

## CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order February 21, 2011 at 7:30 p.m. by Mayor Thomas Striffler

Present: Mayor Thomas Striffler, Council Members Dick Pouliot, Rick Lipan, Mike Henry, Joe Greene, Charlotte Kish, Amanda Langmaid

Absent: None

Others in Attendance: Brent D. Morgan – City Manager, Karen Snider – City Clerk/Treasurer, Charlie Sundblad – DPW Superintendent, Brian Newcomb – Police Chief and other guests

**AGENDA APPROVAL: Moved by Pouliot, seconded by Langmaid to approve the agenda as presented. Motion carried.**

PUBLIC COMMENT: None

OPEN PUBLIC HEARING – Close out of CDBG Project MSC 209012-ICE – Water Improvement Project – This project is known as the Water Improvements Project involving Ward, Meek, and E. Bush Street. The project came in under budget and in a timely manner.

OPEN PUBLIC HEARING – CDBG Application for Downtown Parking Lot Project – This project is for a downtown parking lot rehabilitation project located at E. Burnside Street and adjacent to the Schall School. The application is almost complete. The proposal is to use \$51,271 of local match from the Downtown Development Authority with up to \$153,813 of CDBG funds for the improvements.

### COMMUNICATION:

Mayor Striffler noted the communications.

### CONSENT AGENDA:

1. Minutes – Regular and Special Council Minutes – February 7, 2011
2. Invoices
3. Department Reports
  - a. Police Report – Chief Brian Newcomb
  - b. Fire Report – Chief David Mattlin
  - c. Parks & Recreation – (Unavailable)
  - d. DPW/Water Report – Charles Sundblad
  - e. Blight Report – Jerry Thorp
  - f. WWTP – Curtis Wells
  - g. Municipal Parking Violations Bureau Report – Karen Snider

**Moved by Greene, seconded by Kish to approve the consent agenda including the invoices for payment as presented. Motion carried.**

**REGULAR AGENDA:** (action required)

1. Close Public Hearing – Close out of CDBG Project MSC 209012 – ICE – Water Improvement Project - **Moved by Henry, seconded by Greene to close the Public Hearing on the close out of CDBG Project MSC 209012 – ICE Water Improvement Project. Motion carried.**
2. Decision on Public Hearing – **Moved by Greene, seconded by Lipan to officially close out the MEDC Community Development Block Grant Project MSC 209012 – ICE Water Improvements Project. Motion carried.**
3. Close Public Hearing – CDBG Application for Downtown Parking Lot Project – **Moved by Lipan, seconded by Kish to close the Public Hearing on the CDBG Application for Downtown Parking Lot Project. Motion carried.**
4. Decision on Public Hearing – Authorizing Resolution – **Moved by Pouliot, seconded by Kish to approve the Community Development Block Grant Downtown Infrastructure Grant Authorizing Resolution. Motion carried.**
5. Purchase of Computer Upgrades for BS&A and Backup – **Moved by Pouliot, seconded by Kish to approve the Quick Quote #6369 from SPI Innovations in the amount of \$10,066 and the BS&A tax software in the amount of \$4,050 for a total amount of \$14,116 and authorize the Clerk to increase the technology lines to reflect the additional \$1,830. Motion carried.**
6. Discussion of Parks & Recreation Summer Programs – Council discussed some program options and the possibility of hiring a part time coordinator. Also discussed the use of volunteers and need to research what programs/camps are available presently. City Manager will contact Manager in Cass City to discuss availability of their Parks & Recreation Coordinator.
7. Approval to Close Out WWTP Project – **Moved by Henry, seconded by Greene to approve the close out of the City of Caro/Tuscola County SRF loan and authorize the City Manager to send a letter to Ms Valorie White at the DNRE ERMD to enable her to finish the administrative completion process and official close out of the project. Motion carried.**
8. UIS Programmable Invoice – **Moved by Pouliot, seconded by Henry to approve payment of the UIS Programmable Services invoice in the amount of \$6,084.30 for UIS to furnish and install a new power supply and memory module for the program backup and to furnish and install a SLC 5/05 Controller for the arsenic removal plant. Motion carried.**
9. Indianfields' Fire Contract Payment Request – It is the consensus of Council to direct the Manager to advise the Fire Chief that the City Council is not in favor of accepting payment in arrears in December for a fire contract that begins in July from Indianfields Township.

**ITEMS PENDING/TABLED:**

1. None

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Policy / Set Policy (Fair Board Lease) – Greene reported that the committee reviewed the park lease. Greene will advise the clerk when a Policy meeting is set to review the fair board lessee.
2. Parks & Recreation – Nothing further.
3. Division of Assets – Mayor Striffler reported that there have been communications with the Attorney on the Division of Assets.

**MANAGER COMMENTS:**

1. The City Manager and Council Member Greene will be touring MI Sugar Tuesday at 10 a.m. The Manager was instructed to get the structure of the corporation.
2. Reported that with the recent budget announcement that came from Governor Snyder's office, the retirements of some employees have helped alleviate the labor/benefits impact on the cities' present budget.

**CLERK'S REPORT:**

1. The Planning Commission vacancy was sent to the paper with a deadline of Feb 25, 2011. It will come before Council March 7, 2011.

Closed Session: Pending Litigation - **Moved by Greene, seconded by Kish to go into closed session at 9:20 p.m. for the purpose of pending litigation. Roll Call: 7 yes, 0 no. Motion carried.**

Returned from closed session at 10:10 p.m.

**Moved by Pouliot, seconded by Henry to allow MMRMA to settle the pending litigation. Motion carried.**

**Moved by Henry, seconded by Kish to adjourn the meeting at 10:14 p.m. Motion carried.**

Meeting adjourned.

Karen J. Snider, City Clerk/Treasurer