

CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order September 16, 2013 at 7:30 p.m. by Mayor Dick Pouliot

Present: Mayor Dick Pouliot, Council Members: Mike Henry, Joe Greene, Rick Lipan, Amanda Langmaid, Charlotte Kish

Absent: Gordon Taggett

Others in Attendance: Jared Olson - City Manager, Karen Snider – City Clerk/Treasurer, Brian Newcomb – Chief of Police and other guests.

AGENDA APPROVAL: Moved by Greene, seconded by Kish to approve the agenda as presented. Motion carried.

PUBLIC COMMENT/VISITORS – None

COMMUNICATION: Noted by Mayor Pouliot.

CONSENT AGENDA:

1. Minutes – Regular Council Minutes September 3, 2013
2. Invoices
3. Department Reports
 - a. Police Report – Chief Brian Newcomb
 - b. Fire Report – Chief Randall Heckroth
 - c. Parks & Recreation – Jared Olson
 - d. DPW/Water Report – Charles Sundblad
 - e. Blight Report – Jerry Thorp
 - f. WWTP – Curtis Wells
 - g. Municipal Parking Violations Bureau Report – Karen Snider

Moved by Langmaid, seconded by Kish to approve the consent agenda including the invoices for payment as presented. Motion carried.

REGULAR AGENDA: (action required)

1. Request from Tuscola County Pumpkin Festival – **Moved by Langmaid, seconded by Lipan to approve the requested services, sidewalks and side streets along with the requested closure of M-81 from Gilford to Hooper on October 5, 2013 from 6:00 a.m. to 6:00 p.m. and on October 6, 2013 from 12:30 p.m. to 4:00 p.m. and further authorize staff to submit the proper paperwork and applications to formalize the action. Motion carried.** City staff has been cut and the rest of the request will be contingent upon staff available. The City Manager will meet with the Department Heads and Pumpkin Committee to discuss the parts of the request that are in addition to the road closures.
2. Request to Close Park Drive – Project R.E.D. – Tuscola County Farm Bureau – **Moved by Langmaid, seconded by Kish to approve the closure of Park Drive**

from the Sugar Factory to the horse barns on September 19, 2013 from 6:00 a.m. to 5:00 p.m. for Project R.E.D. Motion carried.

3. **Lease Agreement Renewal – Tuscola County Community Foundation – Moved by Langmaid, seconded by Greene to approve the lease agreement between the City of Caro and the Tuscola County Community Foundation for a two-year period with rent remaining at \$50 per month. Motion carried.**
4. **Master Plan Bids – Recommendation from Planning – Moved by Greene, seconded by Henry to approve the recommendation by the Planning Commission to approve the bid by Rowe and authorize the City Manager to enter into a contract with Rowe Engineering for planning services in relation to the 2013/14 Master Plan update. Motion carried.**
5. **Appointment to Election Commission – Moved by Kish, seconded by Langmaid to approve the appointment to the Election Commission of Mayor Pouliot, Adelia Jones as the qualified elector and to pay \$200 per day per election inspector and \$250 per day for each chair with no compensation paid to the Election Commission. Motion carried.**
6. **Election Date Change – Set Public Hearing – Moved by Langmaid, seconded by Kish to set a public hearing to discuss changing the City of Caro’s election date from odd years to even years for October 7, 2013, at 7:30 p.m. Motion carried.**
7. **Set Trick-or-Treat Hours – Moved by Kish, seconded by Greene to set trick-or-treat hours for October 31, 2013 from 6:00 p.m. – 7:30 p.m. with the siren to sound at the starting and ending times. Motion carried.**
8. **CDBG-DIG Grant – Recommendation from DDA –Moved by Henry, seconded by Lipan to approve the recommendation by the DDA Board of Directors and authorize city staff along with Rowe Professional Services to submit the 2013 DIG program application. Motion carried.**
9. **EVIP – City Manager – Moved by Langmaid, seconded by Kish to approve the Caro Dashboard & Citizen’s Guide and authorize the City Manager to submit them along with all supporting documentation to the Michigan Department of Treasury in order to be in compliance and eligible for the Economic Vitality Incentive Program payments. Motion carried.**

ITEMS PENDING/TABLED:

1. None.

COMMITTEE/LIAISON POSITION REPORTS:

1. Business Spotlight – October 7, 2013

MANAGER COMMENTS:

The Manager reported that Monroe Street rehabilitation project is going to be starting next week. The MML Annual Convention is Wednesday-Friday and the City Manager will be out of the office during those days. The phone transition with staff is going very good. The new cell phone

list will be put in place. MEDC and MSHDA are doing façade and rental programs at a 75/25 match.

CLERK'S REPORT:

The Clerk reported that the absentee ballots will be available September 21, 2013. The last day to register for the November 5 election is October 7. Worker's Comp audit resulted in refund of \$5,369.

ADDITIONAL PUBLIC COMMENT – Mr. Sheardy noticed weeds were cut on M-81 and also trees were cut on Frank St.

Moved by Langmaid, seconded by Kish to adjourn the meeting at 8:15 p.m. Motion carried.

Meeting adjourned.

Karen J. Snider, City Clerk