

## CITY OF CARO REGULAR COUNCIL MINUTES

Regular meeting called to order April 5, 2010 at 7:30 p.m. by Mayor Thomas K. Striffler

Present: City Mayor Thomas K. Striffler, City Council: Dick Pouliot, Joe Greene, Mike Henry, Rick Lipan, Amanda Langmaid

Absent: Charlotte Kish

Others in Attendance: Donald Beavers – City Manager, Karen Snider – City Clerk/Treasurer, Brian Newcomb – Police Chief and other guests

**AGENDA APPROVAL: Moved by Pouliot, seconded by Langmaid to approve the agenda with the following additions: Committee Reports: 2. Parks & Recreation Report; 3. Division of Assets with Indianfields Twp.; Manager Report: Meek, Ward & Bush Street. Motion carried.**

**PUBLIC COMMENT/VISITORS** – Paul Mezo stated that he is running for State Senate for the 31<sup>st</sup> District of Michigan.

**OPEN PUBLIC HEARING – Sidewalks** – Mayor Striffler opened the public hearing at 7:40 p.m. regarding the proposed sidewalk project. The City is in the process of improving the sidewalks and according to the City Ordinance, citizens have to be notified that they are in the affected area. The Council has a policy that City residents have the option to replace sidewalk and the homeowner pays 100% of the cost. If the City fixes the sidewalk, the Sidewalk Special Assessment Policy states that the owner shall be assessed 25% of the cost and the City will pick up 75% of the cost. Special assessments are due by December 31. Amounts over \$100 shall be paid in full or the property owner may request the amount in writing to be put on their taxes. Said assessments may be spread over a period of 1-3 years at an interest rate of 5% annually on the total principal balance. Public: Dave Hutchison – Concern with getting notified due to being able to get in and out of driveway; Gordon Taggett – Request for additional work he needs done; Pam Sapien – liability issues if someone gets injured; Marlene Kirkpatrick – concerns regarding trees damaging sidewalk; Mark Bales – Numerous concerns brought up such as can cost be passed on through a tax, or spread out over entire community, why is the City doing the project, evaluation process of damaged sidewalk, tree study, root pruning, grinding, sidewalk already replaced being replaced again and notice when construction starts.

### **COMMUNICATIONS:**

Mayor Striffler noted the communications.

### **CONSENT AGENDA:**

1. Council Minutes - March 15, 2010 and Special Minutes March 15 & 23, 2010
2. Invoices – Added Steven Marshall invoice in amount of \$426.80.

**Moved by Greene, seconded by Henry to approve the consent agenda including the invoices and additional invoice from Steven Marshall as presented. Motion carried.**

**REGULAR AGENDA:** (action required)

1. Close Public Hearing – Sidewalks – Mayor Striffler asked for additional public comment. A letter was read from Lana Kennedy. No further comment. **Moved by Henry, seconded by Greene to close the public hearing for the Sidewalks. Motion carried.**
2. Action on Public Hearing – **Moved by Pouliot, seconded by Langmaid to approve the Resolution of Ordinance Enforcement April 2010 for Ordinance 326, An Ordinance Regarding Sidewalk Maintenance. Roll Call: 6 yes, 0 no, 1 absent (Kish). Motion carried.**
3. Caro City Manager Proposed Employment Contract – **Moved by Henry, seconded by Greene to approve the Caro City Manager Employment Contract as presented. Motion carried.**
4. Proposed Ordinance #430 – Sale of Industrial Park Building – Set Public Hearing – **Moved by Henry, seconded by Pouliot to set the public hearing for April 19, 2010 on the proposed Ordinance #430 to authorize the sale of industrial park property. Motion carried.**
5. Request from Chamber of Commerce – Memorandum of Agreement – **Moved by Pouliot, seconded by Greene to approve the request from the Caro Chamber of Commerce to sign the Memorandum of Agreement supporting the Caro Farmers’ Market to operate on the County Courthouse lawn on Saturday mornings between 7 a.m. to 2 p.m. from May 8 – October 9, 2010. Motion carried.**
6. Banner Request – **Moved by Henry, seconded by Langmaid to approve the request from the Caro Chamber of Commerce to hang banners for the Cars & Crafts Weekend from May 24 – June 7, 2010. Motion carried.**
7. Request for Cars & Crafts – Caro Chamber of Commerce – **Moved by Greene, seconded by Lipan to approve the request from the Caro Chamber of Commerce Cars & Crafts contingent upon review by Administrative staff. Motion carried.**
8. Request from Parks & Recreation Committee – **Moved by Langmaid, seconded by Lipan to authorize the transfer of \$1,050 from Capital Outlay to Part Time Wages. Roll Call: 3 yes (Lipan, Langmaid, Striffler) 3 no (Greene, Henry, Pouliot). Motion failed.**
9. Recommendation from DDA – Change Order #3 Parking Lot Project – **Moved by Greene, seconded by Henry to approve Change Order #3 for the DDA Parking Lot Project. Motion carried**

10. Recommendation from DDA – Payment Application #4 (Final) J.R. Heineman - **Moved by Henry, seconded by Greene to approve Payment Application #4 (Final) to J.R. Heineman. Motion carried.**
11. Consideration of Bid – Video of Sewers – No action taken on this item until after a review of the sewer fund.
12. Sewer Work Request – **Moved by Pouliot, seconded by Greene to proceed with the Meek Street project with an estimated cost of \$9,000. Motion carried.**
13. Grant Opportunities – Information at this time.

**ITEMS PENDING/TABLED:**

1. HRC Invoices #0106746, #0106747, #0107021, #0107022, #0107439, #0107440 – **Motion by Greene, seconded by Lipan to approve payment of invoices # 0106746, 0106747 and 0107021 to HRC. Motion carried. Moved by Pouliot, seconded by Henry to table invoices #0107022, 0107439 and 0107440. Motion carried.**
2. RCL Pay Request #23 – **Moved by Greene, seconded by Lipan to pay Request #23 to RCL in the amount of \$21,174. Motion carried.**
3. RCL Pay Request #24 - **Moved by Lipan, seconded by Pouliot to table pay request #24 to RCL. Motion carried.**

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Historical Commission – Mayor Striffler asked Mayor ProTem to attend a Historical Commission meeting in his absence.
2. Parks & Recreation Report – Mayor Striffler reported on Park & Recreation options.
3. Division of Assets with Indianfields Twp – Mayor Striffler gave an update on the negotiations.

**MANAGER COMMENTS:**

1. As part of the Bush, Meek, Ward Neighborhood Project, Rail America has notified the City that the cost to bore under the tracks will total \$8,250 including \$6,500 for right of entry fees, engineering review fees, and processing fees. Additionally there will be an option to pay \$1,750 expediting fee to have the process completed in a quicker timeline, otherwise the project could be delayed for up to four to six weeks for normal processing time. No decision should be made until the bids are opened on April 16 to see how we are within the project budget.
2. Asian Carp – **Moved by Greene, seconded by Pouliot to adopt the Resolution Supporting Efforts to Block Asian Carp From Entering The Great Lakes. Motion carried.**

**CLERK REPORT:**

1. Reminder of School Board election May 4 at the Caro VFW Hall.

Gordon Taggett expressed concern with the Caro Parks & Recreation Plan budget figures.

**Langmaid moved, seconded by Pouliot to adjourn the meeting at 11:00 p.m. Motion carried.**

Meeting adjourned.

Karen J. Snider, City Clerk