

## CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order August 2, 2010 at 7:30 p.m. by Mayor Thomas K. Striffler

Present: City Mayor Thomas K. Striffler, City Council: Dick Pouliot, Joe Greene, Mike Henry, Rick Lipan, Amanda Langmaid, Charlotte Kish

Others in Attendance: Brent Morgan – City Manager, Karen Snider – City Clerk/Treasurer, Charlie Sundblad – DPW Superintendent and other guests

**AGENDA APPROVAL: Moved by Pouliot, seconded by Kish to approve the agenda as presented. Motion carried.**

PUBLIC COMMENT/VISITORS – None

BUSINESS SPOTLIGHT - None

### COMMUNICATIONS:

Mayor Striffler noted the communications. Additional communication from Mary (Ashcroft) Seehagen. City Manager will respond to the Seehagen letter. Greene will go to MML Convention.

**Moved by Pouliot, seconded by Kish to designate Greene as the voting delegate representing the City of Caro at the MML Annual Convention September 21-24, 2010. Motion carried.**

### CONSENT AGENDA:

1. Council Minutes - July 19, 2010
2. Personnel Minutes – July 26, 2010
3. Finance Minutes – July 26, 2010
4. Invoices

**Moved by Greene, seconded by Langmaid to approve the consent agenda including the invoices as presented. Motion carried.**

### REGULAR AGENDA: (action required)

1. Auditors Letter – **Moved by Langmaid, seconded by Lipan to authorize the City Manager to sign the engagement letter with Anderson, Tuckey, Bernhardt, and Doran which contains the Financial Statements for the FY 2009/10 audit. Motion carried.**
2. Recommendation from Personnel – Parks & Recreation – **Moved by Henry, seconded by Green to eliminate the Parks and Recreation Director position at the end of the Punt, Pass and Kick program, look at financials (May-September) to determine how much has been spent in order to look at alternatives for future program administration 5 yes, 2 no (Lipan/Langmaid). Motion carried.**

3. Recommendation from Finance – 4<sup>th</sup> Quarter Report – **Moved by Pouliot, seconded by Henry to accept the 4<sup>th</sup> quarter financial report as presented. Motion carried.**
4. Application for Payment from Plank Construction – Sidewalk Project – **Moved by Lipan, seconded by Langmaid to approve the payment to Plank Construction in the amount of \$126,650. Motion carried.**
5. Application for Payment #2 – Ward, Meek & E. Bush – **Moved by Greene, seconded by Kish to approve payment to Glaser Dawes Corporation in the amount of \$89,511.55 Motion carried.**

**ITEMS PENDING/TABLED:**

1. HRC Invoices #0107022, 0107439, 0107440 – No action taken.

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Finance – The City Manager and City Clerk is getting additional information on the Code Codification.
2. Historical Commission – Thanked Councilman Henry and City Manager Morgan for the work on the floor and other miscellaneous items at the Roadhouse.
3. Planning – Public Hearing set for August 24, 2010 at 7 p.m. at the Planning level for the re-work of the draft ordinance regarding mini-storage. There is a vacancy on the Planning Committee. Clerk directed to put vacancy in paper and would like letter of interest by 4 p.m. on August 27. Must be a city resident. Would like to assign first meeting in September.
4. Set Policy - August 11, 2010 at 6 p.m.
5. Fair Booth – Went pretty good. Had good results on survey. Gave away five lanterns. Consensus of Council is to change LED sign to “Grow Towards Tomorrow”.

**MANAGER COMMENTS:**

1. Attended the fair. Working with Historical Commission. Discussed the assessor agreement. Gave status on Hooper Street project.

**CLERK REPORT:**

1. Gave update on Election preparation

Shedy reported on issues he had with Planning Commission meetings.

**Langmaid moved, seconded by Kish to adjourn the meeting at 9:12 p.m. Motion carried.**

Meeting adjourned.

Karen J. Snider, City Clerk