

<p style="text-align: center;">CITY OF CARO Use of Fire Department Training Room</p>
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1. The primary use of the Fire Department Training Room is for Fire Department Training, meetings or functions.
2. When not used for Fire Department training, functions or meetings, the Training Room may be used for Municipal meetings, training or other functions approved by the City Manager.
3. Under no circumstances shall alcoholic beverages be served, brought or permitted on the premises.
4. The group using the facility shall be responsible for ensuring the facility is cleaned and ready for use prior to leaving the building. Failure to do so will forfeit the future use of the facility by that group or person.
5. The City Manager shall have the authority to withhold permission for use of the facility at any time.
6. A scheduling calendar shall be kept in the City Offices to ensure no conflicts occur.

Adopted by Council: _____

Policy # 06-