

CITY OF CARO SPECIAL COUNCIL MINUTES

Special Council meeting called to order May 25, 2010 at 5:30 p.m. by Mayor Tom Striffler

Present: Mayor Tom Striffler, City Council Dick Pouliot, Mike Henry, Joe Greene, Charlotte Kish, Rick Lipan, Amanda Langmaid

Absent: None

Others in Attendance: Brent Morgan – City Manager, Karen Snider – City Clerk/Treasurer, Charles Sundblad – DPW Superintendent and other guests

AGENDA APPROVAL – Moved by Pouliot, seconded by Kish to approve the agenda as presented. Motion carried.

PUBLIC COMMENT: None

The purpose of this meeting is to review all the funds, determine transfers, consideration of property tax late fees and the millage rate to be levied for the FY10/11 proposed budget.

SPECIAL AGENDA:

1. Consideration of Ordinance #432 – Late/Administrative Fees – Proposed Ordinance No. 432 – *An Ordinance to Impose Administrative Fees and Late Fee Charges on Property Tax Collections* was presented for the first reading. This ordinance would allow the City of Caro to impose property administrative fees in the amount of 1% on all taxes collected as well as impose a late fee of 1% for all City taxes collected beginning the day they become delinquent and an additional 1% each month until paid. **Moved by Henry, seconded by Greene to set a public hearing on Ordinance #432 for June 7, 2010 at 7:30 p.m. Motion carried.**
2. Budget – Council reviewed all funds and what would be considered as one time charges. Items mentioned were 1) completion of the Chippewa trail extension; 2) property assessing plan; 3) BS&A tax program; and 4) web revision to make it more service friendly. It was decided to put \$42,200 in for the property assessing, \$30,000 for Chippewa Trail Extension, the BS&A is already budgeted at \$4050 for the software and \$810 for support and will review the amount budgeted under Community Promotions to see if there is a way to use some of those funds to restructure the web. A review of Planning fees should be done this upcoming fiscal year. Council decided to transfer \$200,000 from General to Municipal and \$25,000 from General to Sanitation. Discussed the possibility of the General Fund refinancing the fire truck, however due to all the costs and changes in the budget process, it was decided to maintain the status quo for the upcoming year. Council removed the proposed plow truck from the motor pool fund. Need to take the equipment rebate for fiscal year 09/10 and 10/11 to the sewer fund and pay that amount back to the motor pool toward the debt the sewer fund owes to the motor pool fund. The clerk needs to review what the amount would be to transfer 10% of 590-000-008-001 Sewer

Repair/Replace to regular cash in the sewer fund to offset operating and maintenance costs. Discussed the need to increase the sewer rates. It appears that the rates would have to be raised from \$7.52 per thousand to \$8.40 per thousand to cover the additional costs. **Moved by Pouliot, seconded by Henry to schedule a public hearing on the FY 10/11 proposed budget for June 7, 2010 at 7:30 p.m. Motion carried.**

3. Consideration of L-4029 (Millage Rate) – **Moved by Henry, seconded by Lipan to levy 16.1643 mills for FY 10/11. Roll call vote: 7 yes, 0 no. Motion carried.**
4. Other – A policy meeting needs to be scheduled to address the process to be used for any adjusting in consumption to utility bills and parking.

Moved by Henry, seconded by Langmaid to adjourn the meeting at 10:25 p.m. Motion carried.

Meeting adjourned.

Karen J. Snider, City Clerk/Treasurer