

## CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order September 20, 2010 at 7:30 p.m. by Mayor Thomas Striffler

Present: Mayor, Thomas Striffler, Mayor Pro-Tem Richard Pouliot; Joseph Greene, Mike Henry, Charlotte Kish, Amanda Langmaid, Rick Lipan

Absent: None

Others in Attendance: Brent Morgan – City Manager, Sarah Jarvis – City Deputy Clerk/Treasurer, Charlie Sundblad – DPW Superintendent, Brian Newcomb – Police Chief and other guests

**AGENDA APPROVAL: Moved by Pouliot, seconded by Kish to approve the agenda as presented. Motion carried.**

PUBLIC COMMENT/VISITORS – None

OPEN PUBLIC HEARING – Proposed Ordinance #433 – An Ordinance to Amend the Village (City) of Caro Zoning Ordinance #401 – Herbert Sheardy voiced concerns regarding Section 1201, iii and Section 2502 d and j. City Manager responded to concerns. Gordon Taggett voiced concerns regarding ordinance not providing for outdoor storage for RV's, Boats, etc. Mayor Striffler stated that it is only prohibited in zoning districts B-2 (general business) but not in I-1(light industrial). Public Hearing to remain open.

OPEN PUBLIC HEARING – Proposed Ordinance #434 – An Ordinance to Create a Planning Commission – Mayor Striffler explained that this ordinance is a requirement of the City Charter.

PRESENTATION OF AWARDS – Mayor Striffler, City Manager Morgan, and Police Chief Newcomb presented the Medal of Honor to Officer Paul Strasz and Officer Glen Harding, for their heroic action in the line of duty.

### **COMMUNICATIONS:**

Mayor Striffler noted the communications.

### **CONSENT AGENDA:**

1. Minutes – Regular Council September 7, 2010
2. Finance Minutes – September 13, 2010
3. Invoices
4. Department Reports
  - a. Police Report – Chief Brian Newcomb
  - b. Fire Report – Chief David Mattlin
  - c. Parks & Recreation
  - d. DPW/Water Reports – Charles Sundblad
  - e. Blight Report – Jerry Thorp
  - f. WWTP – Curtis Wells
  - g. Municipal Parking Violations Bureau Report – Karen Snider

**Moved by Henry, seconded by Greene to approve the consent agenda including the invoices as presented. Motion carried.**

**REGULAR AGENDA:** (action required)

1. Close Public Hearing – Proposed Ordinance #433 - **Moved by Greene, seconded by Henry to close the public hearing on Proposed Ordinance #433 an Ordinance to Amend the Village (City) of Caro Zoning Ordinance #401. Motion carried.**
2. Decision on Public Hearing – **Moved by Greene, seconded by Kish to adopt Ordinance #433 an Ordinance to Amend the Village (City) of Caro Zoning Ordinance #401 as presented. Roll Call: 6 yes, 0 no, 1 abstain (Lipan). Motion Carried.**
3. Close Public Hearing – Proposed Ordinance #434 – **Moved by Lipan, seconded by Kish to close public hearing on Proposed Ordinance #434 an Ordinance to Create a Planning Commission. Motion carried.**
4. Decision on Public Hearing – **Moved by Kish, seconded by Greene to adopt Ordinance #434 an Ordinance to Create a Planning Commission as presented. Roll Call: 7 yes, 0 no. Motion carried.**
5. Change Order #3 – Bush, Meek, Ward Project – **Moved by Henry, seconded by Lipan to approve Change Order #3 for a decrease of \$17,699.54, bringing the total project amount to \$224,138.92. Motion carried.**
6. Application for Payment #3 – **Moved by Pouliot, seconded by Lipan to approve application for Payment #3 for the amount of \$31,526.23. Motion carried.**  
Treasurer and City Manager will process appropriate paperwork for payment.
7. Set Trick-or-Treat Hours – **Moved by Pouliot, seconded by Henry to set trick-or-treat hours for October 31, 2010, 6:00 pm – 7:30 pm, with the siren to sound at the start and end times. Motion carried.**
8. Code Codification – Recommendation from Finance - **Moved by Pouliot, seconded by Henry to approve going with Municipal Code Corporation for the the base amount of \$10,950, but not to exceed \$13,000, for the Codification of the City of Caro’s Ordinances. Funds are to come from the PIC money. Motion Carried.**
9. Lift Station #10 – Recommendation from Finance. **Moved by Pouliot, seconded by Henry to have Oakridge Condo Association pay for the survey, title work, easements, deed and other costs relative to the transfer of ownership of lift station #10 to the City of Caro and that the association pay for 50% of the actual costs of the repairs for the pump, electrical panel with transfer switch, 2<sup>nd</sup> pump and mercury float to be removed and replaced with a transducer/PLC or RTU. Motion carried.**
10. WWTP Purchase of BOD Incubator – **Moved by Henry seconded by Kish to approve the purchase of a BOD Incubator from Jade Scientific in the amount of**

**\$3,503.00, and to have Clerk/Treasurer amend capital outlay line item# 590-567-970-000. Motion carried. Moved by Henry, seconded by Greene to have the Clerk/Treasurer investigate using Repair/Replacement funds to pay for the for BOD Incubator. Motion carried. Moved by Greene, seconded by Kish to have Jade Scientific send a temporary BOD Incubator, but for shipping not to exceed \$250.00. Motion carried.**

11. Street Closure – **Moved by Kish, seconded by Greene to approve the closure of Park Drive on September 23, 2010, from 7:00 a.m. to 3:00 p.m. for Project Red Program. Motion carried.**

**ITEMS PENDING/TABLED:**

1. HRC Invoices No. 0107022, 0107439 & 0107440. **Moved by Pouliot, seconded by Lipan to pay HRC Invoices #0107022, #0107439 & #0107440. Motion carried.**

**COMMITTEE/LIAISON POSITION REPORTS:**

1. DDA – Reported that Rowe provided shelf ready plans for future parking lot projects.
2. Parks & Recreation – Punt, Pass, Kick went very well. Had 60 kids participate and almost all communities in Tuscola County were represented.

**MANAGER COMMENTS:**

1. Reported on Spicer exceeding their engineering costs, and that he will be talking with Wayne Zelnarek to get a breakdown and rational for costs.
2. Reported that Deshano completed the sidewalk project. Manager will be writing a letter to Curtis Stowe that he can release the occupancy certificate for the first building.
3. Manager will be communicating with Michigan Sugar regarding concerns that have been raised about the odor from the factory.

**CLERK REPORT:**

1. None

**ADDITIONAL PUBLIC COMMENTS:** Henry recognized Chief Newcomb as well for his role in the line of duty. Gene Taggett commented that a lot of the odor from the sugar factory has to do with the early harvest of the beets and that the weather has been unusually warm.

**Langmaid moved, seconded by Lipan to adjourn the meeting 9:40 p.m. Motion carried.**

Meeting adjourned.

Sarah J. Jarvis, City Deputy Clerk/Treasurer