

## CITY OF CARO SPECIAL COUNCIL MINUTES

Special Council meeting called to order May 4, 2010 at 5:30 p.m. by Mayor Tom Striffler

Present: Mayor Tom Striffler, City Council Dick Pouliot, Mike Henry, Joe Greene, Rick Lipan, Charlotte Kish, Amanda Langmaid

Absent: None

Others in Attendance: Brent Morgan – City Manager, Karen Snider – City Clerk/Treasurer

PUBLIC COMMENT: None

The purpose of this meeting is to have a budget work session on the FY10/11 proposed budget.

### SPECIAL AGENDA:

1. Review of General Fund – The Council reviewed the proposed FY 10/11 budget General Fund 101. It was the consensus of Council to add a 1% Administrative Fee to the tax collections. Also discussed was penalties and interest. Reviewed a proposal for assessing that included a two year option and five year option. Council needs to determine what direction they need to take. The manager will get more information. Janitorial services have been cut from up to 30 hours per week to 32 hours every two weeks. Discussed the need to fix the front of the police building. Need to get some costs and present a figure for Council. Money needs to be put into Buildings & Grounds as a match portion for the Energy Audit. The roadhouse was discussed and it was decided that \$1,000 would be put into the roadhouse line with the understanding that the Historical Commission match that amount dollar for dollar. Therefore, the total budgeted figure for that line is \$2,000. Research will be done as to mileage on police vehicles. Manager to investigate what percentage of time a midnight officer spends on the streets patrolling in Caro. Clerical staffing at the police department was reviewed. Clarification needs to be made in this area. Crossing guard hours need to be reviewed and enforced. Blight is open for better methods of implementation. Costs to complete the codification process needs to be obtained. Parks & Recreation needs to be investigated further by manager. Investigate the possibilities of putting porta-johns at the fairgrounds during the summer. Get estimated costs to complete the Chippewa loop project. No transfers have been made to other funds at this time.
2. Schedule Budget Meeting – The next budget session is scheduled for May 6, 2010 at 7:45 p.m. at which time Council will review the Street Funds as well as Fire Fund.

**Moved by Pouliot, seconded by Lipan to adjourn the meeting at 9:47 p.m. Motion carried.**

Meeting adjourned.

Karen J. Snider, City Clerk/Treasurer