

CITY OF CARO REGULAR COUNCIL MINUTES

Mayor Joe Greene called the regular meeting of the City Council to order on February 1, 2021 at 7:34 p.m. electronically via Zoom Video Communications (meeting ID: 950 5435 9937)

Present: Mayor Joe Greene, City Council: Bob Eschenbacher, Kory Batschke, Emily Campbell (7:49 p.m.), Don Hall, Tisha Jones-Holubec, and Jill White

Absent: None

Others in Attendance: Matthew Lane – City Manager, Sara Savage – Clerk/Treasurer and other guests.

AGENDA APPROVAL

21-M-015

Motion by Eschenbacher, seconded by Jones-Holubec to approve the agenda as presented with the addition of #5 Set Policy Committee Meeting, #6 Rescind Two Policies, and #7 Discuss City Attorney Proposal Review Committee under the Regular Agenda. Roll call: Batschke – yes, Campbell – absent, Eschenbacher – yes, Hall – yes, Jones-Holubec – yes, White – yes, Mayor Greene – yes. Motion carried.

PUBLIC COMMENT/VISITORS:

William Bortel made a comment against recreational marijuana.

PRESENTATION: Caro Exchange Club – June Kennedy

June Kennedy, Chairman of the Forest Committee with the Caro Exchange Club, updated the council on the club's activities during the 2020 year. They have noticed an increase in trail use this past year. The club did a lot of trail maintenance this past year with tree trimming, spraying of roots, cleaning signs, etc. There was minor vandalism that the club took care of. Usual school tours were cancelled this year due to COVID. The annual trail walk had a good turnout and earned over \$6,000. That money was used to purchase new signs and posts. There are several new trees that will be planted this spring from donations. The club also purchased a sign and will be having a memorial service for Carl Holmes. A new trail has been dedicated to him. The next trail walk event will be in August 2021.

COMMUNICATIONS: Noted.

CONSENT AGENDA:

1. Regular Council Minutes – January 18, 2021
2. Invoices

21-M-016

Motion by Mayor Greene, seconded by Eschenbacher to remove the payment to Vortex USA Inc for \$99,375 from the invoices. Roll call: Campbell – absent, Eschenbacher – yes, Hall – yes, Jones-Holubec – yes, White – yes, Batschke – yes, Mayor Greene – yes. Motion carried.

21-M-017

Motion by Eschenbacher, seconded by Hall to approve the consent agenda including the invoices. Roll call: Eschenbacher – yes, Hall – yes, Jones-Holubec – yes, White – yes, Batschke – yes, Campbell – yes, Mayor Greene – yes. Motion carried.

REGULAR AGENDA: (action required)

1. Partial Payment to Vortex International

21-M-018

Motion by Hall, seconded by White to approve the partial payment of seventy-five percent (75%) of the outstanding balance (\$132,500) owed to Vortex as reflected on the invoice totaling \$99,375, withholding twenty-five (25%) of the other invoice in the amount of \$33,125 until the satisfactory completion of the splash pad, including, if necessary, the removal and replacement of the concrete pad. Roll call: Hall – yes, Jones-Holubec – no, White – yes, Batschke – yes, Campbell – no, Eschenbacher – yes, Mayor Greene – no. Motion carried.

2. Website Redesign and Management Services

21-M-019

Motion by Hall, seconded by Jones-Holubec to accept the proposal and hire CivicPlus for website redesign and management services in the amount of a one-time investment of \$7,260 and \$2,000 annually and allow the City Manager and/or Clerk/Treasurer sign necessary documents. Roll call: Jones-Holubec – yes, White – yes, Batschke – yes, Campbell – yes, Eschenbacher – yes, Hall – yes, Mayor Greene – yes. Motion carried.

3. Second Quarter Financial Report

21-M-020

Motion by Eschenbacher, seconded by Jones-Holubec to accept the Second Quarter Financial Report as presented by the Clerk/Treasurer. Roll call: White – yes, Batschke – yes, Campbell – yes, Eschenbacher – yes, Hall – yes, Jones-Holubec – yes, Mayor Greene – yes. Motion carried.

4. Set Personnel Committee Meeting

Personnel Committee meeting set for Monday, February 15, 2021 at 6:30 p.m.

5. Set Policy Committee Meeting

Policy Committee meeting set for Monday, March 1, 2021 at 6:30 p.m.

6. Rescind Two Policies

21-M-021

Motion by Jones-Holubec, seconded by Batschke to rescind the House Rental Policy and the Revolving Loan Fund Guidelines Policy. Roll call: Batschke – yes, Campbell – yes, Eschenbacher – yes, Hall – yes, Jones-Holubec – yes, White – yes, Mayor Greene – yes. Motion carried.

7. Discuss City Attorney Proposal Review Committee

City Manager Matthew Lane informed the council that he is forming a City Attorney Proposal Review Committee to review bids. It will be a five-person committee consisting

of the city manager, city assessor, clerk/treasurer and two council members. Mayor Greene and Councilor Jones-Holubec volunteered to represent the two council members.

ITEMS PENDING/TABLED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT: Mayor Greene reported that he attended the MML Elected Officials Academy committee meeting. There will be a virtual training offered February 26th and 27th. He met with a new business owner, attended parks and recreation meeting, and is trying to meet with Indianfields Township.

MANAGER COMMENTS: City Manager Matthew Lane submitted a written report.

CLERK'S REPORT: Clerk/Treasurer Sara Savage submitted a written report.

ADDITIONAL PUBLIC COMMENT

Councilor Hall questioned the status of the property size issue with the Planning Commission.

21-M-022

Motion by Eschenbacher, seconded by Hall to adjourn the meeting at 8:51 p.m. Roll call: Campbell – yes, Eschenbacher – yes, Hall – yes, Jones-Holubec – yes, White – yes, Batschke – yes, Mayor Greene – yes. Motion carried.

Sara Savage
Clerk/Treasurer