

## **CITY OF CARO REGULAR COUNCIL MINUTES**

Mayor Joe Greene called the regular meeting of the City Council to order on October 19, 2020 at 7:30 p.m. in the Caro Fire Hall.

Present: Mayor Joe Greene, City Council: Brian Rickwalt, Alvin Zavitz, Bob Eschenbacher, Don Hall, Tisha Jones-Holubec, and Jill White

Absent: None

Others in Attendance: Matthew Lane – City Manager, Sara Savage – Clerk/Treasurer, Brian Newcomb – Police Chief, Randy Heckroth – Fire Chief/Code Enforcement Officer, Curtis Wells – WWTP Superintendent, Jeffrey Graham – DPW Superintendent, and other guests

### **AGENDA APPROVAL**

#### **20-M-188**

**Motion by Eschenbacher, seconded by Zavitz to approve the agenda as presented. Motion carried.**

**PUBLIC COMMENT/VISITORS:** None

**COMMUNICATIONS:** Noted.

### **CONSENT AGENDA:**

1. Finance Committee Minutes – October 5, 2020
2. Regular Council Minutes – October 5, 2020
3. Invoices
4. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement – Randall Heckroth
  - D. DPW/Water Reports – Jeff Graham
  - E. WWTP – Curtis Wells
  - F. Municipal Parking Violations Bureau Report – Sara Savage

#### **20-M-189**

**Motion by Eschenbacher, seconded by Hall to approve the consent agenda including the invoices. Motion carried.**

### **REGULAR AGENDA:** (action required)

1. DPW Equipment Replacement  
The council requested more information before making decision.

#### **20-M-190**

**Motion by Eschenbacher, seconded by Rickwalt to table action until the next meeting. Motion carried.**

2. Skip Patching

#### **20-M-191**

**Motion by Hall, seconded by Rickwalt to accept the recommendation of the City Manager to approve the skip patching proposal from Lois Kay Contracting in the amount of \$13,503.67. Motion carried.**

3. Special Condition Use Permit – Emerald Thumb LLC Medical Marihuana Growing Facility

**20-M-192**

**Motion by Eschenbacher, seconded by Hall to accept the recommendation of the Planning Commission to approve the Special Condition Use Permit for Emerald Thumb LLC Growing Facility at 1347 Prospect Place and to direct the City Manager to issue a Provisional Medical Marihuana Facility License in accordance with Ordinance 475 of the City of Caro Code of Ordinances. Motion carried.**

4. Part-Time Farmers Market Manager Position

**20-M-193**

**Motion by Hall, seconded by White to accept the recommendation of the City Manager to add the Part-Time Farmers Market Manager position, which will be funded by the DDA, to the approved personnel complement. Motion carried.**

5. Planning Commission Appointment

**20-M-194**

**Motion by Rickwalt, seconded by Zavitz to appoint Art Rollend to the Planning Commission with a term ending November 2023. Motion carried.**

6. Zoning Board of Appeals Appointment

**20-M-195**

**Motion by Rickwalt, seconded by White to appoint Brian Wilson to the Zoning Board of Appeals with a term ending November 2023. Motion carried.**

**ITEMS PENDING/TABLED:** None

#### **COMMITTEE/LIAISON POSITION REPORTS:**

1. Finance Committee – Councilor Eschenbacher informed the council of the recommendation from the committee to accept the proposal from Emterra to extend their contract.
2. Planning Commission – minutes in the packet. Approved Special Condition Use Permit for Emerald Thumb LLC.
3. DDA – Councilor Hall reported the DDA discussed hiring a Farmers’ Market Manager.

**MAYOR’S REPORT:** Mayor Greene presented his report and presented Councilor Rickwalt with a Certificate of Service Recognition.

**MANAGER COMMENTS:** City Manager Matthew Lane submitted a written report.

**CLERK’S REPORT:** Clerk/Treasurer Sara Savage submitted a written report.

#### **ADDITIONAL PUBLIC COMMENT**

Councilor Rickwalt questioned the status of jake breaking.

Councilor White asked about Generations of Beauty’s storefront.

**20-M-196**

**Moved by Jones-Holubec, seconded by Eschenbacher to adjourn the meeting at 9:07 p.m.  
Motion carried.**

Sara Savage  
Clerk/Treasurer