

## CARO CHARTER COMMISSION APPROVED MINUTES

Richard Ransford, Chair. Al Jones, Vice-Chair. Don Duggar, Clerk

Members Thomas Baird, Wm Bortel, Kerwood Crutchfield,  
Joe Greene, Debra Lung-Lipan, David Mattlin

The meeting of the Caro Charter Commission was called to order by Commission Chair Richard Ransford at 11:00 A.M. on December 8 2008 at the Caro Municipal Building 317 S State St Caro MI 48723.

In attendance were Richard Ransford, Al Jones, Don Duggar, Thomas Baird, Wm Bortel, Kerwood Crutchfield, Joe Greene, and Debra Lung-Lipan. Also in attendance were Caro Manager Don Beavers and Clerk Karen Snider.

Excused absence: David Mattlin (arrived later)

Greene/Baird move to approve the minutes of the December 2 2008 meeting with the following corrections and additions:

On the first page, fourth paragraph last sentence, change the word "insert" after Sec 6.1a to the word "delete".

Insert the number Sec 7.7a, b, c at the second paragraph on the second page replacing Sec 7 a, b, c. Motion carried.

Discussion on Chapter 5-8 postponed until later

Discussion followed on the Chapter 9 of the Chelsea charter; on Sec 9.5 delete the words in the first sentence "the second regular meeting in" and insert "June 30"; Sec 9.7d check accuracy of the MCL reference; Sec 9.7e will be reviewed at a later date with Manager Beavers and Clerk Snider to provide input. After discussion, Bortel/Crutchfield move to adopt Chapter 9 of the Chelsea charter with the above exceptions. Motion carried.

Discussion followed on Chapter 10 of the Chelsea charter; on Sec 10.2a change the word "assessed" value to "taxable" value; on Sec 10.5 delete the comma in the last sentence; on Sec 10.4 Jeopardy Assessments, Sec 10.14 City Tax Roll and Sec 10.18 Taxes Due-Notification, ask Consultant Beach for clarification; on Sec 10.23 delete the first sentence regarding 15 day notice and begin the paragraph with the second sentence "All taxes, special assessments etc."; also add Sec 10.24 City Income Tax "No City Income Tax shall be levied without a vote of the electorate." Greene/Baird move to adopt Chapter 10 with the above changes. Motion carried.

3:10 P.M. Commissioner Mattlin took his seat. Also Commissioner Crutchfield was excused and left his seat.

The Chair opened discussion of Chapters 5-8. He also noted that any changes, additions or deletions that have been made so far can be discussed again at a future meeting. The Chair also discussed what constitutes a “first reading” and a “second reading” of the Draft Charter.

Discussion followed on Chapters 5, 6 and 7 of the Chelsea charter. Sec 5.1c, change the term “affirmative vote of 5/7 of the council” to “affirmative vote of five members of the council;” Chapter 7 restate Sec 7.10 as follows Sec 7.10a “The council shall provide for, establish and maintain, separately or thru agreements, or within the intergovernmental division of the city, police protection to enforce all laws and all ordinances and codes which are in force in the city and to preserve peace and good order in the city. The council shall pass ordinances to implement public safety measures and the city manager shall carryout the functions of such ordinances. The police force of the city shall have and exercise all the immunities, privileges and powers for the police officers under the common law and of the State of Michigan for the preservation of quiet, good order, and for the safety of persons and property in the city.” Restate Sec 7.10b as follows “The council shall have power to enact such ordinances and to establish and enforce such regulations and intergovernmental agreements as it shall deem necessary to guard against the occurrence of fires in the city and to protect the property and persons or inhabitants of the city against the occurrence of fires and against accident or damage resulting there from. For this purpose, the council may provide for, establish and maintain a Fire Department within the administrative division of the city.” And restate Sec 7.10c as follows “If the city operates its own police department and/or fire department, the city manager will be responsible for the supervision of the police chief and/or fire chief.

On Sec 7.13a, b, and c, add sub-section “d” as follows “If an appointed member of an authority, board, commission or other entity developed by the City Council; or absent form office for four meetings in a row or more than 25% of the meetings annually, or becomes ineligible, the council may dismiss the member.” Jones/Greene move to adopt the above changes in Chapters 5, 6 and 7 and accept said chapters as a first reading and publication as such. Motion carried

Baird/Greene move to adjourn at 5:00 P.M.

The next meeting of the Charter Commission will be December 15, 2008 at 12 noon

Respectively submitted

Don Duggar  
Clerk of the Charter Commission