

CITY OF CARO REGULAR COUNCIL MINUTES

Mayor Joe Greene called the regular meeting of the City Council to order on September 19, 2022, at 6:38 p.m. in the Council Chambers.

Present: Mayor Joe Greene, City Council: Bob Eschenbacher, Emily Campbell, Don Hall, Pamela Iseler and Jill White

Absent: Tisha Jones

Others: Lauren Amellal – Interim City Manager/Director of Development & Strategic Initiatives, Rita Papp – Clerk, Michele Perry – Treasurer, Brian Newcomb – Police Chief, Randy Heckroth – Fire Chief/Code Enforcement Officer, Tom Reese – Director of Public Works, Ken Fields – WWTP and other guests

AGENDA APPROVAL

22-M-189

Motion by Eschenbacher, seconded by White to approve the agenda with the additions of:

Communications: #4 – Well # 7

Regular Agenda: #7 – Fourth Quarter Financial Report FY 2021/2022, #8 – Pet Policy, #9 – CDL Discussion, #10 – Banner Policy

Motion Carried.

PUBLIC COMMENT/VISITORS:

Allan Michel – Commented on the wind turbine traffic through town and commended the work of the Chief of Police and Fire Chief. Commended the Planning Commission Chairperson. He values his knowledge and integrity. Fair did great this year.

COMMUNICATIONS

1. Charter Communications – Upcoming Changes
2. Planning Commission Minutes – August 23, 2022
3. Parks & Recreation Committee Minutes – August 17, 2022

CONSENT AGENDA:

1. Regular Council Minutes – September 6, 2022
2. Invoices
3. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement – Randall Heckroth
 - D. Director of Public Works Report – Tom Reese
 - E. WWTP – Ken Fields
 - F. Municipal Parking Violations Bureau Report – Jennifer Trahan
 - G. Director of Development & Strategic Initiatives Report – Lauren Amellal

22-M-190

Motion by Eschenbacher, seconded by Campbell to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Election Commission Appointment & Election Inspector Pay

22-M-191

Motion by Hall, seconded by Eschenbacher to accept and approve the recommendation from City Clerk Papp to appoint to the Election Commission; Jill White as the city official, and Lauren Amellal as the qualified elector with no per diem pay, and to pay \$200.00 per day per election inspector, \$100.00 per half day per election inspector, if necessary, \$250.00 per day for each chairperson, \$50.00 for attending necessary training.

Motion carried.

2. Resolution Establishing Election Commission

22-M-192

Motion by Eschenbacher, seconded by White to approve the Resolution Establishing Election Commission as presented.

Roll call vote: Campbell - yes, Eschenbacher - yes, Hall - yes, Jones – absent, Iseler - yes, White - yes, Mayor Greene - yes

Motion carried.

3. Reschedule City Council Meeting – November 7, 2022

22-M-193

Motion by Eschenbacher, seconded by Iseler to reschedule the November 7, 2022, General Council Meeting to November 10, 2022, at 6:30 p.m. due to the General Election scheduled for November 8, 2022.

Motion carried.

4. GM Financial – Proposal for Municipal Lease Purchase

22-M-194

Motion by White, seconded by Hall to accept and approve the recommendation from Police Chief Newcomb to enter into a lease agreement with GM Financial and Burt Watson for a 2022 Chevrolet Silverado CC 1500 2FL with a lease term of 5 years with an annual payment of \$10,146.26 and to authorize City Treasurer Perry to make the appropriate budget amendments.

Motion carried.

5. Banner Request – Tuscola County Pumpkin Festival

22-M-195

Motion by Hall, seconded by White to approve the Banner Request – Tuscola County Pumpkin Festival – September 26, 2022 – October 10, 2022, with the agreement that this banner will be approved with no payment required.

Motion carried.

6. Master Plan Draft Review

Interim City Manager Amellal requested the council to review the Master Plan Draft.

7. Fourth Quarter Financial Report FY 2021/2022

22-M-196

Motion by Eschenbacher, seconded by Campbell to accept and approve the Fourth Quarter Financial Report FY 2021/2022 as presented.

Motion carried.

8. Pet Policy/Rule

22-M-197

Motion by White, seconded by Hall to approve a rule to not allow pets in the municipal building.

Motion carried.

9. CDL Reimbursement Policy

22-M-198

Motion by Hall, seconded by White to approve a CDL Policy indicating that the city will pay the employee wages to attend the CDL class and the employee will be responsible for the CDL class expense and any current employees without a CDL may not drive any city vehicles that require a CDL license.

Motion carried.

Matter to be brought back to council after further research.

Recess: 7:54 p.m.

Reconvened: 7:57 p.m.

10. Banner Policy Amendment

22-M-199

Motion by Eschenbacher, seconded by Campbell to accept and approve the recommendation to add the \$150.00 fee back to the Banner Policy effective September 19, 2022.

Motion carried.

ITEMS PENDING/POSTPONED: Parks & Recreation Committee Fencing Quotes

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Greene) – EDC is continuing to review application for grants.
2. Chamber of Commerce (Manager) – Chamber of Commerce appointed Interim City Manager Amellal to the Gingerbread Festival committee. There are vacant seats on the Chamber of Commerce Board. Chamber is advertising for a Part Time Chamber of Commerce Manager. The Chamber of Commerce has a storage agreement for the Mertz Road location only.
3. Downtown Development Authority (Hall) – Did not attend. Highlights from Interim City Manager Amellal – DDA approved \$500.00 for beautification. Tuscola County Pumpkin Festival discussion. Farmers Market update provided. Approved a striping bid and tree trimming bid. Had a discussion on way finding signs.
4. Fair Board (White) – No report.
5. Parks & Recreation (White) – Meeting scheduled for September 20, 2022.

6. Planning Commission (Eschenbacher) – Rough draft for a medical building from Hills and Dales. Reviewed the Master Plan and requested everyone to review the document.
7. Tuscola County Board of Commissioners (Jones) – Absent. No report.
8. Zoning Board of Appeals (Greene) – No report.
9. Indianfields Township (Greene) – Did not attend. No report.
10. Almer Township (Campbell) – Indianfields Township Supervisor made a presentation regarding the Caro Fire Department contracts. Discussed the franchise verses annexation issues.

MAYOR'S REPORT – Written report submitted
Highlighted the paving project at the Caro Area Airport.

MANAGER'S COMMENTS – Written report submitted
Highlighted the current process of determining the best location for the new well.

CLERK'S REPORT – Written report submitted
Reminded council of upcoming City Manager interviews scheduled for September 26 & 27, 2022.

TREASURER'S REPORT – Written report submitted
Reviewed the CD's report with council.
Requested that the verbal warning documentation be pulled from her file.

ADDITIONAL PUBLIC COMMENT:

Mayor Greene – Read an email from Al Jones requesting that a community member should be on the interviewing committee. Council agreed that it should be public comment only.

22-M-200

Motion by Eschenbacher, seconded by Hall to adjourn the meeting at 9:00 p.m.
Motion carried.

Rita Papp
City Clerk