

CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order December 3, 2012 at 7:30 p.m. by Mayor Dick Pouliot

Present: City Mayor Dick Pouliot, City Council: Mike Henry, Joseph Greene, Gordon Taggett, Charlotte Kish, Amanda Langmaid, Rick Lipan

Absent: None

Others in Attendance: Thomas K. Striffler – City Manager, Karen Snider – City Clerk/Treasurer, Charlie Sundblad – DPW Superintendent, Mike Carpenter - Rowe Professional Services, John Matonich, CEO – Rowe Professional Services and other guests

AGENDA APPROVAL: Moved by Henry, seconded by Kish to approve the agenda with two additions as follows: Business #5. 2012 MI Blight Elimination Program and Committee/Liaison Reports: 5. Committees Review/Appointments. Motion carried.

PUBLIC COMMENT/VISITORS

1. John Matonich, CEO – Rowe Professional Services – This is a special year for Rowe Professional Services Company. They have been in business since 1962 and are celebrating their 50th year Anniversary. Mr. Matonich extended a warm thank you to the City of Caro for the opportunity to serve them. Rowe provides service specialties in the areas of civil engineering, surveying, aerial photography and mapping, landscape architecture, planning and land development. These services are delivered by a team of licensed and certified professionals and Mr. Matonich wanted the City of Caro to know that they are grateful for the long-standing client relationship.

COMMUNICATIONS: Noted. City Manager reported that it is his understanding that Emterra Environmental USA has taken over the trash collection and recycling for the City of Caro. The City has not received any invoices as of yet in the Emterra name.

CONSENT AGENDA:

1. Council Minutes - November 19, 2012
2. Finance Committee – November 19, 2012
3. Invoices (Revised List)

Moved by Greene, seconded by Langmaid to approve the consent agenda including the invoices as presented. Motion carried.

REGULAR AGENDA: (action required)

1. 2013 Schedule of Regular Meetings –**Moved by Henry, seconded by Taggett to approve the schedule of Regular Meetings for the City of Caro Council for 2013. Motion carried.**

2. Request from Cardboard City Chairman – Future Youth Involvement – **Moved by Greene, seconded by Kish to approve the request from the Cardboard City Chairman Travis Bauerschmidt to allow a portion of Sherman Street from Court Street to North State Street be closed from 6 p.m. – 10 p.m. on May 18, 2013 for their annual Cardboard City Sleep-Out. Motion carried.**
3. Pay Request #2 from MDOT – Sherman Street Project – **Moved by Taggett, seconded by Greene to authorize the payment of Pay Request #2 to MDOT for the Sherman Street Project in the amount of \$112,627.69. Motion carried.**
4. Road Commission Agreement - **Moved by Henry, seconded by Kish to approve the Intergovernmental Mechanic Repair Services Agreement with the Tuscola County Road Commission and to authorize the City Manager, Mayor and Clerk to execute the agreement on behalf of the City. Motion carried.**
5. 2012 Michigan Blight Elimination Program – **Moved by Henry, seconded by Lipan to authorize the City Manager to proceed with the application for the 2012 Michigan Blight Elimination Grant for the Wilbur building. Roll Call: 7 yes, 0 no. Motion carried.** The grant application is due December 13.

ITEMS PENDING/TABLED:

1. None

COMMITTEE/LIAISON POSITION REPORTS:

1. Historical – There is not a meeting in December. An update was given as to some issues that needed to be addressed at the Roadhouse such as lighting and a drop at the end of the ramp to the back door. Also, Kish reported on some concerns that TACA has regarding the Historical Building. An Ad Hoc Committee was appointed by Mayor Pouliot consisting of City Manager Striffler, Council Members Henry and Kish, Historical Chairman Mark Putnam and DPW Superintendent Sundblad to look into the concerns and give Council a report on their findings. The clerk is instructed to compile the cost of operating the Historical Building, including insurance.
2. Planning - City Manager reported that he received the request from the Tuscola County Medical Facility for rezoning. A public hearing has been set for December 18, 2012 at 7:00 p.m. and all persons within 300' were notified. Planning will not have their regular meeting on December 11. The City Manager also received a copy of Indianfields' proposed Master Plan update and it was distributed to the Planning Commission. The City Manager will draft a response to the township. The Zahraie site plan is being reviewed by Rowe.
3. Business Spotlight – January, 2013 (Taggett) and February, 2013 (Kish)
4. Update on Manager's Search – The Mayor reminded Council of the meeting Tuesday, December 4 at 6:30 p.m. Council Members may want to consider narrowing the field to five candidates with a possible alternate.
5. Committee Review/Appointments – Mayor Pouliot handed out the committee sheet and asked that any comments be given to the clerk. The appointments will be made at the December 17 meeting.

MANAGER COMMENTS: Department of Transportation Director, John Riley reported that the buses will be staying off Sherman Street. If there are any problems with this change of routing, please advise the City Manager so that he can let Mr. Riley know. The snow plowing of E. Grant over to Court Street needs to get done because it is a bus route now. Striffler reported that he has scheduled a meeting with representative from both unions and management regarding discussing health care providers. The meeting will be December 5 at 10:30 a.m. There is a window for another DIG grant for the DDA. The DDA was looking at sidewalk improvement; however this grant covers the original DDA area. There is the possibility of doing some street work. DDA has scheduled a special meeting for Thursday at 8 a.m. to decide on what action is to be taken regarding the grant. The grant application is due December 21. A radiator on a generator failed at the WWTP and repairs have been made. Lift Station 10 update – the box has been mounted and Ken Martin Electric is planning to start electrical tomorrow. As part of division of assets with Almer Charter Township, the City was given access to their dump for a period of three years. The time has expired and the City needs to decide if they want to enter into another agreement.

CLERK REPORT: The City Manager and Clerk had a meeting with Dennis Gilkey and the financial advisor from Chemical Bank regarding different options for securing the Cities' money and this will be discussed at a later date with the Finance Committee. I had previously reported on the physical Workers Comp 2011/12 audit and the City Manager and I met with a representative to discuss factors for our rating. Our rating was good so we received \$4,175 refund from them. The Clerk read a letter from residents of Agar Street expressing gratitude to the DPW Superintendent and staff for a job well done. There was a problem and several residents were without water. The problem was corrected in a timely manner and the residents appreciated it. The City Manager and I also met with Tim McClorey from MMRMA regarding the Cities' annual renewal for our Insurance and signed the contract. We were informed that we would be getting a refund check for approximately \$33,000.

Additional Public Comment: None

Langmaid moved, seconded by Kish to adjourn the meeting at 9:15 p.m. Motion carried.

Meeting adjourned.

Karen J. Snider, City Clerk