

CITY OF CARO REGULAR COUNCIL MINUTES

Mayor Karen Snider called the regular meeting of the City Council to order on April 3, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Michele Perry – City Treasurer, and other guests.

AGENDA APPROVAL

23-M-71

Motion by Kish, seconded by Campbell to approve the agenda with the correction to Item # 11 – Schedule Special Meeting – April 12, 2023 at 5:00 p.m. – City Manager Goals & City Council Vacancy Interviews.

Motion Carried.

PUBLIC COMMENT/VISITORS: None

COMMUNICATIONS:

1. Caro Police Department 2022 Annual Report
2. Caro Fire Department 2022 Annual Report
3. Caro Roadhouse Museum and Historical Society 2022 Annual Progress Report

CONSENT AGENDA:

1. Regular Council Meeting Minutes – March 20, 2023
2. Special Council Meeting Minutes – March 23, 2023
3. Parks & Recreation Minutes – February 21, 2023
4. Invoices

23-M-72

Motion by Campbell, seconded by Kish to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Open Public Hearing – Upgrades and Improvements to the WWTP and Collection Systems

23-M-73

Motion by Kish, seconded by Campbell to Open Public Hearing – Upgrades and Improvements to the WWTP and Collection Systems.

Motion carried.

Hubbell, Roth & Clark made a presentation to the council and the public on the Upgrades and Improvements to the WWTP and Collection Systems.

Public Hearing Comments

Tanya Batschke – Inquired on the urgency of the project.

Mayor Karen Snider – Inquired on what the city owes on the last upgrade project.

Councilor Jill White – Inquired if the project completion date will interfere with funding.

2. Close Public Hearing – Upgrades and Improvements to the WWTP and Collection Systems

23-M-74

Motion by Kish, seconded by Campbell to Close Public Hearing – Upgrades and Improvements to the WWTP and Collection Systems.

Motion carried.

3. Action – Resolution Adopting a Final Project Planning Document for Wastewater System Improvements and Designating an Authorized Project Representative

23-M-75

Motion by Iseler, seconded by Campbell to approve the Resolution Adopting a Final Project Planning Document for Wastewater System Improvements and Designating an Authorized Project Representative with amendment to correct Alternate 1 to Alternate A.

Roll call vote: Campbell – yes, Eschenbacher – yes, Iseler – yes, Kish – yes, White – yes, Mayor Snider – yes.

Motion carried.

4. Caro Chamber of Commerce 2023 Cars & Craft Road Closure Request

23-M-76

Motion by White, seconded by Kish to approve the Caro Chamber of Commerce 2023 Cars & Craft Road Closure Request.

Motion carried.

5. Rowe Engineering – Proposed City Hall Parking Lot Project

23-M-77

Motion by Iseler, seconded by White to approve and allow the City Manager to sign the Construction Services Proposal from Rowe Engineering for the City Hall Parking Lot Project for an amount not to exceed \$25,200.00.

Motion carried.

6. Rowe Engineering – 2022 Sidewalk Replacement Project

23-M-78

Motion by White, seconded by Campbell to approve and allow the City Manager to sign the Construction Services Proposal from Rowe Engineering for the 2022 Sidewalk Replacement Project for an amount not to exceed \$13,900.00.

Motion carried.

7. Memorandum of Agreement – City of Caro Police Department & Caro Community Schools for School Resource Officer

23-M-79

Motion by Iseler, seconded by White to approve and allow the City Manager to sign the Memorandum of Agreement for a School Resource Officer with Caro Community Schools as presented.

Motion carried.

8. Amendments to Employee Contracts – WWTP & DPW Directors Job Title

23-M-80

Motion by Iseler, seconded by Kish to approve and allow the City Manager to develop and sign clerical corrections to the contracts of Tom Reese and David Dienes II to bring their job titles in compliance with the titles listed in the Caro City Charter.

Motion carried.

9. Certificate of Deposit Report

23-M-81

Motion by Campbell, seconded by Kish to approve and authorize the City Treasurer to close the CD at Huntington Bank and move the funds to a Savings Plus Account at Frankenmuth Credit Union at the current interest rate of 4% and authorize the City Treasurer to close the CD at Independent Bank and move the funds into the ICS account at the current interest rate.

Motion carried.

10. Parks & Recreation Committee Recommendation

23-M-82

Motion by White, seconded by Iseler to approve the recommendation of the Parks & Recreation Committee and authorize the City Clerk to advertise for the 2 vacancies with the deadline of April 30, 2023.

Motion carried.

11. Schedule Special Meeting – April 12, 2023 at 5:00 p.m. – City Manager Goals & City Council Vacancy Interviews.

Mayor Karen Snider scheduled the Special Meeting.

ITEMS PENDING/TABLED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR’S REPORT – Written report submitted.

MANAGER’S COMMENTS – Written report submitted.

Addition: MSU Extension has posted the Parks & Recreation Cooperative position.

CLERK’S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT:

Tanya Batschke – Commented on her concerns with the DDA Flower Project.

Mayor Karen Snider – Reminded Council of Budget Workshop on April 5, 2023 at 5:30 p.m. to 7:30 p.m.

Councilor Jill White – Announced the Clean Up at Beith Park, April 22, 2023 at 9:00 a.m. to 2:00 p.m. Introduced the “Golden Rake” award. Breakfast and Lunch will be provided.

City Manager Scott Czasak – Commented on the Easter Egg Hunt and thanked the volunteers.

Lauren Amellal – Local volunteer has offered to plant flowers around sign.

23-M-83

Motion by Campbell, seconded by Iseler to adjourn the meeting at 7:46 p.m.

Motion carried.

Rita Papp
City Clerk