

## **CITY OF CARO REGULAR COUNCIL MINUTES**

Mayor Joe Greene called the regular meeting of the City Council to order on August 3, 2022, at 6:30 p.m. in the Council Chambers.

Present: Mayor Joe Greene, City Council: Bob Eschenbacher, Emily Campbell, Don Hall, Tisha Jones-Holubec, Pamela Iseler and Jill White

Absent: None

Others: Matthew Lane – City Manager, Rita Papp – City Clerk, Michele Perry – City Treasurer, Lauren Amellal – Director of Development & Strategic Initiatives, Tom Reese – Director of DPW and other guests

City Clerk, Rita Papp swore in Pamela Iseler, new council member.

### **AGENDA APPROVAL**

#### **22-M-151**

**Motion by Eschenbacher, seconded by White to approve the agenda with the additions of:**

**# 9 – Remove City Manager from all City of Caro bank accounts, # 10 – City Manager Position, # 11 – Willy’s Contracting Performance Bond Return**

**Motion Carried.**

### **PUBLIC COMMENT/VISITORS:**

Jennifer Trahan – Commented on her concerns with the potential candidate for Interim City Manager.

**COMMUNICATIONS:** Letter from Stephen Erickson

### **CONSENT AGENDA:**

1. Regular Council Minutes – July 18, 2022
2. Special Council Minutes – July 19, 2022
3. Special Council Minutes – July 22, 2022
4. Invoices

#### **22-M-152**

**Motion by Eschenbacher, seconded by Jones-Holubec to approve the consent agenda as presented with corrections to Regular Council Minutes dated July 18, 2022, and invoices.**

**Motion Carried.**

### **REGULAR AGENDA: (action required)**

1. **Open Public Hearing – 2022 Sidewalk Special Assessments**  
Mayor Greene opened public hearing at 6:40 p.m.
2. **Public/Council Comments - 2022 Sidewalk Special Assessments**  
Cost estimates were presented to council. No other public/council comments.
3. **Motion to Close Public Hearing – 2022 Sidewalk Special Assessments**

#### **22-M-153**

**Motion by White, seconded by Eschenbacher to close public hearing at 6:42 p.m.  
Motion carried.**

**4. Decision - 2022 Sidewalk Special Assessments**

**22-M-154**

**Motion by Eschenbacher, seconded by White to approve the 2022 Sidewalk Special Assessment and authorize Interim City Manager to proceed with the bids.  
Motion carried.**

**5. MMR Invoice – Ambulance Subsidy**

**22-M-155**

**Motion by Iseler, seconded by Eschenbacher to approve the MMR Invoice – Ambulance Subsidy to be paid quarterly upon receipt of a memorandum of agreement with quarterly statistics from MMR.  
Motion carried. (Jones-Holubec did not voice vote)**

**6. Kerr Pump and Supply – Pump Station Rehab**

**22-M-156**

**Motion by Eschenbacher, seconded by White to approve the quote from Kerr Pump and Supply – Pump Station Rehab in the amount of \$113,947.00 and to authorize a budget adjustment for this project.  
Motion carried.**

**7. Purchase of Demo Leaf Truck**

**22-M-157**

**Motion by Campbell, seconded by Eschenbacher to approve the purchase of the leaf truck from MTech Company at a cost of \$218,857.89 with an interfund loan from the General Fund to the Equipment Fund in the amount of \$218,857.89 with a 0 % interest rate and repayment over an 8-year time period with 8 equal annual transfers starting in the fiscal year 2023-2024.  
Motion carried.**

**8. Appointment of Interim City Manager**

**22-M-158**

**Motion by Iseler, seconded by White to approve the appointment of Lauren Amellal to Interim City Manager.  
Motion carried**

**22-M-158A**

**Motion by Jones-Holubec, seconded by Campbell to approve the Interim City Manager agreement which shall include a stipend of \$500.00/week and she shall retain her current position of Director of Development and Strategic Initiatives once appointment is completed. Appointment shall take effect August 5, 2022, at 5:00 p.m.**

**9. Remove Matthew Lane – City Manager from all city bank accounts.**

**22-M-159**

**Motion by Eschenbacher, seconded by White to approve Michele Perry – Treasurer to remove Matthew Lane – City Manager from all city bank accounts.  
Motion carried**

## **10. City Manager Position**

### **22-M-160**

**Motion by Eschenbacher, seconded by Iseler to authorize City Clerk, Rita Papp to advertise the City Manager position on Michigan Municipal League, ICMA, Indeed.com, Tuscola County Advertiser and other sources.**

**Motion carried**

## **11. Willys Contracting Performance Bond be returned**

### **22-M-161**

**Motion by Eschenbacher, seconded by Campbell to approve Willys Contracting Performance Bond be returned in the amount of \$38,126.00.**

**Motion carried**

**ITEMS PENDING/TABLED:** Parks & Recreation Committee – Fence Quotes

**COMMITTEE/LIAISON POSITION REPORTS:** None

**CLOSED SESSION:** Discuss Clerk & Treasurer Employment Evaluations – MCL 15.268 Sec 8(a)

### **22-M-162**

**Motion by Eschenbacher, seconded by Campbell to enter closed session for the purpose of discussing personnel evaluations of the City Clerk & City Treasurer.**

**Motion carried.**

Entered closed session at 7:47 p.m.

### **22-M-163**

**Motion by Eschenbacher, seconded by Campbell to exit closed session at 8:11 p.m.**

**Motion carried.**

Returned to open session at 8:11 p.m.

**MAYOR'S REPORT** – Written report submitted

**MANAGER'S COMMENTS** – Written report submitted

Thanked the Council for the last two and half years and the support he received.

**CLERK'S REPORT** – Written report submitted

Addition – Will be joining the Rotary along with Lauren Amellal. Interim City Manager.

**ADDITIONAL PUBLIC COMMENT:**

None

### **22-M-164**

**Motion by Eschenbacher, seconded by Campbell to adjourn the meeting at 8:15 p.m.**

**Motion carried.**

Rita Papp  
City Clerk