

## **CITY OF CARO REGULAR COUNCIL MINUTES**

Mayor Karen Snider called the regular meeting of the City Council to order on February 6, 2023, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Don Hall, Pamela Iseler, Charlotte Kish, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Michele Perry – City Treasurer, and other guests.

### **AGENDA APPROVAL**

#### **23-M-24**

**Motion by Kish, seconded by Eschenbacher to approve the agenda as presented.**

**Motion Carried.**

**PUBLIC COMMENT/VISITORS:** None

### **PRESENTATIONS:**

1. Resolution & Plaque presentation to Joseph Greene by Mayor Snider
2. MMR Quarterly Report - Phil Petzold

**COMMUNICATIONS:** None

### **CONSENT AGENDA:**

1. Policy Committee Meeting Minutes – January 12, 2023
2. RFQ/QBS WWTP Process Sub Committee Meeting Minutes – January 13, 2023
3. Finance Committee Meeting Minutes – January 13, 2023
4. Regular Council Meeting Minutes – January 17, 2023
5. Policy Committee Meeting Minutes – January 19, 2023
6. Special Council Meeting Minutes – January 25, 2023
7. Invoices

#### **23-M-25**

**Motion by Eschenbacher, seconded by Kish to approve the consent agenda as presented including invoices.**

**Motion Carried.**

**REGULAR AGENDA:** (action required)

1. Banner Request – Tuscola Behavioral Health Systems – Mental Health Month, May 1-15, 2023

#### **23-M-26**

**Motion by Kish, seconded by Eschenbacher to approve the Banner Request – Tuscola Behavioral Health Systems – Mental Health Month, May 1-15, 2023.**

**Motion carried.**

2. Banner Request – Tuscola Behavioral Health Systems – Suicide Prevention Month, August 31, 2023 – September 14, 2023

**23-M-27**

**Motion by Kish, seconded by Campbell to approve the Banner Request – Tuscola Behavioral Health Systems – Suicide Prevention Month, August 31, 2023 – September 14, 2023.**

**Motion carried.**

3. MSU Extension Contract

**23-M-28**

**Motion by Hall, seconded by Campbell to authorize the City Manager to sign the contract with MSU Extension for a 4-H Program Instructor under the terms of the contract.**

**Motion carried.**

4. Hubbell, Roth & Clark, Inc. Agreement for the Provision of Limited Professional Services

**23-M-29**

**Motion by Kish, seconded by Eschenbacher to authorize the City Manager to sign the contract with Hubbell, Roth & Clark, Inc. for the Provision of Limited Professional Services under the terms of the contract.**

**Motion carried.**

5. Mission Square Retirement Amendments

**23-M-30**

**Motion by Hall, seconded by Kish to amend the Mission Square Retirement Governmental Money Purchase Plan Adoption Agreement allowing in-service distributions at normal retirement age (60). Also approve the corresponding Resolution and Affirmative Statement and to authorize City Clerk to sign said documents.**

**Roll call vote: Campbell – yes, Eschenbacher – no, Hall – yes, Iseler – yes, Kish – yes, White – yes, Mayor Snider – yes.**

**Motion carried.**

6. Planning Commission recommendation - Resolution for the Adoption of Master Plan 2023-2043

**23-M-31**

**Motion by Eschenbacher, seconded by White to approve and adopt a Resolution granting approval to the draft 2023-2043 City of Caro Master Plan and placing it into effect.**

**Roll call vote: Eschenbacher – yes, Hall – yes, Iseler – yes, Kish – yes, White – yes, Campbell – yes, Mayor Snider – yes.**

**Motion carried.**

7. Finance Committee recommendations for 1<sup>st</sup> & 2<sup>nd</sup> Quarter Financials

**23-M-32**

**Motion by Kish, seconded by Eschenbacher to approve the Finance Committee recommendations for 1<sup>st</sup> & 2<sup>nd</sup> Quarter Financials.**

**Motion carried.**

8. Policy Committee recommendation - Purchasing/Bid Policy

**23-M-33**

**Motion by White, seconded by Hall to approve and adopt the Policy Committee recommendation – Purchasing/Bid Policy as presented.**

**Motion carried.**

9. Policy Committee recommendation - Credit Card Policy

**23-M-34**

**Motion by White, seconded by Iseler to approve and adopt the Policy Committee recommendation – Credit Card Policy as presented.**

**Motion carried.**

10. Set Policy Committee Meeting

Policy Committee is scheduled for February 13, 2023, at 4:00 p.m.

**ITEMS PENDING/TABLED:**

1. CDL Licensing
2. DPW Parking Lot

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR'S REPORT** – Written report submitted

**MANAGER'S COMMENTS** – Written report submitted  
Verbal addition – closing on his house Friday.

**CLERK'S REPORT** – Written report submitted

**ADDITIONAL PUBLIC COMMENT:** None

**23-M-35**

**Motion by Kish, seconded by Campbell to adjourn the meeting at 7:35 p.m.**

**Motion carried.**

Rita Papp  
City Clerk