

CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order February 15, 2016 at 7:30 p.m. by Mayor Dick Pouliot

Present: City Mayor Dick Pouliot, City Council: Mike Henry, Joe Greene, Gordon Taggett, Charlotte Kish, Brian Rickwalt

Absent: Rick Lipan

Others in Attendance: Jared Olson – City Manager, Karen Snider – City Clerk/Treasurer, Charlie Sundblad – DPW Superintendent, Randy Heckroth – Fire Chief, Brian Newcomb – Police Chief and other guests

AGENDA APPROVAL

16-M-034

Moved by Greene, seconded by Kish to approve the agenda as presented. Motion carried.

PUBLIC COMMENT/VISITORS: None

COMMUNICATIONS: Noted by Mayor Pouliot.

CONSENT AGENDA:

1. Regular Council Minutes – February 1, 2016
2. Invoices
3. Department Reports
 - a. Police Report – Monthly and 2015 Annual Report - Chief Brian Newcomb
 - b. Fire Report – Monthly and 2015 Annual Report- Chief Randall Heckroth
 - c. Code Enforcement Report – Code Enforcement Officer Randall Heckroth
 - d. Parks & Recreation – None Available
 - e. DPW/Water Reports – Charlie Sundblad
 - f. WWTP – Curtis Wells
 - g. Municipal Parking Violations Bureau Report – Karen Snider

16-M-035

Moved by Kish, seconded by Henry to approve the consent agenda including the invoice list as presented. Motion carried.

REGULAR AGENDA: (action required)

1. First Read of Ordinance Rezoning Property/Set Public Hearing

16-M-036

Moved by Henry, seconded by Greene to acknowledge the first read of the Ordinance Rezoning Property and set a public hearing for March 7, 2016 at 7:30 p.m. Motion carried.

2. MML Membership Dues
16-M-037
Moved by Taggett, seconded by Kish to authorize the clerk to pay the invoice from the Michigan Municipal League for membership dues including the Legal Defense Fund covering the period 4/1/2016-3/31/2017 in the amount of \$2,916. Motion carried.
3. Tuscola County Conservation Club Lease
16-M-038
Moved by Greene, seconded by Henry to approve the City of Caro and Tuscola County Conservation Club Lease as presented. Motion carried.
4. Tuscola County Recycling Lease
16-M-039
Moved by Taggett, seconded by Greene to approve a twelve month extension of the current lease agreement between the City of Caro and Tuscola County Recycling and Material Recovery Facility and revisit the long term renewal discussion following the August, 2016 election. Motion carried.
5. MMRMA 2016 DPW RAP Grant Generator
16-M-040
Moved by Kish, seconded by Henry to authorize the City Administration to write and submit a RAP Grant in the amount of \$15,000 to match the current \$15,000 within line item #101-265-970-000 for the 2015-16 DPW generator project as planned and budgeted. Motion carried.
6. Sidewalk Special Assessment Program 2016
16-M-041
Moved by Kish, seconded by Taggett to authorize the City Administration to create and submit a report for proposed special assessment for sidewalk replacement per article 46 of Chapter 30 in Section III of the City of Caro Code of Ordinances. Motion carried.

ITEMS PENDING/TABLED:

1. None

COMMITTEE/LIAISON POSITION REPORTS:

1. DDA Meeting – Henry reported
2. Business Spotlight – March 7, 2016 – Let Clerk know by March 2, 2016

MANAGER COMMENTS: The Manager reported that the DPW plow truck is out of commission. DPW borrowed a truck from the County. The North Almer Street project has been confirmed for a March 2, 2016 MDOT letting. Will begin planning public review sessions and notices once all the paperwork and contracts are signed. The West Frank Street Project engineering, Lift Station #4, Tennis Court Resurfacing and Parks and Recreation Masterplan Update are all out to bid. The citywide mowing RFP's will be out to bid soon. Will be advertising for the full-time police officer position and hope to have someone hired and able to

start employment by mid-March. Will be interviewing for DPW position this week and hope to have someone hired to fill that vacancy by next week. The Chamber of Commerce 2015 Citizen of the Year is Saturday, February 20, 2016 at Knights of Columbus Hall. The clerk has tickets in her office. I will be out of the office for a family obligation this Thursday through Tuesday afternoon.

CLERK REPORT: The information was included in your packet from Bob Wolak at Chemical Bank regarding the Michigan FDIC Insured Institutions. Chemical Bank is in the process of purchasing (merging) with Talmer Bank and Trust. It will still take approximately until fall to finalize this transaction. There are still certain steps to take before this process can be wrapped up. The Board of Review Organizational meeting is March 7, 2016 at 10:00 a.m. which is where the BOR members select their chairperson, review the assessment roll and examine the guidelines and practices followed in preparing the assessment roll. The second set of sessions will be March 21 from 9 a.m. – 3:00 p.m. and March 22 from 3:00 p.m. until 9:00 p.m. at which time the BOR hears appeals and poverty exemptions. I will be running the ad again for the BOR vacant position. The Presidential Primary is March 8, 2016. We received the \$55,000 today for the 2015 Scrap Tire Grant.

ADDITIONAL PUBLIC COMMENT:

Mr. Sheardy reported a light out at Gamble/State Streets. Fire Chief Randy Heckroth thanked the residents for cleaning the snow from around the fire hydrants.

16-M-42

**Moved by Taggett, seconded by Kish to adjourn the meeting at 8:12 p.m.
Motion carried.**

Karen J. Snider
City of Caro Clerk