127:					7.00
CYNTHIA HEADRICK					
09/23	09/18/2023	77128	101-691-958-000	MUSIC IN THE PARK - GRANT	200.00
Total CYNTHIA HEADRICK:					200.00
Total 77128:					200.00
DJ's PORTABLE TOILET RENTALS, LLC					
09/23	09/18/2023	77129	101-265-801-000	CONTRACTED SERVICES	115.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
09/23	09/18/2023	77129	101-691-801-000	CONTRACTED SERVICES	860.00
			Total DJ's PORTABLE TOILET RENTALS, LLC:		975.00
			Total 77129:		975.00
DOUBLE Z LAWCARE					
09/23	09/18/2023	77130	242-728-801-000	DDA CONTRACTED SERVICES	2,030.00
			Total DOUBLE Z LAWCARE:		2,030.00
			Total 77130:		2,030.00
DUBOIS-COOPER					
09/23	09/18/2023	77131	592-557-801-000	CONTRACTED SERVICES	1,840.00
			Total DUBOIS-COOPER:		1,840.00
			Total 77131:		1,840.00
EMILY MATHEWS					
09/23	09/18/2023	77132	242-733-965-008	FARMER'S MARKET - KC PROG EXP	2.00
			Total EMILY MATHEWS:		2.00
			Total 77132:		2.00
FAITH MCGESHICK					
09/23	09/18/2023	77133	242-733-965-008	FARMER'S MARKET - KC PROG EXP	3.00
			Total FAITH MCGESHICK:		3.00
			Total 77133:		3.00
FARM DEPOT					
09/23	09/18/2023	77134	101-441-740-000	O&M SUPPLIES	351.55
			Total FARM DEPOT:		351.55
			Total 77134:		351.55
GAIGE ESCKELSON					
09/23	09/18/2023	77135	101-441-742-000	UNIFORMS	91.14
09/23	09/18/2023	77135	592-557-742-000	UNIFORMS	91.14
			Total GAIGE ESCKELSON:		182.28
			Total 77135:		182.28
GAMBLES DO IT BEST HARDWARE					
09/23	09/18/2023	77136	101-265-776-000	O&M SUPPLIES	61.37
09/23	09/18/2023	77136	101-265-776-000	O&M SUPPLIES	6.99

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
09/23	09/18/2023	77136	242-733-900-002	FARMERS MARKET - EXPENSES	13.99
09/23	09/18/2023	77136	242-728-740-000	DDA OPERATING SUPPLIES	91.96
09/23	09/18/2023	77136	101-265-776-000	O&M SUPPLIES	187.95
09/23	09/18/2023	77136	592-557-776-000	O&M SUPPLIES	7.99
09/23	09/18/2023	77136	592-557-776-000	O&M SUPPLIES	67.96
09/23	09/18/2023	77136	101-265-776-000	O&M SUPPLIES	19.16
09/23	09/18/2023	77136	661-536-776-000	MAINTENANCE SUPPLIES	12.99
09/23	09/18/2023	77136	592-557-776-000	O&M SUPPLIES	64.35
09/23	09/18/2023	77136	590-568-776-000	OM&R SUPPLIES	30.76
09/23	09/18/2023	77136	592-557-776-000	O&M SUPPLIES	25.34
09/23	09/18/2023	77136	592-557-776-000	O&M SUPPLIES	5.76
09/23	09/18/2023	77136	536-336-930-000	REPAIRS - EQUIPMENT	22.17
09/23	09/18/2023	77136	590-567-776-000	OM&R SUPPLIES NORMAL	299.99
09/23	09/18/2023	77136	590-567-776-000	OM&R SUPPLIES NORMAL	109.98
09/23	09/18/2023	77136	101-265-776-000	O&M SUPPLIES	161.82
Total GAMBLES DO IT BEST HARDWARE:					1,190.53
Total 77136:					1,190.53
GRAINGER					
09/23	09/18/2023	77137	592-557-776-000	O&M SUPPLIES	10.28
09/23	09/18/2023	77137	590-567-776-000	OM&R SUPPLIES NORMAL	217.67
09/23	09/18/2023	77137	590-567-776-000	OM&R SUPPLIES NORMAL	282.00
Total GRAINGER:					509.95
Total 77137:					509.95
HACH COMPANY					
09/23	09/18/2023	77138	590-567-801-000	CONTRACTED SERVICES	1,649.00
Total HACH COMPANY:					1,649.00
Total 77138:					1,649.00
HILLS & DALES GENERAL HOSPITAL					
09/23	09/18/2023	77139	101-301-801-000	CONTRACTED SERVICES	76.00
09/23	09/18/2023	77139	101-441-801-000	CONTRACTED SERVICES	98.00
Total HILLS & DALES GENERAL HOSPITAL:					174.00
Total 77139:					174.00
HONEYWELL INC					
09/23	09/18/2023	77140	101-265-801-000	CONTRACTED SERVICES	6,049.77
Total HONEYWELL INC:					6,049.77
Total 77140:					6,049.77

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
HUBBELL, ROTH & CLARK, INC					
09/23	09/18/2023	77141	590-567-970-000	CAPITAL OUTLAY	13,756.51
Total HUBBELL, ROTH & CLARK, INC:					13,756.51
Total 77141:					13,756.51
INGRID BARRETT					
09/23	09/18/2023	77142	242-733-965-008	FARMER'S MARKET - KC PROG EXP	18.00
Total INGRID BARRETT:					18.00
Total 77142:					18.00
JACK DOHENY SUPPLIES, INC.					
09/23	09/18/2023	77143	661-536-776-000	MAINTENANCE SUPPLIES	584.00
Total JACK DOHENY SUPPLIES, INC.:					584.00
Total 77143:					584.00
JASON KAPPEN					
09/23	09/18/2023	77144	101-000-698-000	MISC INCOME	9.00
Total JASON KAPPEN:					9.00
Total 77144:					9.00
JEFFREY WAGNER					
09/23	09/18/2023	77145	101-301-742-000	UNIFORMS/UNIFORM EQUIPMENT	249.10
Total JEFFREY WAGNER:					249.10
Total 77145:					249.10
JIM TOMLIN					
09/23	09/18/2023	77146	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	295.00
09/23	09/18/2023	77146	242-733-965-008	FARMER'S MARKET - KC PROG EXP	22.00
Total JIM TOMLIN:					317.00
Total 77146:					317.00
JOY RICHARD					
09/23	09/18/2023	77147	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	37.00
09/23	09/18/2023	77147	242-733-965-008	FARMER'S MARKET - KC PROG EXP	4.00
Total JOY RICHARD:					41.00
Total 77147:					41.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
KATHLEEN THOMPSON					
09/23	09/18/2023	77148	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	7.00
09/23	09/18/2023	77148	242-733-965-008	FARMER'S MARKET - KC PROG EXP	4.00
Total KATHLEEN THOMPSON:					11.00
Total 77148:					11.00
KEN MARTIN ELECTRIC, INC					
09/23	09/18/2023	77149	590-567-776-000	OM&R SUPPLIES NORMAL	362.10
Total KEN MARTIN ELECTRIC, INC:					362.10
Total 77149:					362.10
KENDRA UREEL					
09/23	09/18/2023	77150	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	92.00
09/23	09/18/2023	77150	242-733-965-008	FARMER'S MARKET - KC PROG EXP	14.00
Total KENDRA UREEL:					106.00
Total 77150:					106.00
KEVIN ZEDAKER					
09/23	09/18/2023	77151	101-691-958-000	MUSIC IN THE PARK - GRANT	200.00
Total KEVIN ZEDAKER:					200.00
Total 77151:					200.00
KRISTAL'S HELPING HAND LLC					
09/23	09/18/2023	77152	101-691-801-000	CONTRACTED SERVICES	375.00
09/23	09/18/2023	77152	101-691-801-000	CONTRACTED SERVICES	625.00
09/23	09/18/2023	77152	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
09/23	09/18/2023	77152	536-336-801-002	CONTRACTED SERV - JANITORIAL	54.14
09/23	09/18/2023	77152	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
09/23	09/18/2023	77152	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
09/23	09/18/2023	77152	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
09/23	09/18/2023	77152	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
09/23	09/18/2023	77152	590-567-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					1,710.00
Total 77152:					1,710.00
LISA JUNE					
09/23	09/18/2023	77153	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	11.00
Total LISA JUNE:					11.00
Total 77153:					11.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
MESSA					
09/23	09/18/2023	77154	101-172-716-000	HOSPITALIZATION	391.27
09/23	09/18/2023	77154	101-191-716-000	HOSPITALIZATION	64.49
09/23	09/18/2023	77154	101-253-716-000	HOSPITALIZATION	871.94
09/23	09/18/2023	77154	101-260-716-000	HOSPITALIZATION	296.66
09/23	09/18/2023	77154	101-265-716-000	HOSPITALIZATION	832.36
09/23	09/18/2023	77154	101-301-716-000	HOSPITALIZATION	6,362.94
09/23	09/18/2023	77154	592-536-716-000	HOSPITALIZATION	69.36
09/23	09/18/2023	77154	592-557-716-000	HOSPITALIZATION	1,872.81
09/23	09/18/2023	77154	596-483-716-000	HOSPITALIZATION	522.48
09/23	09/18/2023	77154	596-521-716-000	HOSPITALIZATION	138.73
09/23	09/18/2023	77154	661-536-716-000	HOSPITALIZATION	393.17
09/23	09/18/2023	77154	101-000-231-010	MISC (HEALTH) DEDUCTION	6,098.46
09/23	09/18/2023	77154	536-336-716-000	HOSPITALIZATION	12.90
09/23	09/18/2023	77154	590-483-716-000	HOSPITALIZATION	2,906.63
09/23	09/18/2023	77154	590-536-716-000	HOSPITALIZATION	69.36
09/23	09/18/2023	77154	590-567-716-000	HOSPITALIZATION	3,016.73
09/23	09/18/2023	77154	590-568-716-000	HOSPITALIZATION	485.54
09/23	09/18/2023	77154	592-483-716-000	HOSPITALIZATION	1,168.84
09/23	09/18/2023	77154	203-463-716-000	HOSPITALIZATION	416.18
09/23	09/18/2023	77154	203-483-716-000	HOSPITALIZATION	344.74
09/23	09/18/2023	77154	204-442-716-000	HOSPITALIZATION	208.09
09/23	09/18/2023	77154	204-483-716-000	HOSPITALIZATION	193.13
09/23	09/18/2023	77154	242-441-716-000	HOSPITALIZATION	69.36
09/23	09/18/2023	77154	242-728-716-000	HOSPITALIZATION	12.90
09/23	09/18/2023	77154	101-371-716-000	HOSPITALIZATION	71.95
09/23	09/18/2023	77154	101-410-716-000	HOSPITALIZATION	96.74
09/23	09/18/2023	77154	101-441-716-000	HOSPITALIZATION	2,674.26
09/23	09/18/2023	77154	101-691-716-000	HOSPITALIZATION	138.73
09/23	09/18/2023	77154	202-463-716-000	HOSPITALIZATION	346.82
09/23	09/18/2023	77154	202-483-716-000	HOSPITALIZATION	344.74
Total MESSA:					30,492.31
Total 77154:					30,492.31
MICHELLE DANIELS					
09/23	09/18/2023	77155	242-733-965-008	FARMER'S MARKET - KC PROG EXP	2.00
Total MICHELLE DANIELS:					2.00
Total 77155:					2.00
MICHIGAN CAT					
09/23	09/18/2023	77156	661-536-776-000	MAINTENANCE SUPPLIES	324.29
Total MICHIGAN CAT:					324.29
Total 77156:					324.29
MICHIGAN DIVERSIFIED SERVICES LLC					
09/23	09/18/2023	77157	203-463-801-000	CONTRACTED SERVICES	300.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
09/23	09/18/2023	77157	101-691-776-002	TREES & SHRUBS	500.00
Total MICHIGAN DIVERSIFIED SERVICES LLC:					800.00
Total 77157:					800.00
MICHIGAN PIPE & VALVE-SAGINAW					
09/23	09/18/2023	77158	592-557-776-000	O&M SUPPLIES	6,255.00
09/23	09/18/2023	77158	592-557-776-000	O&M SUPPLIES	5,535.00
09/23	09/18/2023	77158	592-557-776-000	O&M SUPPLIES	480.00
Total MICHIGAN PIPE & VALVE-SAGINAW:					12,270.00
Total 77158:					12,270.00
MIKE PAPP					
09/23	09/18/2023	77159	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	10.00
Total MIKE PAPP:					10.00
Total 77159:					10.00
MONCHILOV SEWER SERVICE LLC					
09/23	09/18/2023	77160	592-557-801-000	CONTRACTED SERVICES	28,000.00
09/23	09/18/2023	77160	590-567-801-000	CONTRACTED SERVICES	6,499.50
Total MONCHILOV SEWER SERVICE LLC:					34,499.50
Total 77160:					34,499.50
NANCY BARRIGER					
09/23	09/18/2023	77161	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	114.00
09/23	09/18/2023	77161	242-733-965-008	FARMER'S MARKET - KC PROG EXP	13.00
Total NANCY BARRIGER:					127.00
Total 77161:					127.00
NATIONAL TIME & SIGNAL					
09/23	09/18/2023	77162	590-567-801-000	CONTRACTED SERVICES	577.50
Total NATIONAL TIME & SIGNAL:					577.50
Total 77162:					577.50
PITNEY BOWES INC					
09/23	09/18/2023	77163	661-536-750-001	SOFTWARE MAINTENANCE AGREE'T	22.22
09/23	09/18/2023	77163	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	22.22
09/23	09/18/2023	77163	101-253-750-001	SOFTWARE MAINTENANCE	22.22
09/23	09/18/2023	77163	101-260-750-001	SOFTWARE MAINTENANCE	22.22
09/23	09/18/2023	77163	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	22.23
09/23	09/18/2023	77163	101-371-750-001	SOFTWARE MAINTENANCE AGREEM	22.23

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
09/23	09/18/2023	77163	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	22.23
09/23	09/18/2023	77163	536-336-750-001	SOFTWARE MAINTENANCE AGREE'T	22.23
09/23	09/18/2023	77163	590-567-750-001	SOFTWARE MAINTENANCE AGREEM	127.00
09/23	09/18/2023	77163	592-557-750-001	SOFTWARE MAINTENANCE AGREEM	127.00
09/23	09/18/2023	77163	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	76.16
Total PITNEY BOWES INC:					507.96
Total 77163:					507.96
PVS TECHNOLOGIES, INC.					
09/23	09/18/2023	77164	590-567-776-004	CHEMICAL SUPPLIES FOR PLANT	10,803.45
Total PVS TECHNOLOGIES, INC.:					10,803.45
Total 77164:					10,803.45
R&R TECHNICAL SERVICES					
09/23	09/18/2023	77165	242-728-853-000	TELEPHONE	55.00
09/23	09/18/2023	77165	536-336-853-000	TELEPHONE	55.00
09/23	09/18/2023	77165	101-253-853-000	TELEPHONE	27.50
09/23	09/18/2023	77165	101-260-853-000	TELEPHONE	27.50
09/23	09/18/2023	77165	101-371-853-000	TELEPHONE	20.50
09/23	09/18/2023	77165	101-410-853-000	TELEPHONE	20.45
09/23	09/18/2023	77165	101-441-853-000	TELEPHONE	20.45
09/23	09/18/2023	77165	101-748-853-000	TELEPHONE	20.45
09/23	09/18/2023	77165	590-567-801-000	CONTRACTED SERVICES	47.50
09/23	09/18/2023	77165	592-557-801-000	CONTRACTED SERVICES	47.50
09/23	09/18/2023	77165	596-521-801-000	CONTRACTED SERVICES	23.75
09/23	09/18/2023	77165	101-265-801-000	CONTRACTED SERVICES	45.00
09/23	09/18/2023	77165	101-691-801-000	CONTRACTED SERVICES	15.00
09/23	09/18/2023	77165	101-172-853-000	TELEPHONE	55.00
09/23	09/18/2023	77165	101-172-801-000	CONTRACTED SERVICES	95.00
09/23	09/18/2023	77165	101-253-801-000	CONTRACTED SERVICES	47.50
09/23	09/18/2023	77165	101-260-801-000	CONTRACTED SERVICES	47.50
09/23	09/18/2023	77165	101-301-801-000	CONTRACTED SERVICES	71.25
09/23	09/18/2023	77165	101-441-801-000	CONTRACTED SERVICES	71.25
09/23	09/18/2023	77165	536-336-801-000	CONTRACTED SERVICES	23.75
09/23	09/18/2023	77165	101-101-801-000	CONTRACTED SERVICES	30.00
09/23	09/18/2023	77165	101-301-801-000	CONTRACTED SERVICES	55.00
09/23	09/18/2023	77165	101-253-801-000	CONTRACTED SERVICES	2.50
09/23	09/18/2023	77165	101-260-801-000	CONTRACTED SERVICES	2.50
09/23	09/18/2023	77165	590-567-801-000	CONTRACTED SERVICES	5.00
09/23	09/18/2023	77165	101-101-801-000	CONTRACTED SERVICES	90.00
09/23	09/18/2023	77165	101-260-801-000	CONTRACTED SERVICES	37.50
09/23	09/18/2023	77165	101-301-801-000	CONTRACTED SERVICES	15.00
09/23	09/18/2023	77165	101-441-801-000	CONTRACTED SERVICES	30.00
09/23	09/18/2023	77165	536-336-801-000	CONTRACTED SERVICES	15.00
09/23	09/18/2023	77165	590-567-801-000	CONTRACTED SERVICES	15.00
09/23	09/18/2023	77165	592-557-801-000	CONTRACTED SERVICES	30.00
09/23	09/18/2023	77165	590-567-853-000	TELEPHONE	20.45
09/23	09/18/2023	77165	592-557-853-000	TELEPHONE	20.45

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
09/23	09/18/2023	77165	596-483-853-000	TELEPHONE	20.45
09/23	09/18/2023	77165	661-536-853-000	TELEPHONE	55.00
09/23	09/18/2023	77165	101-172-801-000	CONTRACTED SERVICES	45.00
09/23	09/18/2023	77165	101-253-801-000	CONTRACTED SERVICES	37.50
09/23	09/18/2023	77165	101-301-853-000	TELEPHONE & PAGERS	20.45
09/23	09/18/2023	77165	202-483-853-000	TELEPHONE	20.45
09/23	09/18/2023	77165	203-483-853-000	TELEPHONE	20.45
09/23	09/18/2023	77165	204-483-853-000	TELEPHONE	20.45
Total R&R TECHNICAL SERVICES:					1,445.00
Total 77165:					1,445.00
RIKKI CLARENT					
09/23	09/18/2023	77166	242-733-965-008	FARMER'S MARKET - KC PROG EXP	3.00
Total RIKKI CLARENT:					3.00
Total 77166:					3.00
ROWE PROFESSIONAL SVS COMP.					
09/23	09/18/2023	77167	101-410-801-000	CONTRACTED SERVICES	480.00
09/23	09/18/2023	77167	592-557-970-000	CAPITAL OUTLAY	270.00
Total ROWE PROFESSIONAL SVS COMP.:					750.00
Total 77167:					750.00
SHERI ABBEY					
09/23	09/18/2023	77168	242-733-900-001	FARMERS MARKET - ADVERTISING	140.00
Total SHERI ABBEY:					140.00
Total 77168:					140.00
THUMB MEAT MARKET LLC					
09/23	09/18/2023	77169	592-557-776-000	O&M SUPPLIES	15.00
Total THUMB MEAT MARKET LLC:					15.00
Total 77169:					15.00
TIFFANY BEHERNDS					
09/23	09/18/2023	77170	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	12.00
09/23	09/18/2023	77170	242-733-965-008	FARMER'S MARKET - KC PROG EXP	9.00
Total TIFFANY BEHERNDS:					21.00
Total 77170:					21.00
TINGLING PRODUCTIONS					
09/23	09/18/2023	77171	242-733-900-001	FARMERS MARKET - ADVERTISING	400.00

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total TINGLING PRODUCTIONS:					400.00
Total 77171:					400.00
TOM KRAUSE					
09/23	09/18/2023	77172	101-691-958-000	MUSIC IN THE PARK - GRANT	200.00
Total TOM KRAUSE:					200.00
Total 77172:					200.00
TRACE ANALYTICAL LABORATORIES, INC					
09/23	09/18/2023	77173	592-557-777-001	WATER TESTING	42.00
09/23	09/18/2023	77173	592-557-777-001	WATER TESTING	402.00
09/23	09/18/2023	77173	592-557-777-001	WATER TESTING	42.00
09/23	09/18/2023	77173	592-557-777-001	WATER TESTING	267.00
Total TRACE ANALYTICAL LABORATORIES, INC:					753.00
Total 77173:					753.00
TUSCOLA COUNTY ADVERTISER					
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	221.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	208.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	208.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	208.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	208.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	25.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	208.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	208.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	208.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	208.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	208.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	208.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	25.00
09/23	09/18/2023	77174	101-260-900-000	PRINTING & PUBLICATION	221.00
Total TUSCOLA COUNTY ADVERTISER:					2,780.00
Total 77174:					2,780.00
TUSCOLA COUNTY EDC					
09/23	09/18/2023	77175	101-485-965-002	TRANSFER TO EDC	6,500.00
Total TUSCOLA COUNTY EDC:					6,500.00
Total 77175:					6,500.00
TUSCOLA COUNTY TREASURER					
09/23	09/18/2023	77176	101-000-425-003	LIEU OF TAX DISTRIB-SUGARTREE	210.00

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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total TUSCOLA COUNTY TREASURER:					210.00
Total 77176:					210.00
USA BLUEBOOK					
09/23	09/18/2023	77177	590-567-776-000	OM&R SUPPLIES NORMAL	48.65
09/23	09/18/2023	77177	590-567-776-000	OM&R SUPPLIES NORMAL	2,006.76
09/23	09/18/2023	77177	590-567-776-000	OM&R SUPPLIES NORMAL	33.90
09/23	09/18/2023	77177	592-557-776-000	O&M SUPPLIES	311.52
09/23	09/18/2023	77177	590-567-776-000	OM&R SUPPLIES NORMAL	311.52
09/23	09/18/2023	77177	590-567-776-001	LAB SUPPLIES	209.00
Total USA BLUEBOOK:					2,921.35
Total 77177:					2,921.35
W W WILLIAMS					
09/23	09/18/2023	77178	101-265-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	590-567-801-000	CONTRACTED SERVICES	228.28
09/23	09/18/2023	77178	592-557-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	590-567-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	592-557-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	590-567-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	592-557-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	590-567-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	101-265-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	590-567-801-000	CONTRACTED SERVICES	230.92
09/23	09/18/2023	77178	590-567-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	590-567-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	590-567-801-000	CONTRACTED SERVICES	215.00
09/23	09/18/2023	77178	101-265-801-000	CONTRACTED SERVICES	215.00
Total W W WILLIAMS:					3,039.20
Total 77178:					3,039.20
WALTER MALBURG					
09/23	09/18/2023	77179	242-733-965-001	FARMERS MARKET - SNAP EXPENSE	5.00
09/23	09/18/2023	77179	242-733-965-008	FARMER'S MARKET - KC PROG EXP	1.00
Total WALTER MALBURG:					6.00
Total 77179:					6.00
TUSCOLA COUNTY TREASURER					
09/23	09/14/2023	77180	101-000-223-000	DUE TO CTY - STATE EDUCATION	85,630.31
09/23	09/14/2023	77180	101-000-222-000	DUE TO CTY - COUNTY OPERATING	55,860.21
Total TUSCOLA COUNTY TREASURER:					141,490.52

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total 77180:					141,490.52
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MICHIGAN FINANCE AUTHORITY			ACH	STATE REVOLVING LOAN	108,327.91
GRAND TOTALS					\$402,902.20

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

To: Caro City Council, Caro City Manager
From: Brian Newcomb, Chief of Police
Regarding: Month end report, August 2023
Date: September 11, 2023

POLICE REPORTS

Police Complaints received for **August 2023- 409** complaints.

Comparison-

July 2023- 442 complaints
June 2023- 402 complaints
May 2023-343 dispatched complaints

August 2022-177 complaints

MILEAGE

August 2023- 5124 miles

GASOLINE

August 2023-427 gallons

911 OPEN LINE OR HANGUP	5
ABANDONED VEHICLE	
ALARM	10
ANIMAL AT LARGE	5
ASSAULT	10
ASSIST MDOC	
ASSIST DHHS	1
ASSIST FIRE	2
MED FIRST RESPONSE CALL	23
ASSIST MSP	3
ASSIST OTHER PD	1
ASSIST THUMB NARCOTICS	5
ASSIST TUSH IN CARO	1
ATTEMPT TO LOCATE PERSON	
BACKGROUND INVESTIGATION LE	
B&E	1
CHILD NEGLECT/ABUSE	
CITIZEN ASSIST	1
CIVIL	10
CONDITIONAL BOND VIOLATION	3
CRIMINAL SEXUAL CONDUCT	4
DISORDERLY	10
DISTURBING THE PEACE	
DOG BITE	
DOG LOCKED IN VEHICLE	
DWLS	6
EMBEZZLEMENT	
FALSE PERSONATION	
FELONIOUS ASSAULT	1
FIGHT IN PROGRESS	
FIREWORKS VIOLATION	
FLEE POLICE	
FOUND PROPERTY	2
FRAUD	4
GENERAL	3
GUNSHOT WOUND	
HARASSMENT	11
HIT AND RUN PDA	
HOMELESS	
INJURY CRASH	
INTOXICATED PERSON	3
INVESTIGATION FOLLOWUP	
KEYS LOCKED IN VEHICLE	
LARCENY	4
LARCENY FROM VEHICLE	8
LARCENY IN A BUILDING	2
LARCENY BY CONVERSION	1

LIQUOR INSPECTION	14
LITTERING	1
LOITERING	1
MDOP	5
MENTAL HEALTH CALL	5
MIP-ALCOHOL	
MIP-VAPE	
MISUSE OF 911 LINE	
MISSING JUVENILE	
MISSING PERSON	2
MOTORIST ASSIST	
MUTUAL AID	6
NARCOTICS	
NATURAL DEATH	2
NOISE COMPLAINT	1
NO INSURANCE-VEHICLE	2
NO REGISTRATION MISDEMEANOR	
OPEN DOOR	2
OVERDOSE-DRUGS	1
OWI	2
PAROLE VIOLATION	1
PARKING VIOLATIONS	
PDA	8
PPO VIOLATION	2
PROBATION VIOLATION	1
PROWLER	
PUBLIC RELATIONS	1
REGISTRATION VIOLATION	
RECKLESS DRIVING	2
RESIST OFFICER	
RETAIL FRAUD	1
ROAD RAGE	
RUNAWAY	2
SINKHOLE IN ROADWAY	
STALKING	
SUICIDAL PERSON	5
SUSPICIOUS PERSON	7
SUSPICIOUS SITUATION	9
THREATS	3
THREATS TO ATTY GENERAL	
THREATS TO COURTHOUSE	
THREATS TO SCHOOL	2
TRAFFIC CONTROL	5
TRAFFIC STOPS/CITATIONS	155
TRESPASS	3
UDAA	2
VERBAL DOMESTIC	3

VIN INSPECTION	2
WARRANT ARREST - MISDEMEANOR	3
WARRANT ARREST - FELONY	2
WEAPONS OFFENSE	
WELFARE CHECK	6
WITNESS INTIMIDATION	

TOTAL COMPLAINTS FOR JULY 2023 409

VEHICLE MAINTENANCE RECORD FOR CAR 1

TOTAL MAINTENANCE COSTS	YEAR:		2015		MAKE:		FORD		MODEL		SUV		LICENSE		023X391		VIN NO. 1FM5K8AR5FGB83483									
	Jan-23	Feb-23	81,982	82,531	Mar-23	82,531	83,239	84,073	May-23	84,073	84,429	85,273	Jul-23	85,273	86,102	Aug-23	86,102	Sep-23	88,022	Oct-23	88,022	Nov-23	0	Dec-23	0	
Enter Starting Vehicle Mileage	80,934	81,982	82,531	83,239	84,073	84,429	85,273	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102
Enter Vehicle Mileage at End of Month	81,982	82,531	83,239	84,073	84,429	85,273	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102	86,102
Monthly Mileage Totals	1,048	549	708	834	356	844	829	1,920																		
Total Mileage for Year	7,088																									
Maintenance Cost Per Mile	\$0.46																									
VEHICLE MAINTENANCE COSTS																										
Oil & Filter Change	\$95.65																									
Air Filter Change																										
Fuel Filter Change																										
Transmission Fluid & Filter																										
Engine Coolant																										
Cooling System Flush																										
Tire Repair or Replacement																										
Tire Rotation or Balance																										
Hose Replacement																										
Brake Repair																										
Engine Tune-Up																										
Front End Alignment																										
Power Steering / Brake Fluid																										
A/C or Heater Repair																										
Replace Belts																										
Electrical Repairs																										
Battery Replacement																										
Battery Cables / Terminals																										
Headlights or Light Bulbs																										
Windshield Wiper Blades																										
Wash & Wax																										
Miscellaneous Service	\$3,117.02																									
27																										
TOTAL MONTHLY MAINTENANCE COSTS	\$0.00	\$3,117.02	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL																								\$3,272.67		

TIRE	SIZE
245	55R18 M&S

VEHICLE MAINTENANCE RECORD FOR CAR 3

TOTAL MAINTENANCE COSTS		YEAR:	2017		MAKE:	FORD		MODEL	SUV		LICENSE		VIN NO: 1FM5K8AR3HG07315		
			Jan-23	Feb-23		Mar-23	Apr-23		May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23
Enter Starting Vehicle Mileage		52,817	54,534	55,655	56,510	57,724	58,959	61,279	63,079						
Enter Vehicle Mileage at End of Month		54,534	55,655	56,510	57,724	58,959	61,279	63,079	63,525						
Monthly Mileage Totals		1,717	1,121	855	1,214	1,235	2,320	1,800	446						
Total Mileage for Year	10,708														
Maintenance Cost Per Mile	\$0.23														
VEHICLE MAINTENANCE COSTS															
TYPE OF SERVICE															
Oil & Filter Change															
Air Filter Change															
Fuel Filter Change															
Transmission Fluid & Filter															
Engine Coolant		XXX													
Cooling System Flush															
Tire Repair or Replacement															
Tire Rotation or Balance															
Hose Replacement															
Brake Repair		\$1,088.10													
Engine Tune-Up		\$368.79													
Front End Alignment															
Power Steering / Brake Fluid															
A/C or Heater Repair															
Replace Belts		\$470.96													
Electrical Repairs															
Battery Replacement															
Battery Cables / Terminals															
Headlights or Light Bulbs															
Windshield Wiper Blades															
Wash & Wax															
Miscellaneous Service		\$581.05													
TOTAL MONTHLY MAINTENANCE COSTS		\$0.00	\$368.79	\$0.00	\$1,088.10	\$0.00	\$470.96	\$581.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
														TOTAL	\$2,508.90

Tire Size=245/55R18
MILLARS TIRES BAY CITY

VEHICLE MAINTENANCE RECORD FOR CAR 464

TOTAL MAINTENANCE COSTS		YEAR:	2019	MAKE	DODGE	MODEL	DURANGO	LICENSE	023X394	VIN NO	1C4RDJFG1KC708488		
		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Enter Starting Vehicle Mileage		15,147	15,855	16,659	17,470	18,262	18,929	19,399	19,443				
Enter Vehicle Mileage at End of Month		15,855	16,659	17,470	18,262	18,929	19,399	19,443	21,101				
Monthly Mileage Totals		708	804	811	792	667	470	44	1,658	0	0	0	0
Total Mileage for Year		5,954											
Maintenance Cost Per Mile		\$0.01											
VEHICLE MAINTENANCE COSTS													
Oil & Filter Change		\$65.96											
Air Filter Change													
Fuel Filter Change													
Transmission Fluid & Filter													
Engine Coolant													
Cooling System Flush													
Tire Repair or Replacement													
Tire Rotation or Balance													
Hose Replacement													
Brake Repair													
Engine Tune-Up													
Front End Alignment													
Power Steering / Brake Fluid													
A/C or Heater Repair													
Replace Belts													
Electrical Repairs													
Battery Replacement													
Battery Cables / Terminals													
Headlights or Light Bulbs													
Windshield Wiper Blades													
Wash & Wax													
Tie Rods/Alignment													
Muffler													
Tow/Wrecker Service													
Miscellaneous Service													
TOTAL MONTHLY MAINTENANCE COSTS		\$65.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

VEHICLE MAINTENANCE RECORD FOR CAR 465

TOTAL MAINTENANCE COSTS	YEAR:		2022		MAKE		CHEVY		MODEL		1500		LICENSE		VIN NO 3GCPDKEKLN6655811										
	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	
Enter Starting Vehicle Mileage	450	500	500	850	1,941	3,368	4,611	5,263																	
Enter Vehicle Mileage at End of Month	500	500	850	1,941	3,368	4,611	5,263	6,363																	
Monthly Mileage Totals	50	0	350	1,091	1,427	1,243	652	1,100																	
Total Mileage for Year	5,913																								
Maintenance Cost Per Mile	\$0.00																								
VEHICLE MAINTENANCE COSTS																									
Oil & Filter Change	\$0.00																								
Air Filter Change																									
Fuel Filter Change																									
Transmission Fluid & Filter																									
Engine Coolant																									
Cooling System Flush																									
Tire Repair or Replacement																									
Tire Rotation or Balance																									
Hose Replacement																									
Brake Repair																									
Engine Tune-Up																									
Front End Alignment																									
Power Steering / Brake Fluid																									
A/C or Heater Repair																									
Replace Belts																									
Electrical Repairs																									
Battery Replacement																									
Battery Cables / Terminals																									
Headlights or Light Bulbs																									
Windshield Wiper Blades																									
Wash & Wax																									
Tie Rods/Alignment																									
Muffler																									
Tow/Wrecker Service																									
Miscellaneous Service																									
INSTALLATION																									
TOTAL MONTHLY MAINTENANCE COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Run #	Date	Responsible entity	City of Caro Fire Department		Description	Water usage	Fiscal Year 2023/2024			page 1
			Address of call				TWP.	Location	Fiscal Billing #	
231	8/1/2023		130 Milwood Dr.		Medical assist	42	City of Caro	nc	0.00	
232	8/2/2023		1131 Ryan Rd.		medical assist	43	Indianfields	nc	1.00	
233	8/3/2023	Marion Binder	315 Hamilton St.		smoke detector activation	0	City of Caro	nc	1.00	
234	8/3/2023		1213 E. Dayton Rd.		medical assist	0	Indianfields	nc	1.00	
235	8/4/2023	TI Auto	630 Columbia St.		false alarm 3rd.	0	City of Caro	7	1.00	
236	8/4/2023		223 W. Sherman St.		Medical assist	0	City of Caro	nc	0.50	
237	8/4/2023		1003 Turner Dr. 7A		Medical assist	0	City of Caro	MB	1.00	
238	8/4/2023		215 E. Washington St.		Medical assist	0	City of Caro	MB	1.00	
239	8/5/2023	public service	1385 Cleaver Rd.		animal rescue	0	Almer	nc	1.00	
240	8/5/2023		361 E. Deckerville Rd.		Medical assist	0	Almer	MB	1.00	
241	8/5/2023	Renee Snover	1508 Cameron Rd.		illegal fire	100	Almer	1	1.00	
242	8/7/2023		1430 Cleaver Rd.		Medical assist	0	City of Caro	nc	1.00	
243	8/7/2023		1754 Sunrise Dr.		Medical assist	0	Almer	nc	1.00	
244	8/8/2023	TI Auto	630 Columbia St.		False alarm, canceled	0	City of Caro	nc	0.50	
245	8/8/2023		1544 Hickory Ln.		Medical assist	0	City of Caro	MB	1.00	
246	8/8/2023		1293 Romain Rd.		Medical assist	0	Almer	MB	1.00	
247	8/10/2023		117 Poak Ridge Dr.		Medical assist	0	Almer	nc	1.00	
248	8/10/2023		1834 S. Sheridan Rd.		Medical assist	0	Juniata	MB	1.00	
249	8/12/2023		223 W. Sherman St.		Medical assist	0	City of Caro	MB	1.00	
250	8/13/2023		2665 E. Caro Rd.		Medical assist	0	Ellington	nc	1.00	
251	8/14/2023		109 E. Grant St.		Medical assist	0	City of Caro	MB	1.00	
252	8/14/2023		1078 S. Colling Rd.		Medical assist	0	City of Caro	nc	1.00	
253	8/14/2023		152 E. Deckerville Rd.		Medical assist	0	City of Caro	nc	1.00	
254	8/17/2023		1601 W. Gilford Rd.		Medical assist	0	City of Caro	MB	1.00	
255	8/17/2023		616 W. Gilford Rd.		Medical assist	0	City of Caro	MB	1.00	
256	8/18/2023		217 W. Washington St.		Medical assist	0	City of Caro	nc	0.50	
257	8/18/2023		2230 Jacob Rd.		Medical assist	0	Ellington	MB	1.00	
258	8/19/2023		2875 W. Darbee Rd.		Medical assist	0	Almer	nc	0.50	
259	8/19/2023		2080 Sheridan Rd.		Medical assist	0	Juniata	nc	1.00	
260	8/19/2023		2207 Wagner Dr..		Medical assist	0	Juniata	nc	1.00	
261	8/19/2023		2230 Jacob Rd.		Medical assist	0	Ellington	nc	1.00	

Run #	Date	Responsible entity	City of Caro Fire Department		Fiscal Year 2023/2024			Dedicated hours
			Address of call	Description	Water usage	TWP. Location	Fiscal Billing #	
		Fire runs August 1, 2023 thru August 31, 2023						page 2
262	8/20/2023		575 Meadow Dr.	Medical assist	0	City of Caro	nc	1.00
263	8/20/2023		823 W. Lincoln St.	Medical assist	0	City of Caro	MB	1.00
264	8/20/2023		645 Meek St.	Medical assist	0	City of Caro	MB	1.00
265	8/20/2023		1333 E. Caro Rd.	Medical assist	0	Almer	MB	1.00
266	8/21/2023		1131 Ryan Rd.	Medical assist	0	Indianfields	MB	0.50
267	8/21/2023		2360 W. Deckerville Rd.	Medical assist	0	Almer	MB	1.00
268	8/21/2023		1227 E. Caro Rd.	Medical assist	0	City of Caro	MB	1.00
269	8/21/2023		1754 Sunrise Dr.	Medical assist	0	Almer	MB	0.50
270	8/22/2023		440 N. State St.	Medical assist	0	City of Caro	MB	1.00
271	8/23/2023		246 E. Grant St.	Medical assist	0	City of Caro	nc	0.50
272	8/23/2023	Emma Stapelton	847 S. State St.	vehicle crash	0	City of Caro	nc	0.50
273	8/23/2023		1517 E. Deckerville Rd.	Medical assist	0	Almer	MB	1.00
274	8/23/2023	Jonnie Peyerk	Mertz & Riley Rd.	2 vehicle crash	0	Inianfields	5	1.00
275	8/24/2023	Mayville FD.	6053 4th. St.	stove fire	0	Mutual Aid	nc	0.50
276	8/24/2023		Unionville & Dixon Rd.	single vehicle crash	0	Juniata	3	1.50
277	8/25/2023	Mayville FD.	7 E. Main St.	cooking fire	0	Mutual Aid	nc	1.00
278	8/26/2023	State	Wells Rd. State land	Illegal fire	50	Indianfields	6	1.00
279	8/26/2023		2189 Remington Rd.	Medical assist	0	Almer	MB	1.00
280	8/27/2023		2186 Tomlinson Rd.	Medical assist	0	Ellington	nc	1.00
281	8/27/2023	State Regional Center	2040 Chambers Rd.	gas leak investigation	0	Indianfields	7	1.00
282	8/27/2023		Sherman & Court St.	Medical assist	0	City of Caro	MB	0.50
283	8/27/2023		616 W. Gilford Rd.	Medical assist	0	City of Caro	MB	1.00
284	8/28/2023		604 W. Lincoln St.	Medical assist	0	City of Caro	MB	1.00
285	8/28/2023		816 W. Gilford Rd.	Medical assist	0	City of Caro	nc	1.00
286	8/29/2023		1544 Vangeisen Rd.	Medical assist	0	City of Caro	nc	1.00
287	8/30/2023		1741 VanGeisen Rd.	Medical assist	0	City of Caro	MB	1.00
288	8/31/2023		1544 Vangeisen Rd.	Medical assist	0	City of Caro	nc	0.50
289	8/31/2023	Unknown	1085 E. Caro Rd.	vehicle crash	0	City of Caro	nc	0.50
290	8/31/2023		130 First St.	Medical assist	0	City of Caro	nc	1.00

	Fire calls	13				City of Caro	31
	Medical calls	46				Indianfields	5
	Total runs	59				Almer	12
	Payroll	\$2,493.75				Wells	0
						Juniata	4
						Ellington	5
						Rendered	2
						page 3	
	Fire runs August 1, 2023 thru August 31, 2023						
	Purchase orders						
8/17/2023	37005	Bee spray & Swatter	Gambles				
8/23/2023	37007	Tahoe pick up trip	Sunoco & Big Johns				
8/18/2023	37006	Mail in a pager for repairs	Post Master				
8/2/2023	36992	Medical bag for Chief	Amazon				
8/2/2023	36991	Medical note books	Amazon				
8/1/2023		Gas for C-1	Speed way West				
8/17/2023		Gas for C-1	Speedway West				
8/23/2023		Gas C-1 & Tahoe	Shell				
8/10/2023	37001	Grass truck water valve	Sewer Shop . Com				
8/17/2023	36994	Pager clips & antennas	Dig A Com				
8/24/2023	37283	Console for Tanker	Gambles				
8/20/2023	37313	Gas cap for Univent saw	Payton Coon				
8/7/2023	36998	Aerila ladder alternator noise	Great Lakes Public				
8/8/2023	36995	Chief Tahoe on lease	Berger Chevrolet				
8/8/2023	36996	6 State Kenwood radios	Digicom Global Inc.				
8/11/2023	37003	Chrome book for FF's, for medical reports	Caro, Walmart				



CITY OF CARO CODE ENFORCEMENT

September 2023 Council Code report

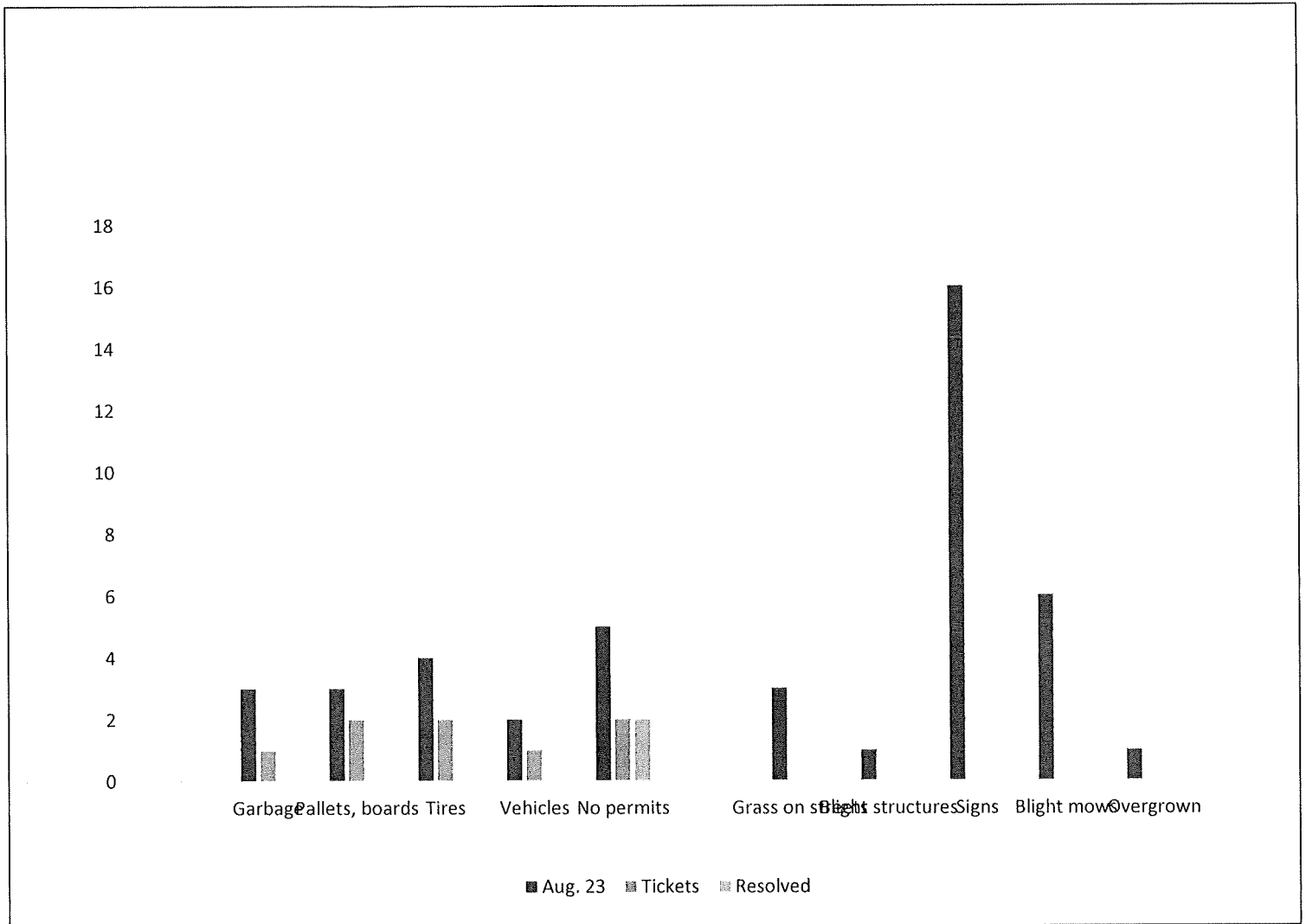
August 2023 monthly review

228 W. Bush St.	Fallen tree in back yard	1 st . notice
228 W. Bush St.	Blight mowed	
684 W. Lincoln St.	No pool permit	1 st . notice
531 E. Frank St.	Pallets and junk	2 nd . offence \$250.00 ticket
263 E. Sherman St.	Pallets and junk	1 st . offence \$100.00 ticket
607 S. State St.	Garbage violation	1 st . offence \$100.00 ticket
680 Gibbs St.	Tires and junk	1 st . notice
716 W. Frank St.	Blight mowed	
619 Court St.	No fence permit	2 nd . offence \$250.00 ticket
1094 S. Colling Rd.	Blight structure	2 nd . notice
133 Howard St.	Blight mowed	
12 Sings	Wrongfully displayed	
347 Well St.	No shed permit	1 st . notice
701 E. Frank St.	Blight mowed	
684 W. Lincoln St.	No pool permit	Case resolved
215 E. Congress St.	Blight vehicle	2 nd . notice
347 Wells St.	No shed permit	Case resolved
522 S. State St.	Tires-junk	3 rd . offence \$500.00 ticket
202 W. Burnside St.	Blight mowed	
303 W. Gilford Rd.	No pool permit	1 st . notice
228 W. Grant St.	Blight mowed	
303 W. Gilford Rd.	No pool permit	2 nd . notice
602 W. Gilford Rd.	tires	2 nd . offence \$250.00 ticket
138 Butler St.	Blight vehicle	3 rd . offence \$500.00 ticket
233 Ellis St.	Garbage violation	1 st . notice
220 Ellis St.	Garbage violation	1 st . notice
V / L Park Dr.	Grass clippings on City Streets	1 st . notice
221 W. Grant St.	Grass clippings on City Streets	1 st . notice
501 Palmer St.	Grass clippings on City Streets	1 st . notice
222 W. Grant St.	Junk -tires- pallets	1 st . notice
	30	Page 1 of 3

September 2023 Council Code report

August 2023 monthly review

Page 2 of 2



Monthly total tickets issued, \$1950.00

Monthly total blights cases dealt with , 30

Monthly cases resolved, 9

Top 3-Violations for August 2023 #1 Signs #2 Blight mows #3 no permits

CITY OF CARO

CITY MANAGER
SCOTT R CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
BOB ESCHENBACHER
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

MEMORANDUM

To: Scott Czasak & City Council
From: Tom Reese Superintendent of Public Works
Date: September 18th, 2023
Re: August Monthly report

ACTIVITY

- Daily well checks.
- We have done 66 MISS DIG tickets.
- We have completed 26 work orders. This is a breakdown of what was done:
 - 2 billing issues
 - 2 consumption questions
 - 5 Final Reads
 - 1 meter issues
 - 1 meter install
 - 1 parks and recreation
 - 2 jet sewer
 - 1 sidewalk
 - 1 standing water drainage
 - 1 tap removed.
 - 3 water turn off/on
 - 3 work orders for daily operations
 - 3 tree's and branches

- The seasonal workers have been working on weeding and doing trash daily.
- We pumped down the arsenic pit.
- We have been cleaning up the yard and organizing supplies.
- The guys repaired the storm structure on E Washington St and Madison St
- The guys repaired a storm structure on Hooper St
- The guy's chipped brush.
- We have been working with our contractor for potholing curb boxes per lead and copper rule.
- The first arsenic tank is done and back in service. They will be in the week of the 11th of September take down the other tank.
- The second arsenic tank was taken down and emptied. We are getting ready for welder and painter to finish their work.
- Mike and I have been working with the state hospital on the backup well sampling and flushing schedule.
- While we were doing potholing, we found a few service lines leaking and we have fixed them.
- We have a problem with Well#8. It was tripping, we had our pump guys come in and found a bad motor and check valve and piping.

CITY OF CARO

CITY MANAGER
SCOTT R CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
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JILL WHITE

- I have had a tree trimmer trim more nuisance trees on Lincon St and Montague av and at Chippawa landing.
- I have been getting ready for annual P.Ms on the plow trucks and loader and backhoe.
- We are getting the trucks ready for leaf pickup.

UP COMING PROJECTS

Finish arsenic tanks.
D.P.W parking lot paving
Skip patch paving
Water tower take down and inspection.

ATTACHMENTS

CITY OF CARO

CITY MANAGER
SCOTT R CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

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CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

TO: Scott Czasak, City Manager and Caro City Council
FROM: David Dienes, W.W.T.P.
SUBJECT: September 2023 Report
DATE: September 13, 2023

FOR THE AGENDA OF: September 18, 2023

- Our Permit required monthly Discharge Monitoring Report for August 2023 was sent electronically via MiEnviro to the EGLE.
- Set up and ran the city's drinking water samples for August 2023.
- The clarifiers were hosed down and/or power washed weekly.
- The chlorine contact chamber was hosed down, power washed, and/or flushed weekly.
- Ran portable pumps for 10 minutes this month.
- The plant generator and lift station generators were exercised this month.
- We relinquished 5 raw water samples to SVSU for COVID-19 testing.
- Operator Jerney Helton has situated himself nicely as a member of the wastewater operations team.
- Operator Austin Fields began his employment with the City of Caro on Sept. 11. He will begin by training in laboratory practices.
- Biotech began their fall sludge hauling and application campaign.
- Superintendent Dienes attended the CWSRF Public Hearing in Lansing on Sept. 12.
- Mr. Czasak and Mr. Dienes met with representatives from HRC to discuss alternative funding options for the planned WWTP upgrades.
- UIS technicians were on site performing yearly calibrations on communication and metering equipment
- Technicians from W.W. Williams were on site performing annual operation testing on city owned generators.

Memorandum

To: City Council

From: Rita Papp

Date: September 12, 2023

Re: Municipal Parking Violations Report, August 2023

No Parking 2 a.m. – 5 a.m.	Municipal Parking Violations Written	0
	Warnings	0
	2nd Offense	0
	3rd, 4th & 5th Offense	0
	6th & 7th Offense	0

2 Hour Downtown Parking	Municipal Parking Violations Written	0
	Warnings	0
	2nd Offense	0
	3rd Offense	0
	4th Offense	0

Other Ordinance	Municipal Parking Violations Written	0
	Warnings	0
	2nd Offense	0
	3rd Offense	0
	4th Offense	0
	5th Offense	0

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
EMILY CAMPBELL
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

TO: City Manager/ City Council
FROM: Rita Papp – City Clerk
SUBJECT: Set Halloween Trick or Treating Hours
DATE: September 18, 2023

Background:

Halloween falls on Tuesday, October 31, 2023, this year. In the past, the Council has set trick-or-treating hours for October 31, from 6:00 p.m. – 7:00 p.m. with the fire siren sounding at the start of trick-or-treating and again at the end.

Option 1

Motion to set trick-or-treating hours for October 31, 2023, from 6:00 p.m. – 7:00 p.m. with the siren to sound at the starting and ending times.

Option 2

To deny.

Option 3

To postpone this matter for further discussion.

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
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TO: City Manager/ City Council
FROM: Rita Papp – City Clerk
SUBJECT: Tuscola County Farm Bureau Road Closure Request
DATE: September 18, 2023

Background:

The Tuscola County Farm Bureau annually hosts a Project R.E.D. (Rural Education Day) at the Tuscola County Fairgrounds. This year's event is scheduled for Thursday, September 21, 2023. They are asking for a road closure on the city street that runs through the fairgrounds (from the horse barns to the sugar factory) from 7:00 a.m. to 3:00 p.m. Chief Newcomb is aware of the road closure request and has approved it.

Option 1

Motion to allow the road closure request from Tuscola County Farm Bureau's Project R.E.D. (Park Drive from the horse barns to the sugar factory), Thursday, September 21, 2023, from 7:00 a.m. to 3:00 p.m.

Option 2

To deny.

Option 3

To postpone this matter for further discussion.



PO Box 317 / Caro MI 48723
Ph: 989-673-4157 | E: tuscolacounty@ctyfb.com

August 29, 2023

City Council
317 S State St
Caro MI 48723

Dear City Council,

Tuscola County Farm Bureau's Promotion and Education Committee will again be hosting its annual Project R.E.D (Rural Education Day) on Thursday, September 21, 2023. This event is meant to teach our area third grade students about our local agriculture and safety right in their own county. It's an all day event located at the Tuscola County Fairgrounds.

We would like to ask your permission to have the city street closed that runs through the fairgrounds (from the horse barns to the sugar factory) from 7:00 am to 3:00 pm the day of the event. This is to ensure the safety of the students, volunteers, teachers, etc. that will be traveling back and forth across the street during the event. Approximately 500 third grade students from area schools in Tuscola County are expected to attend plus teachers, chaperones, volunteers, and presenters.

We would truly appreciate if this could be done. Thank you for your time and consideration.

Please contact Donna Foley at 989-673-4157 or dfoley@ctyfb.com for further information and for confirmation of this request.

Sincerely,

Tuscola County Farm Bureau
Project R.E.D. Committee

OK
B. Newcom

dlf



CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
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TO: City Manager/ City Council
FROM: Rita Papp – City Clerk
SUBJECT: MML Annual Meeting Delegate
DATE: September 18, 2023

Background:

Michigan Municipal League Annual Meeting is held during the Michigan Municipal League Annual Convention which will be held on October 18-20, 2023. The council is required to designate one official who will attend the Convention as the official representative to cast the vote of the municipality at the Annual General Meeting and if possible, to designate one other official to serve as alternate if available.

Option 1

Motion to delegate _____ as the official representative and _____ as the alternate representative to vote at the Annual Meeting held at the MML Fall Conference October 18 - 20, 2023.

Option 2

To deny.

Option 3

To postpone this matter for further discussion.

July 10, 2023

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Traverse City, October 18-20, 2023. The League's "**Annual Meeting**" is scheduled for 4:30 pm on Wednesday, October 18 in Governors' Hall A at the Grand Traverse Resort & Spa. The meeting will be held for the following purposes:

1. **Election of Trustees.** To elect five members of the Board of Trustees for terms of four years each (see #1 on page 2).
2. **Policy.** A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <https://mml.org/resources-research/delegate/>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **September 18, 2023.**

3. **Other Business.** To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <https://mml.org/resources-research/delegate/> no later than September 18, 2023.

RECEIVED
JUL 19 2023
BY: We love where you live.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

"Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary Members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative."

1. Election of Trustees

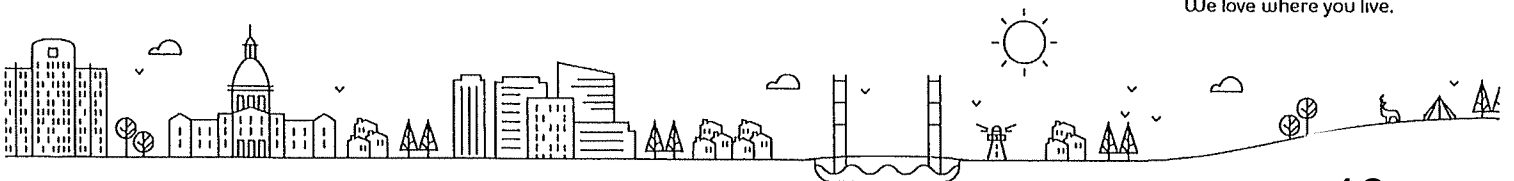
Regarding election of Trustees, under Section 5.3 of the League Bylaws, five members of the Board of Trustees will be elected at the annual meeting for a term of four years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and "no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting." Thus, the deadline this year for the League to receive resolutions is **September 18, 2023**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. **Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.**

Further, "Every proposed resolution submitted to the Board of Trustees by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or a modification thereof.

We love where you live.



3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, October 17, 2023 at the Grand Traverse Resort & Spa for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

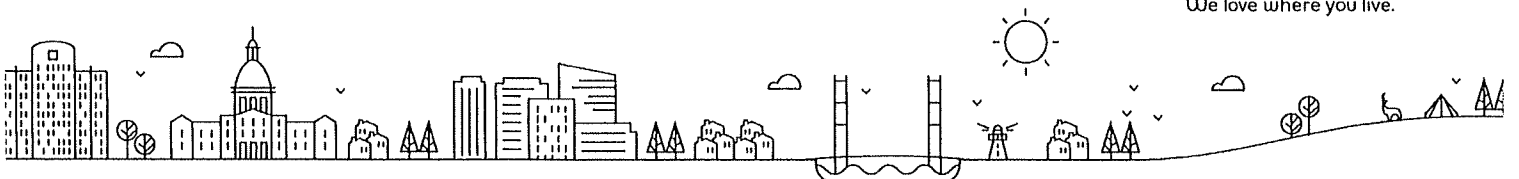
Sincerely,



Barbara Ziarko
President
Councilmember, City of Sterling Heights



Daniel P. Gilmartin
Executive Director & CEO



We love where you live.

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 13, 2023
RE: Agenda Item – Water Tower Inspection

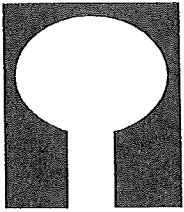
Members of the Caro City Council,

As you might know, annually the Water Tower must be drained and inspected per Michigan Department of Environment, Great Lakes, and Energy (EGLE) regulations. The City has used Dixon Engineering and Inspection Services to provide this service for a number of years, and as such have once again prevailed upon them to provide this service. They provided two options one with an estimated cost of \$5,775.00 and one with a lump sum of \$5,400.00. The \$5,775.00 option is a more complete scope of work and therefore is the preferred option.

Having a drained inspection with cleaning ensures complete compliance with EGLE requirements and ensures a long life for our water tower.

Your options for motions are:

1. Allow the City Manager to accept the proposal from Dixon Engineering and Inspection Services for a drained inspection and cleaning of the Caro Water Tower in the amount of \$5,775.00 and authorize the signing of any necessary documents.
2. Allow the City Manager to accept the alternate proposal from Dixon Engineering and Inspection Services for an ROV inspection of the Caro Water Tower in the amount of \$5,400.00 and authorize the signing of any necessary documents.
3. Postpone for further discussion.
4. Take no action.



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

September 5, 2023

Mr. Tom Reese, DPW Superintendent
City of Caro
317 South State Street
Caro, MI 48723

Subject: Inspection Services Proposal for 750,000 Gallon Toro Ellipse Tank

Dear Mr. Reese:

Enclosed is a maintenance proposal for a drained inspection of the 750,000-gallon toro ellipse. For your convenience, an alternative proposal for an ROV inspection is included. Please initialize the Schedule A services on page 1 of this contract to indicate which proposal you wish to move forward with. The Basis of Payment for an ROV inspection is Lump Sum for travel, inspection, and report. With a drained inspection, the fee is estimated because the amount of cleaning required is unknown. A typical estimate for cleaning time is based on our experience with similar sized tanks.

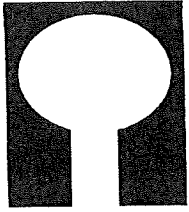
Our Proposal/Contract form consists of the Contract Provisions and Schedules A, B, and C. Schedule A includes a detailed Scope of Services for both the Owner and DIXON. Schedule B includes fees and terms of payment. Schedule C provides billing rates for additional services that may be provided during the inspection. The Proposal/Contract form becomes a Contract when the proposal is accepted and signed by the Owner, and then signed by DIXON.

We appreciate the opportunity to submit this proposal. If you have any questions, please feel free to contact me at (517) 202-5602 or thomas.rounds@dixonengineering.net.

FOR DIXON ENGINEERING, INC.,

Thomas Rounds
Project Manager

Enclosure



DIXON

ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

**SHORT FORM OF AGREEMENT
BETWEEN OWNER AND DIXON
FOR PROFESSIONAL SERVICES
750,000 Gallon Toro Ellipse, #22-79-08-01**

THIS IS AN AGREEMENT effective as of _____ ("Effective Date") between City of Caro, Michigan ("Owner") and Engineer ("Dixon Engineering, Inc.").

1.01 SIGNATURES:

Thomas Rounds, Project Manager

September 5, 2023

PROPOSED by DIXON (not a contract until approved by Project Manager or Officer)

Proposal Date

CONTRACT Approved by Owner

Position

Date

CO SIGNATURE (If Required)

Date

CONTRACT APPROVED by DIXON PROJECT MANAGER

Date

Address for OWNER'S receipt of Notices

Address for DIXON'S receipt of Notices

1104 Third Avenue
Lake Odessa, MI 48849

1.02 CONTRACT/PROPOSAL:

- A. Signatures acknowledge that this Contract consists of **13** pages.
- B. Owner's Project, of which DIXON's services under this Agreement are a part, is generally identified as follows: **750,000 Gallon Toro Ellipse Tank** ("Project").
- C. DIXON's services under this Agreement are generally identified as follows, and further definition of Services by both Owner and DIXON are included as **Maintenance Inspection Services (Dry) per Schedule A**
 Initials
 OR
Maintenance Inspection Services (ROV) per Schedule A – ALTERNATE
 Initials

EJCDC® E-520, 2015 Edition of Short Form of Agreement Between Owner and DIXON for Professional Services. DIXON is required to notify all parties that under license to EJCDC DIXON has made minor modifications, and that this is therefore not an EJCDC document.

Owner and DIXON further agree as follows:

2.01 BASIC AGREEMENT:

- A. DIXON shall provide or furnish the Services set forth in this Agreement. Services are delineated for both the Owner and DIXON in Schedule A – Scope of Services. If authorized by Owner, or if required because of changes in the Project, DIXON shall furnish services in addition to those set forth above (“Additional Services”).
- B. DIXON shall complete its Services within a reasonable period of time.
- C. If, through no fault of DIXON, such periods of time or dates are changed, or the orderly and continuous progress of DIXON’s Services is impaired, or DIXON’s Services are delayed or suspended, then the time for completion of DIXON’s Services, and the rates and amounts of DIXON’s compensation, shall be adjusted equitably.

3.01 PAYMENT PROCEDURES:

- A. Invoices: DIXON will prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. Additional financial terms are found in Schedule B.
- B. Payment: As compensation for DIXON providing or furnishing Services and Additional Services, Owner shall pay DIXON as set forth in Paragraphs 3.01 (Payment Procedures), 3.02 (Basis of Payment), and 3.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise DIXON in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

3.02 BASIS OF PAYMENT:

- A. Owner shall pay DIXON for services as follows:
 1. Estimated amount of Five Thousand, Seven Hundred, and Seventy-Five dollars (\$5,775.00). See Schedule B for estimated cost breakdown of services and reimbursable expenses for the various phases of work.

OR

1. Lump Sum amount of Five Thousand, Four Hundred dollars (\$5,400.00). See Schedule B – ALTERNATE for cost breakdown of services.

- 3.03 ADDITIONAL SERVICES: For Additional Services, Owner shall pay DIXON an amount equal to the cumulative hours charged in providing the Additional Services by each of DIXON’s employees, times standard hourly rates for each applicable billing classification; plus, reimbursement of expenses incurred in connection with providing the Additional Services and DIXON’s consultants’ charges, if any. DIXON's standard hourly rates and terms are attached as Schedule C.

4.01 ATTACHMENTS:

1. Schedule A – Scope of Work of both the Owner and DIXON.
2. Schedule B – Cost breakdown per phase of Work and Additional Terms of Payments.
3. Schedule A (ALTERNATE) – Alternative Scope of Work of both the Owner and DIXON.
4. Schedule B (ALTERNATE) – Alternative Cost breakdown per phase of Work and Additional Terms of Payments.
5. Schedule C – DIXON Employee Billable Rates and Terms.

SCHEDULE A
Maintenance Inspection (Dry)
750,000 Gallon Toro Ellipse, #22-79-08-01
Caro, Michigan

A. Scope of Services Performed by Owner (Drained):

1. Provide scheduling for mutually agreeable inspection date.
2. Provide access to DIXON personnel to all areas scheduled for inspection.
3. Provide insurance for Owner's personnel. They are not covered by DIXON's insurance.
4. Drain the water storage tank (hereinafter referred to as tank) prior to the arrival of DIXON. (Arrival time to be mutually agreed upon by the Owner and DIXON.)
5. Provide a source of water during the inspection. This can either be a hydrant or hose bib supply. A community fire truck can be provided if needed. (Fire truck does not reduce time, unless tank is a large reservoir.)
6. The Owner is not required to provide personnel to climb the tank; however, a hard hat is required on this employee and any employee on the ground. DIXON does carry additional safety harnesses which can be used by the Owner's personnel; however, if the tank contains a fall prevention device, that device should be used. DIXON personnel carry their own personal safety equipment for that purpose. DIXON will assist the Owner's personnel in inspecting the exterior of the tank. If there is a bottom manhole into the wet interior, or a ladder from the roof manhole, the Owner's personnel may enter. If DIXON is required to rig the tank using a rope ladder and/or rigged line for descent, the Owner's personnel will not be allowed access.
7. Perform bacteriological testing after completion of the inspection. Two (2) consecutive samples are recommended at 24-hour intervals per AWWA C-652 Chlorination Method No. 3.
8. Operate the system without the tank in-service. This includes operation and monitoring of pressure relief valves, if necessary.

B. Scope of Services Performed by DIXON (Steel – Drained):

1. Clean interior surfaces of the tank with high pressure water. Cleaning is necessary for the inspector to be able to remove sediment. This allows DIXON the ability to see any deterioration of the steel, pitting, etc. High pressure water also enables DIXON to perform a very low-cost adhesion test on the remaining coating. DIXON would notice if the coating is wavering, etc., which would indicate very poor adhesion and anticipated failure. The amount of sediment and water removed from a torus tank depends upon the Owner's preference.
2. Inspect the tank's interior coating for remaining intactness and anticipated life. Review all interior girders and appurtenances for possible structural damage from icing or corrosion.

EJCDC® E-520, 2015 Edition of Short Form of Agreement Between Owner and DIXON for Professional Services. DIXON is required to notify all parties that under license to EJCDC DIXON has made minor modifications, and that this is therefore not an EJCDC document.

3. Review all interior surfaces for corrosion and/or damage and quantify damage for repairs. All repairs are to be quantified by extrapolation of a measured area. All quantities are estimates (usually high) because corrosion will continue between inspection and repair.
4. Inspect the exterior coating and perform ASTM adhesion tests where coating adhesion is questionable. If it is evident that repainting is not necessary for several years, no destructive adhesion tests will be performed.
5. Review all exterior appurtenances for damage due to corrosion.
6. Review the exterior of the exposed foundations.
7. Review all safety requirements for ladders, cages, etc.
8. Review all health requirements of the tank, including screening of the vent, overflow pipe, and other possible contamination sources. Notification of failed areas will be provided to the Owner on site.
9. Prepare a report documenting all items found and recommendations for repair, including budgetary items. The engineering report is to include conclusions and recommendations, base report, and digital photographs with descriptions.
10. Chlorinate the tank per AWWA Method No. 3 C-652. Reinstall manhole cover. This item may be relocated to the Scope of Services Performed by Owner, if thus contracted.
11. If it is determined that pressure relief valves are needed, Dixon will furnish them to the Owner for use on the distribution system at least two (2) days prior to the inspection. The Owner is to return the valves to DIXON within one week of the inspection. The purpose of these valves is to wastewater to prevent excess pressures in the line. The Owner is cautioned to inspect these valves prior to their installation as they are provided to many clients with different water supplies and different water constituents. Several times these valves are directly shipped from one client to another; therefore, the valve must be adjusted and checked for sticking by the Owner prior to each use. The Owner should be aware that the valves are a safeguard, but they are not failsafe. The Owner should pay special attention to excess pressures in zones where he anticipates problems, such as older pipes. Valves can be sent up to a week or two in advance at the Owner's request.

SCHEDULE B
Maintenance Inspection (Dry)
750,000 Gallon Toro Ellipse, #22-79-08-01
Caro, Michigan

1. Payment for cleaning the interior of the tank as described in Schedule A, Item 1, Scope of Services Performed by DIXON is \$325.00 per hour with an estimate of 2 hours (\$650.00). Time will not be exceeded without authorization of the Owner. This is estimated because DIXON cannot estimate the amount of sediment or time necessary for removal. A degree of cleanliness (i.e. 95% removal of the sediment, etc.) will be established between DIXON and the Owner prior to cleaning of the tank. DIXON will supply personnel based on the anticipated work and time.
2. Payment for Schedule A, Items 2 through 9, travel time, and preparation of report is a lump sum amount of \$5,000.00.
3. Payment for furnishing and applying the chlorine, Schedule A, Item 10 is estimated at \$125.00.
4. The owner is to return valves to DIXON after inspection and may be charged \$50 per valve/week after two weeks.
5. All DIXON service invoices which are outstanding more than sixty (60) days from invoice date shall be assessed (DIXON's favor) one percent (1%) per month interest from date thirty days after invoice date.

**SCHEDULE A – ALTERNATE
Maintenance Inspection (ROV)
750,000 Gallon Toro Ellipse, #22-79-08-01
Caro, Michigan**

A. Scope of Services Performed by Owner (ROV):

1. Provide scheduling for mutually agreeable inspection date.
2. Provide access to DIXON personnel to all areas scheduled for inspection.
3. Provide insurance for Owner's personnel. They are not covered by DIXON's insurance.
4. Perform chlorine residuals and bacteriological testing after completion of the inspection.
5. Fill the tank to the normal high water operating level and if possible, isolate it from the system while the ROV is in the tank. If it is not possible to isolate the tank, keep inlet or outlet flow rates to a minimum. This is necessary to minimize turbulence and increase the chance of clear video being recorded.

B. Scope of Services Performed by DIXON (ROV):

1. Inspect the tank's interior coating for remaining intactness and anticipated life. Submerged surfaces to be inspected by remotely operated vehicle (ROV). Review all interior girders and appurtenances for possible structural damage from icing or corrosion.
2. Review all interior surfaces for corrosion and/or damage and qualify damage for repairs. All repairs are to be quantified by extrapolation of a measured area. All quantities are estimates (usually high) because corrosion will continue between inspection and repair.
3. Inspect the exterior coating for remaining intactness and anticipated life.
4. Review all exterior appurtenances for damage due to corrosion.
5. Review the exterior of the exposed foundations.
6. Review all safety requirements for ladders, cages, etc.
7. Review all health requirements of the tank, including screening of the vent, overflow pipe, and other possible contamination sources. Notification of failed areas will be provided to the Owner on site.
8. Prepare a report documenting all items found and recommendations for repair, including budgetary items. The engineering report is to include conclusions and recommendations, base report, and digital photographs with descriptions, and an edited inspection video on flash drive.
9. If it is determined that pressure relief valves are needed, Dixon will furnish them to the Owner for use on the distribution system two (2) days prior to the inspection. The Owner is to return the valves to DIXON within one week of the inspection. The purpose of these

valves is to wastewater to prevent excess pressures in the line. The Owner is cautioned to inspect these valves prior to their installation as they are provided to many clients with different water supplies and different water constituents. Several times these valves are directly shipped from one client to another; therefore, the valve must be adjusted and checked for sticking by the Owner prior to each use. The Owner should be aware that the valves are a safeguard, but they are not failsafe. The Owner should pay special attention to excess pressures in zones where he anticipates problems, such as older pipes. Valves can be sent up to a week or two in advance at the Owner's request.

SCHEDULE B – ALTERNATE
Maintenance Inspection (ROV)
750,000 Gallon Toro Ellipse, #22-79-08-01
Caro, Michigan

1. Payment for Items 1 through 8, travel time, and preparation of report as outlined in Schedule A – Scope of Services Performed by DIXON is a lump sum of **\$5,400.00**.
2. The owner is to return valves to DIXON after inspection and may be charged \$50 per valve/week after two weeks.
3. All DIXON service invoices which are outstanding more than sixty (60) days from invoice date shall be assessed (DIXON's favor) one percent (1%) per month interest from date thirty days after invoice date.

SCHEDULE C
Michigan
Employee Billable Rates and Terms

<u>Labor Class</u>	<u>Per Hour</u>	<u>Overtime Rate</u>
Principal.....	\$400.00	
Officer/Associate.....	\$200.00	
Project Manager.....	\$187.00	\$281.00
Engineer.....	\$193.00	\$229.00
CWI Welding RPR.....	\$187.00 – \$206.00	\$281.00 – \$308.00
DIXON Level 3 or NACE certified Level 3 RPR	\$130.00 – \$171.00	\$195.00 – \$256.00
DIXON Level 2 or NACE Level 2 RPR	\$118.00 – \$149.00	\$176.00 – \$223.00
DIXON Level 1 or NACE Level 1 RPR	\$106.00 – \$129.00	\$158.00 – \$193.00
Contract Support Staff.....	\$135.00 – \$165.00	\$204.00 – \$248.00
<u>Expenses</u>	<u>Metropolitan</u>	<u>Out-State</u>
Mileage.....	\$0.80/mile + tolls	\$0.70/mile
Lodging.....	\$158.00 per diem	\$148.00 per diem
Meals.....	\$62.00 per diem	\$57.00 per diem

FEES EFFECTIVE THROUGH: December 31, 2023

(Revised: 9/08/2022)

EJCDC® E-520, 2015 Edition of Short Form of Agreement Between Owner and DIXON for Professional Services. DIXON is required to notify all parties that under license to EJCDC DIXON has made minor modifications, and that this is therefore not an EJCDC document.

Owner and DIXON further agree as follows:

5.01 TERMINATION:

- A. The obligation to continue performance under this Agreement may be terminated:
1. For cause,
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay DIXON for its services is a substantial failure to perform and a basis for termination.
 - b. By DIXON:
 - 1) upon seven days written notice if Owner demands that DIXON furnish or perform services contrary to DIXON's responsibilities as a licensed professional: or
 - 2) upon seven days written notice if DIXON's Services are delayed for more than 90 days for reasons beyond DIXON's control, or as the result of its presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 7.01.l.
 - c. DIXON shall have no liability to the Owner on account of a termination for cause by DIXON.
 - d. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 5.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
 2. For convenience, by Owner effective upon DIXON's receipt of written notice from Owner.
- B. In the event of any termination under Paragraph 5.01, DIXON will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services
- C. Effective Date of Termination: The terminating party under Paragraph 5.01.A.1 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow DIXON to demobilize personnel and equipment from the Site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files. Costs associated with any further work that is needed to prevent adverse impact on the project are to be negotiated and considered Additional Services.

6.01 SUCCESSORS, ASSIGNS, AND BENEFICIARIES:

- A. Owner and DIXON are hereby bound and the successors, executors, administrators, and legal representatives of Owner and DIXON (and to the extent permitted by Paragraph 6.01.B the assigns of Owner and DIXON) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor DIXON may assign, sublet, or transfer any rights under or interest in this Agreement without the written consent of the other party, except to the extent that any

assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or DIXON to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and DIXON and not for the benefit of any other party.

7.01 GENERAL CONSIDERATIONS:

- A. The standard of care for all professional related services performed or furnished by DIXON under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. DIXON makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by DIXON. Subject to the foregoing standard of care, DIXON and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. DIXON shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall DIXON have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. DIXON shall not be responsible for the acts or omissions of any Constructor.
- C. DIXON neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work without regard to DIXON's relation to that Work.
- D. DIXON's opinions (if any) of probable construction cost are to be made on the basis of DIXON's experience, qualifications, and general familiarity with the construction industry. However, because DIXON has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, DIXON cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by DIXON. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. DIXON shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by DIXON or its consultants.
- F. All documents prepared or furnished by DIXON are instruments of service, and DIXON retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by DIXON of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:

1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by DIXON, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by DIXON.
 2. Any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by DIXON, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to DIXON or to its officers, directors, members, partners, agents, employees, and consultants.
 3. Owner shall indemnify and hold harmless DIXON and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by DIXON; and such limited license to Owner shall not create any rights in third parties.
- G. Owner and DIXON may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. To the fullest extent permitted by law, Owner and DIXON (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that DIXON's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by DIXON, whichever is greater.
1. Limitation of Liability: DIXON and Owner agree that they shall each be responsible for their own negligence and that neither party shall, under any circumstances, be responsible for the negligent acts or omissions of the other party.
 2. Percentage Share of Negligence: To the fullest extent permitted by law, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of Owner, and all other negligent entities and individuals.
- I. The parties acknowledge that DIXON's Services do not include any services related to unknown or undisclosed Constituents of Concern. If DIXON or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then DIXON may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
1. Constituents of Concern normally associated with coating projects can be hidden or occur as a result of the Work. These include metals and organic solvents. These materials still are considered as Constituents of Concern only they are known or anticipated. But these constituents of concern, including lead, chrome, cadmium, mercury, and coating solvents shall not be a trigger for project termination by either DIXON or Owner.
- J. Owner and DIXON agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If Owner/DIXON negotiations are unsuccessful in resolving the dispute,

then the dispute shall be negotiated by a third party agreeable to both parties and the neutral negotiator's determination shall be legally binding on both parties.

- K. This Agreement is to be governed by the law of the state in which the Project is located.
- L. DIXON's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

8.01 TOTAL AGREEMENT:

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and DIXON and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

9.01 DEFINITIONS:

- A. Constructor – Any person or entity (not including the DIXON, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. Constituent of Concern – Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. ("CERCLA"); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. ("RCRA"); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
BOB ESCHENBACHER
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 13, 2023
RE: Agenda Item – Sidewalk Repair

Members of the Caro City Council,

Recently, I received a request from Elroy Kosters on the 400 Block of S. State Steet to repair a sidewalk. Under current City Policy, a sidewalk repair initiated by the property owner is to be done using a Special Assessment of 50% of the cost based on lineal footage. However, due to the elimination of the City-initiated sidewalk replacement projects this Fiscal Year, no money is available in the Contracted Services line item to do these property owner-initiated repairs. Mr. Kosters was informed of this and took it upon himself to have the repair done but is asking the City to pay 50% of the cost as the policy prescribes.

As such, in order to pay 50% of the cost of this repair, or \$400, I will need a budget adjustment. In case any future repairs of this nature are required, I am asking for an adjustment of \$5,000 into this line item.

Your options for motions are:

1. Allow the City Manager to reimburse Elroy Kosters \$400 for sidewalk repairs as prescribed in City policy, and authorize the City Treasurer to make the necessary budget adjustments to place \$5,000 into the required line item.
2. Postpone for further discussion.
3. Take no action.

September 5, 2023

Elroy Kusters
426 S. State St.
Caro, MI 48723

To Whom It May Concern:

This letter is being written and presented to Caro's City Council per instructions from the city manager. It is in regards to four slabs of city sidewalk I had raised by Roe Roe's Concrete Lifting on August 31, 2023. These slabs had to be adjusted because of tree roots and settling. The two inch height needed for work to be done was approved by the BPW director and city manager. The work was completed on August 31, 2023, and was paid for by me, Elroy Kusters, the owner of the properties at 426 S. State St. and the empty lot on Washington St. The BPW director visually approved the work that was completed on September 1, 2023.

As per city policy, the cost of sidewalk work being done is shared by the city and the homeowner. Since the sidewalk fund is depleted, this letter is presented as a request to hopefully have funds moved in order for the homeowner to be reimbursed the \$400.00, which would be the city's responsibility for the work that was completed.

Thank you for your time and consideration of this matter.

Respectfully,



Elroy Kusters

ESTIMATE
DATE: AUGUST 15, 2023

ESTIMATE

Roe Roe's Concrete Lifting

LEVEL YOUR LIFE!
19821 Gratiot Rd.
Merrill, MI. 48637
(989)578-2257
liftmyconcrete@gmail.com

TO: Elroy Koters
Kosterelroy@gmail.com
989.670.0882

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Lift 4 sections of sidewalk to remove trip hazards and to promote proper water drainage.		800.00
	<i>pd in full</i>		
	<i>CK # 1473</i>		
	<i>Clot De 8-31-23</i>		
	Price includes all labor and materials		
		SUBTOTAL	800.00
		SALES TAX	
		TOTAL	800.00

This is an ESTIMATE only and could change based on the market value and availability of concrete during the COVID-19 pandemic.

Roe Roe's takes great care to keep landscaping and grounds intact during our work process. We cannot guarantee that there will not be evidence that work was done (i.e. tire tracks, etc.) Roe Roe's will not be responsible for backfilling or re-landscaping unless so quoted.

**Occasionally during the drying of concrete, cracking in the concrete can occur. While we try to guide cracking to the joints that we install, there is no guarantee that this cracking will not occur in other areas. This cracking does not affect the structural performance of the concrete.

Homeowner has given Roe Roe's Concrete Lifting permission to drive over driveway with culvert and assumes responsibility for any damages caused by heavy equipment, including concrete trucks. Roe Roe's is not liable for these damages.

Quotation prepared by: Austin Roe

This is a quotation on the goods named, subject to the conditions noted below:

Contract signed with 1/2 down to schedule work, weather permitting, and remainder of balance due upon completion.

To accept this quotation, sign here and return:

Elroy Koters

CITY OF CARO

Sidewalk Special Assessment Policy

For Sidewalk replacement projects scheduled by the City:

1. The property owner shall be Special Assessed 25% of the cost based on lineal footage
2. Special Assessments under \$100.00 are due and payable by December 31st
3. Special Assessments over \$100.00 shall be paid in full, or if requested by the property owner, collected on the summer City tax. All requests must be submitted to the City by December 31st or the *total* Special Assessment will be put on the property owner's next summer tax for collection (one (1) year spread)
4. If collected on the Summer City Tax:
 - a. Request shall be submitted in writing by the property owner
 - b. Interest rate is 5% annually on the total principal balance due
 - c. Special assessments over \$100.00 may be spread for a period of one (1) to three (3) years

For Sidewalk replacement projects not scheduled by the City (project initiated by the property owner):

1. The request shall be submitted to the City Manager in writing by the property owner
2. The property owner will be Special Assessed 50% of the cost based on lineal footage
3. The Special Assessment shall be paid in full within 30 days of work completion.
4. All Sidewalk construction must meet City sidewalk specifications.

For New Sidewalk Projects scheduled by the City:

1. The Property owner shall be assessed 25% of the cost based on lineal footage.
2. Special Assessments under \$100.00 are payable by December 31st
3. Special Assessments over \$100.00 shall be paid in full, or if requested by the property owner, collected on the summer City tax. All requests must be submitted to the City by December 31st or the *total* Special Assessment will be put on the property owner's tax for collection (one (1) year spread)
4. If collected on the Summer City Tax:
 - a. Request shall be submitted in writing by the property owner
 - b. Interest rate is 3% annually on the total principal balance due
 - c. Special Assessments over \$100.00 may be spread for a period of one (1) to five (5) years.

Adopted by Council: 09/18/06

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 13, 2023
RE: Agenda Item – Pumpkin Festival Cornstalks

Members of the Caro City Council,

Recently, I received a request from the Tuscola County Pumpkin Festival to place cornstalks on certain light posts in the downtown area of Caro. This is an annual tradition as part of the Pumpkin Festival. The cornstalks would go up on September 20, 2023, and remain in place until removed after the festival.

They would be responsible for placing the cornstalks; however, they are asking for DPW to remove them, therefore there is a nominal cost to the city.

Your options for motions are:

1. Allow the Tuscola County Pumpkin Festival to place cornstalks on light posts in downtown Caro in consultation with the City.
2. Deny the request to place the cornstalks.

CITY OF CARO

LIGHT POLE USAGE REQUEST

Date of request Sept 11 2023

Contact Person Julie Matuszak Phone 9893255323

Email tcpumpkinfestival@gmail.com

Name of organization Tuscola County Pumpkin Festival

Address of organization P.O. 329 Caro, Mi. 48723

Dates requested Spet 30 until DPW takes down

Purpose of message Cornstalks and ribbons to be placed on lamppost for the festival

Is this message open to the public Yes _____ No _____

Any other information Festival briings in thousands of people to Caro

Thank you

Signature Julie Matuszak Date Sept 11 2023

CITY USAGE

Approved _____ Denied _____

City Council meeting date _____

Comments _____

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 13, 2023
RE: Agenda Item – Well 8 Pump Replacement

Members of the Caro City Council,

On Tuesday, September 12, 2023, I was informed of an issue with the well pump at Well #8, and after inspection by both DPW and an outside vendor, it was determined that the motor in the well pump was no longer functional. As such, an immediate replacement is required, as without prompt replacement we fall into the risk of being fined by the Michigan Department of Environment, Great Lakes and Energy (EGLE) if there are pressure issues.

As such, I have directed DPW Superintendent Reese to obtain prices to repair the motor of the well pump, however as of the writing of this memo those estimates are still pending, and time is of the essence to repair this pump. Under the provisions of Section 2 of the City of Caro Bid Policy where "bid requirements are waived for emergency situations where immediate repairs or purchases are necessary for the continued operations of a specific city department, operation, or function. An example of an emergency situation would be a well house, pump, police, or fire vehicle, etc." I am requesting the authority to spend up to \$70,000.00 in order to replace this well pump.

If a more specific estimate is available at the time of the Council Meeting, I would like to reserve the ability to present a more specific number.

Your options for motions are:

1. Allow the City Manager to spend up to \$70,000 to replace the water pump at Well #8.
2. Allow the City Manager to accept a specific proposal presented to Council at the meeting in the amount of the proposal.

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 13, 2023
RE: Agenda Item – Police Vehicle Adjustment

Members of the Caro City Council,

At the August 7, 2023, City Council meeting, the Council approved the purchase of a 2023 Chevy Silverado for \$49,719.00 for the Police Department. However, during the time since it has become apparent that obtaining a 2023 model will be next to impossible due to the impending (as of this writing) UAW strike, among other logistical issues. Thus, Burt Watson has obtained for us a 2024 model which is currently in stock. However, this newer model is slightly higher in price, specifically \$53,624.00, a difference of \$3,905. This would work out in the lease arrangement to being \$825.22 more per year, however this does have a benefit as the interest rate for the lease has gone down from 8.166% to 7.776%.

Therefore, due to this change in price and payment amount a reauthorization of the purchase and a budget adjustment to reflect the higher payment amount are required.

Your options for motions are:

1. Allow the purchase and a 2024 Chevy 1500 2FL Crew Cap, for Police Department administrative use for a purchase price of \$53,624.00, authorize the signing of all necessary documents, and instruct the City Treasurer to make the necessary budget adjustments to cover the increase in costs.
2. Postpone for further discussion.
3. Take no action.



Proposal for Municipal Lease Purchase

To: City of Caro, MI
317 S. State. St.
Caro MI 48723

From: GM Financial
Commercial Vehicle Lending
220 E. Las Colinas Blvd., Suite 800
Irving, TX 75039

Date: 09/12/2023

GM Financial is pleased to respond to your application for tax-exempt lease purchase financing. Our proposed terms and conditions are as follows:

Lessor: AmeriCredit Financial Services, Inc.

Lessee: City of Caro, MI

Assignee: De Lage Landen Public Finance LLC

PRICING AND TERMS

Amount Financed: \$ 53,624.00 Fees: N/A Proposed Funding Date: _____ Interest Rate: 7.776 %

Valid until: 10/12/2023

Asset Description: 2024 1500 Silverado 2FL Crew Cab, for Police Department administrative use

Lease Term 5 Years

Payment: \$ 12,388.05

Payment remittance (choose one):

Annual/Advance

Semiannual/Advance

Quarterly/Advance

Monthly/Advance

Quarterly/Arrears

Monthly/Arrears

ADDITIONAL TERMS AND CONDITIONS

Security: First priority security interest in the leased vehicle(s).

Closing Costs: Lessee shall be responsible for all costs and expenses incurred in connection with the proposed transaction, including, but not limited to, those incurred with respect to all (i) issuing costs, (ii) bond and/or legal counsel, and (iii) escrow accounts.

Documentation and Insurance: As required, and in form and content approved, by Lessee in its sole discretion.

This proposal is subject to final credit approval and execution of final documentation.

Please feel free to contact me at [AmandaAnn.Anton@gmfinancial.com] or [(214) 210-4483] with any questions or for further clarification.

Thank you for the opportunity to present this proposal.

Sincerely,

Amanda Anton

Senior Fleet Inventory Operations Analyst



Proposal for Municipal Lease Purchase

To: CITY OF CARO
~~160 MONTAGUE AVE~~ 3173 State Street *
CARO MI 48723

From: GM Financial
Commercial Vehicle Lending
220 E. Las Colinas Blvd., Suite 800
Irving, TX 75039

Date: 07/18/2023

GM Financial is pleased to respond to your application for tax-exempt lease purchase financing. Our proposed terms and conditions are as follows:

Lessor: AmeriCredit Financial Services, Inc.

Lessee: CITY OF CARO

Assignee: De Lage Landen Public Finance LLC

PRICING AND TERMS

Amount Financed: \$ 49,719.00 Fees: N/A Proposed Funding Date: _____ Interest Rate: 8.166 %

Valid until: 08/17/2023 Asset Description: 1-2023 CHEV SILVERADO

Lease Term 5 Years Payment: \$ 11,562.83

Payment remittance (choose one):

Annual/Advance

Semiannual/Advance

Quarterly/Advance

Monthly/Advance

Quarterly/Arrears

Monthly/Arrears

ADDITIONAL TERMS AND CONDITIONS

Security: First priority security interest in the leased vehicle(s).

Closing Costs: Lessee shall be responsible for all costs and expenses incurred in connection with the proposed transaction, including, but not limited to, those incurred with respect to all (i) issuing costs, (ii) bond and/or legal counsel, and (iii) escrow accounts.

Documentation and Insurance: As required, and in form and content approved, by Lessee in its sole discretion.

This proposal is subject to final credit approval and execution of final documentation.

Please feel free to contact me at [GRISELDA.CORDOVA@GMFINANCIAL.COM] or [(214) 210-3141] with any questions or for further clarification.

Thank you for the opportunity to present this proposal.

Sincerely,

Griselda Cordova

Fleet Inventory Operations Analyst II



Application for Equipment Lease

City of Caro
 Legal Name of Lessee (Applicant)
 317 S. State St.
 Address

www.carocity.net
 Website Address
 Caro
 City

MI
 State

38-6004542
 Fed Tax ID#
 48723
 ZIP code

PERSON TO CONTACT FOR CLARIFICATION REGARDING PROJECT

Rita Papp
 Name
 rpapp@carocity.net
 Email

City Clerk
 Title
 989-673-7671 x. 5223
 Phone

PERSON TO CONTACT FOR CLARIFICATION REGARDING FINANCIAL INFORMATION

Michele Perry
 Name
 mperry@carocity.net
 Email

City Treasurer
 Title
 989-673-7671 x. 5224
 Phone

OBLIGATIONS/ECONOMICS

Are the Applicant's obligations Bank Qualified, i.e., does the Applicant reasonably anticipate that it will issue less than \$10 million in tax-exempt financing (leases and bonds) this calendar year?

Bank Qualified Non-Bank Qualified

Please list the Applicant's current underlying bond rating from the rating agencies listed below:

Moody's Investors Service: _____ Standard & Poor's: _____ Fitch: _____

Discuss the Applicant's economic trends (stable, positive, negative) and reasons for any variation.

Stable

Has the Applicant ever defaulted or non-appropriated on an obligation? Yes No

If yes, please explain:

DEMOGRAPHIC INFORMATION

Municipal Applicants Only (please attach any applicable demographic statistics):

Approx. square mile: 2.8 Current population: 4261
 Population Trending: Increasing Decreasing Stable

If decreasing, please explain:

Educational Applicants Only

Current Enrollment: _____ Enrollment Trending: Increasing Decreasing Stable
 If decreasing, please explain:

List the number of schools by type in the district:

Elementary: 1 Middle: 1 High School: 1 Other: 1

COMPLETION OF THIS DOCUMENT IS NOT A BINDING COMMITMENT

DESCRIPTION OF EQUIPMENT PURCHASE

Purchase Description (please be specific and attach any applicable equipment lists or invoices available):

2024 Chevrolet Silverado

Is the Equipment replacing existing equipment? Yes No

If yes, please state how long you have used the existing equipment and the reason you are replacing the equipment:

10+ years - Aging Vehicle

What will the Applicant do with the old equipment that is being replaced?

Public Surplus Auction

If no, please state the reason additional equipment is needed:

Describe in detail the intended use for the equipment:

Police Vehicle

Describe the essential nature of the equipment financed:

Police Use

List the specific department that will be the primary user of the equipment:

Police Department

LEASE PAYMENTS

Will the lease payments be made from the Applicant's General Fund? Yes No

If no, from which Special Fund will the lease payments be made?

Will any federal grant or loan monies be used? Yes No

If yes, please describe:

TERMS AND CONDITIONS

Total Cost of Equipment: \$ _____ Down Payment: \$ _____ Amount to Finance: \$ _____

Term (in years): _____ Equipment Delivery Date: _____

Payment remittance (choose one): Annual/Advance Semiannual/Advance Quarterly/Advance Other: _____

Monthly/Arrears Quarterly/Arrears Other: _____

_____ \$ _____ \$ _____

Insurance Company (or indicate self-insured) Amount of Liability Insurance Amount of Property Damage Insurance

APPLICANT City of Caro	
BY (SIGNATURE)	DATE
NAME Rita Papp	TITLE City Clerk

Nothing herein contained shall be construed as creating an obligation upon GM Financial to extend or continue to extend credit. Borrower authorizes GM Financial to disclose information to any affiliate, assign, agent and third-party service provider, and hereby authorizes and directs any such creditor, bank, other institution and franchisor to disclose to GM Financial any information it may from time to time deem necessary, and hereby releases GM Financial and any such creditor, bank or other institution from any and all claims, demands, damages, expenses or liability whatsoever in connection with the disclosure of any information whatsoever.

COMPLETION OF THIS DOCUMENT IS NOT A BINDING COMMITMENT

CITY OF CARO

MANAGER
 SCOTT R. CZASAK
 CLERK
 RITA PAPP
 TREASURER
 MICHELE PERRY
 ATTORNEY
 LAURA GENOVICH

317 South State Street
 Caro MI 48723
 Phone 989-673-2226
 Fax 989-673-7310
 Website www.carocity.net

MAYOR
 KAREN SNIDER
 CITY COUNCIL
 BOB ESCHENBACHER
 CHARLOTTE KISH
 DOREEN OEDY
 EMILY CAMPBELL
 JILL WHITE
 PAM ISELER

TO: City Council
 City Manager – Scott Czasak
 FROM: Michele Perry, Treasurer
 SUBJECT: Certificate of Deposit Report
 DATE: September 13, 2023

We have the following Certificate(s) of Deposit(s) maturing.

Financial Institute	Current Term	Interest Rate	Current Balance	Maturity Date	Plan of Action at Renewal Date
Independent Bank	13 Weeks	4.40%	235,003.20	10/5/2023	Reinvest in CDARS at Independent Bank for 13 weeks at the rate on October 5, 2023.

I recommend reinvesting in CDARS at Independent Bank for 13 weeks at the interest rate no lower than 4.35%.

Action:

Option 1:

Approve City Treasurer to reinvest in 13 weeks CDARS at a rate no lower than 4.35% at Independent Bank.

Option 2: Deny action of the above CD(s).

CITY OF CARO

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DON HALL
PAMELA ISELER
CHARLOTTE KISH
JILL WHITE

TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor’s Report
DATE: September 18, 2023

Many meetings were canceled due to Labor Day. It is a time that so many people are either closing up their cottage, getting children ready for school to resume or wrapping up their home duties prior to the cold weather setting in.

I met with the City Manager and Clerk on September 14 to create the agenda for the September 18 council meeting.

I attended Rotary on September 11 and listened to speaker Sarah Archer who taught us about worm recycling. Mrs. Archer and her husband own 5Heart Earthworm Farm in Birch Run, Michigan. She informed us that worm castings are 50% richer in organic matter than soil that hasn’t passed through worms. The worm gut passes on microbes that alter the ecosystem of the soil making nitrogen more available to plant roots. This allows for vigorous and healthy plant growth. This mixture can be used with potting/topsoil, put around plants and trees, used in gardens and as top dressing. They are having their second annual Earthworm Festival on Saturday, October 21, 2023 10 am – 5 pm at 5Heart Earthworm Farm, 10161 S. Beyer Road, Birch Run in case you would like to learn about this amazing process.

Also, Erin Schmandt, Rotary Club President, announced that the Rotary golf outing is being rescheduled and the new date will be announced.

The Planning Commission meeting scheduled for October 12 was cancelled.

I attended the Downtown Development Authority (DDA) meeting on September 13, 2023.

Relay for Life of Tuscola County will be having their annual walk on Saturday, September 23, 2023 beginning at noon. The event is being held at the Tuscola County Fairgrounds. I will be participating in the opening ceremony. All monies raised by this amazing group goes to cancer research. They walk to raise money to help fight cancer and to help move closer to their goal of a cancer free world. All are welcome and so are your contributions.

The Frankenmuth Bible Church (FBC) is doing their large-scale community service project for the City of Caro on October 22. They are bringing at least 400 volunteers to assist with the individual projects. Several projects have been identified to be completed. The lead supervisor and representative from FBC have visited each site of the requested projects to evaluate the needs of the requestor. The lead supervisor will follow up by taking the team supervisor to each location to further evaluate equipment, supplies and number of volunteers needed to complete each job. Every project is planned in detail prior to October 22. Let’s hope for good weather.

Mayor Karen Snider

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 13, 2023
RE: City Manager's Report

Members of the Caro City Council,

As we move forward towards fall here in Caro, I am proud to continue to push forward on a number of fronts.

Unfortunately, I must report that we received bad news from the Drinking Water State Revolving Fund (DWSRF) which did not fund our requests. Unlike the Clean Water State Revolving Fund (CWSRF) draft report, we are enough out of contention to show we will probably not be funded. In my review, this is due to actually doing the right things here in Caro, such as not having fines from the state, and not having contaminants or lead service lines, which related projects received the bulk of the funding. I will continue to review options for funding the projects in the DWSRF project plan and will not give up until these projects are completed.

Additionally, the CWSRF had a public hearing in Lansing about their draft report, we are just outside the funded projects and HRC gave us a 50/50 chance of enough projects not moving forward to be funded for a loan. WWTP Superintendent Dienes attended the public hearing and reported back he felt comfortable enough projects would be deferred in time for Caro to be funded. We should have a final answer by October 1.

In addition to my usual activities meeting with residents, businesses, Rotary attendance and the like I was able to attend the County Land Bank Meeting where, as I verbally reported to Council on the 5th, a contractor was selected for the demolition of the Old Police Building and work is scheduled to being post haste. I have also been on a number of inspections in my capacity as Zoning Administrator finalizing projects for residents.

Finally, we are in the final stages of the repairs at the Water Treatment Plant, the second tank has been drained and the old media removed, and it was found the second tank was much better inside than the first, necessitating less repairs. If the current schedule holds the second tank should be painted, refilled, and back up and running by the end of September.

Enjoy the beginning of a great fall season here in Caro!

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
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JILL WHITE

TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk’s Report
DATE: September 18, 2023

- Continue to follow up on the upcoming changes to the election process due to the passing the Proposal 22-2, Promote the Vote.
- Continuing to attend Rotary Meetings to network with community members.
- Continuing to attend monthly LEAD Tuscola meetings as secretary of the Steering Committee.
- House Bill 4702, Increase Precinct Size to 5,000 voters has been approved and signed by the Governor. Therefore, once this goes into effect, the City of Caro will be reduced to one precinct. It may be in effect for the Presidential Primary in February 2024. More information to come.
- No election in November 2023. Caro Library Recall was rejected.
- Completed the Annual Renewal Questionnaire for MMRMA Risk Management Insurance.
- Meeting with MMRMA Risk Management to review the Annual Renewal, September 15, 2023
- Attending the Clerk’s Association Meeting on Thursday, September 14, 2023 to discuss future plans for February 2023 election and the new laws.
- The annual election equipment maintenance took place on September 7, 2023 with no issues.
- The clerk’s office has been continuously working on document retention and developing a plan to digitize documents. Our goal is to scan documents and organize the attic.
- Supplement # 8 - Ordinance Codification has been completed and the website is current.
- Attended DDA Meeting on Wednesday, September 13, 2023.
- Received a resignation from a DPW Worker. Ad has been placed with a due date of September 22, 2023.
- Received a resignation letter from DDA Chairperson, Michael Bauerschmidt. Effective date September 30, 2023.
- I was invited to speak at the Tuscola County Medical Care Facility Resident Board regarding the election process. Date to be determined in October or November.

CITY OF CARO

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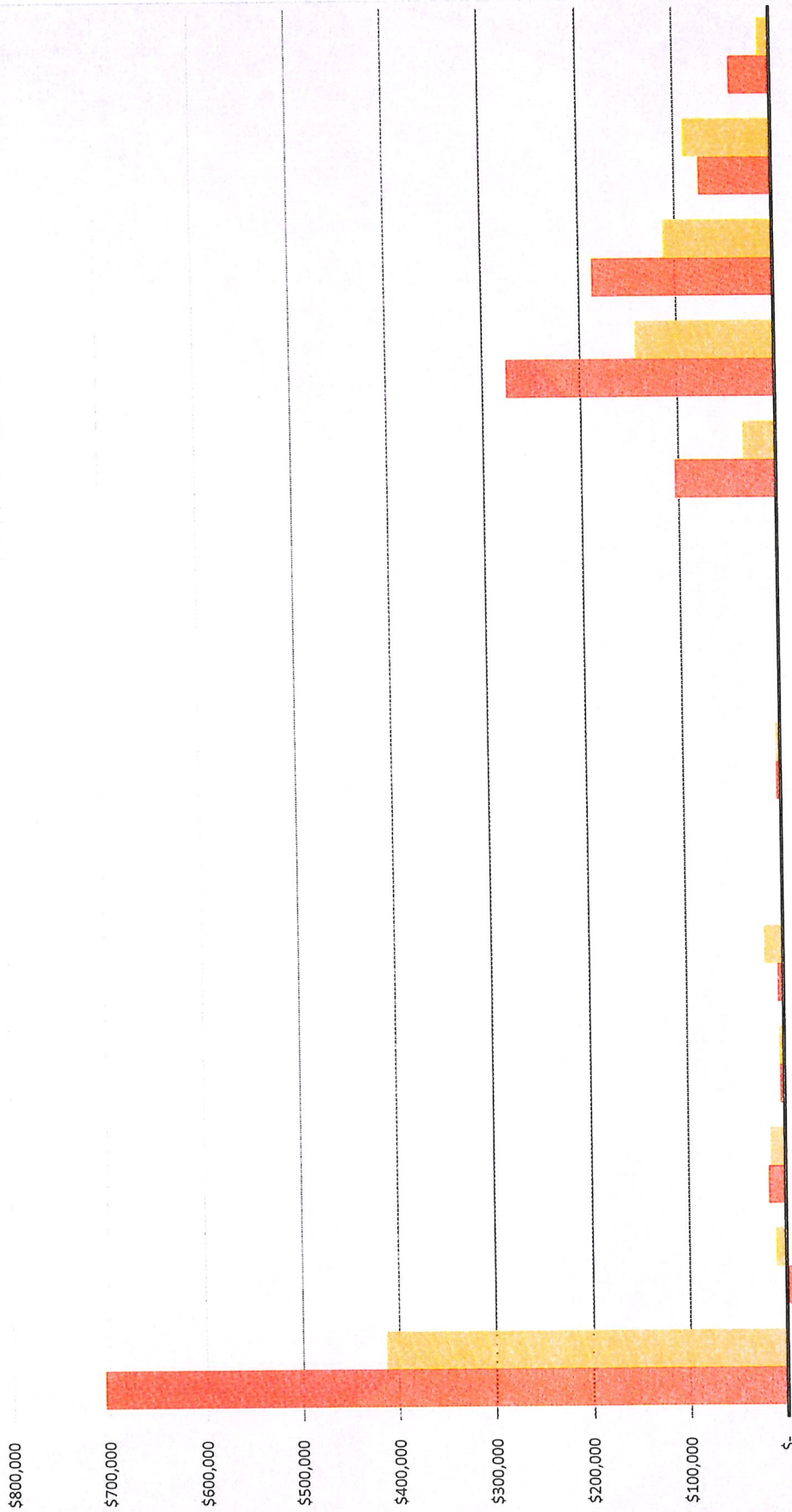
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JILL WHITE
EMILY CAMPBELL
CHARLOTTE KISH
DOREEN OEDY

TO: City Council
City Manager – Scott Czasak
FROM: Michele Perry, Treasurer
SUBJECT: Treasurer’s Report
DATE: September 14, 2023

- Attended the City Council meetings in August 2023
- Completed all prep work for the fiscal year 2022/2023 audit which starts Monday the 18th.
- Prepared new monthly reports for council meetings
- Prepared DDA financial statements for the September meeting
- Prepared Parks & Recreation financial statements for the August meeting
- Posted an old Ford pick up on Public Surplus auction and it sold for \$3,205
- Posted the old ladder truck on Public Surplus auction but it didn’t meet the reserve so I have relisted the item and it closes on September 19th.
- The Treasurer’s Office has been busy over the last month with the following items:
 - Collecting utility payments
 - Mailing out utility bills
 - Mailing out 10-day notices
 - Mailing out city bill payments
 - Collecting summer taxes
- Assisted in covering the front desk during staff lunches and vacations.

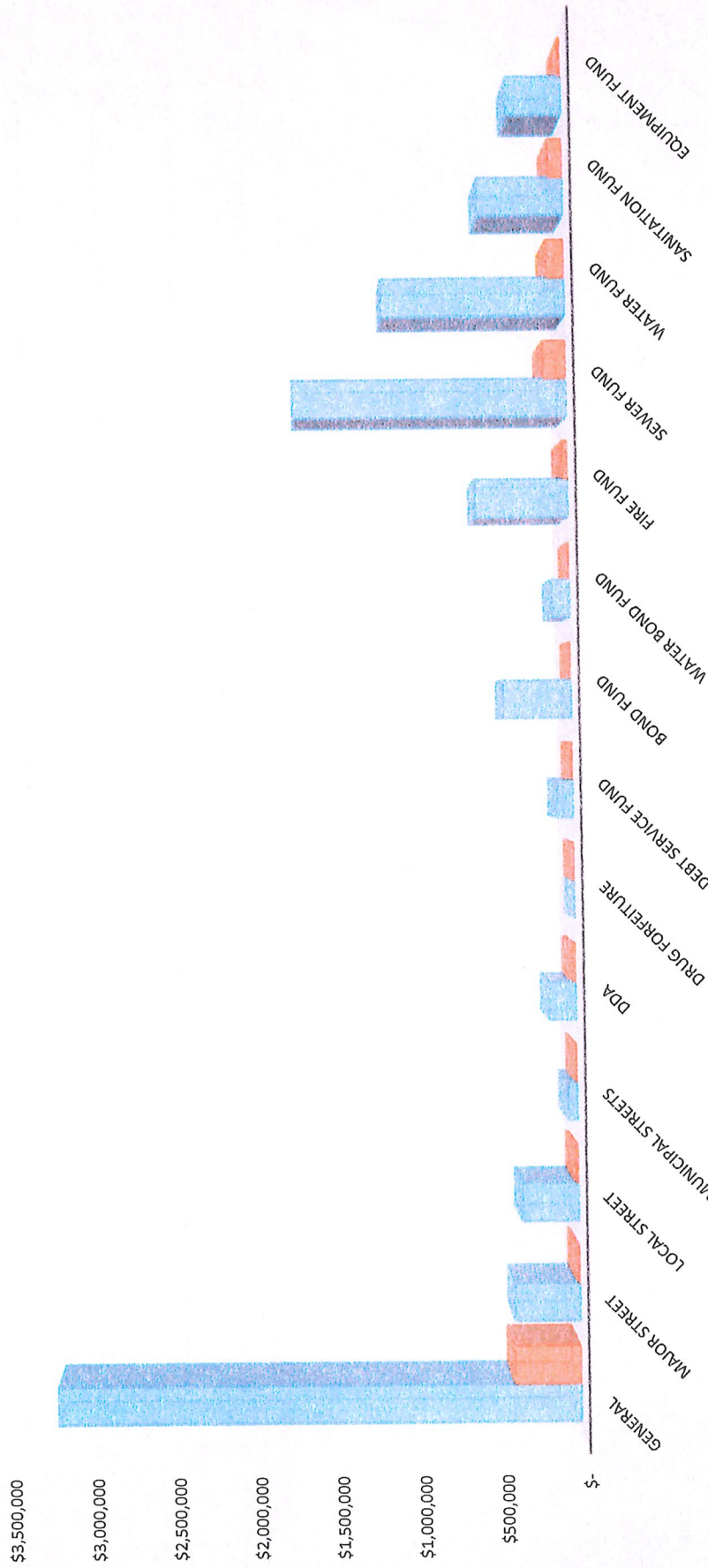
City of Caro										
Financial Summary										
For the Month of August 2023										
Fund Number	Unaudited Fund Balance 7/1/23	FY24 Budgeted Revenues	YTD Revenues	Percentage of Budget Received	FY24 Budgeted Expenditures	YTD Expenditures	Percentage of Budget Used	Fiscal YTD Income/(Loss)	Projected Fund Balance 6/30/24	
General	3,515,890	3,270,374	704,261	22%	3,270,374	413,004	13%	291,257	3,807,147	
Major Street	1,791,281	406,900	(14,166)	-3%	406,900	10,683	3%	(24,849)	1,766,432	
Local Street	269,226	353,880	18,058	5%	353,880	15,492	4%	2,565	271,791	
Municipal Streets	51,536	58,138	4,433	8%	58,138	4,778	8%	(346)	51,190	
DDA	215,495	165,450	5,743	3%	165,450	19,304	12%	(13,561)	201,934	
Drug Forfeiture	363	-	1	0%	-	-	0%	1	364	
Debt Service Fund	-	102,213	4,615	5%	102,213	4,615	5%	-	-	
Bond Fund	-	428,429	-	0%	428,429	-	0%	-	-	
Water Bond Fund	-	110,541	-	0%	110,541	-	0%	-	-	
Fire Fund	33,877	581,094	103,543	18%	581,094	33,141	6%	70,402	104,278	
Sewer Fund	7,897,704	1,708,310	275,372	16%	1,708,310	142,485	8%	132,887	8,030,591	
Water Fund	7,449,518	1,146,820	185,629	16%	1,146,820	111,697	10%	73,931	7,523,450	
Sanitation Fund	123,874	539,528	74,679	14%	539,528	89,659	17%	(14,979)	108,895	
Equipment Fund	713,648	348,491	41,936	12%	348,491	11,765	3%	30,171	743,819	
Total	22,062,412	9,220,168	1,404,101	15%	9,220,168	856,622	9%	547,479	22,609,891	

**City of Caro FY 24
Revenue vs Expenditures By Fund As of August 31, 2023**



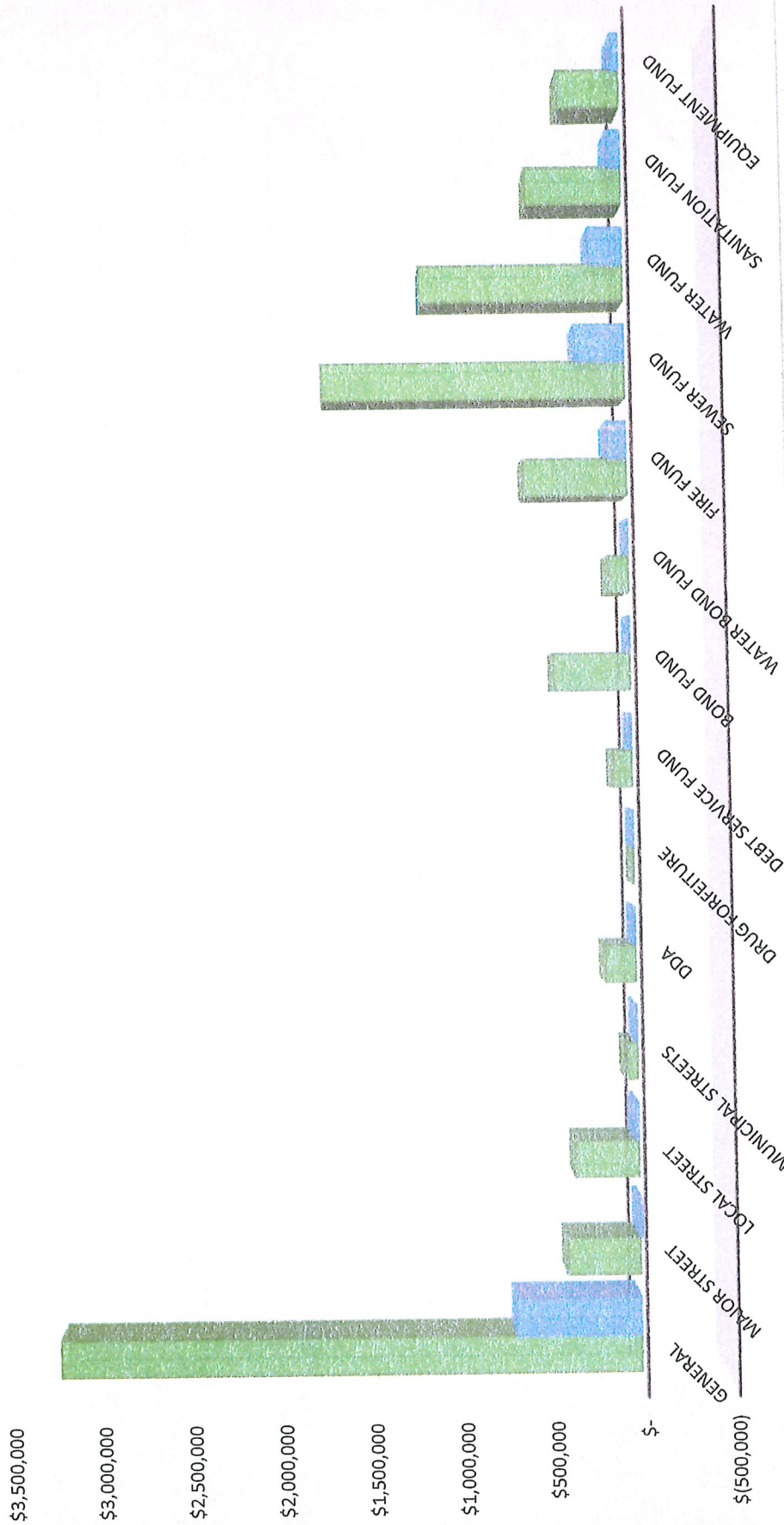
	General	Major Street	Local Street	Municipal Streets	DDA	Drug Forfeiture	Debt Service Fund	Bond Fund	Water Bond Fund	Fire Fund	Sewer Fund	Water Fund	Sanitation Fund	Equipment Fund
Revenues	\$704,261	\$(14,166)	\$18,058	\$4,433	\$5,743	\$1	\$4,615	\$-	\$-	\$103,543	\$275,372	\$185,629	\$74,679	\$41,936
Expenses	\$413,004	\$10,683	\$15,492	\$4,778	\$19,304	\$-	\$4,615	\$-	\$-	\$33,141	\$142,485	\$111,697	\$89,659	\$11,765

**City of Caro FY24
Budget vs Actual Expenditures As of August 31, 2023**



	General	Major Street	Local Street	Municipal Streets	DDA	Drug Forfeiture	Debt Service Fund	Bond Fund	Water Bond Fund	Fire Fund	Sewer Fund	Water Fund	Sanitation Fund	Equipment Fund
Budget	\$3,270,374	\$406,900	\$353,880	\$58,138	\$165,450	\$0	\$102,213	\$428,429	\$110,541	\$581,094	\$1,708,310	\$1,146,820	\$539,528	\$348,491
Actual	\$413,004	\$10,683	\$15,492	\$4,778	\$19,304	\$0	\$4,615	\$0	\$0	\$33,141	\$142,485	\$111,697	\$89,659	\$11,765

City of Caro FY24 Budget vs Actual Revenues As of August 31, 2023

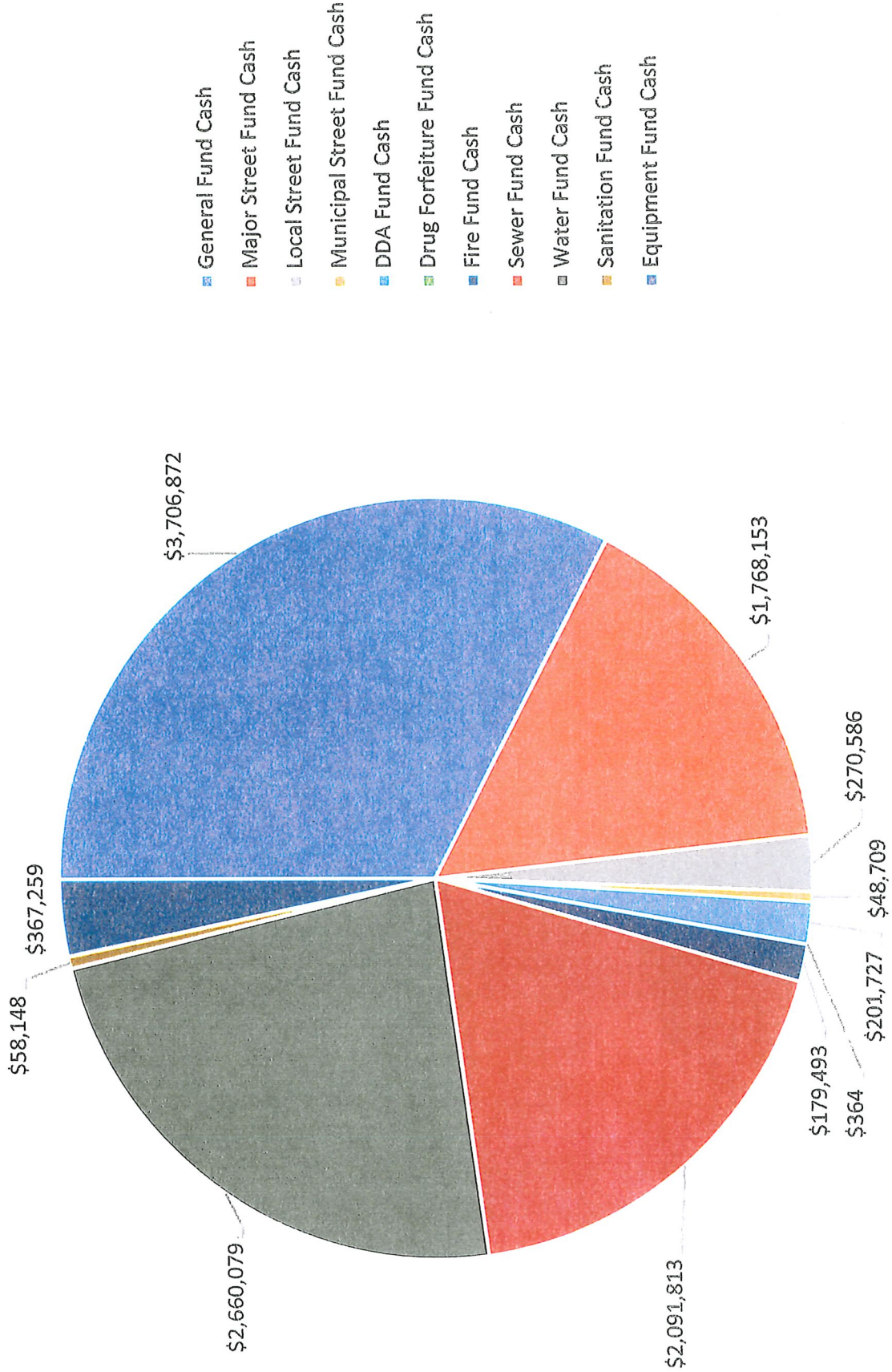


	General	Major Street	Local Street	Municipal Streets	DDA	Drug Forfeiture	Debt Service Fund	Bond Fund	Water Bond Fund	Fire Fund	Sewer Fund	Water Fund	Sanitation Fund	Equipment Fund
Budget	\$3,270,37	\$406,900	\$353,880	\$58,138	\$165,450	\$-	\$102,213	\$428,429	\$110,541	\$581,094	\$1,708,31	\$1,146,82	\$539,528	\$348,491
Actual	\$704,261	\$(14,166)	\$18,058	\$4,433	\$5,743	\$1	\$4,615	\$-	\$-	\$103,543	\$275,372	\$185,629	\$74,679	\$41,936

City of Caro	
Cash Summary By Fund	
For the Month of August 2023	
Account Name	Amount
General Fund Cash	3,706,872
Major Street Fund Cash	1,768,153
Local Street Fund Cash	270,586
Municipal Street Fund Cash	48,709
DDA Fund Cash	201,727
Drug Forfeiture Fund Cash	364
Fire Fund Cash	179,493
Sewer Fund Cash	2,091,813
Water Fund Cash	2,660,079
Sanitation Fund Cash	58,148
Equipment Fund Cash	367,259
Total Cash (Restricted & Unrestricted)	11,353,202

City of Caro Cash Balance By Fund As of August 31, 2023

Includes Restricted & Unrestricted Cash



City of Caro	
Aging Accounts Receivable Recap	
As of August 31, 2023	
Fire contracts which are paid quarterly	69,361.26
Lease of space on the water tower and contract is under review	128,368.93
Blight mowings on property taxes	1,745.00
Fire runs on property taxes	1,250.00
Total Accounts Receivable which include current, non-residents and items which cannot be placed on taxes	19,114.32
Total Accounts Receivable Balance as of 8/31/23	219,839.51

Aging Accounts Receivable Recap As of August 31, 2023

