

CITY OF CARO REGULAR COUNCIL MINUTES

Mayor Joe Greene called the regular meeting of the City Council to order on June 6, 2022, at 6:32 p.m. in the Council Chambers.

Present: Mayor Joe Greene, City Council: Bob Eschenbacher, Kory Batschke, Emily Campbell, Tisha Jones-Holubec, and Jill White

Absent: Don Hall

Others: Matthew Lane – City Manager, Rita Papp – Clerk, Michele Perry – Treasurer, Randy Heckroth – Fire Chief, City of Caro Firefighters, and other guests.

AGENDA APPROVAL

22-M-84

Motion by Eschenbacher, seconded by Campbell to approve the agenda with the additions of:

#12 – Personnel Committee Recommendation – Annual Performance Review Document for Clerk's & Treasurer's evaluation and set evaluation dates.

#13 – Personnel Committee Recommendation – City Manager to obtain quotes for DPW and WWTP Director recruiter searches.

Motion Carried.

PUBLIC COMMENT/VISITORS:

Randy Heckroth – City of Caro Fire Chief – Commented on the need to add back to the budget a newer Aerial Ladder Fire Truck. Discussion followed with Council along with comments made by Larry Boitel, City of Caro Firefighter. Questions from Council were addressed by Randy Heckroth and Larry Boitel.

Sue Ellen Greenlee – Inquired of her safety if the Aerial Ladder Fire Truck is out for repair.

COMMUNICATIONS:

1. Charter Communications – 2 Upcoming Changes
2. DDA Minutes May 11, 2022 – Unapproved
3. Planning Commission Minutes April 26, 2022 – Approved

CONSENT AGENDA:

1. Regular Council Minutes – May 16, 2022
2. Finance Committee of the Whole Meeting Minutes – May 23, 2022
3. Invoices

22-M-85

Motion by Eschenbacher, seconded by White to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Open Public Hearing – FY Budget 2022-2023

Mayor Greene opened the public hearing at 6:52 p.m.

City Manager Matt Lane presented to the Council the Proposed FY 2022-2023 Budget.

Discussion followed.

2. Close Public Hearing – FY Budget 2022-2023

22-M-86

Motion by Jones-Holubec, seconded by Eschenbacher to close the public hearing at 7:09 p.m.

Motion carried.

3. Action – FY Budget 2022-2023

3A. Discussion on demolition of police department. It was determined to allocate \$150,000.00 to the demolition of the police department. Funds to be earmarked from the general fund.

22-M-87

Motion by Eschenbacher, seconded by White to approve the additional budget request of \$150,000.00 to be allocated from the general fund for demolition of the old police department in the FY 2022-2023 budget.

Motion carried.

3B. Discussion on the Aerial Ladder Fire Truck. It was determined to allocate \$400,000.00 to be offset by debt service for the purchase of the Aerial Ladder Fire Truck.

22-M-88

Motion by Batschke, seconded by Jones-Holubec to approve the additional budget request of \$400,000.00 to be offset by debt services for the purchase of the Aerial Ladder Fire Truck in the FY 2022-2023 budget.

Motion carried.

3C. Discussion on the proposed Personnel request of an Assistant City Manager/Sr. Project Administrator. It was determined that this position shall be removed in its entirety from the FY 2022-2023 budget.

22-M-89

Motion by White, seconded by Eschenbacher to remove the Assistant City Manager/Sr. Project Administrator from the FY 2022-2023 budget.

Roll call vote: Batschke – no, Campbell – no, Eschenbacher – yes, Hall – absent, Jones-Holubec – no, White – yes, Mayor Greene – yes.

Motion failed.

22-M-90

Motion by Batschke, seconded by Jones-Holubec to approve the FY 2022-2023 budget with amendments.

Roll call vote: Campbell – yes, Eschenbacher – no, Hall – absent, Jones-Holubec – yes, White – no, Batschke – yes, Mayor Greene – no.

Motion failed.

22-M-91

Motion by Eschenbacher, seconded by White to amend the budget to remove the Full Time Position of Assistant City Manager/Sr. Projects Administrator and replace with a Part Time Project Coordinator and keep the proposed Full Time Director of Development/Strategic Initiatives as Full Time in the FY 2022-2023 budget.

Roll call vote: Eschenbacher – yes, Hall – absent, Jones-Holubec – no, White – yes, Batschke – no, Campbell – no, Mayor Greene – yes.

Motion failed.

Recessed: 7:58 p.m.

Reconvened: 8:08 p.m.

4. MDOT Contract 22-5213

22-M-92

Motion by Eschenbacher, seconded by Jones-Holubec to approve MDOT Contract 22-5213 as presented by City Manager Lane.

Motion carried.

5. Tuscola County Foreclosure City Property Notice

22-M-93

Motion by Jones-Holubec, seconded by Eschenbacher to approve the Waiver of First Right of Approval for the tax-foreclosed parcel number 050-009-200-1200-00, 1094 S. Colling Road, Caro.

Motion carried.

6. Election Commission Appointment Resolution & Election Inspector Pay

22-M-94

Motion by Batschke, seconded by Eschenbacher to accept and approve the recommendation from Clerk Papp to appoint the Election Commission; Councilor Jill White as the city official, and Lauren Amellal as the qualified elector with no per diem pay, and to pay \$200.00 per day per election inspector, \$100.00 per half day per election inspector if necessary, \$250.00 per day for each election inspector chair person, \$50.00 for attending necessary training.

Motion carried.

7. Schedule Public Hearing – Proposed Amendment to Ordinance, Art. III – Water Service, Div. 3 – Rates, Charges, and Billing Procedure, Subdivision 1. General, Sec. 38-178 – Billing Periods.

22-M-95

Motion by White, seconded by Eschenbacher to Schedule Public Hearing – Proposed Amendment to Ordinance, Art. III – Water Service, Div. 3 – Rates, Charges, and Billing Procedure, Subdivision 1. General, Sec. 38-178 – Billing Periods for June 20, 2022 during the regular council meeting.

Motion carried.

8. Caro Community Schools Bus Garage Lease Extension

22-M-96

Motion by Eschenbacher, seconded by Campbell to accept and approve the Caro Community Schools Bus Garage Lease Extension as presented by City Manager Lane.

Motion carried.

9. Category B Grant Resolution

22-M-97

Motion by Eschenbacher, seconded by Batschke to accept and approve the Category B Grant Resolution as presented by City Manager Lane.

Motion carried.

10. Splash Pad Apron Proposals

22-M-98

Motion by Eschenbacher, seconded by White to accept the recommendation of the City Manager and award the contract to A.J. Rehms & Son, Inc. for the cost of \$20,525.00.

Motion carried.

11. 2022 Sidewalk Replacement Strategy

22-M-99

Motion by Eschenbacher, seconded by White to accept and approve the 2022 Sidewalk Replacement Strategy as presented by City Manager Lane.

Motion carried.

22-M-100

Motion by Eschenbacher, seconded by Eschenbacher to postpone the FY 2022-2023 budget to June 13, 2022 at 6:00 p.m.

Motion carried.

12. Personnel Committee Recommendation – Annual Performance Review Document for Clerk's and Treasurer's annual evaluations.

22-M-101

Motion by Eschenbacher, second by White to approve the recommendation from the Personnel Committee and use the Annual Performance Review document as presented for the Clerk's and Treasurer's annual evaluation.

Motion carried.

13. Personnel Committee Recommendation – Authorize City Manager to obtain quotes for a search agency for the DPW Director and WWTP Director and said quote shall not exceed \$15,000.00 each.

22-M-102

Motion by White, second by Eschenbacher to approve the recommendation from the Personnel Committee and authorize City Manager to obtain quotes for a search agency for the DPW Director and WWTP Director and said quote shall not exceed \$15,000.00 each.

Motion carried.

14. Resignation Letter – City Manager Matthew Lane

22-M-103

Motion by Eschenbacher, second by White to accept and approve resignation letter from City Manager Matthew Lane effective 60 days as per contract.

Motion carried.

15. City Manager Search

22-M-104

Motion by Eschenbacher, seconded by Batschke to authorize the City Manager to obtain quotes for a search agency for the City Manager position.

Motion carried.

ITEMS PENDING/TABLED: FY 2022-2023 Budget

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR’S REPORT – Written report submitted

MANAGER’S COMMENTS – Written report submitted

CLERK’S REPORT – Written report submitted

ADDITIONAL PUBLIC COMMENT:

Allen Michel – Commented on the good job of the DPW Seasonal workers. Cars & Crafts was the best ever.

Mayor Joe Greene – Thanked Allen Michel for the 100th Anniversary cake presented to the Council.

Council Member Kory Batschke – Verbally resigned from the Council. Resignation letter will be forthcoming to the City Clerk.

Council Member Tisha Jones–Holubec – Verbally resigned from the Council. Resignation letter will be forthcoming to the City Clerk.

22-M-105

Motion by Eschenbacher, seconded by Batschke to adjourn the meeting at 8:41 p.m.

Motion carried.

Rita Papp
City Clerk