

REGULAR MEETING OF THE CARO CITY COUNCIL
December 18, 2023, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on December 18, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Pamela Iseler, Charlotte Kish, Doreen Oedy and Jill White

Absent: Bob Eschenbacher

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Randy Heckroth – Fire Chief/Code Enforcement Officer, Tom Reese – DPW Superintendent, David Dienes II – WWTP Superintendent and other guests

AGENDA APPROVAL

23-M-250

Motion by Kish, seconded by Campbell to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS:

Oren Johnson – Commented on a Fire Incident Report received.

Susan Holder, Chamber of Commerce – Thanked the Council, DPW, Police & Fire for their assistance in Chamber events.

PRESENTATION: None

COMMUNICATIONS:

1. Charter Communications – Upcoming Changes

CONSENT AGENDA:

1. Finance Committee of the Whole Meeting Minutes - December 4, 2023
2. Regular Council Meeting Minutes – December 4, 2023
3. Committee of the Whole Meeting Minutes – December 7, 2023
4. Special Council Meeting Minutes – December 12, 2023
5. Invoices
6. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth
 - D. DPW Superintendent – Tom Reese
 - E. WWTP Superintendent – David Dienes II
 - F. Municipal Parking Violations Bureau Report – Rita Papp

23-M-251

Motion by Iseler, seconded by White to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Banner Request – Tuscola County Right to Life – January 15 – 22, 2024

23-M-252

Motion by Kish, seconded by Iseler to approve the Banner Request from Tuscola County Right to Life, January 15 – 22, 2024, contingent on payment.

Motion carried.

2. 2024 City of Caro Council & Committee Meeting Schedule

23-M-253

Motion by Iseler, seconded by Kish to approve the 2024 City of Caro Council & Committee Meeting Schedule as presented.

Motion carried.

3. 2023 Ford Police Interceptor - Replacement Fire Chief Vehicle

23-M-254

Motion by Iseler, seconded by Kish to approve and authorize the City Manager to enter into a lease agreement with Lunghammer Ford for a 2023 Ford Police Interceptor Utility AWD vehicle for a listed purchase price of \$42,500.00 and execute all documents necessary to complete the lease.

Roll call vote: Campbell -yes, Eschenbacher – absent, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Mayor Snider – yes.

Motion carried.

4. WWTP – Clean Water State Revolving Fund Acceptance

23-M-255

Motion by Iseler, seconded by White to approve and accept up to a \$14,000,000.00 loan from Michigan Clean Water State Revolving Fund and instruct the City Manager to sign milestone agreement.

Roll call vote: Eschenbacher – absent, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion carried.

5. Lease of Mertz Road Building

23-M-256

Motion by Mayor Snider, seconded by Kish to approve and authorize the lease of the Mertz Road building with contract amendments as presented to Caro Snow Works, LLC for a period of 6 months, with the option to renew for another 6 months, per the terms of the lease.

Motion carried.

6. Replacement LED Retrofit Kits

23-M-257

Motion by White, seconded by Campbell to approve and authorize the purchase of 12 LED retrofit kits from Medler Electric Co. #3 for the quoted price of \$5,342.46.

Motion carried.

7. Sanitation Cash Shortfall

23-M-258

Motion by Kish, seconded by Campbell to approve the City Treasurer to make a one-time transfer from the general fund to the sanitation fund in the amount of \$50,000.00 with no intention to pay back to the general fund.

Motion carried.

8. Investment Changes

23-M-259

Motion by Kish, seconded by Campbell to approve City Treasurer to close CDARS ending in 3922 at Independent Bank and invest the funds in a Certificate of Deposit for 180 days at a rate of 4.8%.

Motion carried.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – EDC entered into an agreement with MSU Extension, Steve Erickson will be retired December 29, 2023, EDC selected new officers & adopted their 2024 Budget.
2. Chamber of Commerce (Manager) – Adopted their agenda, lost a member on the board, gave an update on Gingerbread Festival, working on Cars & Crafts, working on Business After Hours & Coffee with the Chamber.
3. Downtown Development Authority (Kish) – Mayor Snider gave update.
4. Fair Board (Iseler) – No report.
5. Parks & Recreation (White) – Meeting tomorrow, December 19, 2023.
6. Planning Commission (Eschenbacher) – Absent
7. Tuscola County Board of Commissioners (Iseler) – No report.
8. Zoning Board of Appeals (Mayor Snider) – No meeting.
9. Indianfields Township (Manager) – Purchased copier, leaf vacuum purchased, 2024 meeting schedule approved.
10. Almer Township (Campbell) – No report.

MAYOR'S REPORT – Written report submitted.

Reminded council to submit City Manager goals to her by the next meeting.

MANAGER'S COMMENTS – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

CLOSED SESSION:

To consider material exempt from discussion or disclosure by statute under MCL 15.268(h), specifically identified as an attorney-client privileged written legal opinion.

23-M-260

Motion by Kish, seconded by White to adjourn to closed session to consider material exempt from discussion or disclosure by statute under MCL 15.268(h), specifically identified as an attorney-client privileged written legal opinion.

Roll call vote: Iseler – yes, Kish – yes, Oedy – yes, White – yes, Campbell – yes, Eschenbacher – absent, Mayor Snider – yes.

Motion carried.

Recessed to Closed Session at 7:52 p.m.

Reconvened from Closed Session at 8:16 p.m.

23-M-261

Motion by Kish, seconded by Campbell to approve the Resolution to Approve Ballot Language as presented.

Roll call vote: Kish – yes, Oedy – yes, White – yes, Campbell – yes, Eschenbacher – absent, Iseler – yes, Mayor Snider – yes.

Motion carried.

ADDITIONAL PUBLIC COMMENT: None

23-M-262

Motion by Campbell, seconded by White to adjourn the meeting at 8:17 p.m.

Motion carried.

Rita Papp
City Clerk