CITY OF CARO
Banner Policy

- Only non-profit organizations will be authorized to hang banners within the City.
- Banners shall be related to an activity, taking place within the City of Caro.
- Fees – Put up and take down charges (to be paid prior to event)
  1 Banner $60.00
  2 Banners $120.00
- City DPW Personnel will be responsible for Banner placement.
- City Council must approve all requests for Banners.
- Banners shall be hung for a period not to exceed two weeks.
- No Banners will be stored by City.
- Banners must be 24" to 28" wide and 25' long with wind vents (1/2 moon slit).
- All Banners will be dropped off and upon completion picked up at DPW, 741 Hooper St. Caro.
- The City reserves the right to refuse any banners that are unsightly, material is not durable or are deemed a safety factor.

BANNER REQUEST

NAME_____

ORGANIZATION_____

EVENT_____

DATE YOU WISH BANNERS TO BE PUT UP_____

DATE YOU WISH BANNERS TO BE TAKEN DOWN_____

Approved By: _____ _____
City Council **Date**
By: City Clerk

Adopted by Council: 04-03-06 Revised 03-21-06

Policy # 06-002