

CITY OF CARO REGULAR COUNCIL MINUTES

Mayor Karen Snider called the regular meeting of the City Council to order on April 1, 2024, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Tammy Ries – City Treasurer, and other guests.

AGENDA APPROVAL

24-M-75

Motion by Kish, seconded by White to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS:

Karly Crueger, MSU Extension – Commented on the Parks & Recreation MSU Extension position and provided statistical information to the council.

PRESENTATION:

1. Exchange Club Annual Report – June Kennedy presented the annual report.

COMMUNICATIONS:

1. Caro Police Department 2023 Annual Report
2. Parks & Recreation Committee Meeting Minutes – March 19, 2024

CONSENT AGENDA:

1. Regular Council Meeting Minutes – March 18, 2024
2. Invoices

24-M-76

Motion by Eschenbacher, seconded by Kish to approve the consent agenda as presented including invoices and amendments to the March 18, 2024 minutes.

Motion Carried.

REGULAR AGENDA: (action required)

1. Ricoh Copier Replacement Lease

24-M-77

Motion by Oedy, seconded by Campbell to approve a lease on a new Ricoh copier for 60 months (5 years) for \$398.00 per month including copies, servicing, and supplies from Galaxy Office Machines and authorize the City Clerk to sign the appropriate documents.

Motion carried.

2. Banner Request – Great Start Tuscola

24-M-78

Motion by White, seconded by Campbell to approve the Banner Request from Great Start Tuscola, April 1 – 29, 2024 (two-week period only) and to authorize the City Manager to contact Great Start to discuss billing procedure with the city for Kappen Tree Service for placement of the banner.

Motion carried.

3. Add Tammy Ries to City of Caro Financial Institutions

24-M-79

Motion by Campbell, seconded by White to authorize the City Clerk to process the required paperwork to add the new City Treasurer Tammy Ries as signer on all financial institutions to include Certificate of Deposits, CDARs, Savings and Checking accounts.

Motion carried.

4. Spring 2024 Skip Patching Bids

24-M-80

Motion by Iseler, seconded by Kish to approve and accept the bid from Mike's Landscaping to complete the 2024 Spring Skip Patching list per the bid specifications for the bid amount of \$32,958.00 and authorize the City Manager to sign all necessary documents to complete the project.

Motion carried.

5. Meadow Drive Cul-De-Sac Repair

24-M-81

Motion by Iseler, seconded by Oedy to approve and accept the bid from Eastern Asphalt to repair the cul-de-sac on Meadow Drive per the bid specifications for the bid amount of \$35,821.50 and authorize the City Manager to sign all necessary documents to complete the project.

Motion carried.

6. Parks & Recreation Committee Recommendation – Councilor White

24-M-82

Motion by White, seconded by Campbell to approve the recommendation from Parks & Recreation Committee to end the current contract with MSU Extension for their Parks & Recreation 4H Programmer and to hire a Part Time Parks & Recreation employee to do programming in the city parks in the summer and to authorize the City Treasurer make the appropriate budget adjustments.

Motion carried.

7. Set Policy Committee Meeting

Policy Committee is scheduled for April 8, 2024 at 4:30 pm.

8. New Police Vehicle Equipment

24-M-83

Motion by Iseler, seconded by Campbell to approve the invoices from Great Lakes Public Safety Equipment for a total of \$11,991.99.

Motion carried.

9. Investment Change # 1

24-M-84

Motion by Eschenbacher, seconded by Kish to approve the City Treasurer to re-invest the funds at Independent Bank in a 3-month CD at the current rate.

Motion carried.

10. Investment Change # 2

24-M-85

Motion by Eschenbacher, seconded by Campbell to approve the City Treasurer to re-invest the funds at Independent Bank in a 3-month CD at the current rate.

Motion carried.

11. MDOT Performance Resolution

24-M-86

Motion by Iseler, seconded by Eschenbacher to approve and adopt Resolution 2024-6 designating Michigan Department of Transportation contacts as presented.

Roll call vote: Campbell – yes, Eschenbacher – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Mayor Snider – yes.

Motion carried.

12. Feral Cats

Discussion initiated by Counciler Iseler. The council discussed options for spaying and neutering feral cats.

13. Organizational Chart

24-M-87

Motion by Iseler, seconded by Oedy to approve the City Manager to create an organizational chart for the City of Caro and present it to council for review.

Roll call vote: Eschenbacher – yes, Iseler – yes, Kish – no, Oedy – yes, White – yes, Campbell – no, Mayor Snider – no.

Motion carried.

ITEMS PENDING/TABLED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

Congratulated the City Clerk for completing the Michigan Association of Municipal Clerk's Institute.

MANAGER'S COMMENTS – Written report submitted.

Gave an update on the progress of Well # 9.

CLERK'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT:

Councilor Iseler commented on the treasurer's employment contract.

24-M-88

Motion by Iseler, seconded by Eschenbacher to adjourn the meeting at 8:37 p.m.

Motion carried.

Rita Papp
City Clerk