

CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order November 19, 2012 at 7:30 p.m. by Mayor Dick Pouliot

Present: Mayor Dick Pouliot, Council Members: Mike Henry, Joe Greene, Rick Lipan, Gordon Taggett, Amanda Langmaid, Charlotte Kish

Absent: None

Others in Attendance: Thomas K. Striffler – Interim City Manager, Karen Snider – City Clerk/Treasurer, Brian Newcomb – Caro Police Chief, Jamie Peasley and Gary Anderson – Anderson, Tuckey, Bernhardt and Doran and other guests.

AGENDA APPROVAL: Moved by Lipan, seconded by Greene to approve the agenda as presented. Motion carried.

PUBLIC COMMENT/VISITORS – None

BUSINESS SPOTLIGHT – Chris Barrios is a State Farm Insurance agent. His office is located at 1230 Cleaver Road, Caro, MI and office hours are Monday – Friday (excluding Wednesday) 9 a.m. – 5 p.m., Wednesday 9 a.m. – 7 p.m. and Saturday 10 a.m. – 2 p.m. to better serve their customers.

COMMUNICATION: Noted by Mayor Pouliot.

CONSENT AGENDA:

1. Minutes – Regular Council Minutes November 5, 2012
2. Finance Minutes – November 9, 2012
3. Invoices
4. Department Reports
 - a. Police Report - Chief Brian Newcomb
 - b. Fire Report – Chief Randall Heckroth
 - c. Parks & Recreation
 - d. DPW/Water Report – Charles Sundblad
 - e. Blight Report – Jerry Thorp
 - f. WWTP – Curtis Wells
 - g. Municipal Parking Violations Bureau Report – Karen Snider

Moved by Henry, seconded by Lipan to approve the consent agenda including the invoices for payment as presented. Motion carried.

REGULAR AGENDA: (action required)

1. 2011/2012 Audit Presentation – Jamie Peasley/Gary Anderson – **Moved by Henry, seconded by Kish to accept the 2011/2012 Audit as presented by Anderson, Tuckey, Bernhardt and Doran. Motion carried.**
2. Chamber of Commerce Gingerbread Village Request – **Moved by Greene, seconded by Langmaid to approve the request from the Caro Chamber of Commerce on**

- behalf of the Gingerbread Committee for their community event contingent upon some of the work being done by volunteers (i.e. placing the gingerbread men cutouts on the lampposts). Motion carried.**
3. **MDOT Cost Agreement for Traffic Signal –Moved by Langmaid, seconded by Kish to approve a Resolution approving the Michigan Department of Transportation Cost Agreement for the Traffic Signal Control at the intersection of M-81 & Wal-Mart Drive which is now located within the city limits of Caro for an estimated annual cost of \$182. Motion carried.**
 4. **Recommendation from Finance – 1st Quarter Financial Report –Moved by Henry, seconded by Langmaid to approve the 1st quarter Financial Report as presented which includes the transfer of the City of Caro Fire Contract from General Fund to Fire Fund. Motion carried.**
 5. **Recommendation from Finance – Police Car – Moved by Henry, seconded by Taggett to approve the purchase of a Ford Explorer police car (Interceptor) from Moore Motors for a net price of \$25,539 including trade in of 2005 & 2006 Ford Crown Victoria police cruisers and approve adaption expenses not to exceed \$1,579 for a total of \$27,118 and to authorize the clerk to make the budget amendment. Motion carried.**

ITEMS PENDING/TABLED:

1. None

COMMITTEE/LIAISON POSITION REPORTS:

1. Finance – Reported on Intergovernmental Agreement
2. Planning – City Manager reported that the Planning Commission talked about the Tuscola County Medical Care Facility looking to expand their campus and put smaller homes on their site that was Davenport University. This would still be nursing care. They will be asking that the new property be rezoned as B2. This could be done as a conditional rezoning. Recommended site plan review for the property behind old Clark gas station. The master plan will need to be updated before long and will want to look at this at budget time.

MANAGER COMMENTS:

Interim City Manager Striffler and Council Member Greene attended POET's 10th anniversary. In addition to POET selling ethanol, they also sell oil and feed grain. POET has about 45 employees and have significantly improved their productivity and output. The City will need to review the Standby Agreement with POET. The loader is back into operation. The Plow Truck has been built, however the box and accessories have not been installed. The chassis is at Diesel Truck Sales. The estimated time for arrival is about one month. The lift station 10 work has started. Should see snow fence and caution tape up there. The cement top cookie is not in yet. The posts are set and electrician has started work. Sherman Street is done for the fall and residents have been notified of this. City Manager entered into a dialogue with the School Department of Transportation to see if the bus route used presently can become permanent. The signage is up but it will not be stripped until spring. One lane is a parking lane and the other two lanes are traffic lanes. Had one sewer line that had to be dug up due to a backup and has been completed. Contract has to be done by

June 1, 2012. The Manager received unofficial word that our solid waste contract has been transferred to Emterra Environmental USA. Fire contracts are pretty much finalized and will be meeting with the townships in December.

CLERK'S REPORT:

The post-election work has been completed and the period has elapsed for recounts. The winter tax bills will be mailed out next week and are due February 28, 2013.

Mayor Pouliot reported that the deadline for the applications for a City Manager was Friday, November 16. Thirty three resumes were received. Some preliminary background checking has already been done. November 26 the resume books will be sent to City Council. The governing body will have the opportunity to review all the applicants. Tentative dates for a special council meeting were set for either November 29 at 6:30 p.m. or December 4 at 6:30 p.m. to review the applications.

ADDITIONAL PUBLIC COMMENT

Sheardy reported that some street lights are out. The City Manager will check into this.

Moved by Langmaid, seconded by Kish to adjourn the meeting at 9:00 p.m. Motion carried.

Meeting adjourned.

Karen J. Snider, City Clerk/Treasurer