

## CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order May 21, 2012 at 7:30 p.m. by Mayor Dick Pouliot

Present: Mayor Dick Pouliot, Council Members: Mike Henry, Rick Lipan, Gordon Taggett, Amanda Langmaid

Absent: Joe Greene, Charlotte Kish

Others in Attendance: Brent D. Morgan – City Manager, Karen Snider – City Clerk/Treasurer and other guests.

**AGENDA APPROVAL: Moved by Langmaid, seconded by Lipan to approve the agenda as presented. Motion carried.**

PUBLIC COMMENT/VISITORS: None

### COMMUNICATION:

Mayor Pouliot noted the communications.

### CONSENT AGENDA:

1. Minutes – Regular Council Minutes May 7, 2012
2. Invoices
3. Budget Minutes – May 10, 2012
4. Finance Minutes – May 14, 2012
5. Department Reports
  - a. Police Report - Chief Brian Newcomb
  - b. Fire Report – Chief Randall Heckroth
  - c. Parks & Recreation – (Not available)
  - d. DPW/Water Report – Charles Sundblad
  - e. Blight Report – Jerry Thorp
  - f. WWTP – Curtis Wells
  - g. Municipal Parking Violations Bureau Report – Karen Snider

**Moved by Henry, seconded by Langmaid to approve the consent agenda including the invoices for payment as presented. Motion carried.**

### REGULAR AGENDA: (action required)

1. Set Public Hearing – Proposed Budget FY 2012/13 –**Moved by Henry, seconded by Langmaid to set the public hearing on the Proposed Budget FY 2012/13 for June 4, 2012 at 7:30 p.m. Motion carried.**
2. Sale of Property – (Parcel 9 – Caro Industrial Park) Finance Committee – **Moved by Taggett, seconded by Lipan to accept the recommendation from the Finance Committee to offer for sale Parcel 9 in the Caro Industrial Park for \$225,000;**

**however the City would take \$160,000 with a minimum investment of \$500,000 within a three year period from the date of purchase. Motion carried.**

3. **Sale of Property (Parcel 1 – Caro Industrial Park) Finance Committee – Moved by Lipan, seconded by Henry to accept the recommendation from the Finance Committee to offer for sale Parcel 1 in the Caro Industrial Park for \$7,500; with an approved development agreement. Motion carried.**
4. **Garbage Contract – Richfield Equities – Finance Committee – Moved by Henry, seconded by Langmaid to accept the recommendation of the Finance Committee to direct the City Manager to draft a letter to extend the Richfield Equities waste collection and disposal contract for a three year period with the same terms as the current contract. Motion carried.**
5. **Third Quarter Finance Report – Finance Committee – Moved by Henry, seconded by Taggett to recommend to Council to approve the third quarter financial report and to authorize the clerk to transfer \$100,000 from the General Fund to the Municipal Fund as budgeted. Motion carried.**
6. **Caro Chamber of Commerce – Fair Booth - Moved by Henry, seconded by Taggett to authorize the sharing of the fair booth with the Caro Chamber of Commerce in the amount of \$47.50 with Council member Greene being the chair on behalf of the Council and that Council members will not be responsible for the money bag. Motion carried.**
7. **Foreclosed Properties – First Right of Refusal – Moved by Taggett, seconded by Lipan to authorize the City Treasurer to sign the Waiver of First Right of Refusal inasmuch as the foreclosed properties serve no public purpose. Motion carried.**

**ITEMS PENDING/TABLED:**

1. None

**COMMITTEE/LIAISON POSITION REPORTS:**

1. **Parks & Recreation – Liaison Langmaid reported that the Parks and Recreation Committee met and reviewed the programs that would be offered this summer. A trip to the Tigers Game and a Motor City Casino trip are planned. There are issues with kids climbing on the roof of buildings at the Fairgrounds to retrieve the discs for disc golf. There is a need to pick up the trash cans more often at the fairgrounds.**
2. **Spotlight – June 4, 2012 – Catty Wampus Fabric Co. – Langmaid will confirm.**

**MANAGER COMMENTS:**

1. **The manager reported that the score cards for disc golf are completed. The signs should be done in two weeks. The Manager will look into signs that can be put up at the Fairgrounds indicating “No climbing on buildings”. A meeting will be set up with the fairboard to discuss grass cutting and garbage pickup. A flyer is in the process of being completed for the Parks & Recreation programs. The Gleaners are doing a sign for Bieth Park. The DPW and WWTP Superintendents as well as the City Manger**

met with representatives from the Tuscola County Medical Care Facility, Highland Pines and the Technology Center regarding rags plugging up lift station #4. The Public Open House for the W. Sherman Street project will be held on May 24, 2012 from 5 p.m. to 7 p.m. at the Caro Municipal Building for those interested in learning more about the project. DPW Superintendent and Manager met with representatives from T.I. Automotive regarding the Chippewa Trailway extension and also cleaning up the property so it could be staked. Rowe will be scheduling survey for staking. The Manager approved the union holiday for May 25, 2012 so the City offices will be closed. The Planning Commission cancelled their meeting for Tuesday night and rescheduled for May 29, 2012 in order to allow sufficient time for a review of the revised site plan from Wally Humphrey-Phillips for the Heritage Hill Assisted Living Phase 2 Expansion project.

**CLERK'S REPORT:**

1. The clerk reported that she needs to let the Vassar Clerk know who would be attending Mayor Exchange Day on July 3, 2012 with the City of Vassar. Mayor Pouliot, Taggett, Langmaid, City Manager and City Clerk will be attending.

ADDITIONAL PUBLIC COMMENT: Mr. Sheardy reported that the City is not doing a good job keeping the grass mowed on Parcel 1 in the Caro Industrial Park. The Mayor explained that it is a complicated piece of property due to the ditch area but would have that looked into by the Manager.

**Moved by Langmaid, seconded by Lipan to adjourn the meeting at 8:44 p.m. Motion carried.**

Meeting adjourned.

Karen J. Snider, City Clerk/Treasurer