

CITY OF CARO REGULAR COUNCIL MINUTES

Mayor Karen Snider called the regular meeting of the City Council to order on February 20, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Bob Eschenbacher, Emily Campbell, Don Hall, Pamela Iseler, Charlotte Kish, and Jill White

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Michele Perry – City Treasurer, Randy Heckroth – Fire Chief/Code Enforcement Officer, Tom Reese – Director of Public Works, Ken Fields – WWTP, Lauren Amellal – Director of Development & Strategic Initiatives and other guests

AGENDA APPROVAL

23-M-36

Motion by Eschenbacher, seconded by Kish to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS: None

PRESENTATION

1. Caro Exchange Club – June Kennedy

June Kennedy presented the Caro Exchange Club annual report to City Council.

COMMUNICATIONS

1. Charter Communications – Upcoming Changes
2. Caro Farmers Market Report
3. Tuscola Food Access Collaborative Report
4. Tree Planting Project – Rotary
5. Volunteer Project – Frankenmuth Bible Church

CONSENT AGENDA:

1. Regular Council Meeting Minutes – February 6, 2023
2. DDA Meeting Minutes – February 8, 2023
3. Policy Committee Meeting Minutes – February 13, 2023
4. Invoices
5. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement – Randall Heckroth
 - D. Director of Public Works Report – Tom Reese
 - E. WWTP – Ken Fields
 - F. Municipal Parking Violations Bureau Report – Rita Papp
 - G. Director of Development & Strategic Initiatives Report – Lauren Amellal

23-M-37

Motion by Eschenbacher, seconded by Campbell to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Banner Request – Heritage Vintage Market – May 8 – 22, 2023

23-M-38

Motion by White, seconded by Campbell to approve the Banner Request from Heritage Vintage Market, May 8 – 22, 2023 pending payment of \$150.00 prior to banner placement.

Motion carried.

2. Contract for Engineering Services – Rowe Engineering

23-M-39

Motion by Eschenbacher, seconded by Campbell to approve and authorize the City Manager to sign the contract with Rowe Professional Services Company for the Drinking Water State Revolving Fund Project Plan – Fiscal Year 2024 under the terms of the contract.

Motion carried.

3. Policy Committee Recommendation – Social Security Number Policy

23-M-40

Motion by White, seconded by Iseler to accept and approve the recommendation from the Policy Committee to adopt the Social Security Number Policy as amended.

Motion carried.

4. DDA Committee Recommendation - Flowers

23-M-41

Motion by White, seconded by Hall to have the City of Caro commit to \$1,500.00 that is already budgeted and complete a budget amendment from the General Fund for an additional \$1,500.00 to match the DDA flower purchase for a total of \$3,000.00. Matter to be brought back to DDA to amend their budget for the additional funds needed.

Roll call vote: Campbell – no, Eschenbacher – no, Hall – yes, Iseler – yes, Kish – no, White – yes, Mayor Snider - no

Motion failed.

5. Director of Wastewater Treatment Services Employment Contract

23-M-42

Motion by Eschenbacher, seconded by Kish to approve and authorize the City Manager to sign the contract with David Dienes II as amended, contingent on successful passage of a background check, and a pre-employment physical.

Motion carried.

6. Used Fire Truck Contract

23-M-43

Motion by Eschenbacher, seconded by Iseler to approve the City Manager to sign the sales agreement to purchase a 2009 Pierce Velocity 100' Quint fire truck from Brindlee Mountain Fire Apparatus in the amount of \$375,000.00.

Roll call vote: Hall – yes, Iseler – yes, Kish – yes, White – yes, Campbell -yes, Eschenbacher – yes, Mayor Snider – yes.

Motion carried.

7. Financing Used Fire Truck

23-M-44

Motion by Eschenbacher, seconded by Campbell to authorize the City Treasurer Perry to finance the 2009 Pierce Velocity 100' Quint with Independent Bank in the amount of \$400,000.00 for 10 years with annual payments starting December 1, 2023, and interest rate to be determined at time of application but not to exceed 5.50%. If the interest rate is higher than 5.50% this will come back to council for approval and to approve City Clerk Papp to sign the loan application.

Roll call vote: Iseler – yes, Kish – yes, White – yes, Campbell – yes, Eschenbacher – yes, Hall – yes, Mayor Snider – yes.

Motion carried.

8. Certificates of Deposits Requests

23-M-45

Motion by Eschenbacher, seconded by Iseler to approve City Treasurer Perry to close the 2 CD's at Huntington Bank and open 2 new 55 day CD's at Independent Bank at the current interest rate.

Motion carried.

9. CDL Licensing

23-M-46

Motion by Hall, seconded by Campbell to refer the CDL Licensing matter to the City Manager with instructions to schedule the 4 employees who require a Class B CDL in classes in order to obtain the license without exceeding his \$5,000.00 spending limit as per policy.

Roll call vote: Kish – yes, White – yes, Campbell – yes, Eschenbacher – no, Hall – yes, Iseler – no, Mayor Snider – yes.

Motion carried.

10. DPW Parking Lot Quotes

23-M-47

Motion by Kish, seconded by Campbell to refer the DPW Parking Lot matter to the City Manager with instructions to include the DPW Parking Lot as a project to be addressed in the upcoming budget.

Motion carried.

11. Set Policy Committee Meeting

Policy Committee is scheduled for March 6, 2023 at 5:15 p.m.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – Had meeting with Steve Erickson for an update on the Blight Elimination Grant.
2. Chamber of Commerce (Manager) – Attended regular meeting. Citizen of the Year Banquet is April 15, 2023. Chamber of Commerce has a new Chamber Manager, Kim Stevenson. Attended the ribbon cutting at Studio J last week. Another ribbon cutting is scheduled for February 26, 2023 at Thumb Meat Market.
3. Downtown Development Authority (Hall) – DDA discussed flowers.

4. Fair Board (Iseler) – Did not attend. Trying to obtain minutes due to Fair Board meeting the same night as Council.
5. Parks & Recreation (White) – Meeting scheduled for February 21, 2023.
6. Planning Commission (Eschenbacher) – No meeting.
7. Tuscola County Board of Commissioners (Kish) – No report.
8. Zoning Board of Appeals (Mayor Snider) – No meeting.
9. Indianfields Township (Hall) – Did not attend.

Don Hall was excused at 9:13 p.m.

10. Almer Township (Campbell) – No report.

MAYOR'S REPORT – Written report submitted.

Distributed MML Handbook for Municipal Officials to all Council Members.

MANAGER'S COMMENTS – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

Had a Random Act of Kindness from a citizen paying on a struggling customer's account.

ADDITIONAL PUBLIC COMMENT:

Randy Heckroth, Fire Chief – Thanked Council for their support and thanked the Caro Police Department for assistance on a rollover accident.

Mayor Snider – Received a written resignation from Don Hall and it will be accepted at the next council meeting.

23-M-48

Motion by Eschenbacher, seconded by Campbell to adjourn the meeting at 9:16 p.m.

Motion carried.

Rita Papp
City Clerk