

CITY OF CARO REGULAR COUNCIL MINUTES

Mayor Karen Snider called the regular meeting of the City Council to order on February 5, 2024, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Bob Eschenbacher, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Michele Perry – City Treasurer, and other guests.

AGENDA APPROVAL

24-M-25

Motion by Kish, seconded by Campbell to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENT/VISITORS:

Caro Resident commented on the issue with cats.

Kevin Dicks commented on the food truck ordinance.

PRESENTATION: None

COMMUNICATIONS:

1. Downtown Development Authority Meeting Minutes (2) – January 10, 2024
2. Parks & Recreation Committee Meeting Minutes – January 23, 2024
3. Planning Commission Meeting Minutes – January 23, 2024
4. Raymond Bates Resignation Letter – Caro Area Transit Authority

CONSENT AGENDA:

1. Regular Council Meeting Minutes – January 16, 2024
2. Invoices

24-M-26

Motion by Eschenbacher, seconded by White to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Public Hearing – Ordinance No. 486 – Food Trucks/Discussion
Public Hearing was opened at 6:39 p.m.

City Manager presented the proposed Ordinance No. 486 – Food Trucks

Kevin Dicks commented on the ordinance.

Lauren Amellal commented on the ordinance.

Councilor Kish commented on the options of re-evaluating the ordinance. Discussion followed.

2. Motion to Close Public Hearing – Ordinance No. 486 – Food Trucks

24-M-27

Motion by White, seconded by Kish to close the public hearing at 6:59 p.m.

Motion carried.

3. Action – Ordinance No. 486 – Food Trucks

24-M-28

Motion by White, seconded by Iseler, to refer the proposed Food Truck Ordinance to the Policy Committee and to the DDA Director for further review.

Roll call vote: Campbell – yes, Eschenbacher – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Mayor Snider – yes.

Motion carried.

4. Appointment of Sergeant of Arms

24-M-29

Motion by Kish, seconded by Iseler to appoint Caro Chief of Police, Brian Newcomb as Sergeant of Arms.

Motion carried.

5. Caro Center Water Agreement

24-M-30

Motion by Iseler, seconded by Eschenbacher to approve and authorize the Mayor and City Clerk to sign the Caro Center Water Agreement as presented.

Roll call vote: Eschenbacher – yes, Iseler – yes, Kish – yes, Oedy – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion carried.

6. Caro Center Sewer Agreement

24-M-31

Motion by Eschenbacher, seconded by Kish to approve and authorize the Mayor and City Clerk to sign the Caro Center Sewer Agreement as presented.

Roll call vote: Iseler – yes, Kish – yes, Oedy – yes, White – yes, Campbell – yes, Eschenbacher – yes, Mayor Snider – yes.

Motion carried.

7. Banner Request – Heritage Vintage Market – May 4 – 20, 2024

24-M-32

Motion by White, seconded by Campbell to approve the amended Banner Request to reflect adjusted dates from Heritage Vintage Market, May 6 – 20, 2024 pending payment.

Motion carried.

8. Light Pole Usage Request – Operation Graduation – May 10 – 24, 2024

24-M-33

Motion by Kish, seconded by Eschenbacher to approve the Light Pole Usage Request from Operation Graduation to place banners on the light poles from May 10 – 24, 2024.

Motion carried.

9. Great Lakes Public Safety – Invoice Approval

24-M-34

Motion by Eschenbacher, seconded by Kish to approve the additional expense to install all necessary items in the 2023 Ford Explorer in the amount of \$1,110.00 for a total of \$8,410.00.

Motion carried.

10. Planning Commission Recommendation – Waiver Process

24-M-35

Motion by White, seconded by Iseler to deny the recommendation from the Planning Commission to develop a waiver process for the distance requirements to the Medical and Recreational Marihuana licenses.

Roll call vote: Kish – yes, Oedy – yes, White – yes, Campbell – yes, Eschenbacher – yes, Iseler – yes, Mayor Snider – yes.

Motion carried.

11. Investment Change #1

24-M-36

Motion by Mayor Snider, seconded by Eschenbacher to authorize the City Treasurer to change the investment at Independent Bank to a one-year term.

Motion carried.

12. Investment Change #2

24-M-37

Motion by Eschenbacher, seconded by White to instruct the City Treasurer to continue CD at Huntington Bank or if CDAR is available, instruct City Treasurer to withdraw \$250,000.00 from Frankenmuth Credit Union for a CDAR at Huntington Bank for a one-year term.

Motion carried.

13. Remove Michele Perry as signer on all Financial Institutions effective February 19, 2024

24-M-38

Motion by Kish, seconded by Campbell to remove the City Treasurer Michele Perry as signer on all financial institutions to include Certificate of Deposits, CDARs, Savings and Checking accounts and to replace with Bob Eschenbacher, Mayor Pro Tem effective February 19, 2024, on an interim basis and only in the absence of the Mayor.

Motion carried.

14. Discuss City Manager Goals for 2024
Discussion followed by council.

ITEMS PENDING/TABLED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

Mayor Snider requested a list of grants that the City Manager is working on for the next meeting.

MANAGER'S COMMENTS – Written report submitted.

CLERK'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT: None

24-M-39

Motion by Eschenbacher, seconded by White to adjourn the meeting at 7:51 p.m.

Motion carried.

Rita Papp
City Clerk