

## CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order April 16, 2012 at 7:30 p.m. by Mayor Dick Pouliot

Present: Mayor Dick Pouliot, Council Members: Mike Henry, Joe Greene, Rick Lipan, Charlotte Kish, Gordon Taggett, Amanda Langmaid

Absent: None

Others in Attendance: Brent D. Morgan – City Manager, Karen Snider – City Clerk/Treasurer and other guests.

**AGENDA APPROVAL: Moved by Greene, seconded by Kish to approve the agenda as presented. Motion carried.**

**PUBLIC COMMENT/VISITORS:** Fire Chief Randy Heckroth gave an oral report on what the criteria is to sound the fire siren. Chief Heckroth also explained a procedure that is put in place when there are areas of improvement needed and a “Plan of Correction” which will be put in place and reviewed in 6 months and 12 months.

### COMMUNICATION:

Mayor Pouliot noted the communications.

### CONSENT AGENDA:

1. Minutes – Regular Council Minutes April 2, 2012
2. Invoices
3. Department Reports
  - a. Police Report - Chief Brian Newcomb
  - b. Fire Report – Chief Randall Heckroth
  - c. Parks & Recreation – (Not available)
  - d. DPW/Water Report – Charles Sundblad
  - e. Blight Report – Jerry Thorp
  - f. WWTP – Curtis Wells
  - g. Municipal Parking Violations Bureau Report – Karen Snider

**Moved by Lipan, seconded by Kish to approve the consent agenda including the invoices for payment as presented. Motion carried.** Council asked for clarification from the Police Chief on mutual aid calls.

### REGULAR AGENDA: (action required)

1. Proposed Ordinance – Sale of Real Estate/Set Public Hearing – Council discussed a small piece of landlocked property that touches property owned by Peggy Harris of West Congress Street. **Moved by Taggett, seconded by Greene to set the hearing on the proposed order for Sale of Real Estate for May 7, 2012 at 7:30 p.m. Motion carried.**

2. Budget Amendment Request – **Moved by Henry, seconded by Langmaid to approve the budget amendment by decreasing contracted services line (590-567-801-000) by \$5,000 and increasing OM&R Supplies (590-567-776-000) by \$5,000. Motion carried.**
3. Request for Banner – Tuscola Senior Fair – **Moved by Kish, seconded by Taggett to approve the request from Tuscola Sr. Alliance to hang a banner from June 4 – June 18, 2012. Motion carried.**
4. Request from Future Youth Involvement – Cardboard City – **Moved by Greene, seconded by Langmaid to approve the request from the Future Youth Involvement to close a portion of Sherman Street from Court Street to N. State Street on May 19, 2012 from 6 p.m. – 10 p.m. to host activities for the purpose of raising awareness for the Homeless of Tuscola County, pending review by the City Manager and Police Chief. Motion carried.**
5. Mowing of Noxious Weeds/Grass Bids – **Moved by Kish, seconded by Langmaid to award the bid for the mowing of noxious weeds/grass to Anew Landscaping in the amount of \$40 for up to an 8,000 sq. foot lot and \$10 for each additional increment of 2,000 feet. Motion carried.**
6. Economic Vitality Incentive Program – **Moved by Henry, seconded by Kish to approve the Employee Compensation Plan and authorize the City Manager to submit it to the Michigan Department of Treasury in order to be in compliance and eligible for the Economic Vitality Incentive Program and payments. Motion carried.**
7. Resolution for Designation of Street Administrator – **Moved by Langmaid, seconded by Greene to designate Brent Morgan, City Manager as the City of Caro Street Administrator. Motion carried.**
8. Marking Streets with Painted Arrows – **Moved by Kish, seconded by Taggett to approve the chalk paint markings along the edge of the 5k Run For The Cure run/walk to raise money for the American Cancer Society. Motion carried.**

**ITEMS PENDING/TABLED:**

1. None

**COMMITTEE/LIAISON POSITION REPORTS:**

1. DDA – Minutes were enclosed.
2. Spotlight – May 7, 2012 – Kish will let clerk know.

**MANAGER COMMENTS:**

1. The manager reported on the Wet & Wild emergency training. The Parks & Recreation agreement with Cass City has been executed. The Parks & Recreation Committee will meet this upcoming Thursday. The manager received minutes from Almer Township regarding Lift Station #10. The signs are being done for the disc golf. It would be nice to do some type of acknowledgement to recognize the

sponsors. A big thank you goes out to Council members Greene and Taggett for their hard work at the Roadhouse.

**CLERK'S REPORT:**

1. The clerk reported that Mayor Exchange Day will be by July 3, 2012 with City of Vassar. It will start out in Caro from 8 a.m. -12 p.m. in Caro, lunch at JJ Jamokes from 12 p.m.-1 p.m. and City of Vassar from 1-5 p.m. The clerk asked Council to set a budget meeting. The budget meeting is set for April 30, 2012 at 6 p.m.

ADDITIONAL PUBLIC COMMENT: Sheardy inquired as to what a Street Administrator's job consists of.

**Moved by Langmaid, seconded by Lipan to adjourn the meeting at 8:44 p.m. Motion carried.**

Meeting adjourned.

Karen J. Snider, City Clerk/Treasurer