

# **CITY OF CARO WATER/SEWER ADJUSTMENT POLICY**

The City of Caro will determine water/sewer residential adjustments based upon meeting the following criteria:

1. Only a party with a current possessory interest in the property has the authority to request a water/sewer adjustment to their bill. Current possessory interest is defined as a party named on a warranty deed, quit claim deed, sheriff's deed, or land contract.
2. All requests are to be in writing by a party with a current possessory interest in the property and the request shall state the reason for the request.
3. Such party shall also provide proof of repair to the residence such as a paid receipt for the parts and/or labor.
4. The adjustment shall be made only to the most recent bill by excluding that bill and doing an average by using the past six billings to determine the adjusted amount for the most recent billing.
5. Requests for adjustments can only be requested once every four years.
6. Adjustments will only be made after meeting all the above criteria.
7. All adjustments will be subject to a \$50.00 administration fee.

Adopted by Council: 8-16-10

Revised by Council: 9-19-11

Policy # 10-23