

## **CITY OF CARO REGULAR COUNCIL MINUTES**

Mayor Joe Greene called the regular meeting of the City Council to order on March 7, 2022, at 6:30 p.m. in the Council Chambers.

Present: Mayor Joe Greene, City Council: Bob Eschenbacher, Kory Batschke, Don Hall, Tisha Jones-Holubec, and Jill White

Absent: Emily Campbell

Others: Matthew Lane – City Manager, Rita Papp – Clerk, and other guests

### **AGENDA APPROVAL**

#### **22-M-36**

**Motion by Eschenbacher, seconded by Batschke to approve the agenda with the additions of: Communications - #4 Letter from Renee Wood, Regular Agenda - #2 Set Policy Committee Meeting Motion Carried.**

**PUBLIC COMMENT/VISITORS:** None

### **COMMUNICATIONS:**

1. Planning Commission Minutes – January 25, 2022
2. Charter Communications Upcoming Changes (2)
3. Proposed Budget Timeline for FY 2022-2023
4. Letter from Renee Wood – Rita Papp, Clerk read the letter into record.

### **CONSENT AGENDA:**

1. Regular Council Minutes – February 21, 2022
2. Policy Committee Minutes – February 21, 2022
3. Invoices

#### **22-M-37**

**Motion by Eschenbacher, seconded by White to approve the consent agenda as presented including invoices.**

**Motion Carried.**

### **REGULAR AGENDA:** (action required)

1. City Hall HVAC Upgrade

#### **22-M-38**

**Motion by Batschke, seconded by Eschenbacher to postpone this action until next Council Meeting for City Manager to obtain more bids on HVAC upgrade.**

**Motion carried.**

2. Set Policy Committee Meeting

#### **22-M-39**

**Motion by White, seconded by Batschke to set a Policy Committee Meeting for March 21, 2022, at 6:00 p.m.**

**Motion carried.**

**CLOSED SESSION:** Discuss Personnel Evaluation – MCL 15.268 Sec. 8(a)

**22-M-40**

**Motion by Eschenbacher, seconded by Hall to enter closed session for the purpose of discussing personnel evaluations of the City Manager.**

**Roll call vote: Batschke – yes, Campbell – absent, Eschenbacher – yes, Hall – yes, Jones-Holubec – yes, White – yes, Mayor Greene – yes.**

**Motion carried.**

Entered closed session at 6:53 p.m.

Returned to open session at 7:21 p.m.

**ITEMS PENDING/TABLED:** None

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR’S REPORT** – Written report submitted

**MANAGER’S COMMENTS** – Written report submitted

Highlighted – Attended Planning Commission Meeting February 22, 2022. Held First Office Operations Team Meeting. Held EMS Stakeholder Meeting in Fire Department Training Room. Well # 1 is up and running. Well # 3 is in the process of winding down. Attended Chamber of Commerce Monthly Board Meeting and was asked to interview candidates for Junior Citizen of the Year. RFP for Primary Digester Cover Inspection is active. In talks with finalist for DPW/Utilities Director.

**22-M-41**

**Motioned by Eschenbacher, seconded by Hall to authorize the City Manager to negotiate moving expenses up to \$5,000.00 in the DPW/Utilities Director’s contract.**

**Motion carried.**

**CLERK’S REPORT** – Written report submitted

Highlighted – Election is approaching on May 3, 2022. Mailed out 693 absentee voter ballot application on Friday, March 4, 2022.

**ADDITIONAL PUBLIC COMMENT:**

Mary Ashcroft-Seehagen – Commented on the parking issue on Gilford Road. Did not received a response from the photos dropped off to the office. City Manager followed up with Blight Officer and the issue is ongoing. Mary asked what percentage of residents are rentals? City Manager responded with approximately 40%.

**22-M-42**

**Motion by Eschenbacher, seconded by White to adjourn the meeting at 7:35 p.m.**

**Motion carried.**

Rita Papp  
City Clerk