

REGULAR MEETING OF THE CARO CITY COUNCIL
November 20, 2023, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on November 20, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy and Jill White

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Brian Newcomb – Police Chief, Tom Reese – DPW Superintendent, David Dienes II – WWTP Superintendent and other guests

AGENDA APPROVAL

23-M-227

Motion by Kish, seconded by Campbell to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS:

ReAnne Wilkerson, MSU Extension – Introduced herself and discussed future programs.

PRESENTATION:

1. Tri Star Trust – Jane Hagen

COMMUNICATIONS:

1. Downtown Development Authority Regular Meeting Minutes – November 8, 2023

CONSENT AGENDA:

1. Regular Council Meeting Minutes – November 20, 2023
2. Invoices
3. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth
 - D. DPW Superintendent – Tom Reese
 - E. WWTP Superintendent – David Dienes II
 - F. Municipal Parking Violations Bureau Report – Rita Papp

23-M-228

Motion by White, seconded by Campbell to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA:

1. Tri Star Trust Investment Statement Agreement

23-M-229

Motion by Kish, seconded by Campbell to continue our investment policy to include 60% stocks and 40% bonds.

Motion carried.

2. Write Off of Accounts Receivable # 1

23-M-230

Motion by Iseler, seconded by Kish to approve the City Treasurer to write-off the delinquent accounts receivable balance in the total of \$250.00 due to the debtors being homeless.

Motion carried.

3. Write Off of Accounts Receivable # 2

23-M-231

Motion by Iseler, seconded by White to approve the City Treasurer to write-off the delinquent accounts receivable balance in the total of \$500.00 due to debtor not being able to be located.

Motion carried.

4. Investment Changes # 1

23-M-232

Motion by Iseler, seconded by Eschenbacher to approve the City Treasurer to invest the \$500,000.00 in Frankenmuth Credit Union Plus Savings earning 4% and \$520,000.00 in Independent Bank in a 26 weeks CDARS account.

Motion carried.

5. Investment Changes # 2

23-M-233

Motion by Eschenbacher, seconded by Kish to approve the City Treasurer to reinvest the CDARS ending in 1261 in Independent Bank in CDARS for 13 weeks at the rate at the time the current CDARS matures.

Motion carried.

6. Proposed Food Truck Ordinance

23-M-234

Motion by Eschenbacher, seconded by White to postpone until the January 16, 2024, meeting.

Motion carried.

7. Schedule Committee of the Whole for Financial Audit
Committee of the Whole for the Financial Audit is scheduled for December 4, 2023, at 6:00 p.m.
8. Schedule Committee of the Whole for Projects
Committee of the Whole for Projects is scheduled for December 7, 2023, at 5:30 p.m.
9. City of Caro Newsletter (Caro Times)

23-M-235

Motion by Kish, seconded by Campbell to add two Caro Times newsletters back into circulation and authorize the City Treasurer to adjust the budget line item appropriately to reflect four newsletters in this Fiscal Year.

Motion carried.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – Meeting is this week.
2. Chamber of Commerce (Manager) – Discussed Gingerbread Festival, Appointed New Treasurer, Small Business Saturday, Coffee with the Chamber and Hills & Dales Ribbon Cutting.
3. Downtown Development Authority (Kish) –Elected new officers, approved decorations & banner and approved a temporary logo.
4. Fair Board (Iseler) – Discussed the Fair Board Annual Report.
5. Parks & Recreation (White) – New Programmer ReAnna Wilkerson gave a presentation & Fall Clean Up has been completed.
6. Planning Commission (Eschenbacher) – No meeting.
7. Tuscola County Board of Commissioners (Iseler) – Purchased a new truck & hired new employees at Mosquito Abatement, new officer hired for road patrol and Tuscola County Parks & Recreation ~~received~~ requested \$60,000.00 in funds from EDC for Vanderbilt Park. **
8. Zoning Board of Appeals (Mayor Snider) – No meeting.
9. Indianfields Township (Manager) – Authorized asphalt at the parks, financial audit was presented, ~~purchased~~ looking to purchase new copier and authorized Tuscola County to collect property taxes.
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10. Almer Township (Campbell) – Did not attend meeting.

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

CLOSED SESSION: Discuss City Manager Evaluation – MCL 15.268 Sec. 8(a)

23-M-236

Motion by Iseler, seconded by Kish to enter closed session for the purpose of discussing personnel evaluations of the City Manager pursuant to MCL 15.268 Sec. 8(a). Motion carried.

Entered closed session at 7:23 p.m.

Reconvened from closed session 7:29 p.m.

23-M-237

Motion by Kish, seconded by Eschenbacher to accept and approve the annual performance evaluation of the City Manager as a satisfactory rating and the City Manager shall receive an increase in pay of \$2,500.00 ~~annually~~ effective the first pay period following said evaluation. **

Roll call vote: Campbell - yes, Eschenbacher - yes, Iseler - yes, Kish - yes, Oedy - yes, White - yes, Mayor Snider – yes.

Motion carried.

ADDITIONAL PUBLIC COMMENT: None

23-M-238

Motion by Kish, seconded by Campbell to adjourn the meeting at 7:50 p.m.

Motion carried.

Rita Papp
City Clerk

** Amended, 12-4-23, Motion No. 23-M-240