

## CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order September 8, 2015 at 7:30 p.m. by Mayor Dick Pouliot

Present: City Mayor Dick Pouliot, City Council: Mike Henry, Joseph Greene, Amanda Langmaid, Charlotte Kish, Gordon Taggett

Absent: Rick Lipan

Others in Attendance: Jared Olson – City Manager, Karen Snider – City Clerk and other guests

### AGENDA APPROVAL

#### **15-M-148**

**Moved by Greene, seconded by Kish to approve the agenda as presented. Motion carried.**

PUBLIC COMMENT/VISITORS: None

COMMUNICATIONS: Noted.

### CONSENT AGENDA:

1. Council Minutes – August 17, 2015
2. Finance Minutes – August 19, 2015
3. Invoices

#### **15-M-149**

**Moved by Langmaid seconded by Kish to approve the consent agenda including the invoices as presented. Motion carried.**

REGULAR AGENDA: (action required)

1. Chippewa Trailway Extension Proposal Recommendation

#### **15-M-150**

**Moved by Henry, seconded by Greene to accept the recommendation from the Finance Committee and authorize the City Manager to enter into a purchase agreement with the property owner in an amount not to exceed \$6,000, relocate the fence on her property, replace the maple tree that would need to be taken out and put it in a different spot on her property and the City would pay all closing costs. Roll Call: 6 yes, 0 no, 1 absent (Lipan). Motion carried.**

2. Rehabilitation of Local Streets Bids

#### **15-M-151**

**Moved by Taggett, seconded by Langmaid to approve the 2015 Caro Street Milling and Asphalt bid from Pyramid Paving Inc. in the total quoted amount of \$123,649.81 and authorize the City Manager to sign the contract for services. Motion carried.**

3. Tuscola County Community Foundation Lease Renewal  
**15-M-152**  
**Moved by Langmaid, seconded by Kish to approve the lease agreement with the Tuscola County Community Foundation for a two-year period with rent remaining at \$50 per month and authorize the City Manager and City Clerk to execute said lease. Motion carried.**
4. Public Act 51 – Annual Certification of Employee-related Conditions  
**15-M-153**  
**Moved by Langmaid, seconded by Greene to approve submittal of the 2015 Act 51 Annual Certification packet along with authorizing the Street Administrator and City Treasurer to sign all related documentation. Motion carried.**
5. **Project Red Street Closure Request**  
**15-M-154**  
**Moved by Greene, seconded by Henry to approve the closure of Park Drive from the Michigan Sugar Factory to the horse barns on September 24, 2015 from 7:00 a.m. to 5:00 p.m. for Project R.E.D. Motion carried.**
6. Set Personnel Committee Meeting  
A Personnel Committee meeting is set for September 11, 2015 at 8:00 a.m.
7. Set Finance Committee  
A Finance Committee meeting is set for September 15, 2015 at 4:00 p.m.

**ITEMS PENDING/TABLED:**

1. None

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Finance Committee – Henry explained that the need for a water/sewer rate study was discussed and that Michigan Rural Water Association is willing to come in at no cost and do the study. Mr. John Holland will be at the next Council meeting on September 21, 2015 to explain their full array of services to Council.
2. Historical – (Minutes in Packet) Kish gave an update on the upcoming events.
3. Business Spotlight – October 5, 2015

**MANAGER COMMENTS:**

The RFP for demolition and removal of the Wilbur Building was sent out and due back October 1. Also the RFP for the upgrade of the City's #4 Lift Station went out and is due September 15. East Frank Street railroad crossing was completed last week and looks great. Skip patching of utility cuts and miscellaneous rehab areas will be done this fall. The DDA parking lot behind Bullet Auto has been rehabbed and is now open with new vinyl fence and parking. Still have the parking stops left to be installed. September 17 is the firm date for the DTE light upgrade throughout town. The MML conference is next Tuesday and will be attending through Thursday and taking a personal day on Friday, September 18. The Cass River Greenway would like to do 2016 cleanup in Caro. The Police Department is working on setting up interviews for the full-time police officer. The DPW only received two applications which neither were good matches

to the job requirements, therefore administration is holding off and anticipates reposting in another month or so.

**CLERK REPORT:**

The Clerk reported that the Workers Compensation audit appeared to go well. Information was gathered and they will give us a written report when the audit is completed. Auditor adjustments should be available from ATBD any day. The sewer bond IRS audit for the County seems to be going good. The October 1, 2015 newsletter will be mailed September 30. Garbage pickup will be Friday of this week due to the Monday holiday.

**ADDITIONAL PUBLIC COMMENT:** Mr. Sheardy has concerns regarding the paving of Kester Drive, the lot by Admiral grass and the light being out in front of his business.

**15-M-155**

**Moved by Langmaid, seconded by Kish to adjourn the meeting at 8:30 p.m.  
Motion carried.**

Karen J. Snider  
City Clerk/Treasurer