

CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order March 4, 2013 at 7:30 p.m. by Mayor Richard Pouliot.

Present: Mayor Richard Pouliot, Mayor Pro-Tem Michael Henry, Joseph Greene, Charlotte Kish, Rick Lipan, Gordon Taggett, Amanda Langmaid (7:43 PM)

Absent: None

Others in Attendance: Jared Olson – City Manager, Sarah Jarvis – City Deputy Clerk/Treasurer, Charlie Sundblad, DPW Superintendent, and other guests

AGENDA APPROVAL: Moved by Henry, seconded by Kish to approve the agenda with two additions under Correspondence: 5. Thank you from Tom & Carol Striffler and under Committee/Liaison Position Reports: 4. EMCOG Report. Motion carried.

PUBLIC COMMENT/VISITORS – None

COMMUNICATIONS: Noted by Mayor Pouliot

CONSENT AGENDA:

1. Regular Council Minutes – February 18, 2013
2. Finance Committee Minutes – February 25, 2013
3. Invoices

Moved by Greene, seconded by Kish to approve the consent agenda including the invoices for payment as presented. Motion carried.

REGULAR AGENDA:

1. Second Quarter Financial Report – Finance – **Moved by Henry seconded by Taggett to accept the Second Quarter Financial Report as presented. Motion carried.**
2. Generator Hookups – Finance – **Moved by Henry, seconded by Greene to approve generator hookups for lift station #6 and #11 in the amount of \$2,739.54 and authorize clerk to make the necessary budget amendments. Motion carried.**
3. Banner Request – TISD Early On Program - **Moved by Kish, seconded by Taggett to approve the banner request from TISD Early on Program. Motion carried.**
4. Well #5 SCADA Radio Request – **Moved by Taggett, seconded by Lipan to authorize the installation of the SCADA system at Well #5 by Utilities Instrumentation Services at an amount not to exceed \$8,679.00. Motion carried.**

5. Bucket Truck – Bearing/Bucket Repair. **Moved by Lipan, seconded by Henry to table the decision of the repair of the bucket truck. Further review needs to be done on the number of hours of usage of the truck each year, rate City charges for use of the bucket truck, number of banners hung per year, and obtaining quotes from vendors who could provide the services we use the bucket truck for. Motion carried.**

ITEMS PENDING/TABLED:

1. None

COMMITTEE/LIAISON POSITION REPORTS:

1. Planning – Gordon Taggett reported the committee reviewed the five year plan with Mr. Pigdott from Rowe and that he provided them with some good information. Taggett reported they will be continuing to review the Marihuana draft ordinance and updating it to reflect current rules and regulations. Taggett reported that the Clark Station project has now changed its name to the Bush Street Property project and the blueprints have been distributed and will be reviewed at the next meeting. Taggett also reported that the Tuscola Medical Care Facility is in the process of getting their permits from the State of Michigan and could start construction as early as June.
2. Policy – Kish reported that the committee discussed the agreement with Almer Township for use of Luder Road dump in the amount of \$3,500.00 and that they moved to recommend to council to execute the agreement. **Moved by Kish, seconded by Greene to execute the agreement with Almer Township for the use of the Luder Road dump in the amount of \$3,500.00 with the understanding they will provide the City of Caro at the end of the season a copy of the sign-in sheet to determine how many City residents utilized the dump. Motion carried.** Kish also reported the council discussed the brush policy and that they moved to recommend to council to change the Brush Policy from six to three pick-ups per season. **Moved by Greene, seconded by Kish to change the Brush Policy from six to three pick-ups per season, and to have the DPW department track the number of pick-ups per season. Motion carried.** Kish also reported they discussed the graduated parking ticket fee schedule but have tabled any decision until further research is done to make sure there are no conflicts with current ordinance and to get copies from other communities.
3. Business Spotlight – April 1, 2013 – Business needs to be provided to the Clerk by March 26, 2013.
4. EMCOG Report – Kish reported that if you would like to receive e-mails from EMCOG to please provide her with your e-mail address and she will make sure that you are signed up. Kish reported that if letters of support are needed for grant applications EMCOG can provide this. Kish reported that it's important that we provide EMCOG with a list of grants we may be applying for as this is where they can be given support. Kish reported that EMCOG has created an excellent Farmers Market map for the State of Michigan and that they will also be updating their Bike Map which has won national and international awards.

MANAGER COMMENTS: City Manager Jared Olson reported that the Category F-Columbia grant was denied. Blight grant for the Wilbur building was denied. DIG grant was denied. In addition, the MDOT Chippewa trail way easement was declined. Olson said they will continue to follow through with MDOT to address the safety issues they had and to see if there are any

corrections that could be done to the plan to obtain approval. Police department received a \$1,000.00 grant from Wal-Mart and will be purchasing two new computers in the amount of \$1,300.00 from Pro-Tech Computing. Manager is requesting to have the police technology line amended to reflect the \$1,000.00. Olson reported that there seems to be a stress crack in the front part of the Municipal Building. He is looking into the warranty on the façade. Park & Recreation committee met and approved the proposal from the Greater Thumb Recreation Association. Proposal was only \$50.00 more from last years. Greater Thumb Recreation Association will fall under the Village of Cass City's insurance coverage. Langmaid also reported that the committee is looking into making some capital improvements to the Fairgrounds playground area. She has spoken with several companies that provide planning for playgrounds and they have provided her with information about grants that are available. Olson also reported that department heads have all turned in their budget worksheets and work will now start on calculating the budget figures.

CLERK REPORT:

1. None

ADDITIONAL PUBLIC COMMENTS:

Herbert Sheardy commented that there are two street lights burned out, one is by Pizza Hut and one by the Municipal Building. Said we should get bids for cost of the bucket truck. Ray Vargo said we need to be careful how many services we take away from the residents.

Moved by Kish, seconded by Lipan to adjourn the meeting at 8:42 p.m. Motion carried.

Meeting adjourned.

Sarah J. Jarvis, City Deputy Clerk/Treasurer