

CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order December 15, 2014 at 7:30 p.m. by Mayor Dick Pouliot

Present: Council Members: Mayor Dick Pouliot, Mayor Pro Tem Mike Henry, Joe Greene, Amanda Langmaid (arrived 7:50 p.m.), Charlotte Kish, Gordon Taggett

Absent: Rick Lipan

Others in Attendance: Jared Olson - City Manager, Karen Snider – City Clerk/Treasurer and other guests.

AGENDA APPROVAL: Moved by Greene, seconded by Kish to approve the agenda with the additional invoice for payment to MMRMA as presented. Motion carried.

PUBLIC COMMENTS/VISITORS: Kent Sayers had questions regarding his blight ticket.

COMMUNICATION: Noted by Mayor.

CONSENT AGENDA:

1. Regular Council Minutes – December 1, 2014
2. Finance Minutes – December 11, 2014
3. Invoices
4. Department Reports
 - a. Police Report – Chief Brian Newcomb
 - b. Fire Report – Chief Randall Heckroth
 - c. Parks & Recreation – City Manager
 - d. DPW/Water Report – Charlie Sundblad
 - e. Blight Report – Jerry Thorp
 - f. WWTP – Curtis Wells
 - g. Municipal Parking Violations Bureau Report – Karen Snider

Moved by Kish, seconded by Taggett to approve the consent agenda including the invoices for payment as presented. Motion carried.

REGULAR AGENDA: (action required)

1. Request for Appointment to Historical Commission – **Moved by Kish, seconded by Henry to approve the appointment of Tom Bowman to the Historical Commission to fill the vacancy with term ending November, 2016. Motion carried.**
2. City Employee Performance Recognition – **Moved by Henry, seconded by Kish to accept the recommendation of the Finance Committee and approve a one-time performance bonus in the amount of \$250 for full time or part time employees that work a schedule work week of more than twenty hours and all part time employees**

that work less than twenty hours per week the amount of \$50 for a total amount for all employees of \$5,900. Motion carried.

3. **Columbia Street Contract Modification – Moved by Henry, seconded by Greene to accept the recommendation of the Finance Committee to split the cost of \$11,685 with Rowe Professional Services and pay them the amount of \$5,842.50. Motion carried.**
4. **Volunteer Fire Assistance Grant Acceptance – Moved by Kish, seconded by Langmaid to approve the Volunteer Fire Assistance Grant in the amount of \$4,000 and authorize the City Manager and City Clerk to sign all needed documents. Motion carried.**
5. **Aviation Proclamation – Moved by Greene, seconded by Henry to approve the Aviation Proclamation as presented recognizing that general aviation is a vital strategic resource to the City of Caro and declare December, 2014 to be General Aviation Appreciation Month. Motion carried.**

ITEMS PENDING/TABLED:

1. None.

COMMITTEE/LIAISON POSITION REPORTS:

1. Business Spotlight – January 5, 2015

MANAGER COMMENTS: Soil borings have been completed on N. Almer and W. Frank. There was a lot of concrete but the city was not charged extra for the concrete samples as was approved in the bid. RFP's going out for bio solids and street work in January. All streetlights and decorations should be working. DDA and Planning were moved to this week.

CLERK'S REPORT: The clerk will be out of the office a few days over the holidays. Year-end financials are being done. The newsletter is almost ready for final proofing and will be going to the printer. Hope to send it out before the end of the month. Election preparation is going well. In the process of proofing ballots and will be setting election commission meeting to approve election inspectors. The election will be held on February 24, 2015.

ADDITIONAL PUBLIC COMMENT – Mr. Sheardy asked when the lights are going to be fixed because several lights are out.

Moved by Langmaid, seconded by Kish to adjourn the meeting at 8:15 p.m. Motion carried.

Meeting adjourned.

Karen J. Snider, City Clerk