

CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order September 6, 2011 at 7:30 p.m. by Mayor Thomas K. Striffler

Present: City Mayor Thomas K. Striffler, City Council: Dick Pouliot, Amanda Langmaid, Rick Lipan, Charlotte Kish, Joseph Greene

Absent: Mike Henry

Others in Attendance: Brent Morgan – City Manager, Karen Snider – City Clerk/Treasurer and other guests

AGENDA APPROVAL: Moved by Pouliot, seconded by Lipan to approve the agenda with one addition under Regular Agenda: 8. Request for Banner-Tuscola County Pumpkin Festival. Motion carried.

PUBLIC COMMENT/VISITORS – None

COMMUNICATIONS:

Mayor Striffler noted the communications.

CONSENT AGENDA:

1. Council Minutes - August 15, 2011
2. Invoices

Moved by Greene, seconded by Kish to approve the consent agenda including the invoices as presented. Motion carried.

REGULAR AGENDA: (action required)

1. Secondary Digester Cover Assessment - HRC – Keith McCormack from Hubbell, Roth & Clark, Inc. (HRC) was present to answer questions and explain the assessment report that was presented. Council suggested doing a project plan. HRC will give an estimate to do a project plan. At that time the City should have a better understanding of natural gas costs. City Manager will gather more information at the direction of Council.
2. Rowe Professional Services Company Invoice #0067764 – **Moved by Greene, seconded by Lipan to accept the recommendation from DDA to approve payment of invoice #0067764 to Rowe Professional Services Company in the amount of \$14,050. Motion carried.**
3. Pay Application #1 – E. Burnside Parking Lot Project – **Moved by Lipan, seconded by Langmaid to approve payment Application No. One from J.R. Heineman & Sons, Inc. in the amount of \$39,911.85 pending the contractor has met all the MEDC criteria to submit and receive payment from the State for the Downtown Infrastructure Grant Project. Motion carried.**

4. Request for Banner – **Moved by Kish, seconded by Langmaid to approve the banner request from the Caro Chamber of Commerce for the Gingerbread Village for November 23 – December 7, 2011. Motion carried.**
5. MML Annual Convention – Oct.4-7, 2011 Grand Rapids – Council persons who desire to attend this convention must contact the City Clerk by Friday. Two council persons will be allowed to attend.
6. Firework Permit – Tuscola County Pumpkin Festival – **Moved by Langmaid, seconded by Kish to approve the request from the Tuscola County Pumpkin Festival to have a firework display October 8, 2011 with a rain date of October 9, 2011 to be located at the Caro High School. Motion carried.**
7. Purchase of Jetter-Vactor Truck Pump – **Moved by Pouliot, seconded by Langmaid to authorize the purchase of a FMC pump from Frederickson Supply in the amount of \$13,031.66 plus shipping and handling and to authorize the clerk to amend budget line number 661-536-970-000 (capital outlay). Motion carried.**
8. Request for Banner – Tuscola County Pumpkin Festival - **Moved by Langmaid, seconded by Greene to approve the banner request from the Tuscola County Pumpkin Festival for the pumpkin festival for September 26, 2011 – October 10, 2011. Motion carried.**

ITEMS PENDING/TABLED:

1. None

COMMITTEE/LIAISON POSITION REPORTS:

1. Parks & Recreation – The last meeting was cancelled. Langmaid reported that the banners are done for Punt, Pass & Kick and approximately 15,000 flyers are being distributed for the event. Also, articles will be put in newspapers. They are searching for approximately 25 more volunteers to help with event which is being held Sunday, September 25. Registration is at 3:30 p.m. and the event starts at 5 p.m.
2. Historical – Minutes were in packet.
3. Policy – September 7, 2011 at 7:00 p.m. to review Gun Club lease.

MANAGER COMMENTS:

Manager Morgan updated the Council on the Punt, Pass & Kick flyers going out. The painting is going well at the roadhouse. The Manager reported on the seminar he attended regarding revenue sharing. Reviewed the dashboard with the Mayor and just needs to review figures with clerk. Deadline is October 1.

CLERK REPORT: The Clerk reported that the Utility Billing Clerk, Wendy McKenney, resigned effective August 31. Notice of job opening has been sent to the paper with a deadline of September 9 and will be interviewing shortly after to fill the position. The Deputy Clerk will be on vacation October 5 to the 17th. The Clerk inquired as to how the electronic council packets were working for Council. There was a split on how many wanted the packets electronic versus paper. The Clerk will continue the electronic/paper packets for two more months at the

consensus of Council at which time a decision will be reached. Mary Seehagan provided some old pictures and wanted to know if Council was interested in having copies. She would be willing to copy and frame for Council.

Discussed personal donations from Council members for a sign for Caro High School Athletic Department.

Pouliot thanked the DPW staff for the prompt brush pickup.

Public Comment: Katrina Skelton commented on the water adjustment policy. Taggett reported that Randy Harris was thankful for the lot cleaned up.

Langmaid moved, seconded by Lipan to adjourn the meeting at 8:50 p.m. Motion carried.

Meeting adjourned.

Karen J. Snider, City Clerk