

## CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order October 21, 2013 at 7:30 p.m. by Mayor Dick Pouliot

Present: Mayor Dick Pouliot, Council Members: Mike Henry, Joe Greene, Rick Lipan, Amanda Langmaid, Charlotte Kish, Gordon Taggett

Absent: None

Others in Attendance: Jared Olson - City Manager, Karen Snider – City Clerk/Treasurer, Brian Newcomb – Chief of Police, Charlie Sundblad – DPW Superintendent and other guests.

**AGENDA APPROVAL: Moved by Kish, seconded by Greene to approve the agenda as presented. Motion carried.**

**PUBLIC COMMENT/VISITORS** – Ricky Jonas thanked everyone for a good job cleaning up the City after the storm came through and trees came down.

**COMMUNICATION:** Noted by Mayor Pouliot.

### CONSENT AGENDA:

1. Minutes – Regular Council Minutes October 7, 2013
2. Invoices
3. Department Reports
  - a. Police Report – Chief Brian Newcomb
  - b. Fire Report – Chief Randall Heckroth
  - c. Parks & Recreation – Jared Olson
  - d. DPW/Water Report – Charles Sundblad
  - e. Blight Report – Jerry Thorp
  - f. WWTP – Curtis Wells
  - g. Municipal Parking Violations Bureau Report – Karen Snider

**Moved by Kish, seconded by Langmaid to approve the consent agenda including the invoices for payment as presented. Motion carried.**

### REGULAR AGENDA: (action required)

1. Audit Report FY 2012-13 – **Moved by Kish, seconded by Greene to accept the audit report for FY 2012-13 as presented by Jamie Peasley of Anderson, Tuckey, Bernhardt and Doran. Motion carried.**
2. Water Reliability Study– Dan Bartlett, Rowe Professional Services gave an overview of the Water Reliability Study. The key components of the water system have been analyzed to determine if they are adequate to meet the city’s current and future needs. Recommendations were also provided. **Moved by Greene, seconded by Henry to accept the Water Reliability Study by Rowe Professional Services as presented. Motion carried.**

3. Resolution for Traffic Engineer – **Moved by Henry, seconded by Lipan to adopt the Resolution For Designation of the City of Caro Traffic Engineer naming Jared Olson as the traffic engineer. Roll Call: 7 Yes, 0 no. Motion carried.**
4. Resignation of Planning Member – **Moved by Taggett, seconded by Kish to accept the resignation of Elinor Moyer from the Planning Commission and direct the Clerk to post the vacancy. Motion carried.**
5. Well Cleaning Bids– **Moved by Greene, seconded by Kish to approve the bid of \$32,530 from Northern Pump and Well for Sonar Jetting and Disc cleaning of Wells #7 and #3 to be paid from line item 592-557-801-000 and authorize the Mayor and Finance Chair to approve up to \$10,000 for additional repair, only if required. Motion carried.**
6. Renewal of CD's – **Moved by Lipan, seconded by Taggett to automatically rollover the CD's at Northstar Bank, Independent Bank and Team One Credit Union and authorize the City Mayor and City Clerk to sign any paperwork pertaining to these transactions if necessary. Motion carried.**
7. Set Date for Lease Review – **Moved by Lipan, seconded by Henry to set a Finance Committee of the Whole for November 7, 2013 at 7:30 p.m. to review the Gun Club and Exchange Club leases. Motion carried.**

ITEMS PENDING/TABLED:

1. None.

COMMITTEE/LIAISON POSITION REPORTS:

1. Business Spotlight – November 4, 2013

MANAGER COMMENTS:

The Manager reported that Chemical Bank did their Columbus Day volunteer work. They did a fabulous job cleaning up the parks. The kick off meeting for the Master Plan will be November 12. The utility cuts and parking lot work will begin Wednesday and go through next week, weather permitting. The snow removal bids will be going out. The plow truck bid is due October 30.

CLERK'S REPORT:

The Clerk reminded everyone to get out and vote November 5, 2013.

ADDITIONAL PUBLIC COMMENT – Mr. Sheardy questioned if the Traffic Engineer had to be a true engineer.

**Moved by Langmaid, seconded by Lipan to adjourn the meeting at 8:21 p.m. Motion carried.**

Meeting adjourned.

Karen J. Snider, City Clerk