

CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order April 1, 2013 at 7:30 p.m. by Mayor Dick Pouliot

Present: City Mayor Dick Pouliot, City Council: Mike Henry, Joseph Greene, Charlotte Kish, Amanda Langmaid, Rick Lipan, Gordon Taggett

Absent: None

Others in Attendance: Jared Olson – City Manager, Karen Snider – City Clerk/Treasurer, Charlie Sundblad – DPW Superintendent, and other guests

AGENDA APPROVAL: Moved by Greene, seconded by Langmaid to approve the agenda as presented. Motion carried.

PUBLIC COMMENT/VISITORS: None

BUSINESS SPOTLIGHT: The Tuscola County Advertiser's new editor is Bill Petzold. His goal as new Editor is to maintain the Advertiser's commitment to fairness, accuracy and impartiality. Petzold graduated from Western Michigan University in 2001 with a BA in English. Petzold can be contacted at 989-673-3181.

COMMUNICATIONS: Noted.

CONSENT AGENDA:

1. Council Minutes - March 18, 2013
2. Personnel Committee Minutes – March 25, 2013
3. Finance Committee Minutes – March 25, 2013
4. Invoices

Moved by Kish seconded by Langmaid to approve the consent agenda including the invoices as presented. Motion carried. Moved by Henry, seconded by Lipan to amend the minutes by removing the motion in item #5 and it stating "Discussion took place". Motion carried.

REGULAR AGENDA: (action required)

1. Request From Fire Chief – Personnel Chair – **Moved by Greene, seconded by Henry to approve an increase in working hours for the Fire Chief from 15 hours per week to 20 hours per week being July 1, 2013. Motion carried.**
2. Request from Caro Chamber of Commerce – Cars & Crafts Weekend – **Moved by Greene, seconded by Langmaid to approve the request from the Chamber of Commerce for the Annual Cars and Crafts weekend contingent upon review by Administrative staff and approval by the City Manager. Motion carried.**

3. **Banner Request – Cars & Crafts - Moved by Langmaid, seconded by Taggett to approve the Banner Request from the Caro Chamber of Commerce for the Annual Cars & Crafts Weekend from May 28, 2013 to June 10, 2013. Motion carried.**
4. **Columbia Street Reconstruction Project - Moved by Henry, seconded by Lipan to approve the amount of \$4,900 for the topographic survey for the Columbia Street Project. Motion carried.** Council directed the City Manager to get the costs for other street projects and the percentage of the engineering costs for those projects. Finance committee scheduled for April 11, 2013 at 5:30 p.m. regarding the engineering costs. The rest of the proposal will be brought back to the next Council meeting on April 15, 2013.
5. **Inflow & Infiltration Proposal – Moved by Taggett, seconded by Kish to approve the I&I sewer videoing to be performed by Pipeline Services within the 2012-13 fiscal year at the rate of \$0.63 per linear foot at an approximate distance of 23,809 linear feet with the total cost not to exceed \$15,000. Motion carried.**
6. **Request from R&S Tool & Die – IFT – Moved by Henry, seconded by Kish to set a public hearing for May 6, 2013 at 7:30 p.m. to hear the request from R&S Tool & Die Inc. for an Industrial Facilities Tax abatement. Motion carried.**

ITEMS PENDING/TABLED:

1. None

COMMITTEE/LIAISON POSITION REPORTS:

1. Finance – Discussed the seasonal lawn mowing bids which came in higher than anticipated. The Committee asked the City Manager to send a RFP to get hourly rates. At this point, based upon the information received from the bids, the Committee felt it was not beneficial to accept either bid. The Fair Board agreement was also reviewed by the City Manager regarding mowing.
2. Planning – The City Manager reported that they dealt with the Bush Street Project. A ZBA will be needed for this project.
3. Personnel – City Manager may be requesting a closed session for the next Council meeting.
4. Historical – Met and discussed their annual budget plan. In process of revising their by-laws.
5. Business Spotlight – May 20, 2013

MANAGER COMMENTS: Friday, May 24, 2013 will be the FY 2012-13 floating holiday in accordance with the current AFSCME contract. The spring cleanup day is coming up in just over a month and the annual fair grounds cleanup will occur on the same day. The Gleaners Club has approached the City in regards to donating between \$300-\$500 for a sign to put up at Bieth Park. The sign will be in concurrence with our current municipal markers and will be placed by the tennis parking lot area. The Gleaners hope to have it in place by May 4 and will brick around the base and may plant some flowers. The façade on City Hall was repaired last week and the repair work will be turned in to our insurance company. RFP's are going out for noxious mowing and for mowing on an as-needed basis for DPW support. The plow truck is finished at Schults

Equipment in Ithaca and is having its finishing touches put on. We should have it by next Council meeting. The Road Commission has received its license to work on our trucks so the DPW Superintendent and City Manager will meet with the Road Commission to finalize everything. The generator hookup for Lift Stations #6 and 11 are done and have been tested. All the lift stations are now generator compatible.

CLERK REPORT: Administration is working hard on the budget. The utility bills were mailed. The Audit will begin the week of July 15, 2013.

Additional Public Comment: Mr. Sheardy questioned who the engineers were on the other projects that costs will be compared to.

Langmaid moved, seconded by Kish to adjourn the meeting at 9:05 p.m. Motion carried.

Meeting adjourned.

Karen J. Snider, City Clerk